

July 18, 2019  
5:30pm Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: Dave Anderson, Richard Avol, John Baregi, John Gray, Leo Ketchum-Fish, Adeline Swiston

ABSENT: Laura Tulowitzky

MUNICIPAL PERSONNEL: Robert Anderson-DPW/Deputy Zoning Administrator, Tammy DeMars-City Treasurer/Deputy Clerk

Meeting called to order at 5:30PM by Avol attendance as recorded above. Also, in attendance City Administrator Scott Kluver

**Approval of Minutes – June 20, 2019 – Moved by Gray to approve minutes of June 20, 2019 as presented, second by Swiston. Motion carried unanimously.**

**Continued Discussion on Accessory Dwelling Units Definition vs Standards 8-521(b)** – At the last meeting the Commission discussed the possibility of adjusting the provisions related to accessory dwelling units, as of this time there are three potential options for individuals that would like an accessory dwelling unit; place on the upper level of a garage, larger parcels could potentially be split to allow for a new residential lot or if able to meet the regulations an addition could be added to the existing structure. What currently is not allowed is a subordinate residential structure to be placed on the same property as their primary residence. Would the Plan Commission want staff to proceed with drafting the provision that would be necessary for allowing stand-alone accessory dwelling unit or do you want to keep the current code and have staff draft a change to the definition to help eliminate confusion. Discussion. Baregi moves to direct staff to change the definition of Dwelling unit to match the Standards, second by Swiston. Motion carried unanimously.

**Review of Sign Ordinance Provisions** – Currently our sign ordinance does not does not permit or allow many of the signs we are seeing. There is limited provision of the code for businesses to have supplemental signage, the question is how flexible do we want to be, should some changes be made to the ordinance or take a hard line. Discussion on civic event signs/banners, temporary signs and other issues discussed including eliminating the Scenic By-Way so that off premise signs may be allowed. It was decided to get some information out to the public/business that this is being discussed, Avol will check to see what we would need to do if we decide to remove the City from the scenic by-way. Further discussion will be needed.

**Review of Article 9-11 through 9-13 of Land Matrix for Zoning District R-6** – The former hospital/nursing home complex is zoned R-6, the current land use matrix does not allow any of the services being offered either conditionally or by right. This was discussed at length, no action taken but owner of the property will be put on notice and City Administrator will ask for a legal opinion from the City Attorney of options we may have.

**Adjourn - Moved by Avol to adjourn @ 6:59pm, second by Swiston. Motion carried unanimously.**

Respectfully Submitted,  
Tammy L. DeMars  
Treasurer/Deputy Clerk