

October 15, 2020

CITY OF WASHBURN PLAN COMMISSION MEETING

8:00am Washburn City Hall & Remote Video Conferencing

COMMISSION MEMBERS: Dave Anderson, John Baregi, Leo Ketchum-Fish, Britt Serrine, Adeline Swiston, Matt Simoneau

ABSENT: Mary Motiff

MUNICIPAL PERSONNEL: Scott Kløver City Administrator, Tammy DeMars City Treasurer/Deputy Clerk

Meeting called to order at 5:30pm by Ketchum-Fish attendance as recorded.

**Approval of Minutes – October 9, 2020** – Moved by Swiston to approve the minutes of October 9, 2020 second by Ketchum-Fish. Motion carried unanimously.

**Public Hearing** – Moved by Swiston to open floor for public hearing, second by Ketchum-Fish. Motion carried unanimously. No public comment. Moved by Swiston to close floor, second by Anderson. Motion carried unanimously.

**Discussion and Recommendation on Conditional Use Application for a Tourist Rooming House at 200 & 202 West Harbor View Drive – Bayfield Properties LLC, Petitioner** – Section 7-55 (a)(1-9) reviewed by the Commission; 1- The size of the property is adequate for this use, 2- use is compatible, 3- Location is next to a hotel, 4- no effects on traffic safety or pedestrian, 5- proposed use is suitable for this property, 6- no effect on the natural environment, 7- use is compatible with the surrounding properties, 8-No effects on the normal and orderly development and improvements in the surrounding property, 9- no other factors to consider. Motion by Ketchum-Fish to recommend approval of the CUP Application for a Tourist Rooming House at 200 & 202 W. Harbor View Drive with the conditions as outlined with the application, second by Anderson. Motion carried unanimously.

**Discussion & Action on Special exception Request to Place Garage in Front Yard, 1491 County Hwy C, Michael Wroblewski, Petitioners** – Petitioner is requesting to construct a 46' x 50' garage partially in the front yard. Article 8, Section 8-75 does not allow placing an accessory structure in the front yard unless a special exception is approved by the Plan Commission. Commission reviewed Section 7-154 Factors as follows; 1- Property is on 18 acres and comparable to others, 2-This request is not unreasonable and does keep with the overall intent of this chapter, 3-Size of parcel and ravines that run through the property, 4-No known environmental impact, 5- No known negative effects, 6- None identified, 7- Exception is allowed under Article 8, section 8-75, 8- No other factors. Moved by Ketchum-Fish after all considerations outlined in section 7-154 to allow a garage to be placed in the front yard as outlined in the application, second by Baregi. Motion carried unanimously.

**Discussion & Action on Architectural Review and Downtown Design Decision Review for Addition to Hansen's IGA for a "Beer Cave" at 226 W. Bayfield Street-Greg Hansen, Petitioner** – Mr. Hansen in attendance. The architectural standards were reviewed; 1- The plan submitted complies with this requirement as the addition to the building will be finished with LP Decorative siding, 2- this addition complies with this provision even though the existing structure does not, 3- this provision does not apply as no change to the entrances of the building are proposed, 4 through 10 are not applicable, 11-the addition of the structure will assist with the screening of these items. The downtown standards were reviewed 1- building height will be within one story difference of the existing structure, 2-the addition will look like a separate building, 3 & 4- for an existing structure, this conforms as best as possible, 5- Roof will be flat, 6- N/A, 7- Structure will be wrapped in LP Smart siding. Moved by Ketchum-Fish to approval the architectural design for the addition of a "Beer Cave" at 226 W. Bayfield Street, second by Serrine. Motion carried unanimously.

**Adjourn** – Ketchum-Fish adjourns the meeting at 5:45pm

Respectfully Submitted,  
Tammy L. DeMars  
Treasurer/Deputy Clerk