

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link <https://us02web.zoom.us/j/87182699284?pwd=QVlk4WU9wTlNBTW9HWVQ3VkFIV3Nrdz09> or by calling 1 (877) 853-5247 (Toll Free) and entering Webinar ID: 871 8269 9284 and entering passcode 421613 as opposed to being present for the meeting. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

NOTICE OF PLAN COMMISSION MEETING

DATE: Monday, August 23, 2021
TIME: 5:30 PM
PLACE: Washburn City Hall

AGENDA:

- Call to Order/Roll Call
- Approval of Minutes of August 19, 2021
- Discussion & Recommendation to Vacate the South Half of S. 10th Avenue West, Adjacent to Lot 12, Block 1 in Wing's 1st Addition to the Townsite of Washburn and Lot 30, Block 7 of Neill and Wings Addition to the Townsite of Washburn – Mark and Lisa McGinley, Petitioners
- Continued Discussion and Action on Comprehensive Plan Re-Write Project – Land Use Evaluation and Mapping Review of the Visioning Elements – Jason Laumann of NWRPC
- Adjourn

August 19, 2021

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall & Remote Video Conferencing

COMMISSION MEMBERS: Dave Anderson, Leo Ketchum-Fish, Mary Motiff, Matt Simoneau, Adeline Swiston

ABSENT: Britt Serrine, Vacancy

MUNICIPAL PERSONNEL: Scott Kluver City Administrator, Tammy DeMars City Treasurer/Deputy Clerk

Meeting called to order at 5:30pm by Motiff attendance as recorded.

Approval of Minutes – July 15, 2021, Minutes – Moved by Swiston, to approve the July 15, 2021 minutes, second by Anderson. Motion carries 5-0.

Discussion & Action on Sign Application 318 W. Bayfield St., Yellow Bird Gallery – Ron Piercy – Mr. Piercy is requesting a 144" x 30" wall sign banner on the west side of his building and two 30" x 60" wooden signs on the east side of the building. Moved by Swiston to approve, second by Ketchum-Fish. Discussion held. Motion carries 5-0

Revisit Special Exception Request to Enlarge a Non-Conforming Structure, 410 N. 2nd Ave East Approved at the March 18, 2021 Meeting, Due to Setback Changes. Kluver explained the original approval was for a rear yard setback of 8'. Mr. Jennings had the property surveyed and the actual setback will be 6' 4" instead of the approved 8'. Kluver wants to be certain that the Plan Commission has no issue with the 6' 4" back. Moved by Ketchum-Fish to approve the 6' 4" setback based on 1) this property is comparable to adjoining properties, as the adjoining properties have the same issues; 3) the unique circumstance that other options are less desirable to three of the adjoining neighbors; 5) the positives outweigh the negative, the intention of this standard is to provide spacing between neighbors and in this case provides the best option per three of the adjoining neighbors, there would be no significant problem that would out way the positives for this special exception, second by Anderson. Motion carried 5-0.

Schedule Meeting Time for Next Comprehensive Plan Work Session – Scheduled for Monday, August 30, 2021, at 5:30. (The day after the meeting the date was change changed to August 23, 2021, due to schedule conflicts).

Meeting adjourned at 6:03pm.

Respectfully Submitted,
Tammy L. DeMars
Treasurer/Deputy Clerk

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Plan Commission Members
From: Scott J. Kluver, ^{SK} Administrator
Re: Vacating Request of South Half of S. 10th Avenue West between Omaha Street and Bayfield St.
Date: August 20, 2021

Enclosed you will find a request to vacate the south half of S. 10th Avenue West adjacent to Lot 12 of Block 1 in Wing's 1st Addition to the Townsite of Washburn and Lot 30 of Block 7 of Neill and Wings Addition to the Townsite of Washburn. Currently, the north half of the street adjacent to this location serves as an alley access and would continue. As this is a street, property owners that front the street within 2,650 of either end of the proposed vacation needed to be notified and 1/3 of them needed to join the petition. In this case, there are 16 property owners that qualify besides the two that signed the original petition. Twelve letters signing on supporting the petition have been received at this time which exceeds the 1/3 requirement.

The McGinley's desire to have the street vacated in order to adjust the placement of their proposed home because of a drainage swale and to avoid cutting a large tree. There is another ravine immediately to the west of the S. 10th Ave. West right-of way area.

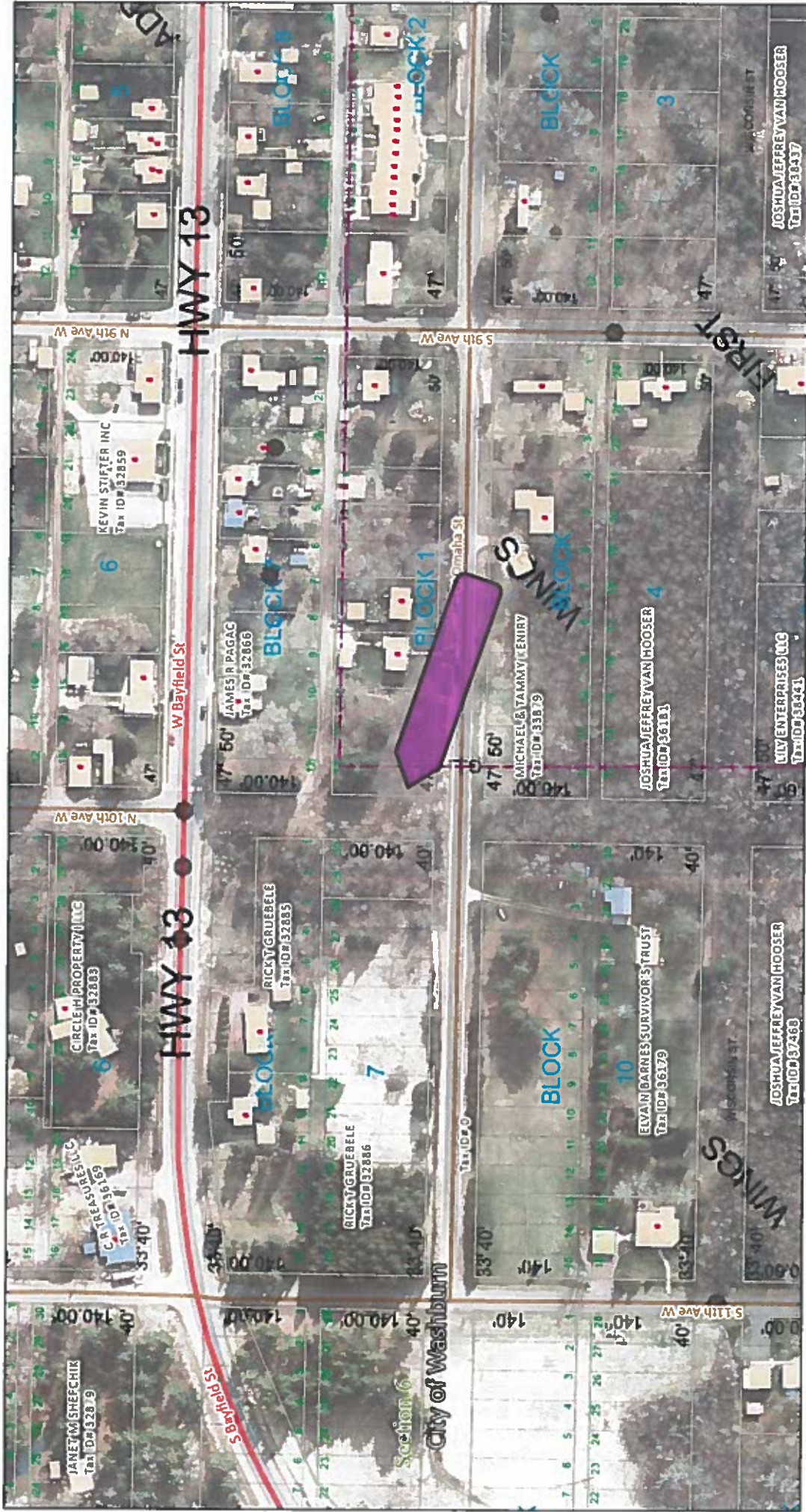
It has been some time since a request for vacating a street has been considered. This request would not land-lock any property; however, it would prevent the future opening of S. 10th Avenue West. The Plan Commission and the Council should consider future plans, traffic flow, and potential impacts to development of the surrounding area when considering this request.

At this time, a copy of the recorded petition of the intent to vacate is outstanding; however, I will be working with the petitioners to get this done. At this time, I am not aware of easements for other utilities; however, there is a water main that exists on the unopened 10th Avenue West. As such, I recommend that all utility easements be kept if this request is to be approved.

The Council will consider the Plan Commission recommendation on September 13th following a public hearing.

Please let me know if you have any questions on this matter.

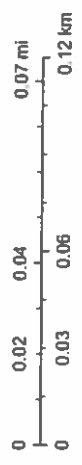
Bayfield County, WI



8/18/2021, 4:15:31 PM

- Section Lines
- Town
- Building Footprint 2009-2015
- Tie Lines
- Government Lot
- Changed
- Meander Lines
- Survey Maps
- Existing
- Municipal Boundary
- UnRecorded Map
- New
- All Roads
- Recorded Map
- State
- Buildings

1:1,566



Bayfield

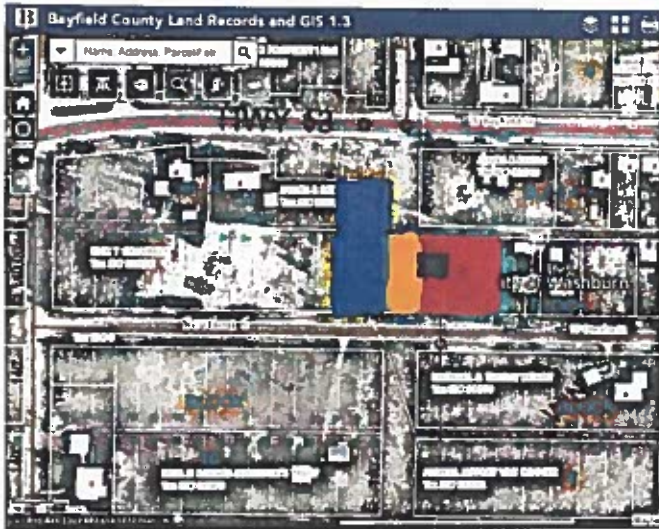
06/21/2021

Hello – My name is Mark McGinley and my wife Lisa and I had lived in Washburn for about 30 years and are retiring soon. We are planning on returning to Washburn and building a home on our lot on West Omaha Street starting this fall. Our lot is on the corner of W. Omaha Street and S. 10th Ave West (which is platted but not constructed). The unbuilt S. 10th Ave West is next to the large ravine that goes south from Bayfield Street (Hwy 13).

We would like to petition the City Of Washburn to have this 140' section of 10th Ave West vacated so we can position our home a little closer to our property line to the west to avoid a swale that drains the area above our lot in the spring, (and to avoid cutting down a large white pine tree). We have asked neighbors Within 2650 feet of this proposed vacation for approval, per City of Washburn requirements. We have included the 6 needed approval letters signed by these neighbors.

Image of proposed area below:

- Red section is our land where we are building.
- Black square is the proposed location of our house.
- Yellow section is the area of S. 10th Ave West we are requesting to be vacated. The
- Blue section are the lots Rick Guebele owns and we are working on the possible purchase of. (It is the ravine south of Bayfield Street)



↓
Please see attached
accepted offer/purchase
agreement w/ closing
before July 30th
Mark

The area to be vacated is a short section of the platted street and doesn't seem to be of benefit to city residents due to the big ravine. By vacating this area, we would be able to move our house location over 20' (which is the setback on that side) and avoid the drainage area on our lot. We would be unable to improve the vacated area as there would be an easement created by the city for the existing water main that runs down this section of S. 10th Ave West, so it would remain undeveloped.

We hope you can approve our request and we look forward to being back in Washburn.
Thank you for your consideration and timely response,

Mark and Lisa McGinley
19720 Holly Court
Magnolia, Texas 77355.

*And soon to be 939 West Omaha Street, Washburn!

**PETITION FOR VACATION OF ALLEY(S) OR STREET(S)
CITY OF WASHBURN, WISCONSIN**

To: Mayor, Common Council and City Plan Commission of the City of Washburn, WI 54891

I (We), the undersigned, do hereby petition the City of Washburn to vacate (give street name or general location of street/alley):

South 10th Ave West From West Omaha Street
North Approx. 140' to existing Alley

IN SUPPORT THEREOF, the following facts are hereby presented:

1. **THERE IS ATTACHED a sketch or copy of the plat of the area which depicts the requested vacation. (Map showing the vacation must agree with legal description of property listed in #2 below).**

2. The property abutting the proposed vacation is legally described as:

lots 10-12 in block 1 of wings 1st addition
and lots 29 and 30 in Neill and wings addition
Block 7

3. Abutting property owner(s) and mailing addresses (see #2 Procedures for Vacation):

1. Mark and Lisa McBintley
939 W. Omaha St. Washburn, WI 54891
2. Rick Grubebele
1025 west Bayfield street Washburn WI
54891

3. _____
4. _____
5. _____

4. For all vacations other than unpaved alleys: Property owner(s) and mailing addresses for at least 1/3 of the 2650 feet from each end of the section of road to be vacated (see #2 Procedures for Vacation):

see Attached List / Approvals

1. _____

2. _____

3. _____

4. _____

6. _____

5. The undersigned petitioner(s) hereby agree to accept said property described above and shown on the attached sketch or plat, subject to conditions set forth by the City Council and City zoning regulations and including, but not limited to, the right of the City of Washburn and/or utility companies to retain any easement, drainageway, or floodplain land for the purpose of maintaining, conducting or constructing any required existing or future services or facilities on said easement which would serve or protect the public.

6. That the facts presented herein and attached hereto are true and correct to the best of my (our) knowledge.

Submitted this 21st day of June, 2021.

CIRCULATOR OF THIS PETITION:



(Signature)

Please Print Below:

Mark McGinley
Name of Petitioner
19720 Holly Ct. Magnolia, TX 77355
Address
715-292-2909
Telephone

STATUS (Check Below):

Property Owner _____ Option Holder _____ Owner's Authorized Agent
 Contract Purchaser

COMPETITIONER (If Any):

[Handwritten Signature]
Signature

Please Print Below:

Rich Corvebele
Name
1039 W BAYFIELD ST WASHBURN
Address
715.685.8160
Telephone

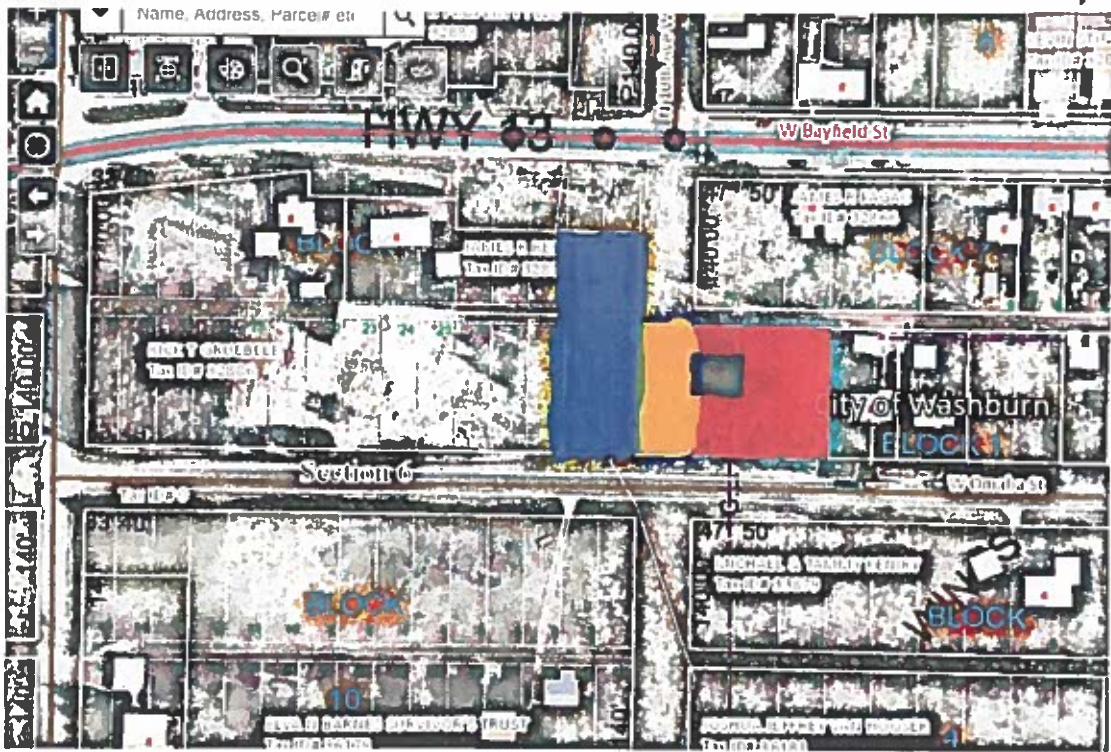
.....
FEES:

\$250 minimum for an alley; \$400 minimum for a street - due on filing; non-refundable.

SUBMIT MINIMUM FEE WITH PETITION. (Details regarding fees and the balance due, if any, are found in "Procedures for Vacation" which is given to the applicant with the petition).

SUBMIT ALL ATTACHMENTS. FAILURE TO DO SO MAY RESULT IN THE PETITION BEING DELAYED OR RETURNED. COMPLETED PETITIONS SHOULD BE RETURNED TO THE CITY CLERK, CITY HALL, 119 WASHINGTON AVENUE, WASHBURN, WI 54891. TELEPHONE #715-373-6160 Ext. 4 WITH QUESTIONS.

red - our lots
yellow - area to vacate
Blue - Lots I hope to purchase in the future - purchased



J. Whitehead

WRA-S
WISCONSIN
REALTORS®
ASSOCIATION

4801 Forest Run Road, Madison, WI 53704-3269

Anthony Jennings & Crew Real Estate,

BROKER:

SELLER'S CLOSING STATEMENT

Property Address Lots 1,2 Part of Tax ID 32885, Lots 29,30 Tax 32877 Date June 22, 2021

Buyer Mark McGinley Seller Rick Gruebele

Social Security No. _____ Social Security No. _____

Buyer _____ Seller _____

Social Security No. _____ Social Security No. _____

Buyer's Address _____ Seller's Address _____

Date of Sale Contract June 22, 2021 Date of Closing On or before July 30

Purchase Price: \$ 2,400.00

SELLER'S STATEMENT

Total Cash Due From Buyer	\$ <u>2,400.00</u>	
Earnest Money Deposit		
Total Due Seller Before Disbursements		\$ <u>2,400.00</u>

DISBURSEMENTS:

Abstract/Title Policy:		
Wisconsin Transfer Fee: <u>\$3 per \$1000</u>		<u>(8.00)</u>
Special Assessments:		
Recording Fees:		<u>(35.00)</u>
Brokerage Fee: <u>Firms Commission</u>		<u>(1.00)</u>
Mortgage or Land Contract Payoffs:		<u>0.00</u>
<u>Property Taxes Through Date of Closing by seller</u>		<u>0.00</u>
Attorney Fees: <u>Atty Fee draft quit claim deed</u>		<u>(150.00)</u>
Delinquent Taxes:		
Other <u>Property taxes Jan 1 though July 31</u>		<u>(38.46)</u>

*****THIS IS AN ESTIMATE ONLY*****

Total Disbursements (232.46)

Net Balance Due Seller \$ 2,632.46

Anthony Jennings & Crew Real Estate,
Broker

I accept this statement as being correct.

Rick Gruebele Seller _____ Seller

WISCONSIN REALTORS® ASSOCIATION, 4801 Forest Run Road, Madison, WI 53704, Phone (608) 241-2047 Fax (608) 241-5168

Anthony Jennings & Crew Real Estate, LLC, 315 Turner Rd Ashland WI 54806
Phone: 7152096841

Fax: 7152926499 Anthony Jennings

Produced with ZipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.ziplogix.com

Whatever

North of Bayfield Street

JAMES PAJAC
938 W BAYFIELD ST, WASHBURN, WI, 54891

ROBERT C & DONNA M, MILLER TRUSTEES
4140 S COUNTY ROAD O, MAPLE, WI, 54854
(945 W BAYFIELD ST, WASHBURN, WI, 54891)

TESSAH L, WICKUS
934 W PINE ST, WASHBURN, WI, 54891

✓ MATTHEW J, HERRIOTT
939 W PINE ST, WASHBURN, WI, 54891

✓ AARON L & ARIANNA C, AUSTIN
309 9TH AVE W, WASHBURN, WI, 54891

✓ MARGARET A, MOTIFF
310 11TH AVE W, WASHBURN, WI, 54891

✓ AMY L, MATTILA
200 GARY RD, WASHBURN, WI, 54891
(1015 W PINE ST, WASHBURN, WI, 54891)

DINSMORE, STEVEN D &, COOPER, LESLIE J
1016 W PINE ST, WASHBURN, WI, 54891

✓ IRMENGARD C, KALMON
807 MACARTHUR AVE, ASHLAND, WI, 54806

South of Bayfield Street

✓ RICK GRUEBELE
1028 WEST BAYFIELD STREET
WASHBURN, WI 54891

✓ MICHAEL & TAMMY, KENIRY
920 W OMAHA ST, WASHBURN, WI, 54891

VAN HOOSER, JOSHUA JEFFREY &, VAN HOOSER, JARED
30260 ST HWY 137, ASHLAND, WI, 54806

LILY ENTERPRISES LLC
14 PINE RIDGE LN, TOMAHAWK, WI, 54487

RANDY L & JANET M, BERGMAN
323 S 9TH AVE W, WASHBURN, WI, 54891

ANDREW R, EBERT
PO BOX 91, ELK MOUND, WI, 54739

TODD B, DEETH
1001 W BIGELOW ST, WASHBURN, WI, 54891

MEYERS, DOROTHY R L TRUSTEE &, VAN HOOSER, JOSHUA & JARED
4201 SUMMIT RD, ASHLAND, WI, 54806

ELVA N, BARNES SURVIVOR'S TRUST
1006 W OMAHA ST, WASHBURN, WI, 54891

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Matthew Herriott Date 6/14/21

Signature *Matthew Herriott*

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name AARON AUSTIN Date 6/15/21

Signature 

Printed name Arianna Austin Date 6/15/21

Signature 

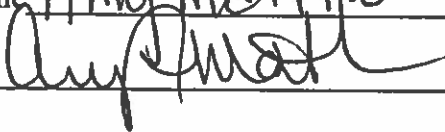
Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Amy Mattila Date 6/14/21

Signature 

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Irmengard Kalm Date 6/15/2021

Signature Irmengard Kalm

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name MICHAEL KENIRY Date 6/14/2021

Signature Michael Keniry

Printed name Tammy Keniry Date 6/14/2021

Signature Tammy Keniry

Thank you very much!

Mark and Lisa McGinley

Lisa & Mark -
Welcome! I am
so happy you're
going to be our
neighbors!

Tammy
& Mike

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name ELVA N. BARNES Date 6-16-21

Signature Elva N. Barnes

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name MARGARET MOTIFF Date 6-15-2021

Signature Margaret Motiff

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Todd Deeth Date 6-21-2021

Signature Todd B Deeth

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Leslie Cooper-Dinsmore Date 6-22-2021

Signature 

Printed name Steve Dinsmore Date 6-22-2021

Signature Steve D. Dinsmore

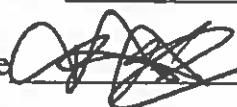
Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street Vacated . Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Tessah Wickus Date 6/25/21

Signature 

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley

Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name LILY ENTERPRISES, LLC Date 6/29/21

Signature  SINGLE MEMBER

Printed name _____ Date _____

Signature _____

Thank you very much!

Mark and Lisa McGinley


Please sign and date below and return to us in the envelope included

I (we) the undersigned, approve of the McGinley's request to have the section of S. 10th Ave West that lies adjacent (west) to their lots on West Omaha Street. Legal description: lots 10-12 in Block 1 of Wings 1st Addition. This section of unbuilt street is approximately 140' in length running north from West Omaha Street and stopping short of the existing gravel road / alley section just south of Bayfield Street / Hwy 13

Printed name Joshua Van Vleet Date 6-24-2021

Signature 

Printed name Dorothy R L Meyers Date 6-24-2021

Signature 

Thank you very much!

Mark and Lisa McGinley



PROCEDURES FOR VACATING STREETS AND ALLEYS (by petition)

CITY OF WASHBURN
 (Petitions Available from City Clerk)
 (Reference WSS §66.1003)

1. Inquiry is made through the City Clerk to City Council and the City Plan Commission and Public Works Department to determine if vacation is possible or if other options are available, and what uses may be allowed on the vacated right-of-way.
2. When a street or alley vacation is granted, the right-of-way becomes private property. The owner(s) on one side of the street/alley obtain ownership of one-half (1/2) of the right-of-way, and owner(s) on the other side obtain ownership of the other half (1/2). If one party wishes to obtain all of the right-of-way, this is strictly a private transaction between the property owners after the vacation occurs. If the petitioner does not own all of the property abutting on both sides of the requested vacation the petitioner must contact the other owners and all must join in signing the petition. If they are also interested in getting the street or alley vacated they may be willing to share the costs of the petition but they are not obligated to do so. If the petition is to vacate a street or a paved alley (that is, any "public way" other than an unpaved alley), the petitioner must also get the owners of one-third of the frontage of the remainder of the public way that lies within 2,650 feet of the ends of the portion to be discontinued to join the petition. **IT IS THE RESPONSIBILITY OF THE PETITIONER TO PROVIDE THE NAMES AND ADDRESSES OF THE ADJACENT PROPERTY OWNERS.**
3. If a vacation petition is submitted **IT MUST BE RECEIVED BY THE CITY CLERK NO LATER THAN THE 4th MONDAY OF THE MONTH PRECEEDING THE COUNCIL MEETING AT WHICH IT WILL BE INTRODUCED. THE COMMON COUNCIL MEETS MONTHLY ON THE 2ND MONDAY.** It is strongly suggested that the petition be submitted prior to this deadline. **Fees for vacations are \$250 minimum for an alley and \$400 minimum for a street. A fee of twenty-five cents (\$.25) per square foot is due and payable should the vacation be approved. The vacation documents will not be duly recorded and effective until all fees are paid in full. The minimum fee must be submitted with the petition and is not refundable.**
4. The City Clerk places the petition on the City Council agenda for the Council meeting held on the second (2nd) Monday of the month. Council refers the matter to the City Plan Commission if the petition meets statutory requirements. The City Clerk verifies abutting ownership as provided by the petitioner. The Plan Commission consists of the Mayor, one Council representative, and five citizens chosen to serve three-year terms.
5. A notice that an application to vacate a street or alley has been filed is prepared by the petitioner and is recorded at the Bayfield County Register of Deeds. A copy of the recorded Notice should be provided to the City Clerk. The Register of Deeds will charge \$30 to record the Notice. State law provides that all proceedings to vacate a street or alley are void if this Notice is not recorded.
6. If the street to be discontinued is within ¼ mile of a state trunk or connecting highway, a copy of the petition must be sent by the City to the Secretary of the Wis. DOT.
7. The City Clerk requests comments on the proposed vacation from the City Public Works Department; the petitioner is required to provide written location of utility lines in the area. The City Public Works Department returns comments and recommendations regarding any impact the vacation may have in the area on such things as traffic flow, garbage collection, and snow removal. (If the requested vacation is adjacent to schools, the Board of Education is also notified.)
8. The agenda for the Plan Commission meeting is prepared by the Mayor (as Chair of the Plan Commission) and the City Clerk with copy to City Council members, local news media, and various other City Departments and interested parties as requested or as determined by the Mayor and City Clerk.
9. Several days before the Plan Commission meeting, the Plan Commission Chairman (Mayor) and City Clerk provides the Plan Commission members with background information about the request, any comments received, etc.

10. The City Plan Commission meets in the Council Chambers of the City Hall Building at a prescribed time. Meetings are open to the public. At the meeting, Plan Commission members review the request and receive comments. A recommendation is made, which is then forwarded to the City Council. A Class 3 Notice (that is, a notice published once a week for three weeks) is published for a public hearing regarding the petition for an upcoming Council meeting.
11. The City Council receives the minutes of the Plan Commission meeting with its recommendation prior to the Council meeting. A public hearing is held at the appropriate Council meeting, and action on the petition can be taken afterwards. Included in all resolutions is a statement that the vacation is subject to all utility easements, future construction and maintenance rights and access, including access rights incidental to those easements.
12. The City does not prepare a deed to transfer the vacated street or alley. Instead, a certified copy of the final resolution is sent by the City Clerk to the Register of Deeds in the Bayfield County Courthouse within several days of its adoption by the City Council. The resolution is recorded in the same manner as a land transaction. The Register of Deeds returns the recorded document to the City Clerk's Office, showing the Document Number, Volume Number, Page Number, and date of the recording. This transaction is later noted by the City Assessor's Office and the Data Processing Department for tax purposes. The City does not prepare a deed for the property owners. After recording, the legal description of all parcels of property abutting the vacation will be shown with the words "and alley vacated" or "and (street name) vacated". Copies of the recorded resolution, if needed by the property owners, can be obtained from the City Clerk's Offices for the normal copy service fee.

Adopted as Policy October 11, 1993

Updated December 10, 2014

Separate procedures exist, as required by statutes, for discontinuances initiated by the City.

CITY OF WASHBURN

CITY OF WASHBURN

PO BOX 638

WASHBURN, WI 54891

Receipt Nbr: 31421

Date: 6/25/2021

Check

RECEIVED
FROM

Mark McGinley

\$400.00

<u>Type of Payment</u>	<u>Description</u>	<u>Amount</u>
Accounting	MISC. ZONING Mark McGinley - S. 10th Ave W. Vacating	400.00
<hr/>		
TOTAL RECEIVED		400.00
<hr/>		

Receipt Memo: Request to Vacate S10th Ave.

LAND USE

Goal: Washburn's land use pattern promotes a strong, sustainable economy; respects natural resources; and meets human needs fairly and efficiently.

Objective 3.1: Use land in a manner that promotes a strong, sustainable economy.

Policy No.	Policy	Responsible Entities	Date	Comments
3.1.a	Minimize infrastructure and community services costs by encouraging development and redevelopment in areas currently served by municipal services.	CA, PC, M, CC, ZA	2007- Ongoing	
3.1.b	Promote well planned, mixed use development in the downtown core as a means to allow people to live, work, shop, and recreate in a relatively compact area, thereby creating a strong synergy between businesses and residents, minimizing public and private development and maintenance costs, and affording a high quality of life for those in the area.	CA, PC, M, CC, ZA	2007- Ongoing	
3.1.c	Protect existing agricultural areas and other economically productive areas in the City from development that would hinder their economic productivity.	CA, PC, M, CC	2007- Ongoing	
3.1.d	Respect the rights of existing property owners to continue to use their property in a manner consistent with Washburn's ordinances. But at the same time, identify the needs of existing businesses and industries in relation to the needs of the overall community and develop plans and/or tool to help them succeed. This may include developing a plan to enhance the appearance of the downtown area and developing a plan to help existing businesses relocate or expand within the City.	CA, PC, M, CC, CE, ZA	2007- Ongoing	
3.1.e	Develop a plan and performance standards to allow limited, light industry to develop in the area guided for mixed-use development.	CA, PC, M, CC, ZA	2007- Ongoing	

Objective 3.2: Use land in a manner that is sensitive to the protection of natural, cultural, and agricultural resources.

Policy No.	Policy	Responsible Entities	Date	Comments
3.2.a	Recognize that significant natural, cultural, and agricultural resources (especially coastal resources) in Washburn contribute significantly to the City's high quality of life and to the economy of Washburn. Consequently, develop a plan to identify, protect, and enhance these resources.	CA, PC, M, CC, PPPS, ZA	2007- Ongoing	
3.2.b	Seek to preserve significant agricultural, natural, and cultural resources, in Washburn by promoting infill development and redevelopment on suitable land in the existing urban service area.	CA, PC, M, CC, ZA	2007- Ongoing	
3.2.c	Allow limited, planned development outside the urban service area consistent with the City Ordinances. Encourage cluster development, conservation design, or other techniques that minimize adverse impacts on significant natural, cultural, and agricultural resources.	CA, PC, M, CC, CE, ZA	2007- Ongoing	

Objective 3.3: Use land in a manner that meets human needs fairly and efficiently.

Policy No.	Policy	Responsible Entities	Date	Comments
3.3.a	Ensure public involvement in all significant land use decisions. Relate land use decisions to the needs and desires of the community.	CA, PC, M, CC, ZA	2007-Ongoing	
3.3.b	Ensure that the City has adequate and appropriate land to meet the City's housing needs, including affordable and temporary housing.	CA, PC, M, CC, HA, ZA	2007-Ongoing	
3.3.c	Balance the need to guide land for private development with the community's social and cultural needs for public open space, parks, community facilities, and other uses that are important for maintaining and enhancing a high quality of life in Washburn.	CA, PC, M, CC, PPPS, ZA	2007-Ongoing	
3.3.d	Promote compatible land uses that respect the rights of adjacent land uses.	CA, PC, M, CC, ZA	2007-Ongoing	

WATERFRONT AND COASTAL RESOURCES

Goal: Washburn's waterfront promotes a strong and sustainable economy, protects and enhances natural resources, and provides public access and recreation opportunities to residents and visitors.

Objective 4.1: Use land in the waterfront in a manner that promotes a strong and sustainable economy.

Policy No.	Policy	Responsible Entities	Date	Comments
4.1.a	Support the efforts of the Harbor Commission to enhance the Washburn Marina and provide appropriate use of the commercial dock.	CA, PC, M, CC, HC, ZA	2007-Ongoing	*
4.1.b	Promote economic development by providing land near the waterfront for a well-planned, mixed-use development that allows people to live, work, and shop in an area that has convenient access to the amenities of the waterfront.	CA, PC, M, CC, CRC, HA, ZA	2007-Ongoing	
4.1.c	Acknowledge that public access and use of the waterfront, as well as preservation of land in a natural state, are legitimate land uses that provide economic benefit to the community by enhancing Washburn's quality of life and sustaining the waterfront for future generations.	CA, PC, CC, M, PPPS, ZA	2007-Ongoing	
4.1.d	Promote tourism and enhance downtown businesses by strengthening the connection of the downtown area to the waterfront.	CA, PC, M, CC, PPPS	2007-Ongoing	
4.1.e	Prepare and implement design guidelines or standards that promote sustainable development consistent with the natural character of the waterfront.	CA, PC, M, CC, CE, ZA	2007-2009	
4.1.f	Work with Bayfield County to relocate the existing Forestry Department facilities and enhance the function of the Highway Department facilities in order to promote redevelopment in the area that is consistent with the City's vision.	CA, PC, MM, CC, ZA	2007-2009	

Objective 4.2: Protect and enhance the waterfront's natural resources.

Policy No.	Policy	Responsible Entities	Date	Comments
4.2.a	Implement best management practices to reduce erosion and sedimentation.	CA, PC, M, CC, PPPS, PW, ZA	2007-Ongoing	
4.2.b	Work with government agencies to control exotic and invasive plant and animal species.	CA, PC, M, CC, PPPS, CE, ZA	2007-Ongoing	
4.2.c	Enhance the natural landscape on public land in the waterfront while considering views to and from the lake.	CA, PPPS, PC, M, CC, ZA	2007-Ongoing	
4.2.d	Increase public awareness of the importance of the waterfront's natural resources by integrating nature interpretation signs and exhibits into the Lakelront Parkway and Walking Trail.	CA, PPPS	2008-2012	

Objective 4.3: Provide public recreation opportunities and public access to the waterfront.

Policy No.	Policy	Responsible Entities	Date	Comments
4.3.a	Develop and implement a plan for the public open space next to the commercial dock. Explore ways to link the public open space to the Athletic Fields Complex.	CA, CS, PPPS, ZA	2008-2010	
4.3.b	Develop and implement a plan for public use of the pumphouse in a manner that takes full advantage of its waterfront location.	CA, PC, M, CC, CE	2007-2008	
4.3.c	Work with various organizations and government agencies to promote waterfront events that meet the needs of residents and that help promote economic development.	CA, PPPS, M, CC	2007-Ongoing	
4.3.d	Develop and implement a plan to provide additional community meeting and events facilities along the waterfront.	CA, PPPS, PC, M, CC	2008-2010	
4.3.e	Develop and implement a plan to provide a safe, clean, and cost-effective shuttle between the marina and downtown areas during peak times.	CA, HC, M, CC	2007-2008	

TRANSPORTATION

Goal: Washburn has an integrated, multi-modal transportation system that provides healthy, safe, efficient, environmentally sensitive, and economical movement of people and goods.

Objective 5.1: Provide a functional, safe, accessible, and economical transportation system that meets the transportation needs of Washburn's residents, businesses, industries, and visitors.

Policy No.	Policy	Responsible Entities	Date	Comments
5.1 a	Integrate transportation and land use planning to help reduce transportation costs associated with conventional automobile-based development. For example, promote mixed-use development that allows residents to live, work, shop, and recreate within walking distance, thereby reducing the need for more roads, automobiles, and associated parking. Also, integrate park and ride opportunities, trails, walks, and the bike into land use planning efforts, where appropriate.	CA, PC, BA, M, CC, ZA	2007-Ongoing	

5.1.b	Work with public, semi-public, and private transportation providers to ensure effective transportation services to businesses, residences, institutions, and other key areas in the City.	CA, BA, M, CC	2007- Ongoing
5.1.c	Provide a functional and safe trail system in the City and to surrounding destinations, that provides a safe, cost, effective alternative to the road system.	CA, PPS	2007- Ongoing
5.1.d	Ensure continued use of the commercial dock as a means to transport goods to and from Washburn via watercraft.	HC, M, CC	2007- Ongoing
5.1.e	Work closely with the government agencies and others regarding key issues relating to Highway 13, including the need to provide safe pedestrian crossings.	CA, PW	2007- Ongoing
5.1.f	Ensure that Washburn's multi-modal transportation system is safe by separating incompatible modes of transportation. For example, separate motorized trails from pedestrian trails. Also, ensure safe crossings where roads and trails intersect.	CA, PW	2007- Ongoing
5.1.g	Ensure that Washburn's multi-modal-transportation system is consistent with the provisions of the American's with Disabilities Act (ADA).	PC, CA, BA	2007- Ongoing

Objective 5.2: Provide an attractive transportation system that offers recreation and economic benefits.

Policy No.	Policy	Responsible Entities	Date	Comments
5.2.a	Seek highway beautification grants to provide enhanced entrance signs, informational/directional signs, landscaping, and streetscaping to beautify the Highway 13 corridor.	CA, M, CC	2007-2010	
5.2.b	Consider the unique character of a neighborhood and the environmental conditions of an area when planning, constructing, and maintaining transportation routes and facilities.	CA, M, CC, PW	2007- Ongoing	
5.2.c	Provide strong pedestrian links between the waterfront and the downtown core.	CA, PC, M, CC, PPS, PW	2007- Ongoing	
5.2.d	Address issues and concerns that may arise relating to snowmobiling and ATV use on trails and along the waterfront.	CA, M, CC, PPS	2007- Ongoing	
5.2.e	Expand Washburn's trail system and work with neighboring and overlapping jurisdictions to connect Washburn's trails and bicycle routes to surrounding communities and destinations. Support and promote the regional trail system as a tourist attraction.	PPPS, ZA	2007- Ongoing	
5.2.f	Encourage the creation of private businesses that can benefit from Washburn's transportation system (for example, a bicycle rental shop that caters to trail use, an electric rental car business adjacent to the marina or a park and ride, and so on).	BRLC, M, CC, ZA	2007- Ongoing	
5.2.g	Study the possibility of creating a public transportation node in Washburn with links to major cities in the Midwest. Coordinate with neighboring and overlapping jurisdictions and the major event providers. Market the sustainable transportation options available to visitors.	PC, CA, BA	2007- Ongoing	

Objective 5.3: Promote sustainable and healthy modes of transportation.

Policy No.	Policy	Responsible Entities	Date	Comments
5.3.a	Work towards converting conventional fossil fuel burning City vehicles to cleaner, healthier, and more efficient vehicles that reduce our reliance on fossil fuels and that have minimal adverse affect on the natural environment. Make City government an outstanding example of how to convert to sustainable and healthy modes of transportation.	CA, PW, M, CC	2007- Ongoing	
5.3.b	Promote efforts to reduce the use of single-occupancy, fossil fuel burning vehicles by promoting public transportation, carpooling, and non-motorized modes of transportation.	BA, M, CC	2007- Ongoing	
5.3.c	Promote land use planning that reduces our reliance on motorized modes of transportation and that encourages healthy modes of transportation including walking and bicycling.	PC, M, CC, ZA	2007- Ongoing	
5.3.d	Cooperate with Bay Area Rural Transit (BART) to provide local, regional, and national healthy, sustainable, transportation options.	BA, M, CC	2007- Ongoing	

UTILITIES AND COMMUNITY FACILITIES

Goal 1: Washburn provides cost effective, efficient delivery of community services and infrastructure that meet the needs of the community.

Objective 6.1: Plan and implement infrastructure extension, development, and renovations in a cost-effective manner that increases property values, enhances livability, improves community attractiveness, and supports community public health

Policy No.	Policy	Responsible Entities	Date	Comments
6.1.a	Work with property owners to provide public sewer and water service to those areas in the city that can be logically and sequentially served.	PW, CA, PC, M, CC	2007- Ongoing	
6.1.b	Discourage "leap-frog" development that would require premature extension of services to areas that cannot be logically and sequentially served.	PC, M, CC, ZA	2007- Ongoing	
6.1.c	Explore the possibility of burying existing above ground utilities (especially the three-phase power line adjacent to Holman Drive) and requiring new utilities in new developments to be placed underground.	PW, CA, PC, M, CC	2007- Ongoing	
6.1.d	Work with telecommunication providers and others to ensure that Washburn has the necessary telecommunication infrastructure to support the needs of current and future businesses, industries, schools, institutions, and homeowners.	PW, CA	2007- Ongoing	
6.1.e	Implement measures to retain and detain storm water onsite where feasible.	PW, CA, ZA	2007- Ongoing	

Objective 6.2: Promote energy conservation measures and cleaner forms of energy that reduce the City's dependence on imported energy.

Policy No.	Policy	Responsible Entities	Date	Comments
------------	--------	----------------------	------	----------

6.2.a	Support the efforts of energy providers, government agencies and programs, and others to inform residents about energy conservation measures.	M, CA	2007- Ongoing	
6.2.b	Implement energy conservation measures in all City community facilities as a means to showcase energy conservation measures and to set a positive example for residential, commercial, and industrial uses.	PW, CA	2007- Ongoing	
6.2.c	Encourage energy providers and others to provide financial incentives for businesses and homeowners to conserve energy.	CA, M	2007- Ongoing	
6.2.d	Work with energy providers, neighboring and overlapping jurisdictions, and others to explore options to provide clean, safe, and sustainable energy production in the Chequamegon Bay area.	CA, M	2007- Ongoing	

Objective 6.3: Ensure that the community continues to be served by adequate waste disposal and recycling facilities.

Policy No.	Policy	Responsible Entities	Date	Comments
6.3.a	Work with waste disposal providers to ensure that waste disposal needs throughout the City are met.	CA	2007- Ongoing	
6.3.b	Promote and encourage residents, businesses, industries, and institutions to reduce, reuse, and recycle products.	CA, M, CC, PW	2007- Ongoing	
6.3.c	Encourage new business and industry endeavors that can recycle and use waste products in Washburn, rather than shipping all waste products out of the City.	BRLC, CA, ZA	2007- Ongoing	

Objective 6.4: Ensure that the buildings, equipment, and staff associated with community services and facilities in Washburn are adequate to meet the needs of the community.

Policy No.	Policy	Responsible Entities	Date	Comments
6.4.a	Study the possibility of replacing the existing Public Works building on Highway 13 with a new Public Works building on existing City property adjacent to County Highway C in northwest Washburn. Explore the possibility of developing a joint facility with Bayfield County and/or surrounding towns. Incorporate green building techniques in any new development.	PW, CA, M, CC, CE, ZA	2007- Ongoing	
6.4.b	Evaluate the building and space needs associated with Washburn's community facilities. Develop plans to address concerns.	PW, CA, M, CC, CE	2007- Ongoing	
6.4.c	Plan and budget for City equipment replacement and repair as needed to provide the community with safe and efficient services. Consider energy efficiency and environmental responsibility when upgrading equipment.	PW, CA, CC	2007- Ongoing	
6.4.d	Work with neighboring and overlapping jurisdictions to explore the feasibility and efficiency of jointly purchasing and sharing equipment.	CA	2007- Ongoing	
6.4.e	Evaluate staffing needs and plan accordingly to ensure the safe and efficient delivery of community services.	CA	2007- Ongoing	

Goal 2: Washburn's community facilities and services contribute to the City's high quality of life by meeting the needs of residents in a fair and efficient manner.
 Objective 6.5: Provide high quality recreational opportunities that meet the needs and desires of residents and visitors.

Policy No.	Policy	Responsible Entities	Date	Comments
6.5.a	Protect and enhance public open space along the waterfront.	PPPS	2007- Ongoing	
6.5.b	Develop master plans to enhance Thompson's West End Park and Memorial Park.	PPPS, PC, M, CC, ZA	2007- Ongoing	
6.5.c	Study the feasibility of creating a park on City land southeast of the athletic fields and northeast of the commercial dock.	PPPS, PC, CC, ZA	2007- Ongoing	
6.5.d	Work with the School District, overlapping and neighboring jurisdictions, and others to coordinate and share recreation facilities.	PPPS, CA, M, CC, RD	2007- Ongoing	
6.5.e	Provide a variety of summer and winter recreational activities in the park system.	PPPS, RD	2007- Ongoing	
6.5.f	Maintain the viability of the City's marina and explore ways to expand the marina as per the recommendations of the City's Waterfront Development Plan and the Harbor Commission's Strategic Plan.	HC, CA, PC, M, CC	2007- Ongoing	

Objective 6.6: Provide high quality cultural and educational opportunities and facilities that meet the needs of residents and visitors.

Policy No.	Policy	Responsible Entities	Date	Comments
6.6.a	Ensure that the Washburn Library remains a vital and dynamic community resource.	LB, M, CC	2007- Ongoing	
6.6.b	Encourage and support additional day care centers and activity centers for people of all ages as per the needs of the community.	CA, M, CC	2007- Ongoing	
6.6.c	Promote the use of existing museums and interpretive trails in the downtown and waterfront areas.	CA, M, CC	2007- Ongoing	
6.6.d	Ensure that the Washburn Civic Center continues to be a vital community center. Explore opportunities to enhance the existing center or build a new center, possibly near Thompson's West End Park.	CA, PC, M, CC, PPPS	2007- Ongoing	
6.6.e	Explore opportunities to provide additional gathering spaces for community events like outdoor weddings, outdoor concerts, symposiums, and so on. Consider providing a community shelter/building near the marina and/or Thompson's West End Park.	PPPS, CA, ZA	2007- Ongoing	

Objective 6.7: Encourage citizen involvement and responsibility in community affairs.

Policy No.	Policy	Responsible Entities	Date	Comments
6.7.a	Actively solicit citizen participation in City affairs including committees, community events, public meetings, and the like.	M, CC	2007- Ongoing	

6.7.b	Work with schools and education programs to promote opportunities for youth to be involved in government committees, to attend Planning Commission and City Council meetings, and to participate in mentorship and civic opportunities that develop character and leadership skills.	CA, PC, M, CC	2007- Ongoing	
6.7.c	Offer internships to area students interested in City government.	CA, M, CC	2007- Ongoing	

NATURAL, CULTURAL, AND AGRICULTURAL RESOURCES

Goal 1: Washburn protects and enhances its natural, coastal, and agricultural areas.

Objective 7.1: Protect and enhance natural habitats including creeks, wetlands, coastal resources, and forests to provide habitat for plant and animal species and to allow for sensitive use and enjoyment by humans

Policy No.	Policy	Responsible Entities	Date	Comments
7.1.a	Work with government agencies and other stakeholders to develop a natural resource plan to identify, preserve, restore, and manage natural and coastal resources in the city.	PPPS, PC, M, CC, ZA	2007- Ongoing	
7.1.b	Maintain and enhance the water quality of creeks and drainage corridors within the City to prevent floods and erosion, and to preserve and protect the floodplain.	CA, PC, M, CC, ZA	2007- Ongoing	
7.1.c	Prohibit development (public or private) along Lake Superior that would cause erosion, endanger water quality, or otherwise adversely affect coastal resources.	CA, PC, M, CC, ZA	2007- Ongoing	
7.1.d	Work with government agencies, schools, and others to provide and/or promote educational opportunities regarding the protection and enhancement of coastal areas.	CA, M, ZA	2007- Ongoing	
7.1.e	Coordinate with government agencies and stakeholders to install boat washing facilities at all public launch sites in order to minimize the spread of exotic aquatic species.	HC, CA, CE	2007- Ongoing	
7.1.f	Promote sustainable development and preservation of natural resources in public and private developments.	CA, PC, M, CC, ZA	2007- Ongoing	
7.1.g	Recognize Chequamegon Bay and the waterfront as unique resources and plan for, encourage, and manage development and redevelopment activities in coastal areas to maximize aesthetic, environmental, recreational, and economic values.	HC, PPPS, PC, M, CC, ZA	2007- Ongoing	
7.1.h	Develop and implement performance standards for all development in coastal areas. Address the need to provide public access to Lake Superior and to preserve views of and from Lake Superior.	PC, M, CC, ZA	2008-2009	

Objective 7.2: Protect existing agricultural resources in the city.

Policy No.	Policy	Responsible Entities	Date	Comments

7.2.a	Promote the preservation of productive agricultural land holdings by encouraging best management practices.	CA, PC, M, CC, ZA	2007- Ongoing	
7.2.b	Study the feasibility of developing a City tree nursery as part of an urban forestry program.	PPPS, PC, CA, ZA	2007- Ongoing	
7.2.c	Explore the development of community produce gardens.	PPPS, PC, CA	2007- Ongoing	

Goal 2: Washburn protects and promotes its historic, archaeological and cultural resources.

Objective 7.3: Identify and preserve sites, features, structures, access points or routes having unique local historical, archaeological, aesthetic, scenic or natural value for present and future enjoyment. Protect, preserve or use them in such a manner that will assure their continued existence

Policy No.	Policy	Responsible Entities	Date	Comments
7.3.a	Identify, preserve, and protect resources and structures that contribute to Washburn's architectural, historic, and cultural heritage		2007- Ongoing	
7.3.b	Support community events and programs that celebrate the history and culture of Washburn.		2007- Ongoing	
7.3.c	Encourage restoration and adaptive re-use of historic buildings.		2007- Ongoing	
7.3.d	Explore the preservation and/or restoration of the Washburn Civic Center (DuPont Club Building) and the old pump house. Consider designating the pump house as a building with special significance.		2007- Ongoing	

HOUSING

Goal: Washburn provides diverse and attractive housing to meet the needs of residents.

Objective 8.1: Encourage the preservation and enhancement of the existing housing stock to provide for the needs of current residents and to accommodate anticipated future population growth

Policy No.	Policy	Responsible Entities	Date	Comments
8.1.a	Work with public and private agencies and programs to help rehabilitate owner-occupied and rental units.	HA, HPC, CE, ZA	2007- Ongoing	
8.1.b	Identify housing needs and amend the Zoning Ordinance to address those needs.	HA, ZA	2007- Ongoing	
8.1.c	Explore developing and making available a handbook to guide homeowners in rehabilitation of their property.	CA, HPC, CE	2007- Ongoing	
8.1.d	Promote green building/sustainable design concepts (including energy efficient construction) for new housing and housing renovations.	CA, PC, M, CC, CE	2007- Ongoing	
8.1.e	Identify blighted properties that are vacant or for sale; consider acquiring them and improving them, or seek private rehabilitation support.	CA, PC, M, CC, HA, HPC, ZA, CE	2007- Ongoing	
8.1.f	Initiate and/or promote neighborhood cleanup programs. Conduct clean up/pick up days for appliances, furniture, and general neighborhood cleanup.	CA, PW, CE, PHS	2007- Ongoing	

8.1.g	Establish a community assistance program to encourage property maintenance.	CA, M, CC, BRLC, HPC, CE	2007-Ongoing	
8.1.h	Review, amend, and enforce property maintenance ordinances.	CA, PC, M, CC, CE	2007-2009	

Objective 8.2: Encourage the development or redevelopment of housing for all income levels, special needs, stages of life.

Policy No.	Policy	Responsible Entities	Date	Comments
8.2.a	Develop incentives to encourage development of low and moderate-income housing, as well as housing for those with special needs.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.b	Encourage infill housing in areas currently served by public utilities.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.c	Encourage the creation of mixed-use developments that include housing, employment, shopping, and recreation opportunities in a compact, pedestrian setting.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.d	Use and/or promote programs to assist with the development of multi-family rental housing.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.e	Use and promote programs that provide incentives to support the financing and marketing of a first-time homebuyer program.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.f	Develop housing linkage programs to construct or make financial contributions towards the development of affordable rental and ownership housing. These programs can include tools such as density bonuses, reduced setbacks, and reduced parking requirements.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.g	Support public and private programs that help address housing needs in Washburn.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.h	Encourage the development of transitional housing to meet the community's housing needs.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.i	Encourage multi-family, rental housing development for all income levels and for those with special needs.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.j	Ensure that housing addresses the standards set in the American's with Disabilities Act.	CA, PC, M, ZA, CE	2007-Ongoing	
8.2.k	Explore the idea of creating an architectural review board to guide builders toward compatible architectural design.	CA, PC, M, ZA, CE	2008	

ECONOMIC DEVELOPMENT

Goal: Washburn retains, expands, recruits, and diversifies local businesses and industries to provide adequate jobs, meet the retail and service needs of residents and visitors, provide a strong municipal tax base, and enhance the quality of life in Washburn

Objective 9.1: Retain and support the expansion of local business and industry.

Policy No.	Policy	Responsible Entities	Date	Comments
9.1.a	Set retention of existing businesses and industries as a top priority of the City's economic development plan.	M, CA, PC	2007-Ongoing	

9.1.b	Develop and implement a program where the Mayor (or the Mayor's representative) meets periodically on an individual basis with businesses and industries to listen to concerns and discuss opportunities for growth.	M, CA, PC	2007-Ongoing
9.1.c	Work with government agencies and others to promote training opportunities to help businesses and industries prosper. Co-sponsor and/or offer City facilities for employee training programs and help coordinate existing resources to present training seminars.	M, CA, PC	2007-Ongoing
9.1.d	Promote the downtown business district and enhance the capability of downtown businesses to meet the daily needs of local, regional, and tourist customers.	M, CA, PC	2007-Ongoing
9.1.e	Use physical design, investments in the public realm, appropriate signage, and coordinated promotions to strengthen the link between the City's downtown business district and the City's waterfront.	M, CA, PC	2007-Ongoing
9.1.f	Work to implement programs that conserve energy resources and reduce energy costs to businesses, industries, and residences.	M, CA, PC, PW, CE	2007-Ongoing
9.1.g	Explore participating in the Main Street Program as a way to help revitalize downtown businesses.	M, CA, CC	2008

Objective 9.2: Recruit industries and businesses that have a synergistic relationship with existing industries, businesses, and institutions, and those that help diversify Washburn's economic base.

Policy No.	Policy	Responsible Entities	Date	Comments
9.2.a	Recognize and promote the arts, recreation, and natural resources as major contributors to Washburn's high quality of life and as major economic forces in the community. Promote the City's high quality of life to help attract new businesses.	M, PC, CA	2007-Ongoing	
9.2.b	Recruit value-added industries and businesses that can take advantage of the City's and the region's amenities and natural resources.	M, PC, CA	2007-Ongoing	
9.2.c	Enhance Washburn's existing "creative economy" by marketing Washburn to artists, writers, and others.	M, PC, CA	2007-Ongoing	
9.2.d	Develop and maintain an inventory of public and private lands and buildings that are suitable for development or redevelopment of businesses and industries and that are consistent with the City's natural and social policies.	PC, CA, ZA	2007-Ongoing	
9.2.e	Identify blighted or potentially contaminated sites. Provide technical, financial, or administrative assistance for brownfields mitigation. Identify resources, promote state and federal programs, and invest in vacant sites to remediate risk and blight in the community.	BRLC, CE, PC, CA, ZA	2007-Ongoing	
9.2.f	Encourage new businesses and industries that can help serve the area's growing population of elderly residents.	M, PC, CA	2007-Ongoing	
9.2.g	Develop new opportunities for the City to stand out as a leader in sustainable business and community development.	M, PC, CA	2007-Ongoing	

9.2.h	Support eco-tourism and other tourism opportunities that are self-supportive revenue generators.	M, PC, CA	2007-Ongoing	
9.2.i	Partner with Chambers of Commerce, neighboring and overlapping jurisdictions, and others to promote tourism.	PC, CA, CAC	2007-Ongoing	
9.2.j	Promote a range of business types to help diversify Washburn's economy and enhance employment opportunities for its residents.	M, PC, CA	2007-Ongoing	
9.2.k	Identify under-utilized local resources and develop programs that create or encourage investment in these resources. Assist businesses to create new markets for products and services.	PC, CA	2007-Ongoing	
9.2.l	Identify under-utilized or under-served local and regional markets and encourage local business development to service these markets.	PC, CA	2007-Ongoing	
9.2.m	Encourage entrepreneurs who are developing new products and new markets to locate in Washburn.	PC, CA, M	2007-Ongoing	
9.2.n	Identify new economically and environmentally sustainable uses for the City's and the region's natural resources.	PC, CA	2007-Ongoing	

Objective 9.3: Encourage the formation of new businesses.

Policy No.	Policy	Responsible Entities	Date	Comments
9.3.a	Inform those interested in starting a new business about available business counseling programs.	PC, CA	2007-Ongoing	
9.3.b	Support and promote business management education and training programs.	M, PC, CA	2007-Ongoing	
9.3.c	Promote the establishment of and organized business support network for new startup businesses.	M, PC, CA	2007-Ongoing	
9.3.d	Encourage local economic development organizations to study and make available information on Washburn's market potential for new retail, wholesale, service, and manufacturing businesses.	M, PC, CA	2007-Ongoing	
9.3.e	Identify and provide information on available business financing programs.	BRLC, CA, PC	2007-Ongoing	
9.3.f	Support the establishment of entrepreneurship education programs in schools.	M, CA, PC	2007-Ongoing	

INTERGOVERNMENTAL COOPERATION

Goal: The City of Washburn and all neighboring and overlapping governmental jurisdictions work proactively and cooperatively to ensure that the Chequamegon Bay region has a strong, sustainable economy; respects natural resources; and meets human needs fairly and efficiently.

Objective 10.1: Provide open communication and good working relationships between the City of Washburn and neighboring and overlapping jurisdictions.

Policy No.	Policy	Responsible Entities	Date	Comments
10.1.a	Lead efforts to organize intergovernmental workshops involving representatives from neighboring and overlapping jurisdictions.	M, CA	2007-Ongoing	

10.1.b	Encourage neighboring and overlapping jurisdictions to review and comment on amendments and updates to Washburn's Comprehensive Plan and other pertinent plans in Washburn. Request that neighboring and overlapping jurisdictions allow the City of Washburn to review planning efforts that may affect the City of Washburn.	M, CA, ZA	2007-Ongoing	
10.1.c	Openly share information that may be beneficial to neighboring and overlapping jurisdictions.	M, CA	2007-Ongoing	
10.1.d	Coordinate education efforts that may be beneficial to neighboring and overlapping jurisdictions.	M, CA	2007-Ongoing	
10.1.e	Collaborate with the Alliance for Sustainability.	M, CA	2007-Ongoing	

Objective 10.2: Partner with neighboring and overlapping jurisdictions to provide efficient, cost-effective, high-quality services, where practical or mutually beneficial.

Policy No.	Policy	Responsible Entities	Date	Comments
10.2.a	Share services and facilities with neighboring and overlapping jurisdictions, where practical or mutually beneficial.	M, CA	2007-Ongoing	
10.2.b	Support regional facilities and services that benefit Washburn and the region.	M, CA, ZA	2007-Ongoing	
10.2.c	Work with neighboring and overlapping jurisdictions to coordinate shared purchases of bulk items and special equipment, where practical or mutually beneficial.	M, CA	2007-Ongoing	
10.2.d	Work with the Washburn School District and neighboring communities to coordinate efforts to provide quality recreation programs and facilities for area residents.	M, CA, RAC, RD	2007-Ongoing	

Objective 10.3: Work proactively and cooperatively on planning issues that may affect neighboring and overlapping jurisdictions.

Policy No.	Policy	Responsible Entities	Date	Comments
10.3.a	Work with neighboring and overlapping jurisdictions on all land use decisions that may affect the other jurisdictions.	M, CA, PC, ZA	2007-Ongoing	
10.3.b	Work with neighboring and overlapping jurisdictions to ensure that Washburn and the surrounding area have a safe, efficient, well-maintained, and connected multi-modal transportation system.	M, CA	2007-Ongoing	
10.3.c	Work with the Bay Area Rural Transit (BART) system and neighboring and overlapping governments to promote the use of the public transportation system. Work to make the public transportation system more energy efficient and cost effective.	BA, M, CA	2007-Ongoing	
10.3.d	Work with neighboring and overlapping jurisdictions to preserve and enhance natural, coastal, cultural, and agricultural resources in the region.	PPPS, M, CA, PC, ZA	2007-Ongoing	
10.3.e	Work with neighboring and overlapping jurisdictions to coordinate development and improvements of utilities and community facilities that meet the needs of area residents.	M, CA, PW	2007-Ongoing	

10.3.i	Work with neighboring and overlapping jurisdictions to ensure that there is a full range of housing to meet the diverse needs of the area.	M, CA, PC, CE	2007- Ongoing	
10.3.g	Work with neighboring and overlapping jurisdictions on economic development issues and planning that will strengthen the economy of the region.	M, CA, PC	2007- Ongoing	
10.3.h	Partner with neighboring and overlapping jurisdictions to establish alternative energy programs that will provide sustainable, efficient, cost effective energy that is practical and mutually beneficial.	M, CA	2007- Ongoing	