

September 19, 2022

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall

COMMISSION MEMBERS: Dave Anderson, Leo Ketchum-Fish, Mary Motiff, Michael Malcheski, Matt Simoneau, Nicolas Suminski

ABSENT: Felix Kalinowski

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer/Deputy Clerk

Meeting called to order at 5:30 pm by Motiff, attendance as recorded above.

Approval of Minutes – August 31, 2022, Minutes – Motion by Anderson to approve the minutes of August 31, 2022, second by Malcheski. Motion carried 6-0.

Discussion & Action on Application for Sign Permit, Thrivent, 123 W. Bayfield Street, C-3 District – Ashley Moore, Petitioner – Moved by Suminski, seconded by Anderson to approve the sign for 123 W. Bayfield Street. Discussion on the number of signs and square footage allowed, DeMars stated they are within the allowable number and size. Motion carried 6-0.

Discussion on Conceptual Ordinance to Apply Current Downtown Design Standards to all Applicable Development in the City Where Architectural Review is Currently Required – Ketchum-Fish and Anderson request that the Downtown Design Standards and the General Architectural Standards be combined and use these standards for any use that requires Architectural review in all districts. Discussion included requiring it to only effect business on Bayfield Street, complete the land matrix before going ahead with an ordinance change. In the end they decided not to wait, and have it cover all uses and areas that currently require architectural review. Ketchum-Fish moves, to take steps necessary to change current ordinance in place, to require any uses currently requiring architecture review to adhere to both standards listed in article 8 and 14, seconded by Malcheski. Motion carried 6-0.

Next meeting date was rescheduled to Monday, October 24, 2022.

Continued Discussion and Action on Comprehensive Plan Re-Write Project – Review of Policy – Planning Commission continue reviewing the land use policies. Discussion started with objective 9.2; changes in text were made to 9.2.a, 9.2.c, 9.2.d, 9.2.e, 9.2.f, 9.2.h, 9.2.j, 9.2.k, 9.2.l, 9.2.m, 9.2.9, 9.3.a. Objectives 10.1 & 10.2 were combined and changed to; Communicate & partner with neighboring and overlapping jurisdictions to provide efficient, cost-effective, high-quality services, where practical or mutually beneficial. Eliminated policy no. 10.1.a, 10.1b, 10.1.d, 10.1.e, change wording in 10.2.a, 10.2c. Remove 10.3a. change wording in 1.3.c and 10.3.d. Change the dates to 2022 and under responsible entities, eliminate any committees that are no longer in existence.

Motiff adjourned meeting at 7:38p.m

Respectfully Submitted,
Tammy DeMars
City Treasurer/Deputy Clerk