

August 15, 2023

City of Washburn Parks Committee Meeting Minutes

5:30 PM

Thompson's West End Park

Members Present:

Angel Croll, Jeremy Oswald, Jen Maziasz, Erika Lang,
Susan Hall

Municipal Personnel Present:

Tony Janisch, Asst. City Administrator; Gerry Schuette,
Public Works Director

Absent:

Call to Order/Roll Call

The meeting to order at 5:37 PM; four (4) of five (5) members are present; quorum is recognized. Maziasz arriving after roll call.

Approval of Parks Committee Meeting Minutes

Motion was made to approve Park Committee minutes of July 18, 2023 by Lang, second by Croll; Minutes approved unanimously.

Updates from Public Works Department & City Administration

Public Works Director Schuette provided the following updates:

- City received a quote for \$165,000 to pave Thompson West End area (8th Ave to Lake Rd to 6th Ave) and loop through the campground. Funding request for the 2024 Budget.

Asst. Administrator Janisch provided the following updates:

- Goose control at West End Park and the Treatment Plant will be starting again.
- City Council approved to accept FEMA funding for engineering plans to address erosion control at Memorial Park, which will include a 10% match from the City.
- City Council changed the ordinance that defined "camping" in order to better regulate camping within the city limits.
- CAMBA will be holding a fundraiser movie night September 30th at the field along Omaha Street, across from Stage North.
- Hobie fleet received a special event permit for August 25-27 at Thompson West End Park.
- Pickleball tournament is scheduled for August 19th, using the tennis courts.
- DOT Phase II planning may not include extending the sidewalk along Bayfield Street to Superior Avenue. If this is desired, the City will have to cover the costs.
- City received correspondence from Game Time playground equipment about a promotion grant for 50% of the cost for playground equipment. However, the application must include the other 50% of the cost. Applications are due by October for Spring 2024 installation.

Update on Implementation and Updating of the Lakeshore Parkway & Walking Trail Land Management Plan & WI Coastal Management Grant

- The first Coastal Management grant was completed and closed out. The second has not yet begun.
- It was determined to create a working subgroup, comprised of Lang, Hall, Croll & Maziasz.
- Committee will review the 2020 Plan to determine if goals were met, and to look at future desired conditions. And to conduct a site visit by October 15th.

Discussion & Recommendation of West End Park Campground Expansion Plan

- Because of the distance/location to bathrooms from the Yurts, the City will need to apply for a variance.
- In the overflow area design, it is requested to stagger the tent and RV sites, rather than to eliminate tent camping. It was also recommended to move the tenting area to a flatter area.
- For accessible pedestrian connection to Walking Trail from Yurt area, it is recommended to follow trail towards the bathrooms and access at the trailhead, rather than switchback down the hillside. There could be trail access at this location, but not the accessible route.
- Trail access to yurts should be wide enough to allow for maintenance vehicles.

Tour West End Park Campground

The committee walked through West End campgrounds. Discussion included placement of items not on camping pad (boats, tents, ATV/UTVs), enforcement of rules, updating park regulations, and additional charges for extras like boats & ATV/UTVs.

Adjournment

Meeting was adjourned at 8:02 PM

Angel Croll

Secretary, Parks Committee