

December 20, 2022

City of Washburn Parks Committee Meeting Minutes

5:30 PM

Washburn City Hall and Virtual

Members Present:

Jen Maziasz (Council rep), Angel Croll, Jeremy Oswald, Erika Lang

Municipal Personnel Present:

Tony Janisch, Assistant City Administrator, Gerald Schuette, Director of Public Works

Absent:

None

Call to Order/Roll Call

Meeting was called to order at 5:31 PM. Four (4) of Four (4) members are present; quorum is recognized.

Approval of November 15, 2022 Parks Committee Meeting Minutes

Motion made to approve Parks Committee minutes of November 15, 2022 by Oswald, second by Lang. Minutes approved unanimously.

Updates from Public Works Department & City Administration - Public Works Director Gerry Schuette & Asst. Administrator Tony Janisch provided the following updates:

- Skate park electrical line and lights installation complete.
- Ice rink employees, two attendants are returning; seeking a third person to hire.
- Ice skate rink opening is pending; projected date is last week of December.
- Memorial Park, project pending to upgrade tile in Men's bathhouse.
- Memorial Park and along Bayfield Street, tree and limb damage removed.
- Janisch provided data on campground usage: campgrounds were full in July and August; West End opened one month later than normal.

The Parks Committee Meeting Agenda order is modified.

Update of Pump Track Development and Funding - Charmaine Swan, Washburn On Wheels, provided an update:

- IMBA grant has been awarded; though the amount has yet to be determined, the request was for \$10,000. Matching funds are required, and a \$2,500 grant has been awarded from Memorial Medical Center for this.
- Swan emphasized WOW is interested in participating in any part of trail improvements.
- Possible sites for pump track: end of Washington Ave, across from the Athletic Field on Memorial Park Dr, vacant lot on Omaha Street.
- Funding from IMBA is to assist with site location.
- Janisch to work with IMBA on contract.

Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant - Janisch presented the final draft of the Walking Trail entrance sign with the committee. Suggested changes are 1. Add to the legend "green" to denote city park land, 2.

Label Marina, 3. Add distance scale bar, 4. Create consistency with capitalization of “athletic fields”. After modifications, send the draft to production. Grant will close out once the sign is installed.

Discussion & Action on Concept Development Planning for Lakeshore Parkway - General discussion regarding the next steps and timeline to develop a plan by the City Council meeting on March 13, 2023. Community input through public meetings tentatively scheduled for February 2 & 7, 2023. Location(s) and time(s) to be determined. Members should review 2015 Thompson’s West End Plan; seek professional guidance and gather information prior to special meeting on January 10, 2023. Committee to use information to create 3-4 scenarios/development concepts to present at public meetings. Initial thoughts on uses include: yurt, tent, group camping, public use space, wildlife plantings, trail to bath house, cabins.

Adjournment

Meeting was adjourned at 7:23 PM

Angel Croll
Secretary, Parks Committee