

August 16, 2022

## **CITY OF WASHBURN PARKS COMMITTEE MEETING MINUTES**

6:30 PM

Washburn City Hall and virtually

Members Present:

Angel Croll, Jamie Cook, Jeremy Oswald, Erika Lang,  
Jennifer Maziasz (Council rep)

Municipal Personnel Present:

Tony Janisch, Assistant City Administrator, Gerry  
Schuette, Director of Public Works

Absent:

none

### **Call to Order/Roll Call**

Meeting was called to order at 6:40 PM. Four (4) of Five (5) members of the Committee are present; quorum is recognized. Maziasz arriving late.

### **Approval of July 27, 2022 Parks Committee Meeting Minutes**

Motion made to approve minutes by Oswald, second by Cook. Minutes approved unanimously.

### **Updates from Public Works Department**

Public Works Director Gerry Schuette gave the following updates:

- Finished trimming along Walking Trail.
- Memorial Park water service is upgraded.
- Water service expansion at athletic field and skate rinks complete to hockey rink and baseball fields.

Asst. Administrator Tony Janisch had additional updates:

- Thompson's West End Park decorative fish has been refreshed with new paint and clear coat
- WOW submitted grant applications for the pump track to IMBA and MMC
- Money in firewood fee box(es) was stolen
- Signs have been installed at beaches for e-coli levels and open/close. County is responsible for updating safety level.

### **Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant**

Questions were asked regarding the City mowing per the management plan. Maziasz asked about the field at Thompson's West End between campground and south lakefront. Lang asked about the area in front of the condos. Suggestion was made to add to September agenda regarding management plan and condo owners.

### **Discussion & Action of Public Input meetings for proposed expansion of West End Park Campground**

A two-sided questionnaire was developed with questions and space provided for additional comments. Images of the proposed campground expansion and website link for additional information provided on back. September 9, 2022, is the final day to submit comments and can be dropped off at City Hall.

The flyer announcing the Public Input Sessions Meeting are completed and being posted around the City. Dates are set for Aug 23 4:30–5:30pm; Aug 30 6:30-7:30pm. An article in the Ashland Daily Press printed on 8/16/22.

### **Discussion & Action of Outdoor Recreation Plan (assets, priorities & projects)**

Thompson's West End Park

#### **PRIORITY**

- Revisit expansion of West End Park Master Plan for future improvements to determine if it is adequate and relevant.
- Investigate a plan for low lying field for water and goose control with high consideration of environmental conditions especially hydrologic and vegetative.
- Replace playground equipment.

Lakefront Historic Walking Trail & Parkway

#### **PRIORITY**

- Review and update of management plan every three years and also establish a boundary between campground and lakefront using Thompson's West End Master Plan as a guide

Memorial Park

#### **PRIORITY**

- Prepare campground development plan.
- Manage erosion control along lakefront shoreline

Recreation Trail (formally known as Old Railroad grade)

#### **PRIORITY**

- Install signage as required

Legion Park

- Update to include construct gazebo or band stage in recommended improvements.

Public Lands- Thompson West End Park to South City Limits

#### **PRIORITY**

- Investigate walking trail loop with high consideration of environmental conditions especially hydrologic and vegetative.

School & Private Recreation Facilities

#### **Recommended**

- Modify title from "Washburn Elementary School" to "Washburn School District"
- Eliminate any recommendations in this section from the Outdoor Recreation Plan as these areas are not City owned lands.

### **Adjournment**

Meeting was adjourned at 8:22 PM.

Angel Croll

Secretary, Parks Committee