



City of Washburn 2020 FEE SCHEDULE

Approved October 14, 2019 – To Be Effective January 1, 2020

<u>ADMINISTRATIVE FEES</u>	2020 Fees	2019 Fees
Alarm Permits <i>(Section 5-4-11, Code of Ordinances)</i>	\$10.00/premises	\$10.00/premises
Driveway Permit <i>(Section 6-3-1(c), Code of Ordinances)</i> No charge if applied for with building permit	\$25.00 if permeable surface is used <i>(no charge if applied for with new construction)</i> \$50.00 if impervious surface used	\$25.00 if permeable surface is used <i>(no charge if applied for with new construction)</i> \$50.00 if impervious surface used
Encroachment (Obstruction) Permit (e.g. demolition) <i>(Section 6-2-5(c), Code of Ordinances)</i>	\$10.00	\$10.00
Excavation Permit - Within Public R/W <i>(Section 6-2-3(g)(2), Code of Ordinances)</i> Initial Permit Renewal Permit <i>(Section 6-2-3(f), Code of Ordinances)</i>	\$25.00 + Bond \$25.00 + Bond	\$25.00 + Bond \$25.00 + Bond
Fireworks Permit <i>(Section 7-5-1(c), Code of Ordinances)</i>	No Charge	No Charge
Fill Permit <i>(Section 13-1-16 (f), (n))</i> Original Application Fee Renewal Fee	\$100 + Actual Cost \$25	\$100 + Actual Cost \$25
Flea Market License <i>(Section 7-7-1, Code of Ordinances)</i> License Fee Daily Fee	\$5.00 \$30.00	\$5.00 \$30.00
Hydrant Use <i>(Tariff BW-1, PSCW)</i> Fee Per Use Volume Charge	\$40.00 \$5.20/1,000 gallons	\$40.00 \$5.20/1,000 gallons
Letters of Special Assessment Prepaid by Requester (7 day response) If Billed Rush (Prepaid next day service) Request for Updated SALs – 15 days-6 months after original request signature response date - \$10 After 6 months – full original fee	\$25.00 \$35.00 \$50.00	\$25.00 \$35.00 \$50.00
Natural Lawn Permit <i>(Section 8-1-6(c), Code of Ordinances)</i> Application Fee Annual License	\$25.00 \$10.00	\$25.00 \$10.00
Non-Sufficient Fund Charge <i>(Sec 3-1-1, Code of Ordinances)</i>	\$30.00+ Collection Fees	\$30.00+ Collection Fees

ADMINISTRATIVE FEES (cont'd)	2020 Fees	2019 Fees
Public Records Requests (Section 3-3-4(c), Code of Ordinances) Copying for paper records Letter, Legal and 11"x 17" paper Oversize Maps, plats, drawings, etc Copying of non-paper records Record Search Deposit Record Search	 \$0.25 / page Actual Cost Actual Cost \$20.00 Actual Cost	 \$0.25 / page Actual Cost Actual Cost \$20.00 Actual Cost
Revolving Loan Application Business (No Longer Exists) Housing	 \$0 \$0	 \$100.00 \$0
Right of Way Permit Application (Section 6-2-3 (b), Code of Ordinances)	 \$25	
Septage Disposal Annual License 1,500 gallon load 2,000 gallon load 4,000 gallon load Tests (if required)	 \$25.00 \$20.00 \$25.00 \$35.00 Actual Cost	 \$25.00 \$20.00 \$25.00 \$35.00 Actual Cost
Sidewalk Replacement Permit (Section 6-2-2, Code of Ordinances)	\$25 If Removal and Sand Provided	\$25 If Removal and Sand Provided
Snow/Ice Removal Fees (Section 6-2-7(f), Code of Ordinances)	Actual Cost	Actual Cost
Solid Waste & Recycling Bins (Customer to Contact Eagle Waste for Replacement or Upgrade) Free Additional Recycling Container Monthly Property Charge Spring and Fall Cleanup Charges Large Car Load Pickup Truck Load Larger Trailers Spring and Fall Special Charges Tires Car & Light Truck Semi Large tractor or grader White Goods Large Appliances (refrigerators) Small Appliances (microwave) Stoves, Water Heaters, Washers, Dryers Televisions Large (27" diagonal or greater) Small (Less than 27" diagonal) Wood Console TV/Projection TV Computers, Monitors, Scanners, Printers, tablets, desk copiers, printers/scanners VCR/DVD Players Car Batteries	 \$75 Replacement \$3 mo-64 gal \$5 mo-96 gal \$12.25 \$10.00 \$20.00 \$30.00 \$6.00 each \$20.00 each \$35.00 each \$20.00 \$20.00 \$10.00 \$25 \$15 \$35 \$15 No Charge No Charge	 \$75 Replacement \$3 mo-64 gal \$5 mo-96 gal \$11.75 \$10.00 \$20.00 \$30.00 \$4.00 each \$15.00 each \$32.00 each \$20.00 \$20.00 \$10.00 \$25 \$15 \$35 \$15 No Charge No Charge

Special Meetings at Request of 3rd Party		
Council	\$560.00	\$560.00
Board, Commission, or Authority	\$360.00	\$360.00
Council Committee	\$200.00	\$200.00

<u>ADMINISTRATIVE FEES (cont'd)</u>	2020 Fees	2019 Fees
Storm Sewer Fee (monthly)		
Residential	\$5.25 per parcel	\$5.25 per parcel
Commercial	\$48.46 per acre	\$48.46 per acre
Industrial	\$42.80 per acre	\$42.80 per acre
Institutional	\$48.46 per acre	\$48.46 per acre
Credit Application (<i>Section 9-6-6 (e)</i>)	\$25.00	\$25.00
Street Privilege Permit (<i>Section 6-2-6 (c) Code of Ordinances</i>) (e.g. moving building/house)(Also review building code fees)	\$10.00 + Costs	\$10.00 + Costs
Street Use Permit (<i>Section 7-6-1 Code of Ordinances</i>) (e.g. block party/parade)	\$10.00 + Costs	\$10.00 + Costs
Vacation of Street/Alley Application (<i>Section 6-2-14(c), Code of Ordinances</i>) (If special meeting is requested, special meeting charges apply)		
Alley Application Fee	\$250.00 + 0.25 / sq. foot	\$250.00 + 0.25/sq. foot
Street Application Fee	\$400.00 + 0.25 / sq. foot	\$400.00 + 0.25/sq. foot
Voter Lists (local lists only)	\$25.00	\$25.00

<u>BUILDING PERMIT FEES</u>	2020 Fees	2019 Fees
Commercial & Industrial (<i>Fees include electrical, plumbing, HVAC, driveway permits. Fee does not include required state UDC permits or building inspections, or erosion control permits</i>)		
Minimum Fee	\$75.00	\$75.00
New Construction (<i>Fee calculation inclusive of all enclosed space</i>).	Minimum + \$0.05 per square foot	Minimum + \$0.05 per square foot
Additions (<i>Fee calculation inclusive of all enclosed space</i>)	Minimum + \$0.05 per square foot	Minimum + \$0.05 per square foot
Remodeling (<i>Fee includes electrical, plumbing HVAC, and structural changes</i>)	Minimum + \$0.10 per square foot	Minimum + \$0.10 per square foot
Electrical (<i>Does not apply to new construction</i>)		
Commercial/Industrial		
< 2000 square feet	\$50.00	\$50.00
> 2000 square feet	\$75.00	\$75.00
Residential		
< 1500 square feet	\$25.00	\$25.00
> 1500 square feet	\$35.00	\$35.00
Erosion Control	\$25.00	\$25.00

BUILDING PERMIT FEES (cont'd)	2020 Fees	2019 Fees
Failure to Acquire Proper Permit	Double the Fee	Double the Fee
Flatwork of any kind of material (walkway, patio, parking lot) (Driveways are listed under Administrative Fees) (No square footage fee listed)	\$25.00 if permeable surface is used (<i>no charge if applied for with a new construction building permit</i>) \$50.00 if impervious surface is used	\$25.00 if permeable surface is used (<i>no charge if applied for with a new construction building permit</i>) \$50.00 if impervious surface is used
Grading (change of topography, filling of ravines)	\$50.00	\$50.00
Heating, Ventilating, & Air Conditioning (Does not apply to new construction) Commercial/Industrial < 2000 square feet > 2000 square feet Base Fee Square Footage Charge Residential < 1500 square feet > 1500 square feet Base Fee Square Footage Charge	 \$50.00 \$75.00 \$25.00 \$35.00	 \$50.00 \$75.00 \$25.00 \$35.00
Moving Building (\$1,000 Bond Required and Insurance) 15-1-13 (e) & (f) (Also review administrative fees)	\$100.00	\$100.00
Occupancy Permit Occupy prior to permit Final Permit Temporary Permit (<i>Not good for more than 60 days</i>)	 \$100.00 per day No Charge \$25.00	 \$100.00 per day No Charge \$25.00
Plumbing (Does not apply to new construction) Commercial/Industrial < 2000 square feet > 2000 square feet Residential < 1500 square feet > 1500 square feet	 \$50.00 \$75.00 \$25.00 \$35.00	 \$50.00 \$75.00 \$25.00 \$35.00
Ponds	\$50 (for all - new and enlargements)	\$50 (for all - new and enlargements)
Razing or Demolition Minimum Lateral sealing inspection fee if connected to utilities	 \$25.00 \$25.00	 \$25.00 \$25.00

<u>BUILDING PERMIT FEES (cont'd)</u>	2020 Fees	2019 Fees
<p align="center">Residential 1 & 2 Family</p> <p><u>New Construction: Minimum Fee</u> Fees include electrical, plumbing, HVAC, driveway permits Fee doesn't include inspection fee required of Wisconsin Dept. of Commerce or erosion control permits.</p> <p><u>Square Footage</u> Fee calculation inclusive of all enclosed space on all floor levels including basements, garages, and enclosed porches.</p> <p>State Inspection Agency State Seal</p> <p><u>Additions and Accessory Structures Under 300 square feet</u> Includes all decks and major alterations to foundations, structural repairs, adding basement windows.</p> <p><u>Additions and Accessory Structures over 300 square feet</u> Fee calculation inclusive of all enclosed space on all floor levels including basements, garages, and enclosed porches.</p> <p><u>Remodel/Alterations</u></p>	<p align="center">\$50.00</p> <p align="center">\$0.05 per square foot</p> <p align="center">As Determined by State As Determined by State</p> <p align="center">\$50.00</p> <p align="center">Minimum (\$50.00) + \$0.10 per square foot</p> <p align="center">\$25.00</p>	<p align="center">\$50.00</p> <p align="center">\$0.05 per square foot</p> <p align="center">As Determined by State As Determined by State</p> <p align="center">\$50.00</p> <p align="center">Minimum (\$50.00) + \$0.10 per square foot</p> <p align="center">\$25.00</p>
Roofing	\$25	\$25
Siding	\$25	\$25
Renewal	50% of original fee up to \$50	50% of original fee up to \$50

<u>ZONING/LAND DIVISION FEES</u> (*Indicates fee to be paid at time of application)	2020 Fees	2019 Fees
<p>Antennas (<i>Other than new or modified mobile service</i>)</p> <p>Application</p> <p>Annual permit</p> <p>Placement of new mobile service facility on existing support structure; no new construction or substantial modification of support structure required</p> <p>New or substantial modification of mobile service support structures and facilities</p>	<p align="center">\$100.00</p> <p align="center">\$50.00</p> <p align="center">\$500</p> <p align="center">\$3,000</p>	<p align="center">\$100.00</p> <p align="center">\$50.00</p> <p align="center">\$500</p> <p align="center">\$3,000</p>
<p>Board of Appeals Application (Administrative Appeal and Variance) * <i>(If special meeting is requested, special meeting charges apply)</i></p>	\$300.00 (all)	\$300.00 (all)

ZONING/LAND DIVISION FEES (cont'd) (*Indicates fee to be paid at time of application)	2020 Fees	2019 Fees
Conditional Use / Special Use Permit & Home Occupation * - (Section 15-1-15, Code of Ordinances) (If special meeting is requested, special meeting charges apply)	\$150.00	\$150.00
Certified Survey Map Review and Amendments * (14-1-90)(g)	\$25.00	\$25.00
Fences (No permit required)	\$0	\$0.00
Planned Development District* (Section 13-1-7-21 through 37), Code of Ordinances) (If special meeting is requested, special meeting charges apply) Step One Step Two 0 - 5 Acres 5 - 10 Acres 10 - 20 Acres 20 - 30 Acres Over 30 Acres Developer Initiated Revisions	\$150.00 \$500.00 \$750.00 \$900.00 \$1,200.00 \$2,000.00 \$750.00	\$150.00 \$500.00 \$750.00 \$900.00 \$1,200.00 \$2,000.00 \$750.00
Re-Inspection Fee/Additional Site Visit (Applies for all building and zoning matters)	\$50.00	\$50.00
Roadside Stands (Temporary)	\$30.00	\$30.00
Sign Permit (Section 13-1-18), Code of Ordinances, Washburn, Wisconsin) (Temporary signs- flat fee only)	\$15.00 + \$2.00 per square foot	\$15.00 + \$2.00 per square foot
Site Plan Review and/or Architectural Review*	\$50	\$50
Subdivision/Plat/Replat, Preliminary and Final * (14-1-90)(e)&(f)	\$200 + \$5 per lot	\$200 + \$5 per lot
Swimming Pools (Above Ground)	\$50.00	\$50.00
Swimming Pools (In Ground)	\$50.00	\$50.00
Zoning Ordinance, Map Amendment, Comprehensive Plan * (If special meeting is requested, special meeting charges apply)	\$200.00	\$200.00
Zoning Permit (general)	\$25	\$25
Special Exceptions	\$50	\$50

<u>CEMETERY FEES</u>	2020 Fees	2019 Fees
Cemetery Interment Fees April 16 - November 14		
Casket		
8 AM - 2 PM (Monday - Friday)	\$350.00	\$350.00
After-hours, Holidays, Weekends	\$500.00	\$500.00
Cremains		
8 AM - 2 PM (Monday - Friday)	\$250.00	\$250.00
After-hours, Holidays, Weekends	\$400.00	\$400.00
Additional Remains in Plot	\$100.00	\$100.00
November 15 - April 15		
Casket		
8 AM - 2 PM (Monday - Friday)	\$1,000.00	\$1,000.00
After-hours, Holidays, Weekends	\$1,200.00	\$1,200.00
Cremains		
8 AM - 2 PM (Monday - Friday)	\$850.00	\$850.00
After-hours, Holidays, Weekends	\$1,100.00	\$1,100.00
Cemetery Lot Sales	\$600.00	\$600.00
Cemetery Disinterment		
Only undertaken Monday - Friday 8 AM - 2 PM)		
Deposit to be paid in advance (April 16 - Nov. 14)	\$500	\$500
Deposit to be paid in advance (Nov. 15 - April 15)	\$750	\$750
Disinterment Charge	City's Actual Cost	City's Actual Cost
Placement of Monuments Permit Fee (Section 8-4-9 (d))	\$15.00	\$15.00
Vault Storage Fee	\$50	\$50

<u>EMERGENCY SERVICE FEES</u>	2020 Fees	2019 Fees
Accident Reports		
If picked up at office	\$3.00	\$3.00
If mailed	\$5.00	\$5.00
Alarm Response (False) (Section 5-4-9(c)(1), Ordinances)		
Police		
First and Second Response	No Charge	No Charge
Third Response	\$50.00	\$50.00
Fourth Response	\$75.00	\$75.00
Fifth Response	\$100.00	\$100.00
Sixth and Subsequent Response	\$150.00	\$150.00
Fire		
First and Second Response	No Charge	No Charge
Third Response	\$200.00	\$200.00

Ambulance Service Fees		
Resident - Base Rate	\$725	\$725
Non-resident (Outside Service Area)- Base Rate	\$775	\$775
Mileage Rate	\$13/mile	\$13/mile
Intercepts	As Determined by AFD	As Determined by AFD
No Transport (One Free Per Year)	\$150	\$150
Use of Rescue Sled	\$400.00	\$400.00
Special Events Within Service Area such as Washburn Schools Athletic Events	Negotiable	Negotiable
Special Events Outside Service Area	As Determined By Council	As Determined By Council
Standby Rate per event	\$150.00	\$150.00
Disposables	As established by Director	As established by Director
Paper Service (Within City of Washburn)	\$25.00	\$25.00
Property Impound Fees (Daily Rate) Auto, Truck, Van, Boat, Camper, or similar vehicle	\$20.00	\$20.00
Violation of Weight Limits (<i>Ordinance Section 6-2-14(c)</i>)	Actual Cost	Actual Cost

<u>RECREATION FEES</u>	2020 Fees	2019 Fees
Boat Launch Fees	Daily Fee: \$8.00 Annual Fee: \$50.00	Daily Fee: \$8.00 Annual Fee: \$50.00
Boat Mooring Fees (West End Park – For Campers Only) 12-1-10	Daily Fee: \$5.00 Weekly Fee: \$25.00 Monthly Fee: \$100.00	Daily Fee: \$5.00 Weekly Fee: \$25.00 Monthly Fee: \$100.00
Camping Fees		
Dump Station Fee (Non-Campers)	\$10.00	\$10.00
Shower (3 minutes)	\$.75	\$.75
Group Reservations (May, June, September, October)	75% of Regular Fee	75% of Regular Fee
Memorial Park (Season May 15 th to October 15 th)		
West End Park (Season April 15 th - October 15 th)		
Overnight		
No Utilities	\$22.00	\$22.00
Electric	\$27.00	\$27.00
Premium Site (regardless of electric)	\$35.00	\$35.00
Weekly		
No Utilities	\$132.00	\$132.00
Electric	\$162.00	\$162.00
Premium Site (regardless of electric)	\$210.00	\$210.00
Overflow area parking per vehicle or camping unit	\$20	\$20
Seasonal Campsites		
Campsite Deposit - to hold site (Refundable)	\$250.00	\$250.00
Security Deposit (Refundable)	\$150.00	\$150.00
Memorial Park (May 15 th to Oct. 15 th - 152 Days)	\$2,260.00	\$2,260.00
West End Park (April 15 th to Oct. 15 th - 182 Days)	\$2,700.00	\$2,700.00

<u>RECREATION FEES (cont'd)</u>	2020 Fees	2019 Fees
Any Building Use Room Rental	\$50.00 + \$50 Cleaning Deposit	\$50.00 + \$50 Cleaning Deposit
Park Pavilion Rentals Memorial and West End Parks Pavilion Deposit	\$25.00 \$25.00	\$25.00 \$25.00
Park Fees (Exclusive Use)	As determined by Council	As determined by Council
Recreation Fees After hours of use facilities Skate Rental	\$20.00/hr. \$0.25 / pair	\$20.00/hr. \$0.25 / pair

<u>MISCELLANEOUS FEES AND TAXES</u>	2020 Fees	2019 Fees
Accommodation Tax (<i>Section 3-4-2, Code of Ordinances</i>) Room Tax Accommodations Permit (<i>Section 3-4-2 (c)</i>) Failure to File Return (<i>Section 3-4-2(h)</i>) Penalty interest on unpaid taxes (<i>Section 3-4-2(i)</i>) Delinquent Return Penalty (<i>Section 3-4-2 (j)</i>) Fraudulent Return Penalty (<i>Section 3-4-2(l)</i>) – General Penalty	6.50% \$5.00 Tax + 10% 1%/Month \$25 + 25% Standard Citation	6.50% \$5.00 Tax + 10% 1%/Month \$25 + 25% Standard Citation
Marina Slip Transfer	\$130	\$130
Removal of Dangerous Trees From Private Property (<i>Section 6-4-9(a), Code of Ordinances</i>)	Actual Cost + 5% administrative charge	Actual Cost + 5% administrative charge
Special Assessments (<i>Section 3-2-3, code of Ordinances</i>)	As Determined by Council	As Determined by Council
Water and Sewer Connection Fees Street Opening Permit (<i>Section 6-2-3</i>) Street Repaving Deposit (<i>Section 6-2-4</i>) For Blacktop Sewer Connection Fee (<i>Section 9-2-5</i>) <i>Does not apply</i> <i>when specially assessed for service previously.</i> Inspection Fee	\$10 \$700 \$1200 \$800 \$100	\$10 \$700 \$1200 \$800 \$100

<u>LICENSE FEES</u>	2020 Fees	2019 Fees
Adult Oriented Establishment License (<i>Section 7-9-1, Code of Ordinances, Washburn, Wisconsin</i>)		
Application Fee	\$1,000.00	\$1,000.00
Annual License	\$750.00	\$750.00
Alcoholic Beverage Licenses (<i>Section 7-2-5, Ordinances</i>)		
Beer		
Retail Class "A"	\$110.00	\$110.00
Retail Class "B"	\$100.00	\$100.00
Temporary Event Class B Includes Wine	\$10.00 per event	\$10.00 per event
Publication Fee for Beer Licenses	\$50.00	\$50.00
Liquor		
Retail "Class A" (No charge for Cider)	\$350.00	\$350.00
Retail "Class B"	\$450.00	\$450.00
Retail "Class C" Wine	\$100.00	\$100.00
Publication Fee for Liquor Licenses	Actual Cost	Actual Cost
Extension of Premises	\$0	
Operator's License		
Two Year (Includes Provisional if Desired)	\$35.00	\$35.00
Wholesaler's (Beer)	\$50.00	\$50.00
Publication Fees for Wholesaler's License	\$50.00	\$50.00
Arcade Fee (Annual)	\$250.00	\$250.00
Chicken Raising Permit (<i>Section 7-1-26, Code of Ordinances</i>)	\$50.00	\$50.00
Cigarette License (<i>Section 7-3-1, Code of Ordinances</i>)	\$50.00	\$50.00
Direct Sellers Permit (<i>Section 7-4-4</i>)		
Application fee (<i>Section 7-4-4(c)</i>)	\$50.00	\$50.00
Homecoming & Brownstone Days (<i>Section 7-4-4 (d)</i>)	\$5.00	\$5.00
All other special events (<i>Section 7-4-4 (d)</i>)	\$50.00	\$50.00
Dog and Cat Licenses (<i>Section 7-1-3(a)(3), Code of Ordinances</i>)		
Spayed/Neutered	\$6.00	\$6.00
Unspayed/non-neutered	\$16.00	\$16.00
Late Fee (<i>Section 7-1-4 Code of Ordinances</i>)	\$5.00	\$5.00
Kennel License (<i>Section 7-1-3(b)(1) Code of Ordinances</i>)		
Up to 12 Dogs	\$60.00	\$60.00
Fee for each additional dog	\$3.00	\$3.00
Duplicate Copy Of An Existing License	\$15.00	\$15.00
Taxicab License (per vehicle)	\$25.00	\$25.00
Trailer/Mobile Home Court License		
Initial Application	\$750.00	\$750.00
Annual License	\$500.00	\$500.00