

December 14, 2020

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM

Washburn City Hall & Remote Call-In

City Council Members:

Present, in-person:

Karen Spears-Novachek, Laura Tulowitzky, Tom Neimes,
Carl Broberg, , Mary McGrath

Present, remote:

Jennifer Maziasz

Municipal Personnel:

Present in-person:

City Administrator Scott J. Kluver, Assistant City Administrator
Tony Janisch.

Present, remote:

Mayor Mary D. Motiff

Absent:

Dave Anderson

Call to Order - Meeting called to order at 5:33PM by Mayor Motiff. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting of November 9, 2020 - A motion was made by Novachek to approve the November 9, 2020 minutes of the City Council with the correction noted, second by Neimes. Motion carried unanimously.

Approval of Expenditures - A motion was made by Novachek to approve the monthly expenditures as reviewed, second by McGrath. Motion carried unanimously.

Public Comment – Roth Edwards, 221 W 6th St., complimented the City's work on the Coal Dock and West End Park boat launch. Mr. Edwards further commented on the upcoming comprehensive planning and urged the Council not to overlook doing a survey to gather public input.

Mayoral Announcements, Proclamations, Appointments- The Mayor began by mentioning a vacancy on the Harbor Commission. She further congratulated Gary Foss on his retirement. Gary is a local business owner and past volunteer work with the City. The Mayor mentioned that Washburn is now the hot spot for Covid-19 in Bayfield Co., at 35% of the current cases. She recognized the challenges for area businesses, but encouraged to remain diligent and to take precautions, and to seek resources if needed through the Bayfield Co. Health Department. The Mayor ended by requesting the need for a community wide discussion of all the communities in the County.

Discussion & Action on Approval of Draft Certified Survey Map to Create New Residential Lot in area Bounded by Fortier Road, Oak Road, and Washington Avenue – Broberg moved to approve the map creating a new residential lot as identified, second by McGrath. Motion carried unanimously.

Discussion & Action on Plan Commission Acting as the Comprehensive Plan Guiding Body and on the Public Participation Plan for the Comprehensive Plan – McGrath moved to approve the Plan Commission as the guiding body for Comprehensive Planning, seconded by Novachek. Maziasz stated support for the Plan Commission with also the additional of at-large public members. Kluver noted that this was a revision of the current Comprehensive Plan and not a complete redo. Janisch noted the inclusion of an Outdoor Recreation Plan within this process. Tulowitzky moved to open the floor for public comment, seconded by McGrath. Motion Carried unanimously. Roth Edwards again urged that Council revisit a survey of the public before the Plan Commission makes all the decisions and requested the motion be tabled. Broberg moved to close the floor, seconded by Neimes. Motion carries unanimously. The Mayor noted that members of the Plan Commission are members of the public and would expect a robust discussion during the process. The motion to approve the Plan Commission as the Guiding Body carried unanimously. Broberg moved to approve the Public Participation Plan for Comprehensive Planning, second by McGrath. Kluver noted that some funds were budgeted to cover unexpected costs doing this process. Motion carried unanimously.

Discussion & Action on Resolution #20-016 Applying for CDI Grant and Scheduling a Special Meeting to Select Developer for Bayfield Street Redevelopment Project (Brokedown Building 204 W. Bayfield St.) – Novachek moved to approve Resolution #20-016 to apply for a CDI Grant for the redevelopment of the Brokedown, seconded by Neimes. Motion carried unanimously. A special meeting to select a developer for the Bayfield Street Redevelopment Project (Brokedown Building) was set for December 28th at 5:30pm.

Discussion & Action on Proposed 2021 TID #2 and TID #3 Budgets – Novachek moved to approve the 2021 TID #2 & TID #3 Budgets, seconded by McGrath. Novachek noted that TID #2 could be extended for one additional year with the revenue being used for low-income housing. Kluver stated that if Council decides to do an extension, funds would not be available until 2023. Motion carried unanimously.

Discussion & Action on Resolution #20-015 Adopting All 2021 Budgets and Expenditures – Moved by Novachek to approve Resolution #20-015 adopting all 2021 Budgets and Expenditures, seconded by McGrath. Motion carried unanimously.

Discussion & Action on Immediate Adjustment to Ambulance Billing Fees – Moved by McGrath to approve the adjustment to Ambulance Billing Fees, seconded by Broberg. Motion carried unanimously.

Discussion & Action on Writing-Off Certain Outstanding Ambulance Bills/Utility Bills – Moved by McGrath to approve the write-off of presented Outstanding Ambulance and Utility bills, seconded by Tulowitzky. Kluver clarified that this action was needed for auditing purposes. Motion carried unanimously.

Discussion & Action on 2021 Meeting, Election, and Holiday Calendar – Moved by Novachek to approve the 2021 Meeting, Election, and Holiday Calendar, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Charter Ordinance #20-001 to Extend the Term of Mayor to Four Years – Moved by Tulowitzky to approve Charter Ordinance #20-001 extending the term of Mayor to Four Years, seconded by Novachek. Neimes clarified that this change would occur with the next mayoral election in 2022. Motion carried with six (6) of seven (7) members present voting in favor of the change. The change of a charter ordinance requires a 2/3rds majority.

Discussion & Action on Letter of Support for Bayfield County Applications for CDBG Covid Grant - Moved by Novachek to approve a Letter of Support for Bayfield Co. application for CDBG grant, seconded by Broberg. The Mayor noted that the application is due in December, with notification in March; however, funds would not be available until the summer. Motion carried unanimously.

Alcohol Licensing Matters - Issuance of a Class “A” License (Beer) to Indianhead Oil Co., LLC dba Holiday Station Store #227; at 606 W. Bayfield Street, Eugene Rich – Agent – Moved by McGrath to approve the Class “A” License of beer to Indianhead Oil Co. LLC dba Holiday Station Store #227, seconded by Neimes. Motion carried unanimously.

Adjourn – Mayor Motiff adjourned the meeting at 6:39PM.

Tony Janisch, Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Members Karen Spears Novachek, Mary McGrath & Laura Tulowitzky reviewed monthly expenditure vouchers.