

August 7, 2023

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM

Washburn City Hall & Remote Video Conferencing

City Council Members:

Present, in-person:

Tom Neimes, Jared Trimbo, John Hopkins, Tracey Snyder,
Dave Anderson

Present, remote:

none

Municipal Personnel:

Present, in-person:

Mayor Mary D. Motiff, City Administrator Scott J. Kluver,
Asst. City Administrator Tony Janisch, City Attorney Max Lindsey,
Public Works Director Gerry Schuette,

Present, remote:

none

Absent:

Mary McGrath, Jennifer Maziasz

Call to Order - Meeting called to order at 5:30pm by Mayor Motiff. Roll call attendance depicted five (5) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council of July 10, 2023 - A motion was made by Neimes to approve the July 10, 2023 minutes of the City Council, second by Snyder. Motion carried unanimously.

Approval of Expenditures – A motion was made by Neimes to approve the monthly expenditures, second by Trimbo. Motion carried unanimously via a roll-call vote.

Public Comment – There were no public comments.

Mayoral Announcements, Proclamations, Appointments – The Mayor stated that the Bayfield Co. Fair would be happening this upcoming weekend. She also mentioned that the show Discover Wisconsin was filming in Washburn on July 27th. They filmed on the Walking Trail and at the Cultural Center, and the episode will be out in September. The Mayor added that she participated in the Green Teir Legacy Communities meeting held at the Bayfield Co. Courthouse recently. This group invited the local communities to discuss and share what they are doing for climate resiliency in their community. The Mayor then thanked Asst. Administrator Janisch for compiling a list of the climate resiliency activities in Washburn.

Public Hearing, Discussion, and Action on Resolution 23-014 to Vacate the Unopened 9th Street East from Washington Avenue to 3rd Avenue East – Irene Blakely, Petitioner – Neimes moved to open the Public Hearing for Resolution 23-014, seconded by Trimbo. Motion carried unanimously. No public comment was received. Neimes moved to close the Public Hearing for Resolution 23-014, seconded by Trimbo. Motion carried unanimously.

Trimbo moved to approve Resolution 23-014 to Vacate the Unopened 9th Street East from Washington Avenue to 3rd Avenue East, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Request to Purchase Lot 49 (Tax ID 38430) on Fortier Road – Noah and Molly Siegler, Petitioners – Discussion occurred regarding details of the purchase offer. Hopkins noted that the sale price is less than other properties in the area. The Mayor commented that much of the parcel is unbuildable land. City Administrator Kluver confirmed that there is a steep slope. Neimes moved to except the offer presented by Noah & Molly Siegler for the purchase of Lot 49, second by Snyder. Anderson asked if there would be a formal agreement. Kluver and Attorney Lindsey responded that if the action is approved, the required deeds and agreement would be created. Motion carried unanimously.

Discussion & Action on Clarifying the Name of East Memorial Park Drive – Discussion occurred regarding the varying street sign names posted for East Memorial Park Drive. Anderson moved to approve East Memorial Park Drive as the official name for East Memorial Park Drive, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Creation of Ad-Hoc Committee for Bayfield Street Beautification and Reassignment of Task from Plan Commission - Snyder moved to create an Ad-Hoc Committee for Bayfield Street Beautification reassigning the Task from the Plan Commission, seconded by Trimbo. Kluver began discussion asking that the number of members on the committee be identified. Anderson added that it should include business owners. Discussion continued regarding number of and type of representation for committee members, as well as timeframe to report back to Council. Kluver asked for further clarification if committee members can be waived from being residents of Washburn, and also to verify the charge of the committee. Neimes moved to open the floor, seconded by Trimbo, Motion carried unanimously. Karen Novachek addressed discussion of eight (8) months for committee recommendations and a funding plan. Neimes moved to close the floor, seconded by Snyder, Motion carried unanimously. Snyder amended her motion to create an Ad-Hoc Committee of seven (7) members waving residency requirements for Bayfield Street Beautification to include representation from three (3) tax-paying Business Owners, and one (1) each from Council, the Beautification Committee, the Chamber, and a Citizen; being charged with providing recommendations for desired items (banners, decorations, planters, trees, benches, art, etc.) a plan to fund such items in eight (8) months, Trimbo agreed to the amended motion. Motion carried unanimously.

Discussion & Action on Acceptance of FEMA Hazard Mitigation Grant for Erosion Control Planning at Memorial Park and approval of Agreement with Fish Creek Restoration LLC for Engineering Services – Janisch began discussion noting the coastal erosion issues occurring at Memorial Park, and the opportunity for funding through Wisconsin Emergency Management and beginning engineering design with Fish Creek Restoration. Janisch further noted that the City would need to provide a 10% match in funding for the grant. Discussion continued. Neimes moved to accept the FEMA Hazard Mitigation Grant and approve the agreement with Fish Creek Restoration LLC, seconded by Snyder. Motion carried unanimously.

Discussion & Action on Ordinance 23-004 Regarding Camping on Private Property –The Mayor began discussion stating this is a clarification on the definition of camping to allow for better enforcement of the existing camping regulations. Lindsey provided further clarification of the proposed change and the existing regulations. Snyder moved to approve Ordinance 23-004 regarding Camping on Private Property, seconded by Trimbo. Discussion continued. Motion carried unanimously.

Discussion & Action on Goose Control Efforts at West End Park/Treatment Plant Area – Trimbo moved to approve Goose Control efforts at West End Park & the Treatment Plant, seconded by Neimes. Discussion occurred regarding the City’s current procedures for goose control. Neimes suggested allowing the USDA to net the geese during molting and remove them from the area. Kluver commented that the USDA could present details on this method of goose control this winter. Trimbo amended his motion to include inviting the USDA to present on netting, Neimes agreed to the amendment. Motion carried unanimously.

Discussion & Action on Acceptance of Bid and Award of Contract for S. 7th Ave. W. Reconstruction Project – Snyder move to accept the bid and award contract for S. 7th Ave. W Reconstruction to No. 2 Septic Pumping & Excavating Inc., seconded by Neimes. Motion carried four (4) to zero (0), Trimbo had stepped out of the room and was absent for the vote.

Discussion & Action on Acceptance of Bid and Award of Contract for Holman Lakeview Drive Stormwater Improvement Project – Discussion occurred.

Discussion & Action on Resolution 23-015 for Stormwater Utility Budget Amendment #1 – Discussion continued. Neimes moved to accept the bid and award contract for Holman Lakeview Dr. Stormwater Improvement Project to Tyler’s Excavating LLC and to approve Resolution 23-015 amending the Stormwater Utility Budget, seconded by Trimbo. Motion carried unanimously.

Discussion & Action on Ordinance 23-005 Establishing a Loan Program for Water and Sewer Lateral Replacements – Snyder moved to approve Ordinance 23-005 establishing a Loan Program for Water & Sewer Lateral Replacement, seconded by Anderson. Kluver stated that the costs for water & sewer lateral replacement during the Bayfield Street Project is expected to run between \$3,000 & \$5,000. The structure of the loan would be interest free, asking for \$1,000 per year until repaid or to specially assess the property. With the goal of having repayments completed by the start of Phase 2, to allow for this offer again to property owners. Discussion occurred. Motion carried unanimously.

Discussion & Action on Public Works Working Foreman Job Description – Kluver stated that the title for this position has been changed to Crew Leader. Trimbo moved to approve the job description for Crew Leader in the Public Works Department, seconded by Neimes. Motion carried unanimously.

Closed Session –

o **Consideration of Sale of Property- Request to Purchase Lot 49 (Tax ID 38430) on Fortier Road – Noah and Molly Siegler, Petitioners** – This item was not discussed in closed session.

o **Discussion on Negotiation Points for Successor Agreement with the Washburn Professional Police Association Local 210** – A motion was made by Snyder to go into closed session at 7:07pm pursuant to Wisconsin State Statute §19.85(1)(f), to discuss negotiation points for successor Agreement with Washburn Professional Police Association Local 210, second by Neimes. Motion carried unanimously via roll call vote.

Adjourn – Mayor Motiff adjourned the meeting at 7:24pm.

August 7, 2023

CITY OF WASHBURN BOARD OF REVIEW

5:30 PM

Washburn City Hall & Remote Video Conferencing

Board Members Present:

Mayor Mary D. Motiff, Thomas Neimes, Dave Anderson, Jared Trimbo, John Hopkins, Tracey Snyder, City Administrator Scott J. Kluver

Absent:

Mary McGrath, Jennifer Maziasz

Call to Order - Meeting called to order at 7:05pm by Mayor Motiff. Roll call attendance depicted seven (7) of nine (9) members of the Board of Review in attendance. Quorum of the Board recognized.

Adjourn – Mayor Motiff immediately adjourned the meeting until October 16th.

Tony Janisch

Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Member Tracey Snyder, Tom Neimes reviewed monthly expenditure vouchers.