

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

NOTICE OF PARKS COMMITTEE MEETING

DATE: November 16, 2021

TIME: 5:30 p.m.

PLACE: Washburn City Hall

This meeting may have members participating via tele or web conferencing.

Public participants can listen to the proceedings on-line at this link:

<https://us02web.zoom.us/j/83430240764?pwd=Tm1wNnBhVS9LemFqYWVVTNXdBeVZvdz09>

or by calling 888-788-0099 (Toll-free) and entering Mtg ID: 834 3024 0764 and Passcode: 111621.

Limited seating will be available at the meeting and guests are asked to keep a six-foot distance.

Agenda:

- Call to Order/Roll Call
- Approval of the October 19, 2021 Meeting Minutes
- Updates from Public Works Department
- Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant
- Discussion & Action of Outdoor Recreation Plan, Parks & Recreation Policy
- Adjournment

It is possible that members of, and possibly a quorum of, other governmental bodies including the Common Council of the City of Washburn are in attendance at the above meeting. No action will be taken by any governmental body other than the Parks Committee.

October 19, 2021

CITY OF WASHBURN PARKS COMMITTEE MEETING

5:30 PM

Washburn City Hall and Remote Call-In

Members Present:

Jamie Cook, Angel Croll, and Erika Lang

Municipal Personnel Present:

Asst. City Administrator Tony Janisch, Director of Public Works
Gerry Schuette

Absent:

Jennifer Maziasz (Council rep), Kyleleen Bartnick

Call to Order/Roll Call

Meeting was called to order at 5:40 pm. Quorum met.

Approval of the September 21, 2021 Parks Committee Meeting Minutes

Motion made to approve minutes by Croll, second by Cook. Motion carried unanimously.

Updates from Public Works Department

Public Works Director Schuette and Asst. City Administrator Janisch gave the following updates:

- Park campgrounds closed yesterday
- Lots of seasonal visitors gave great reviews. There were some requests to see if the city is going to continue the landscape improvements and other improvements
- Public Works staff will be making improvements to the water system next year
- Public Works staff will clean and inspect lift stations next week
- Most of the Walking Trail work is done; there is a little bit of work yet to do on the condo bridge
- Warming Shelter improvements are next on the list and those will be done into December. Cook suggested to perhaps add an external door as well on one of the bathroom units if possible.
- Early November, Public Works staff will pull the docks out at West End Park
- City Council has directed staff to look at costs of upgrading campsites (adding campsites) at the overflow area and/or at the area that is currently used as Book Across the Bay parking. Staff will look at cost of offering full utilities either through hooking up to the current infrastructure or building a bathroom facility.

Updates on Implementation of the Walking Trail Land Management Plan & Wisconsin Coastal Management Grant

- Treatment of the remaining buckthorn and honeysuckle is occurring now
- Ordering of native plant seedlings for key locations along the lakeshore will still need to occur. Lang will coordinate with Janisch to do this, and grant funds will cover it
- Lang and Janisch met earlier today to prepare an additional coastal management program grant to do more invasive work and maintenance, more signage improvements, replace the beach stairs along trail, install a new bridge, etc.
- Lang and Janisch are working on the draft for the interpretive sign that will go at the trailhead off of 6th Ave.

Discussion & Action of Outdoor Recreation Plan, Parks & Recreation Inventory

- Work and discussion continued on the Outdoor Recreation Plan.
- Parks Committee members reviewed the remaining inventory; Croll and Janisch had worked on editing and organizing the content before the meeting
- Parks Committee members added a couple of inventory items including a dog park and community gardens as concepts

Adjournment

Date and time of next meeting will be November 16, 2021. Meeting was adjourned at 7:20 pm.

Erika Lang
Secretary, Parks Committee

1

City of Washburn Draft ORP policies 10/20/21

1. Continue to evaluate potential recreation service gaps, emerging trends and interests in outdoor recreation.
2. All residents should be provided with an opportunity for engaging in recreational experiences, and recreational facilities and resources should be equitably located in the city.
3. Collaborate with public sector entities like the Washburn School District, Bayfield County and adjacent jurisdictions on the expansion or development of recreational facilities and trail connections.
4. Collaborate with non-profit and private entities with a mission and interest in developing, maintaining, or improving recreational facilities and resources in the City of Washburn.
5. Formalize user agreements with non-profit and private entities related to the use/and or maintenance of city parks and recreational facilities.
6. Coordinate long range parks and recreational resource planning with land use planning and the city's future land use map.
7. Repurpose parks or facilities that are outdated or underutilized, in order to meet emerging recreational needs and interests in the City of Washburn.
8. Explore the opportunities to extend wi-fi and/or other municipal services into parks and recreational facilities where these services do not exist.
9. Continue to maintain the Park Designated Fund as a means to support future park and recreational facility development or improvement.
10. Strive to balance city investments in parks and recreation development or improvement between campground facilities and other city parks and recreational assets.
11. Parks, recreational facilities, and resources should be integrated into future subdivision and development designs and interconnected by a network of trails and open space corridors.
12. The city should promote public awareness of the City's parks and outdoor recreational facilities and resources by promoting them through maps, wayfinding signage, and other digital and print media.
13. The city should take measures to ensure that existing park facilities are upgraded to comply with ADA design guidelines. Future parks and recreational resources should be designed to be barrier-free and accessible to all members of the community.
14. Maintain park and recreation facilities to meet safety standards and replace old and deteriorating equipment as needed.
15. Continue to update the City's Comprehensive Outdoor Recreation Plan on a five-year cycle to maintain eligibility for state and federal grant programs.
16. Continue to identify and prioritize parks and recreation development or improvement projects on an ongoing basis.