

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



City Administrator
City of Washburn
PO Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: President: Carl Broberg
VP: Nick Suminski
Vacant Gruebele

Caroline Nelson
Matt Crowell
City Administrator

Candace Kolenda
Rodger Reiswig
Marina Manager

NOTICE OF HARBOR COMMISSION MEETING

DATE: Wednesday, July 20, 2022

TIME: 5:30 P.M.

LOCATION: Washburn City Hall – 119 Washington Avenue

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link <https://us02web.zoom.us/j/89347241972?pwd=WlNkZkNlUallWTGJOTBiaUxMZU1HQT09> or by calling 1 (877) 853-5247 (Toll Free) and entering Webinar ID: **893 4724 1972** and using passcode **324035** as opposed to being present for the meeting. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

The Harbor Commission may elect to go into closed session pursuant to Wisconsin State Statute 19.85(1)(e) and (g) for discussing and negotiating disputes with vendors and for conferring with legal counsel in regard to strategy for potential litigation over contract disputes; and considering negotiation of provisions related to an existing contract following which the Harbor Commission may reconvene in open session to take an action that may be necessary on the closed session items.

Agenda

- A. Call to Order – Roll Call
- B. Approval of Minutes of the June 15, 2022 Meeting
- C. Public Comments/Member Comments
- D. Treasurer's Report
 1. Payment of Invoices
- E. Slip Transfers –
 1. Slip #12 – Smylie/Luell
- F. Marina Manager's Report
 1. June Financial Reports
- G. Update on the Following Projects/Items
 1. Service Bay Heater
 2. Boat Ramp Repairs
 3. Pier 4 Improvements/Issues
- H. Presentation, Discussion & Action on Annual Marina Inspection with Recommendation on Proposed Future Improvements
- I. Closed Session: Discussion & Possible Action Regarding Replacement of Tires for the Travelift
- J. Open Session: Discussion on Request to Reimburse Time to Marina Management Related to Travelift Tire Issue
- K. Closed Session: Discussion on Request to Reimburse Time to Marina Management Related to Travelift Tire Issue
- L. Adjourn

The City of Washburn is an equal opportunity provider, employer, and lender.

June 15, 2022

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Rodger Reiswig; Nick Suminski; Candace Kolenda; Matt Crowell; Michael Wright

Commission Members Absent: President Carl Broberg; Caroline Nelson

Municipal Personnel Present: Scott J. Kluver, City Administrator; Michelle Shrider, Marina Manager via Zoom

Call to Order – Vice-President Suminski called the meeting to order at 5:30 p.m.

Approval of Minutes of the May 24, 2022 Meeting – Kolenda moved, and Reiswig seconded, to approve and place on file the May 24, 2022 meeting minutes. Motion carried 5-0.

Public/Member Comment – None.

Treasurer's Report – Crowell moved, and Reiswig seconded to accept and place on file the Harbor Commission financial reports. Motion carried 5-0.

1. **Payment of Invoices** – Kolenda moved and Crowell seconded to approve the invoice from A to Z Plumbing & Heating for final connections at the restroom lift station in the amount of \$530.68. Motion carried 5-0. Crowell moved, and Kolenda seconded to approve an invoice from Ashland Lock & Key for the keying of the new doors in the amount of \$280.75. Motion carried 5-0.

Slip Transfers – Slip #44 – Kilbane/Peterson – Shrider reported that this offer has been withdrawn. No action taken.

Marina Manager's Report:

1. **April and May Financial Report** – Shrider commented that the weather stripping on the doors recently installed was not to her satisfaction and does not believe it will last more than one season. In addition, she would like to see the doors painted. Decking is popping on the piers due to the temperature weather changes, and boards are being replaced as needed with southern yellow pine from Olsons Lumber. Additional fasteners have been ordered. Today, the fourth tire on the travelift lost air and is in the process of being replaced. It should be completed in the morning; however, this is taking additional staff time and there are four launches scheduled for tomorrow. April, May, and June has been very busy, and all departments are doing well so far. Shrider does expect that fewer people will be utilizing their boats due to the high fuel costs. Crowell moved and Reiswig seconded to place the reports on file. Motion carried 5-0.
2. **2021-2022 Year End Financial Report/Action of Disbursement of Profit Sharing** – The year-end financial summary was presented for review. The calculation for the profit sharing was presented. Reiswig moved and Crowell seconded to approve the distribution of \$173,311.50 to Marina Management Inc., and \$147,357.50 to the Harbor Commission. Motion carried 4-0-1(Wright abstained).
3. **Discussion and Action on Fire Fighting Foam Request** – Shrider reported that per state statutes, an upgraded fire suppression system is required at the fuel dock. This includes having a foaming agent which

is in a canister that would be thrown into a fire. An estimate of \$2,017 was presented from Bay Area Fire Protection. Kolenda moved, and Reiswig seconded to approve purchase of the fire system in the amount of \$2,017. Discussion. Staff would receive training on this system. Motion carried 5-0.

Update on the Following Projects/Items:

1. **Service Bay Heater** – Shrider reported that the parts have come in, but this has been rescheduled for July 26th for when the area will be empty.
2. **Pier 4 Improvements/Issues** – Suminski reported that engineers from AMI were on site to inspect the condition of the dock. Various plans and specifications of the dock and of the soils in the area were provided in order to assist AMI's analysis. Per AMI, based on the grants needed as well as permits, any improvements to the dock would not occur until 2023. However, they are looking at the flexing issue occurring on the pier and will be providing a recommendation in the coming days/weeks to address this issue to minimize damage.
3. **Boat Ramp Repairs** – Shrider reported that this has been rescheduled as the area could not be repaired as originally planned. Other options are being looked at. Follow-up on this occurred. Discussion occurred on the cause of the issue and concerns regarding the enforcement of "no-power loading" were discussed.

Discussion and Possible Action on Pier 4 Water Line Repair – Kluver reported that the water line that feeds Pier 4 broke near the restroom building. This is a horrible area to dig because of a large number of utilities in that area, and it would require breaking up the concrete at that location. Shrider suggest holding off on repair until later in the season to avoid disruption in that area. Public works believes they have isolated the location of the break. Agreed that work on this can proceed in the fall.

Schedule Annual Inspection of Marina – Suminski noted that it is time to schedule the annual inspection of the Marina facility. Typically, Shrider prepares a report and then two Harbor Commission members review and do a walk-around before presenting back to the Harbor Commission. Wright expressed interest, Broberg will be asked if he is also interested. Shrider will complete her report in the coming weeks.

Wisconsin Ports Association Meeting – Kluver reported that the Harbor Commission has been active in this organization the past several years. Sometimes there is good information that comes from this gathering. This year's meeting will be in Marinette on September 15 and 16. The Harbor Commission can designate a representative(s) to attend. Anyone who is interested should contact Kluver.

Closed Session: Discussion & Possible Action Regarding Replacement of Tires for the Travelift – Suminski moved and Reiswig seconded to go into closed session pursuant to Wisconsin State Statute 19.85 (1) (e) and (g) for discussing and negotiating disputes with vendors and for conferring with legal counsel in regard to strategy for potential litigation over contract disputes following which the Harbor Commission may reconvene in open session to take any action that may be necessary on the closed session items. Shrider and Kluver to be present during closed session. Motion carried on a roll call vote of 5-0 of the members present.

Adjourn – Reiswig moved, and Wright seconded, to adjourn. Motion carried 5-0 at 7:32 p.m.

Respectfully Submitted,
Scott J. Kluver
City Administrator

Harbor Pass Book - 2022

12/31/2021 Balance Carried Forward

\$482,751.38

| | |
|--------------------------------------|------------|
| 17-Jan Chamber Dues | -85.00 |
| 31-Jan Deposit Slip #27 Transfer | 100.00 |
| 31-Jan Interest | 12.30 |
| 24-Feb Trust Fund Loan | -18,381.46 |
| 24-Feb January Payroll | -612.51 |
| January Fringe | -49.02 |
| Pomp's Tire | -18,950.72 |
| Black Warrior Marine | -900.00 |
| Wisconsin Commercial Ports | -250.00 |
| 28-Feb Interest | 10.95 |
| 16-Mar Bremer Bank Loan | -42,597.46 |
| Wi Harbor Towns Association | -250.00 |
| Fringe Feb & March | -98.04 |
| February Payroll | -1,319.28 |
| 29-Mar March Payroll | -654.18 |
| 31-Mar Slip Transfer #72 | 100.00 |
| 31-Mar Interest | 10.72 |
| 8-Apr Deposit Dock Usage Pearl Beach | 1,950.00 |
| 14-Apr April Fringe | -49.02 |
| Nasi Construction | -10,182.65 |
| Scandia Marine Products | -2,239.98 |
| 22-Apr Slip Fees | 4,531.50 |
| Annual Fee | 150.00 |
| Sales Tax | 257.49 |
| 29-Apr Slip Fees | 26,833.90 |
| Annual Fee | 1,150.00 |
| Sales Tax | 1,539.12 |
| 30-Apr Interest | 9.77 |
| 6-May Slip Fees | 30,040.40 |
| Annual Fee | 1,100.00 |
| Sales Tax | 1,712.77 |
| 9-May Slip Fees | 15,375.30 |
| Annual Fee | 550.00 |
| Sales Tax | 875.91 |
| 10-May April Payroll | -654.18 |
| Nasi Construction | -4,373.39 |
| May Fringe | -49.02 |
| 18-May Slip Fees | 22,392.50 |
| Annual Fee | 750.00 |
| Sales Tax | 1,272.85 |
| 23-May Slip Fees | 9,163.70 |
| Annual Fee | 350.00 |
| Sales Tax | 523.28 |
| 31-May Interest | 12.04 |
| 3-Jun Slip Fees | 3,079.30 |
| Annual Fee | 100.00 |
| Sales Tax | 174.87 |
| 9-Jun Slip Fees | 3,667.60 |
| Annual Fee | 150.00 |
| Sales Tax | 209.97 |
| 14-Jun Slip Fees | 1,431.00 |
| Annual Fee | 50.00 |
| Sales Tax | 81.46 |
| 14-Jun A to Z Plumbing | -530.68 |
| June fringe | -49.02 |
| Ratliff Construction | -4,500.00 |
| Ashland Lock & Key | -280.75 |

| | |
|----------------------------|------------|
| Pomp's Tire | -3,320.00 |
| May Payroll | -715.08 |
| 16-Jun Slip Fees | 5,432.50 |
| Sales Tax | 309.79 |
| Annual Fee | 200.00 |
| 17-Jun Marina Profit Share | 147,357.50 |
| 21-Jun Sales Tax | -7,712.91 |
| 24-Jun Slip Fees | 3,259.50 |
| Sales Tax | 184.78 |
| Annual Fee | 100.00 |
| 30-Jun Insurance Claim | 2,185.00 |
| Slip Fees | 3,439.70 |
| Sales Tax | 194.68 |
| Annual Fee | 100.00 |
| 30-Jun Interest | 35.50 |
| 1-Jul Slip Fees | 2,459.20 |
| Sales Tax | 140.76 |
| Annual Fee | 100.00 |
| 12-Jul Slip Fees | 3,164.10 |
| Sales Tax | 179.53 |
| Annual Fee | 100.00 |

Balance as of 7/12/22

\$662,608.27

Marina Operating Account 2022

| | | |
|---|-----------------|-------------------|
| 12/31/2021 Balance Carried Forward | | 271,043.20 |
| 3-Jan Ck# 897 | Washburn Marina | -15,201.00 |
| 7-Jan CK# 898 | Washburn Marina | -15,201.00 |
| 14-Jan | Deposit | 75,720.08 |
| 14-Jan Ck# 899 | Washburn Marina | -23,736.00 |
| 18-Jan | Deposit | 10,809.61 |
| 21-Jan Ck# 900 | Washburn Marina | -18,064.80 |
| 28-Jan | Deposit | 23,562.17 |
| 31-Jan | Deposit | 4,572.96 |
| 31-Jan | Interest | 2.41 |
| 1-Feb Ck# 901 | Washburn Marina | -14,115.00 |
| 4-Feb Ck# 902 | Washburn Marina | -14,115.00 |
| 11-Feb | Deposit | 42,665.06 |
| 14-Feb Ck#903 | Washburn Marina | -14,114.00 |
| 18-Feb Ck# 904 | Washburn Marina | -14,114.00 |
| | Sales tax | -4,484.97 |
| 18-Feb | Deposit | 20,853.54 |
| 25-Feb | Deposit | 33,938.59 |
| 28-Feb | Interest | 2.44 |
| 1-Mar Ck# 905 | Washburn Marina | -13,875.00 |
| 4-Mar | Deposit | 5,150.16 |
| 4-Mar Ck# 906 | Washburn Marina | -13,873.00 |
| 10-Mar | Deposit | 53,018.57 |
| 11-Mar Ck# 907 | Washburn Marina | -13,873.00 |
| 14-Mar Ck# 908 | Washburn Marina | -5,000.00 |
| 16-Mar | Deposit | 14,904.03 |
| 17-Mar Ck# 909 | Washburn Marina | -16,848.92 |
| 24-Mar Ck# 910 | Washburn Marina | -13,873.00 |
| 25-Mar | Deposit | 13,561.94 |
| 31-Mar | Deposit | 12,775.27 |
| 31-Mar | Interest | 3.06 |
| 1-Apr Ck# 911 | Washburn Marina | -16,013.00 |
| 7-Apr Ck# 912 | Washburn Marina | -16,013.00 |
| 8-Apr | Deposit | 9,860.09 |
| 14-Apr | Deposit | 40,427.04 |
| 15-Apr Ck# 913 | Washburn Marina | -23,013.00 |
| 12-Apr | Deposit | 23,098.66 |
| 22-Apr Ck# 914 | Washburn Marina | -19,064.07 |
| 29-Apr | Deposit | 13,829.33 |
| 29-Apr | Interest | 3.04 |
| 1-May Ck# 915 | Washburn Marina | -20,957.00 |
| 6-May Ck# 916 | Washburn Marina | -20,957.00 |
| 6-May | Deposit | 13,949.74 |
| 10-May | Deposit | 75,154.02 |
| 11-May Ck# 917 | Washburn Marina | -20,957.00 |
| 18-May | Deposit | 27,152.53 |
| 20-May Ck# 918 | Washburn Marina | -20,957.00 |
| | Sales tax | -12,955.32 |

| | | |
|----------------|---|-------------|
| 23-May | Deposit | 22,845.47 |
| 23-May | Interest | 3.51 |
| 1-Jun Ck# 919 | Washburn Marina | -22,372.00 |
| 3-Jun | Deposit | 17,200.53 |
| 9-Jun | Deposit | 19,454.42 |
| 10-Jun Ck# 920 | Washburn Marina | -22,372.00 |
| 14-Jun | Transfer slip fees to Harbor Commission | -1,562.46 |
| 16-Jun | Deposit | 47,668.11 |
| 17-Jun Ck# 921 | Marina Manegment profit share | -173,311.50 |
| 17-Jun Ck# 922 | Washburn Marina | -22,372.00 |
| | Washburn Marina - slip rental disbursements | -64,227.00 |
| 17-Jun Ck# 923 | Harbor Commission profit share | -147,357.50 |
| 24-Jun Ck# 924 | Washburn Marina | -26,728.00 |
| 24-Jun | Deposit | 18,173.33 |
| 30-Jun | Deposit | 14,424.56 |
| 30-Jun | Interest | 2.42 |
| 1-Jul Ck# 925 | Washburn Marina | -22,341.00 |
| 1-Jul | Deposit | 13,240.35 |
| 8-Jul Ck# 926 | Washburn Marina | -22,341.00 |
| 12-Jul | Deposit | 28,750.69 |

Balance as of 7/12/2022

61,461.39



Consulting Engineers P.A.

91 Main Street
 Superior, WI 54880
 715-718-2193 ext: 16

[Handwritten signature]
 06/22

210-00-53540-410-000

City of Washburn
 119 Washington Avenue
 PO Box 638
 Washburn, WI 54891

Invoice number 9409
 Date 06/23/2022

Project **221014 Washburn Marina Dock Improvements**

Time & Materials Not to Exceed \$19,710.00

Invoice Summary

| Description | Prior Billed | Total Billed | Current Billed |
|------------------------------------|--------------|--------------|----------------|
| Scope Development | 0.00 | 425.00 | 425.00 |
| Site Visit | | | |
| Mobilization & Demobilization | 0.00 | 675.00 | 675.00 |
| Inspection | 0.00 | 502.50 | 502.50 |
| Travel Expenses / Per Diem / Hotel | 0.00 | 105.00 | 105.00 |
| Post-Proocessing Field Information | 0.00 | 450.00 | 450.00 |
| Subtotal | 0.00 | 1,732.50 | 1,732.50 |
| Office Work | | | |
| Coordination | 0.00 | 217.50 | 217.50 |
| Meetings | 0.00 | 552.50 | 552.50 |
| Engineering | 0.00 | 5,895.00 | 5,895.00 |
| Drafting | 0.00 | 0.00 | 0.00 |
| Review | 0.00 | 1,406.25 | 1,406.25 |
| Specifications | 0.00 | 0.00 | 0.00 |
| Cost Estimate | 0.00 | 0.00 | 0.00 |
| Subtotal | 0.00 | 8,071.25 | 8,071.25 |
| Total | 0.00 | 10,228.75 | 10,228.75 |

Scope Development

| | Units | Rate | Billed Amount |
|-----------------------|-------|--------|---------------|
| Engineer II | | | |
| Angly A. Ulschmid | 2.00 | 135.00 | 270.00 |
| Kristina K. Mehrman | 0.25 | 120.00 | 30.00 |
| Subtotal | 1.00 | 125.00 | 125.00 |
| Subtotal | 3.25 | | 425.00 |
| Phase subtotal | | | 425.00 |

Site Visit

Mobilization & Demobilization

| | Units | Rate | Billed Amount |
|-------------------|-------|--------|---------------|
| Engineer III | | | |
| Chase A. Dewhirst | 3.00 | 165.00 | 495.00 |
| Technician I | | | |
| Eric S. Gibson | 3.00 | 60.00 | 180.00 |
| Phase subtotal | | | 675.00 |

Inspection

| | Units | Rate | Billed Amount |
|-------------------|-------|--------|---------------|
| Engineer III | | | |
| Chase A. Dewhirst | 2.50 | 165.00 | 412.50 |
| Technician I | | | |
| Eric S. Gibson | 1.50 | 60.00 | 90.00 |
| Phase subtotal | | | 502.50 |

Travel Expenses / Per Diem / Hotel Expenses

| | Units | Rate | Billed Amount |
|-------|--------|------|---------------|
| Miles | 140.00 | 0.75 | 105.00 |

Post-Processing Field Information

| | Units | Rate | Billed Amount |
|---------------------|-------|-------|---------------|
| Technician I | | | |
| Eric S. Gibson | 7.50 | 60.00 | 450.00 |
| Site Visit subtotal | | | 1,732.50 |

Office Work

Coordination

| | Units | Rate | Billed Amount |
|---------------------|-------|--------|---------------|
| Engineer III | | | |
| Chase A. Dewhirst | 0.75 | 165.00 | 123.75 |
| Engineer II | | | |
| Kristina K. Mehrman | 0.75 | 125.00 | 93.75 |
| Phase subtotal | | | 217.50 |

Meetings

| | Units | Rate | Billed Amount |
|---------------------|-------|--------|---------------|
| Engineer III | | | |
| Chase A. Dewhirst | 1.50 | 165.00 | 247.50 |
| Engineer II | | | |
| Kristina K. Mehrman | 1.00 | 125.00 | 125.00 |
| Technician I | | | |
| Eric S. Gibson | 3.00 | 60.00 | 180.00 |

Office Work

Meetings

Phase subtotal 552.50

Engineering

| | Units | Rate | Billed Amount |
|----------------|-------------|-------|---------------|
| Technician I | | | |
| Eric S. Gibson | 94.50 | 60.00 | 5,670.00 |
| | <u>3.75</u> | 60.00 | <u>225.00</u> |
| Subtotal | 98.25 | | 5,895.00 |

Phase subtotal 5,895.00

Review

| | Units | Rate | Billed Amount |
|---------------------|-------|--------|---------------|
| Engineer II | | | |
| Kristina K. Mehrman | 11.25 | 125.00 | 1,406.25 |

Office Work subtotal 8,071.25

Invoice total 10,228.75

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|-----------|---------|---------|---------|----------|
| 9409 | 06/23/2022 | 10,228.75 | 10,228.75 | | | | |
| | Total | 10,228.75 | 10,228.75 | 0.00 | 0.00 | 0.00 | 0.00 |

Terms: Net 30

A monthly 1.5% late payment fee (18% annual) is added to past due balances



Consulting Engineers P.A.

91 Main Street
Superior, WI 54880
715-718-2193 ext: 16

City of Washburn
119 Washington Avenue
PO Box 638
Washburn, WI 54891

Invoice number 9451
Date 07/14/2022

Project 221014 Washburn Marina Dock
Improvements

Time & Materials Not to Exceed \$19,710.00

Invoice Summary

Table with 4 columns: Description, Prior Billed, Total Billed, Current Billed. Rows include Scope Development, Site Visit, Mobilization & Demobilization, Inspection, Travel Expenses, Post-Proocessing Field Information, Office Work (Coordination, Meetings, Engineering, Drafting, Review, Specifications, Cost Estimate), and Subtotal/Total rows.

Office Work

Engineering

Table with 3 columns: Units, Rate, Billed Amount. Row for Technician I Eric S. Gibson with 48.75 units at 60.00 rate for 2,925.00 amount.

Review

Table with 3 columns: Units, Rate, Billed Amount. Row for Engineer II Kristina K. Mehrman with 4.00 units at 125.00 rate for 500.00 amount.

Office Work

Review

Office Work subtotal 3,425.00

Invoice total 3,425.00

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|-----------|---------|---------|---------|----------|
| 9409 | 06/23/2022 | 10,228.75 | 10,228.75 | | | | |
| 9451 | 07/14/2022 | 3,425.00 | 3,425.00 | | | | |
| | Total | 13,653.75 | 13,653.75 | 0.00 | 0.00 | 0.00 | 0.00 |

Terms: Net 30

A monthly 1.5% late payment fee (18% annual) is added to past due balances



P.O. Box 482
Washburn, WI 54891

NOTIFICATION OF PENDING SLIP ASSIGNMENT

Date of Offer: 07/11/2022

Slip Description: Pier 1, Slip #12, Size: 14 x 32

Offered Price: \$13,000.00

Terms:

Maintenance Fees Due by Buyer: \$0.00

Slip Rental Proceeds Due to Buyer: \$0.00

Registration Fees Paid by: Buyer

Seller: John C and Pamela Smylie

Buyer: Timothy P. Luell & Debra L Goldschmitz-Luell

Transfer Processed by: Washburn Marina

RESPONSE REQUIRED BY: 07/20/2022

Greetings Washburn Harbor Commission:

You are being advised of the above pending slip sale to a non-slip holder. Please consider this Assignment of Boat/Slip and render your authorization or decline no later than the Response Required By date as indicated above.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michelle Shridder".

Michelle Shridder, CMM
General Manager

Washburn Marina
Balance Sheet
As of June 30, 2022

| | <u>Jun 30, 22</u> | | |
|--|--------------------------|---|--------------------------|
| ASSETS | | LIABILITIES & EQUITY | |
| Current Assets | | Liabilities | |
| Checking/Savings | | Current Liabilities | |
| 1-1100 · Cash | | Accounts Payable | |
| 1-1110 · Checking | 16,194.83 | 2-1100 · Accounts Payable | 26,130.24 |
| 1-1120 · Petty Cash | 1,624.92 | Total Accounts Payable | <u>26,130.24</u> |
| Total 1-1100 · Cash | <u>17,819.75</u> | Credit Cards | |
| Total Checking/Savings | <u>17,819.75</u> | 2-1110 · Credit Card Payable | 11,710.46 |
| Accounts Receivable | | Total Credit Cards | <u>11,710.46</u> |
| 1-1200 · Accounts Receivable | | Other Current Liabilities | |
| 1-1210 · Billed Invoices | 81,767.53 | NOGift Certificates Outstanding | 200.00 |
| 1-1220 · Slip Holder Fees | 4,514.03 | 2-1300 · Payroll Liabilities | |
| Total 1-1200 · Accounts Receivable | <u>86,281.56</u> | 2-1310 · Employee Health Benefits | 275.78 |
| Total Accounts Receivable | <u>86,281.56</u> | 2-1320 · Unemployment Comp Tax | 719.85 |
| Other Current Assets | | 2-1330 · State Withholding | 5,407.48 |
| 1-1300 · Ship Store Inventory | | Total 2-1300 · Payroll Liabilities | <u>6,403.11</u> |
| 1-1311 · Clothing | 1,949.51 | 2-1400 · Tax Liabilities | |
| 1-1312 · Consumables | 178.93 | 2-1410 · Sales Tax Payable | 4,074.18 |
| 1-1313 · Marine Supplies | 72,674.45 | Total 2-1400 · Tax Liabilities | <u>4,074.18</u> |
| 1-1314 · Personal Items | 5,014.62 | 2-1500 · Other Liabilities | |
| 1-1316 · Diesel Fuel | 7,208.48 | 2-1520 · Deferred Unearned Revenue | |
| 1-1317 · Gasoline | 6,364.80 | 2-1521 · Slip Rent and Sales | -79.97 |
| 1-1318 · Service Parts | 430.42 | 2-1522 · Gift Certificates Outstanding | 292.88 |
| 1-1319 · Slow Moving Contra | 935.22 | 2-1523 · Haul Out, Storage, Launch | 7,221.30 |
| Total 1-1300 · Ship Store Inventory | <u>94,756.43</u> | Total 2-1520 · Deferred Unearned Revenue | <u>7,434.21</u> |
| 1-1340 · Prepaid Expenses | 13,707.28 | 2-1530 · Refundable Deposits | 4,095.30 |
| 12000 · Undeposited Funds | 8,607.23 | Total 2-1500 · Other Liabilities | <u>11,529.51</u> |
| Total Other Current Assets | <u>117,070.94</u> | Total Other Current Liabilities | <u>22,206.80</u> |
| Total Current Assets | <u>221,172.25</u> | Total Current Liabilities | <u>60,047.50</u> |
| Fixed Assets | | Total Liabilities | <u>60,047.50</u> |
| 1-2100 · Furniture, Fixtures, Equipment | 1,528.47 | Equity | |
| Total Fixed Assets | <u>1,528.47</u> | 3-3000 · Retained Earnings | -19,319.96 |
| TOTAL ASSETS | <u><u>222,700.72</u></u> | Net Income | 181,973.18 |
| | | Total Equity | <u>162,653.22</u> |
| | | TOTAL LIABILITIES & EQUITY | <u><u>222,700.72</u></u> |

Washburn Marina
Washburn Marina Budget vs. Actual
June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|--------------------------------|-------------------|-------------------|------------------|----------------|-------------------|-------------------|-------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-1000 · Facility Income | 9,585.99 | 8,500.00 | 1,085.99 | 112.78% | 150,127.99 | 133,500.00 | 16,627.99 | 112.46% |
| 4-2000 · Service Dept Income | 66,877.73 | 59,491.00 | 7,386.73 | 112.42% | 207,318.71 | 174,713.00 | 32,605.71 | 118.66% |
| 4-3000 · Ship Store Income | 27,705.72 | 32,900.00 | -5,194.28 | 84.21% | 54,339.43 | 64,530.00 | -10,190.57 | 84.21% |
| Total Income | 104,169.44 | 100,891.00 | 3,278.44 | 103.25% | 411,786.13 | 372,743.00 | 39,043.13 | 110.48% |
| Cost of Goods Sold | | | | | | | | |
| 5-2000 · Service Dept COGS | 17,841.77 | 15,434.00 | 2,407.77 | 115.6% | 56,775.84 | 48,271.00 | 8,504.84 | 117.62% |
| 5-3000 · Ship Store COGS | 20,023.17 | 22,430.00 | -2,406.83 | 89.27% | 32,723.62 | 43,435.00 | -10,711.38 | 75.34% |
| Total COGS | 37,864.94 | 37,864.00 | 0.94 | 100.0% | 89,499.46 | 91,706.00 | -2,206.54 | 97.59% |
| Gross Profit | 66,304.50 | 63,027.00 | 3,277.50 | 105.2% | 322,286.67 | 281,037.00 | 41,249.67 | 114.68% |
| Expense | | | | | | | | |
| 6-1000 · Facility Expenses | 6,473.59 | 6,900.00 | -426.41 | 93.82% | 13,747.51 | 15,550.00 | -1,802.49 | 88.41% |
| 6-2000 · Service Dept Expenses | 9,317.93 | 12,030.00 | -2,712.07 | 77.46% | 33,108.56 | 37,289.00 | -4,180.44 | 88.79% |
| 6-3000 · Ship Store Expenses | 5,509.80 | 7,400.00 | -1,890.20 | 74.46% | 13,074.90 | 20,792.00 | -7,717.10 | 62.88% |
| 6-4000 · General Expenses | 28,347.43 | 25,296.00 | 3,051.43 | 112.06% | 74,869.78 | 72,035.00 | 2,834.78 | 103.94% |
| Total Expense | 49,648.75 | 51,626.00 | -1,977.25 | 96.17% | 134,800.75 | 145,666.00 | -10,865.25 | 92.54% |
| Net Ordinary Income | 16,655.75 | 11,401.00 | 5,254.75 | 146.09% | 187,485.92 | 135,371.00 | 52,114.92 | 138.5% |
| Net Income | 16,655.75 | 11,401.00 | 5,254.75 | 146.09% | 187,485.92 | 135,371.00 | 52,114.92 | 138.5% |

| | Jun 22 | Jun 21 | \$ Change | % Change | Apr - Jun 22 | Apr - Jun 21 | \$ Change | % Change |
|--------------------------------|-------------------|-------------------|-------------------|----------------|-------------------|-------------------|-------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-1000 · Facility Income | 9,585.99 | 7,522.06 | 2,063.93 | 27.44% | 150,127.99 | 149,681.00 | 446.99 | 0.3% |
| 4-2000 · Service Dept Income | 66,877.73 | 84,211.78 | -17,334.05 | -20.58% | 207,318.71 | 190,622.76 | 16,695.95 | 8.76% |
| 4-3000 · Ship Store Income | 27,705.72 | 40,016.37 | -12,310.65 | -30.76% | 54,339.43 | 77,542.97 | -23,203.54 | -29.92% |
| Total Income | 104,169.44 | 131,750.21 | -27,580.77 | -20.93% | 411,786.13 | 417,846.73 | -6,060.60 | -1.45% |
| Cost of Goods Sold | | | | | | | | |
| 5-2000 · Service Dept COGS | 17,841.77 | 25,603.42 | -7,761.65 | -30.32% | 56,775.84 | 60,879.56 | -4,103.72 | -6.74% |
| 5-3000 · Ship Store COGS | 20,023.17 | 27,224.22 | -7,201.05 | -26.45% | 32,723.62 | 55,080.52 | -22,356.90 | -40.59% |
| Total COGS | 37,864.94 | 52,827.64 | -14,962.70 | -28.32% | 89,499.46 | 115,960.08 | -26,460.62 | -22.82% |
| Gross Profit | 66,304.50 | 78,922.57 | -12,618.07 | -15.99% | 322,286.67 | 301,886.65 | 20,400.02 | 6.76% |
| Expense | | | | | | | | |
| 6-1000 · Facility Expenses | 6,473.59 | 4,820.04 | 1,653.55 | 34.31% | 13,747.51 | 12,089.70 | 1,657.81 | 13.71% |
| 6-2000 · Service Dept Expenses | 9,317.93 | 8,516.29 | 801.64 | 9.41% | 33,108.56 | 19,824.12 | 13,284.44 | 67.01% |
| 6-3000 · Ship Store Expenses | 5,509.80 | 7,439.08 | -1,929.28 | -25.93% | 13,074.90 | 16,745.58 | -3,670.68 | -21.92% |
| 6-4000 · General Expenses | 28,347.43 | 29,997.65 | -1,650.22 | -5.5% | 74,869.78 | 74,467.30 | 402.48 | 0.54% |
| Total Expense | 49,648.75 | 50,773.06 | -1,124.31 | -2.21% | 134,800.75 | 123,126.70 | 11,674.05 | 9.48% |
| Net Ordinary Income | 16,655.75 | 28,149.51 | -11,493.76 | -40.83% | 187,485.92 | 178,759.95 | 8,725.97 | 4.88% |
| Net Income | 16,655.75 | 28,149.51 | -11,493.76 | -40.83% | 187,485.92 | 178,759.95 | 8,725.97 | 4.88% |

Washburn Marina Washburn Marina Budget vs. Actual June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|-------------------|-------------------|----------------|-------------------|-------------------|-------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-1000 · Facility Income | | | | | | | | |
| 4-1100 · In-Season | 6,256.88 | 6,000.00 | 256.88 | 104.28% | 136,236.69 | 130,000.00 | 6,236.69 | 104.8% |
| 4-1200 · Off-Season | 2,950.00 | 2,000.00 | 950.00 | 147.5% | 11,238.00 | 2,000.00 | 9,238.00 | 561.9% |
| 4-1400 · Misc Services | 379.11 | 500.00 | -120.89 | 75.82% | 2,653.30 | 1,500.00 | 1,153.30 | 176.89% |
| Total 4-1000 · Facility Income | 9,585.99 | 8,500.00 | 1,085.99 | 112.78% | 150,127.99 | 133,500.00 | 16,627.99 | 112.46% |
| 4-2000 · Service Dept Income | | | | | | | | |
| 4-2100 · Labor | | | | | | | | |
| 4-2111 · Electrical-Plumbing | 1,952.50 | 9,768.00 | -7,815.50 | 19.99% | 13,342.50 | 21,327.00 | -7,984.50 | 62.56% |
| 4-2112 · Fiberglass-Woodwork | 6,227.50 | 9,768.00 | -3,540.50 | 63.75% | 44,454.25 | 25,586.00 | 18,868.25 | 173.74% |
| 4-2113 · Mechanical | 18,475.00 | 10,745.00 | 7,730.00 | 171.94% | 45,025.00 | 32,281.00 | 12,744.00 | 139.48% |
| 4-2114 · Rigging | 7,205.00 | 1,954.00 | 5,251.00 | 368.73% | 9,240.00 | 6,699.00 | 2,541.00 | 137.93% |
| 4-2120 · Unit Billed Services | | | | | | | | |
| 4-2121 · Haul Out/Launch | 21,222.10 | 13,949.00 | 7,273.10 | 152.14% | 57,508.88 | 55,751.00 | 1,757.88 | 103.15% |
| 4-2122 · Other Unit Billed | 2,770.00 | 2,657.00 | 113.00 | 104.25% | 6,119.00 | 10,619.00 | -4,500.00 | 57.62% |
| Total 4-2120 · Unit Billed Services | 23,992.10 | 16,606.00 | 7,386.10 | 144.48% | 63,627.88 | 66,370.00 | -2,742.12 | 95.87% |
| Total 4-2100 · Labor | 57,852.10 | 48,841.00 | 9,011.10 | 118.45% | 175,689.63 | 152,263.00 | 23,426.63 | 115.39% |
| 4-2200 · Materials | 8,263.62 | 10,000.00 | -1,736.38 | 82.64% | 24,542.47 | 20,000.00 | 4,542.47 | 122.71% |
| 4-2300 · Contract Services | 0.00 | 0.00 | 0.00 | 0.0% | 4,675.00 | 1,000.00 | 3,675.00 | 467.5% |
| 4-2400 · Misc Charges | 762.01 | 750.00 | 12.01 | 101.6% | 2,411.61 | 1,750.00 | 661.61 | 137.81% |
| 4-2500 · Credit/Refunds | 0.00 | -100.00 | 100.00 | 0.0% | 0.00 | -300.00 | 300.00 | 0.0% |
| Total 4-2000 · Service Dept Income | 66,877.73 | 59,491.00 | 7,386.73 | 112.42% | 207,318.71 | 174,713.00 | 32,605.71 | 118.66% |
| 4-3000 · Ship Store Income | | | | | | | | |
| 4-3100 · Store Sales | | | | | | | | |
| 4-3110 · Clothing | 687.04 | 500.00 | 187.04 | 137.41% | 942.45 | 1,000.00 | -57.55 | 94.25% |
| 4-3120 · Consumables | 214.49 | 200.00 | 14.49 | 107.25% | 269.56 | 300.00 | -30.44 | 89.85% |
| 4-3130 · Marine Supplies | 10,802.10 | 17,000.00 | -6,197.90 | 63.54% | 23,575.38 | 37,000.00 | -13,424.62 | 63.72% |
| 4-3140 · Personal Items | 1,583.27 | 500.00 | 1,083.27 | 316.65% | 1,999.86 | 1,000.00 | 999.86 | 199.99% |
| 4-3150 · Special Orders | 1,952.78 | 7,500.00 | -5,547.22 | 26.04% | 9,338.96 | 12,000.00 | -2,661.04 | 77.83% |
| Total 4-3100 · Store Sales | 15,239.68 | 25,700.00 | -10,460.32 | 59.3% | 36,126.21 | 51,300.00 | -15,173.79 | 70.42% |
| 4-3200 · Fuel Dock Sales | | | | | | | | |
| 4-3210 · Diesel | 3,794.32 | 1,500.00 | 2,294.32 | 252.96% | 5,674.02 | 4,500.00 | 1,174.02 | 126.09% |
| 4-3220 · Gasoline | 8,501.08 | 5,500.00 | 3,001.08 | 154.57% | 12,349.60 | 8,500.00 | 3,849.60 | 145.29% |
| 4-3230 · Pump Out | 170.64 | 200.00 | -29.36 | 85.32% | 189.60 | 230.00 | -40.40 | 82.44% |
| Total 4-3200 · Fuel Dock Sales | 12,466.04 | 7,200.00 | 5,266.04 | 173.14% | 18,213.22 | 13,230.00 | 4,983.22 | 137.67% |
| Total 4-3000 · Ship Store Income | 27,705.72 | 32,900.00 | -5,194.28 | 84.21% | 54,339.43 | 64,530.00 | -10,190.57 | 84.21% |
| Total Income | 104,169.44 | 100,891.00 | 3,278.44 | 103.25% | 411,786.13 | 372,743.00 | 39,043.13 | 110.48% |
| Cost of Goods Sold | | | | | | | | |
| 5-2000 · Service Dept COGS | | | | | | | | |
| 5-2100 · Labor | | | | | | | | |
| 5-2110 · Billable Hourly Labor | | | | | | | | |
| 5-2111 · Electrical-Plumbing | 774.89 | 1,181.00 | -406.11 | 65.61% | 3,559.98 | 4,672.00 | -1,112.02 | 76.2% |
| 5-2112 · Fiberglass-Woodworking | 1,448.82 | 3,205.00 | -1,756.18 | 45.21% | 11,935.22 | 12,681.00 | -745.78 | 94.12% |
| 5-2113 · Mechanical | 3,721.12 | 1,687.00 | 2,034.12 | 220.58% | 8,621.94 | 6,674.00 | 1,947.94 | 129.19% |

Washburn Marina
Washburn Marina Budget vs. Actual
June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|--|------------------|------------------|------------------|----------------|-------------------|-------------------|-------------------|----------------|
| 5-2114 · Rigging | 606.38 | 337.00 | 269.38 | 179.94% | 1,065.15 | 1,335.00 | -269.85 | 79.79% |
| Total 5-2110 · Billable Hourly Labor | 6,551.21 | 6,410.00 | 141.21 | 102.2% | 25,182.29 | 25,362.00 | -179.71 | 99.29% |
| 5-2120 · Unit Billed Services | | | | | | | | |
| 5-2121 · Haul Out/Launch | 6,098.41 | 1,700.00 | 4,398.41 | 358.73% | 11,576.24 | 6,727.00 | 4,849.24 | 172.09% |
| 5-2122 · Other | 70.38 | 324.00 | -253.62 | 21.72% | 169.44 | 1,282.00 | -1,112.56 | 13.22% |
| Total 5-2120 · Unit Billed Services | 6,168.79 | 2,024.00 | 4,144.79 | 304.78% | 11,745.68 | 8,009.00 | 3,736.68 | 146.66% |
| Total 5-2100 · Labor | 12,720.00 | 8,434.00 | 4,286.00 | 150.82% | 36,927.97 | 33,371.00 | 3,556.97 | 110.66% |
| 5-2200 · Subcontract Services | 0.00 | 0.00 | 0.00 | 0.0% | 2,050.00 | 900.00 | 1,150.00 | 227.78% |
| 5-2300 · Materials | 5,121.77 | 7,000.00 | -1,878.23 | 73.17% | 17,797.87 | 14,000.00 | 3,797.87 | 127.13% |
| Total 5-2000 · Service Dept COGS | 17,841.77 | 15,434.00 | 2,407.77 | 115.6% | 56,775.84 | 48,271.00 | 8,504.84 | 117.62% |
| 5-3000 · Ship Store COGS | | | | | | | | |
| 5-3100 · Store Sales | | | | | | | | |
| 5-3110 · Clothing | 373.98 | 400.00 | -26.02 | 93.5% | 651.43 | 800.00 | -148.57 | 81.43% |
| 5-3120 · Consumables | 145.66 | 150.00 | -4.34 | 97.11% | 183.40 | 225.00 | -41.60 | 81.51% |
| 5-3130 · Marine Supplies | 7,042.36 | 11,050.00 | -4,007.64 | 63.73% | 8,970.94 | 24,050.00 | -15,079.06 | 37.3% |
| 5-3140 · Personal Items | 1,162.98 | 380.00 | 782.98 | 306.05% | 1,470.67 | 760.00 | 710.67 | 193.51% |
| 5-3150 · Special Orders | 1,701.05 | 5,250.00 | -3,548.95 | 32.4% | 7,368.33 | 8,400.00 | -1,031.67 | 87.72% |
| Total 5-3100 · Store Sales | 10,426.03 | 17,230.00 | -6,803.97 | 60.51% | 18,644.77 | 34,235.00 | -15,590.23 | 54.46% |
| 5-3200 · Fuel Dock Sales | | | | | | | | |
| 5-3210 · Diesel | 3,105.82 | 800.00 | 2,305.82 | 388.23% | 4,761.49 | 2,400.00 | 2,361.49 | 198.4% |
| 5-3220 · Gasoline | 6,491.32 | 4,400.00 | 2,091.32 | 147.53% | 9,317.36 | 6,800.00 | 2,517.36 | 137.02% |
| Total 5-3200 · Fuel Dock Sales | 9,597.14 | 5,200.00 | 4,397.14 | 184.56% | 14,078.85 | 9,200.00 | 4,878.85 | 153.03% |
| Total 5-3000 · Ship Store COGS | 20,023.17 | 22,430.00 | -2,406.83 | 89.27% | 32,723.62 | 43,435.00 | -10,711.38 | 75.34% |
| Total COGS | 37,864.94 | 37,864.00 | 0.94 | 100.0% | 89,499.46 | 91,706.00 | -2,206.54 | 97.59% |
| Gross Profit | 66,304.50 | 63,027.00 | 3,277.50 | 105.2% | 322,286.67 | 281,037.00 | 41,249.67 | 114.68% |
| Expense | | | | | | | | |
| 6-1000 · Facility Expenses | | | | | | | | |
| 6-1100 · Utilities | | | | | | | | |
| 6-1110 · Marina | 1,953.25 | 2,000.00 | -46.75 | 97.66% | 2,688.02 | 3,000.00 | -311.98 | 89.6% |
| 6-1120 · Buildings/Grounds | 1,835.54 | 2,500.00 | -664.46 | 73.42% | 4,748.89 | 5,700.00 | -951.11 | 83.31% |
| Total 6-1100 · Utilities | 3,788.79 | 4,500.00 | -711.21 | 84.2% | 7,436.91 | 8,700.00 | -1,263.09 | 85.48% |
| 6-1200 · Maintenance & Supplies | | | | | | | | |
| 6-1210 · Marina | 365.33 | 600.00 | -234.67 | 60.89% | 2,108.76 | 1,450.00 | 658.76 | 145.43% |
| 6-1220 · Buildings/Grounds | 2,319.47 | 1,300.00 | 1,019.47 | 178.42% | 4,201.84 | 3,900.00 | 301.84 | 107.74% |
| Total 6-1200 · Maintenance & Supplies | 2,684.80 | 1,900.00 | 784.80 | 141.31% | 6,310.60 | 5,350.00 | 960.60 | 117.96% |
| 6-1300 · Contingent Expense | 0.00 | 500.00 | -500.00 | 0.0% | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Total 6-1000 · Facility Expenses | 6,473.59 | 6,900.00 | -426.41 | 93.82% | 13,747.51 | 15,550.00 | -1,802.49 | 88.41% |
| 6-2000 · Service Dept Expenses | | | | | | | | |
| 6-2100 · Non-Billable Wages & Taxes | | | | | | | | |
| 6-2110 · Non-Billable Salary & Wages | | | | | | | | |
| 6-2111 · Administrative | 2,730.52 | 2,762.00 | -31.48 | 98.86% | 9,045.38 | 9,591.00 | -545.62 | 94.31% |
| 6-2112 · Warranty/Credit | 774.25 | 395.00 | 379.25 | 196.01% | 2,823.57 | 1,370.00 | 1,453.57 | 206.1% |
| 6-2113 · General Maintenance | 358.33 | 789.00 | -430.67 | 45.42% | 1,344.69 | 2,740.00 | -1,395.31 | 49.08% |
| 6-2114 · Incentive | 0.00 | | | | 0.00 | | | |

Washburn Marina Washburn Marina Budget vs. Actual June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|----------|-----------|----------------|-------------|--------------|-----------|----------------|-------------|
| Total 6-2110 · Non-Billable Salary & Wages | 3,863.10 | 3,946.00 | -82.90 | 97.9% | 13,213.64 | 13,701.00 | -487.36 | 96.44% |
| 6-2120 · FICA/Medicare | 1,348.55 | 1,410.00 | -61.45 | 95.64% | 3,982.18 | 4,230.00 | -247.82 | 94.14% |
| 6-2130 · Unemployment Compensation | 238.19 | 60.00 | 178.19 | 396.98% | 429.75 | 710.00 | -280.25 | 60.53% |
| 6-2140 · Workers Compensation | 443.56 | 734.00 | -290.44 | 60.43% | 1,436.30 | 2,202.00 | -765.70 | 65.23% |
| Total 6-2100 · Non-Billable Wages & Taxes | 5,893.40 | 6,150.00 | -256.60 | 95.83% | 19,061.87 | 20,843.00 | -1,781.13 | 91.46% |
| 6-2200 · Employee Benefits | | | | | | | | |
| 6-2210 · Holiday Pay | 856.00 | 847.00 | 9.00 | 101.06% | 856.00 | 847.00 | 9.00 | 101.06% |
| 6-2220 · Personal Time Compensation | 589.00 | 988.00 | -399.00 | 59.62% | 1,880.76 | 2,964.00 | -1,083.24 | 63.45% |
| 6-2230 · Health Insurance | 810.48 | 1,575.00 | -764.52 | 51.46% | 3,508.59 | 4,725.00 | -1,216.41 | 74.26% |
| 6-2240 · Retirement Plan | 333.43 | 553.00 | -219.57 | 60.3% | 1,005.66 | 1,659.00 | -653.34 | 60.62% |
| Total 6-2200 · Employee Benefits | 2,588.91 | 3,963.00 | -1,374.09 | 65.33% | 7,251.01 | 10,195.00 | -2,943.99 | 71.12% |
| 6-2310 · Education & Training | 166.67 | 167.00 | -0.33 | 99.8% | 500.01 | 501.00 | -0.99 | 99.8% |
| 6-2320 · Equipment Maintenance | 78.73 | 625.00 | -546.27 | 12.6% | 262.25 | 1,675.00 | -1,412.75 | 15.66% |
| 6-2330 · Freight & Shipping | 329.41 | 250.00 | 79.41 | 131.76% | 1,810.32 | 750.00 | 1,060.32 | 241.38% |
| 6-2340 · Hazardous Waste Removal | -535.00 | 150.00 | -685.00 | -356.67% | -535.00 | 300.00 | -835.00 | -178.33% |
| 6-2350 · Small Tools | 15.48 | 400.00 | -384.52 | 3.87% | 2,339.67 | 1,200.00 | 1,139.67 | 194.97% |
| 6-2360 · Supplies | -997.83 | 0.00 | -997.83 | 100.0% | -2,009.92 | 0.00 | -2,009.92 | 100.0% |
| 6-2370 · Travel/Lodging/Meals | 0.00 | 50.00 | -50.00 | 0.0% | 0.00 | 50.00 | -50.00 | 0.0% |
| 6-2380 · Uniforms | 0.00 | 25.00 | -25.00 | 0.0% | 1,871.70 | 1,025.00 | 846.70 | 182.61% |
| 6-2390 · Utilities | 99.32 | 100.00 | -0.68 | 99.32% | 199.31 | 300.00 | -100.69 | 66.44% |
| 6-2400 · Warranty Parts | 1,678.84 | 150.00 | 1,528.84 | 1,119.23% | 2,357.34 | 450.00 | 1,907.34 | 523.85% |
| Total 6-2000 · Service Dept Expenses | 9,317.93 | 12,030.00 | -2,712.07 | 77.46% | 33,108.56 | 37,289.00 | -4,180.44 | 88.79% |
| 6-3000 · Ship Store Expenses | | | | | | | | |
| 6-3100 · Wages & Taxes | | | | | | | | |
| 6-3110 · Regular & OT Wages | 3,845.93 | 5,256.00 | -1,410.07 | 73.17% | 9,006.17 | 13,352.00 | -4,345.83 | 67.45% |
| 6-3120 · FICA/Medicare | 320.84 | 402.00 | -81.16 | 79.81% | 711.32 | 1,021.00 | -309.68 | 69.67% |
| 6-3130 · Unemployment Compensation | 10.70 | 30.00 | -19.30 | 35.67% | 39.18 | 290.00 | -250.82 | 13.51% |
| 6-3140 · Workers Compensation | 41.18 | 264.00 | -222.82 | 15.6% | 188.61 | 792.00 | -603.39 | 23.81% |
| Total 6-3100 · Wages & Taxes | 4,218.65 | 5,952.00 | -1,733.35 | 70.88% | 9,945.28 | 15,455.00 | -5,509.72 | 64.35% |
| 6-3200 · Employee Benefits | | | | | | | | |
| 6-3210 · Holiday Pay | 348.00 | 216.00 | 132.00 | 161.11% | 348.00 | 216.00 | 132.00 | 161.11% |
| 6-3220 · Personal Time Compensation | 0.00 | 133.00 | -133.00 | 0.0% | 0.00 | 399.00 | -399.00 | 0.0% |
| 6-3230 · Health Insurance | 4.70 | 525.00 | -520.30 | 0.9% | 892.72 | 2,100.00 | -1,207.28 | 42.51% |
| 6-3240 · Retirement Plan | 0.00 | 149.00 | -149.00 | 0.0% | 0.00 | 447.00 | -447.00 | 0.0% |
| Total 6-3200 · Employee Benefits | 352.70 | 1,023.00 | -670.30 | 34.48% | 1,240.72 | 3,162.00 | -1,921.28 | 39.24% |
| 6-3300 · Education & Training | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| 6-3310 · Equipment/Maintenance | 309.00 | 25.00 | 284.00 | 1,236.0% | 309.00 | 75.00 | 234.00 | 412.0% |
| 6-3320 · Freight/Shipping | 244.27 | 200.00 | 44.27 | 122.14% | 554.70 | 900.00 | -345.30 | 61.63% |
| 6-3330 · Supplies | 47.35 | 100.00 | -52.65 | 47.35% | 277.69 | 300.00 | -22.31 | 92.56% |
| 6-3340 · Travel/Lodging/Meals | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| 6-3350 · Uniforms | 237.84 | 0.00 | 237.84 | 100.0% | 547.53 | 600.00 | -52.47 | 91.26% |
| 6-3360 · Utilities | 99.99 | 100.00 | -0.01 | 99.99% | 199.98 | 300.00 | -100.02 | 66.66% |
| 6-3370 · Over/Under | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 6-3000 · Ship Store Expenses | 5,509.80 | 7,400.00 | -1,890.20 | 74.46% | 13,074.90 | 20,792.00 | -7,717.10 | 62.88% |
| 6-4000 · General Expenses | | | | | | | | |

Washburn Marina
Washburn Marina Budget vs. Actual
June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|------------------|------------------|------------------|----------------|-------------------|-------------------|-------------------|----------------|
| 6-4100 · Wages & Taxes | | | | | | | | |
| 6-4110 · Administration Wages | 10,391.76 | 10,321.00 | 70.76 | 100.69% | 32,377.62 | 31,479.00 | 898.62 | 102.86% |
| 6-4120 · Repair/Maintenance Wages | 3,898.93 | 3,241.00 | 657.93 | 120.3% | 9,905.70 | 8,699.00 | 1,206.70 | 113.87% |
| 6-4130 · FICA/Medicare | 1,144.47 | 1,117.00 | 27.47 | 102.46% | 3,314.91 | 3,233.00 | 81.91 | 102.53% |
| 6-4140 · Unemployment Compensation | -75.46 | 110.00 | -185.46 | -68.6% | 82.71 | 290.00 | -207.29 | 28.52% |
| 6-4150 · Workers Compensation | 494.84 | 395.00 | 99.84 | 125.28% | 1,313.83 | 1,174.00 | 139.83 | 111.91% |
| Total 6-4100 · Wages & Taxes | 15,854.54 | 15,184.00 | 670.54 | 104.42% | 46,994.77 | 44,875.00 | 2,119.77 | 104.72% |
| 6-4200 · Employee Benefits | | | | | | | | |
| 6-4210 · Holiday Pay | 390.00 | 258.00 | 132.00 | 151.16% | 390.00 | 258.00 | 132.00 | 151.16% |
| 6-4220 · Personal Time Compensation | 285.00 | 261.00 | 24.00 | 109.2% | 380.00 | 783.00 | -403.00 | 48.53% |
| 6-4230 · Health Insurance | 1,390.30 | 1,400.00 | -9.70 | 99.31% | 4,170.87 | 4,200.00 | -29.13 | 99.31% |
| 6-4240 · Retirement Plan | 429.19 | 366.00 | 63.19 | 117.27% | 1,201.73 | 1,138.00 | 63.73 | 105.6% |
| Total 6-4200 · Employee Benefits | 2,494.49 | 2,285.00 | 209.49 | 109.17% | 6,142.60 | 6,379.00 | -236.40 | 96.29% |
| 6-4300 · Advertising & Marketing | 1,974.73 | 765.00 | 1,209.73 | 258.14% | 4,270.99 | 3,195.00 | 1,075.99 | 133.68% |
| 6-4310 · Contract Services | 46.46 | 38.00 | 8.46 | 122.26% | 161.68 | 114.00 | 47.68 | 141.83% |
| 6-4320 · Donations | 550.00 | 0.00 | 550.00 | 100.0% | 678.75 | 0.00 | 678.75 | 100.0% |
| 6-4330 · Education & Training | 166.66 | 167.00 | -0.34 | 99.8% | 528.98 | 501.00 | 27.98 | 105.59% |
| 6-4340 · Equipmt/Furnish/Sm Tools/Mai | 0.00 | 25.00 | -25.00 | 0.0% | 6.00 | 50.00 | -44.00 | 12.0% |
| 6-4350 · Insurance | 1,611.00 | 1,805.00 | -194.00 | 89.25% | 5,341.00 | 5,415.00 | -74.00 | 98.63% |
| 6-4370 · License/Permit/Fee/Dues/Subsc | 497.00 | 225.00 | 272.00 | 220.89% | 652.00 | 600.00 | 52.00 | 108.67% |
| 6-4380 · Office Supplies/Postage | 231.30 | 175.00 | 56.30 | 132.17% | 474.76 | 525.00 | -50.24 | 90.43% |
| 6-4390 · Professional Services | 2,600.00 | 2,500.00 | 100.00 | 104.0% | 2,685.50 | 2,800.00 | -114.50 | 95.91% |
| 6-4400 · Service Charges | 1,883.77 | 1,700.00 | 183.77 | 110.81% | 5,712.16 | 5,950.00 | -237.84 | 96.0% |
| 6-4410 · Supplies | 37.98 | 100.00 | -62.02 | 37.98% | 37.98 | 300.00 | -262.02 | 12.66% |
| 6-4420 · Travel/Lodging/Miles | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| 6-4430 · Uniforms | 89.62 | 0.00 | 89.62 | 100.0% | 289.12 | 350.00 | -60.88 | 82.61% |
| 6-4440 · Utilities | 264.86 | 277.00 | -12.14 | 95.62% | 823.56 | 831.00 | -7.44 | 99.11% |
| 6-4450 · Misc Expenses | 220.16 | 100.00 | 120.16 | 220.16% | 329.68 | 300.00 | 29.68 | 109.89% |
| 6-4460 · Purchases Discount | -175.14 | -50.00 | -125.14 | 350.28% | -259.75 | -150.00 | -109.75 | 173.17% |
| Total 6-4000 · General Expenses | 28,347.43 | 25,296.00 | 3,051.43 | 112.06% | 74,869.78 | 72,035.00 | 2,834.78 | 103.94% |
| Total Expense | 49,648.75 | 51,626.00 | -1,977.25 | 96.17% | 134,800.75 | 145,666.00 | -10,865.25 | 92.54% |
| Net Ordinary Income | 16,655.75 | 11,401.00 | 5,254.75 | 146.09% | 187,485.92 | 135,371.00 | 52,114.92 | 138.5% |
| Net Income | 16,655.75 | 11,401.00 | 5,254.75 | 146.09% | 187,485.92 | 135,371.00 | 52,114.92 | 138.5% |

Washburn Marina Facilities Budget vs. Actual June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|--|-----------------|-----------------|-----------------|----------------|-------------------|-------------------|------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-1000 · Facility Income | | | | | | | | |
| 4-1100 · In-Season | 6,256.88 | 6,000.00 | 256.88 | 104.28% | 136,236.69 | 130,000.00 | 6,236.69 | 104.8% |
| 4-1200 · Off-Season | 2,950.00 | 2,000.00 | 950.00 | 147.5% | 11,238.00 | 2,000.00 | 9,238.00 | 561.9% |
| 4-1300 · Maintenance Fees | 0.00 | 0.00 | 0.00 | 0.0% | 140,234.80 | 140,235.00 | -0.20 | 100.0% |
| 4-1400 · Misc Services | 379.11 | 500.00 | -120.89 | 75.82% | 2,653.30 | 1,500.00 | 1,153.30 | 176.89% |
| Total 4-1000 · Facility Income | 9,585.99 | 8,500.00 | 1,085.99 | 112.78% | 290,362.79 | 273,735.00 | 16,627.79 | 106.07% |
| Total Income | 9,585.99 | 8,500.00 | 1,085.99 | 112.78% | 290,362.79 | 273,735.00 | 16,627.79 | 106.07% |
| Gross Profit | 9,585.99 | 8,500.00 | 1,085.99 | 112.78% | 290,362.79 | 273,735.00 | 16,627.79 | 106.07% |
| Expense | | | | | | | | |
| 6-1000 · Facility Expenses | | | | | | | | |
| 6-1100 · Utilities | | | | | | | | |
| 6-1110 · Marina | 1,953.25 | 2,000.00 | -46.75 | 97.66% | 2,688.02 | 3,000.00 | -311.98 | 89.6% |
| 6-1120 · Buildings/Grounds | 1,835.54 | 2,500.00 | -664.46 | 73.42% | 4,748.89 | 5,700.00 | -951.11 | 83.31% |
| Total 6-1100 · Utilities | 3,788.79 | 4,500.00 | -711.21 | 84.2% | 7,436.91 | 8,700.00 | -1,263.09 | 85.48% |
| 6-1200 · Maintenance & Supplies | | | | | | | | |
| 6-1210 · Marina | 365.33 | 600.00 | -234.67 | 60.89% | 2,108.76 | 1,450.00 | 658.76 | 145.43% |
| 6-1220 · Buildings/Grounds | 2,319.47 | 1,300.00 | 1,019.47 | 178.42% | 4,201.84 | 3,900.00 | 301.84 | 107.74% |
| Total 6-1200 · Maintenance & Supplies | 2,684.80 | 1,900.00 | 784.80 | 141.31% | 6,310.60 | 5,350.00 | 960.60 | 117.96% |
| 6-1300 · Contingent Expense | 0.00 | 500.00 | -500.00 | 0.0% | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Total 6-1000 · Facility Expenses | 6,473.59 | 6,900.00 | -426.41 | 93.82% | 13,747.51 | 15,550.00 | -1,802.49 | 88.41% |
| Total Expense | 6,473.59 | 6,900.00 | -426.41 | 93.82% | 13,747.51 | 15,550.00 | -1,802.49 | 88.41% |
| Net Ordinary Income | 3,112.40 | 1,600.00 | 1,512.40 | 194.53% | 276,615.28 | 258,185.00 | 18,430.28 | 107.14% |
| Net Income | 3,112.40 | 1,600.00 | 1,512.40 | 194.53% | 276,615.28 | 258,185.00 | 18,430.28 | 107.14% |

| | Jun 22 | Jun 21 | \$ Change | % Change | Apr - Jun 22 | Apr - Jun 21 | \$ Change | % Change |
|-----------------------------------|-----------------|-----------------|-----------------|---------------|-------------------|-------------------|------------------|---------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-1000 · Facility Income | 9,585.99 | 7,522.06 | 2,063.93 | 27.44% | 290,362.79 | 289,915.80 | 446.99 | 0.15% |
| Total Income | 9,585.99 | 7,522.06 | 2,063.93 | 27.44% | 290,362.79 | 289,915.80 | 446.99 | 0.15% |
| Gross Profit | 9,585.99 | 7,522.06 | 2,063.93 | 27.44% | 290,362.79 | 289,915.80 | 446.99 | 0.15% |
| Expense | | | | | | | | |
| 6-1000 · Facility Expenses | 6,473.59 | 4,820.04 | 1,653.55 | 34.31% | 13,747.51 | 12,089.70 | 1,657.81 | 13.71% |
| Total Expense | 6,473.59 | 4,820.04 | 1,653.55 | 34.31% | 13,747.51 | 12,089.70 | 1,657.81 | 13.71% |
| Net Ordinary Income | 3,112.40 | 2,702.02 | 410.38 | 15.19% | 276,615.28 | 277,826.10 | -1,210.82 | -0.44% |
| Net Income | 3,112.40 | 2,702.02 | 410.38 | 15.19% | 276,615.28 | 277,826.10 | -1,210.82 | -0.44% |

Washburn Marina
Service Department Budget vs. Actual
June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|------------------|------------------|-----------------|----------------|-------------------|-------------------|------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-2000 · Service Dept Income | | | | | | | | |
| 4-2100 · Labor | | | | | | | | |
| 4-2111 · Electrical-Plumbing | 1,952.50 | 9,768.00 | -7,815.50 | 19.99% | 13,342.50 | 21,327.00 | -7,984.50 | 62.56% |
| 4-2112 · Fiberglass-Woodwork | 6,227.50 | 9,768.00 | -3,540.50 | 63.75% | 44,454.25 | 25,586.00 | 18,868.25 | 173.74% |
| 4-2113 · Mechanical | 18,475.00 | 10,745.00 | 7,730.00 | 171.94% | 45,025.00 | 32,281.00 | 12,744.00 | 139.48% |
| 4-2114 · Rigging | 7,205.00 | 1,954.00 | 5,251.00 | 368.73% | 9,240.00 | 6,699.00 | 2,541.00 | 137.93% |
| 4-2120 · Unit Billed Services | | | | | | | | |
| 4-2121 · Haul Out/Launch | 21,222.10 | 13,949.00 | 7,273.10 | 152.14% | 57,508.88 | 55,751.00 | 1,757.88 | 103.15% |
| 4-2122 · Other Unit Billed | 2,770.00 | 2,657.00 | 113.00 | 104.25% | 6,119.00 | 10,619.00 | -4,500.00 | 57.62% |
| Total 4-2120 · Unit Billed Services | 23,992.10 | 16,606.00 | 7,386.10 | 144.48% | 63,627.88 | 66,370.00 | -2,742.12 | 95.87% |
| Total 4-2100 · Labor | 57,852.10 | 48,841.00 | 9,011.10 | 118.45% | 175,689.63 | 152,263.00 | 23,426.63 | 115.39% |
| 4-2200 · Materials | 8,263.62 | 10,000.00 | -1,736.38 | 82.64% | 24,542.47 | 20,000.00 | 4,542.47 | 122.71% |
| 4-2300 · Contract Services | 0.00 | 0.00 | 0.00 | 0.0% | 4,675.00 | 1,000.00 | 3,675.00 | 467.5% |
| 4-2400 · Misc Charges | 762.01 | 750.00 | 12.01 | 101.6% | 2,411.61 | 1,750.00 | 661.61 | 137.81% |
| 4-2500 · Credit/Refunds | 0.00 | -100.00 | 100.00 | 0.0% | 0.00 | -300.00 | 300.00 | 0.0% |
| Total 4-2000 · Service Dept Income | 66,877.73 | 59,491.00 | 7,386.73 | 112.42% | 207,318.71 | 174,713.00 | 32,605.71 | 118.66% |
| Total Income | 66,877.73 | 59,491.00 | 7,386.73 | 112.42% | 207,318.71 | 174,713.00 | 32,605.71 | 118.66% |
| Cost of Goods Sold | | | | | | | | |
| 5-2000 · Service Dept COGS | | | | | | | | |
| 5-2100 · Labor | | | | | | | | |
| 5-2110 · Billable Hourly Labor | | | | | | | | |
| 5-2111 · Electrical-Plumbing | 774.89 | 1,181.00 | -406.11 | 65.61% | 3,559.98 | 4,672.00 | -1,112.02 | 76.2% |
| 5-2112 · Fiberglass-Woodworking | 1,448.82 | 3,205.00 | -1,756.18 | 45.21% | 11,935.22 | 12,681.00 | -745.78 | 94.12% |
| 5-2113 · Mechanical | 3,721.12 | 1,687.00 | 2,034.12 | 220.58% | 8,621.94 | 6,674.00 | 1,947.94 | 129.19% |
| 5-2114 · Rigging | 606.38 | 337.00 | 269.38 | 179.94% | 1,065.15 | 1,335.00 | -269.85 | 79.79% |
| Total 5-2110 · Billable Hourly Labor | 6,551.21 | 6,410.00 | 141.21 | 102.2% | 25,182.29 | 25,362.00 | -179.71 | 99.29% |
| 5-2120 · Unit Billed Services | | | | | | | | |
| 5-2121 · Haul Out/Launch | 6,098.41 | 1,700.00 | 4,398.41 | 358.73% | 11,576.24 | 6,727.00 | 4,849.24 | 172.09% |
| 5-2122 · Other | 70.38 | 324.00 | -253.62 | 21.72% | 169.44 | 1,282.00 | -1,112.56 | 13.22% |
| Total 5-2120 · Unit Billed Services | 6,168.79 | 2,024.00 | 4,144.79 | 304.78% | 11,745.68 | 8,009.00 | 3,736.68 | 146.66% |
| Total 5-2100 · Labor | 12,720.00 | 8,434.00 | 4,286.00 | 150.82% | 36,927.97 | 33,371.00 | 3,556.97 | 110.66% |
| 5-2200 · Subcontract Services | 0.00 | 0.00 | 0.00 | 0.0% | 2,050.00 | 900.00 | 1,150.00 | 227.78% |
| 5-2300 · Materials | 5,121.77 | 7,000.00 | -1,878.23 | 73.17% | 17,797.87 | 14,000.00 | 3,797.87 | 127.13% |
| Total 5-2000 · Service Dept COGS | 17,841.77 | 15,434.00 | 2,407.77 | 115.6% | 56,775.84 | 48,271.00 | 8,504.84 | 117.62% |
| Total COGS | 17,841.77 | 15,434.00 | 2,407.77 | 115.6% | 56,775.84 | 48,271.00 | 8,504.84 | 117.62% |
| Gross Profit | 49,035.96 | 44,057.00 | 4,978.96 | 111.3% | 150,542.87 | 126,442.00 | 24,100.87 | 119.06% |
| Expense | | | | | | | | |
| 6-2000 · Service Dept Expenses | | | | | | | | |
| 6-2100 · Non-Billable Wages & Taxes | | | | | | | | |
| 6-2110 · Non-Billable Salary & Wages | | | | | | | | |
| 6-2111 · Administrative | 2,730.52 | 2,762.00 | -31.48 | 98.86% | 9,045.38 | 9,591.00 | -545.62 | 94.31% |
| 6-2112 · Warranty/Credit | 774.25 | 395.00 | 379.25 | 196.01% | 2,823.57 | 1,370.00 | 1,453.57 | 206.1% |
| 6-2113 · General Maintenance | 358.33 | 789.00 | -430.67 | 45.42% | 1,344.69 | 2,740.00 | -1,395.31 | 49.08% |

Washburn Marina
Service Department Budget vs. Actual
June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|------------------|------------------|------------------|----------------|-------------------|------------------|------------------|----------------|
| 6-2114 · Incentive | 0.00 | | | | 0.00 | | | |
| Total 6-2110 · Non-Billable Salary & Wages | 3,863.10 | 3,946.00 | -82.90 | 97.9% | 13,213.64 | 13,701.00 | -487.36 | 96.44% |
| 6-2120 · FICA/Medicare | 1,348.55 | 1,410.00 | -61.45 | 95.64% | 3,982.18 | 4,230.00 | -247.82 | 94.14% |
| 6-2130 · Unemployment Compensation | 238.19 | 60.00 | 178.19 | 396.98% | 429.75 | 710.00 | -280.25 | 60.53% |
| 6-2140 · Workers Compensation | 443.56 | 734.00 | -290.44 | 60.43% | 1,436.30 | 2,202.00 | -765.70 | 65.23% |
| Total 6-2100 · Non-Billable Wages & Taxes | 5,893.40 | 6,150.00 | -256.60 | 95.83% | 19,061.87 | 20,843.00 | -1,781.13 | 91.46% |
| 6-2200 · Employee Benefits | | | | | | | | |
| 6-2210 · Holiday Pay | 856.00 | 847.00 | 9.00 | 101.06% | 856.00 | 847.00 | 9.00 | 101.06% |
| 6-2220 · Personal Time Compensation | 589.00 | 988.00 | -399.00 | 59.62% | 1,880.76 | 2,964.00 | -1,083.24 | 63.45% |
| 6-2230 · Health Insurance | 810.48 | 1,575.00 | -764.52 | 51.46% | 3,508.59 | 4,725.00 | -1,216.41 | 74.26% |
| 6-2240 · Retirement Plan | 333.43 | 553.00 | -219.57 | 60.3% | 1,005.66 | 1,659.00 | -653.34 | 60.62% |
| Total 6-2200 · Employee Benefits | 2,588.91 | 3,963.00 | -1,374.09 | 65.33% | 7,251.01 | 10,195.00 | -2,943.99 | 71.12% |
| 6-2310 · Education & Training | 166.67 | 167.00 | -0.33 | 99.8% | 500.01 | 501.00 | -0.99 | 99.8% |
| 6-2320 · Equipment Maintenance | 78.73 | 625.00 | -546.27 | 12.6% | 262.25 | 1,675.00 | -1,412.75 | 15.66% |
| 6-2330 · Freight & Shipping | 329.41 | 250.00 | 79.41 | 131.76% | 1,810.32 | 750.00 | 1,060.32 | 241.38% |
| 6-2340 · Hazardous Waste Removal | -535.00 | 150.00 | -685.00 | -356.67% | -535.00 | 300.00 | -835.00 | -178.33% |
| 6-2350 · Small Tools | 15.48 | 400.00 | -384.52 | 3.87% | 2,339.67 | 1,200.00 | 1,139.67 | 194.97% |
| 6-2360 · Supplies | -997.83 | 0.00 | -997.83 | 100.0% | -2,009.92 | 0.00 | -2,009.92 | 100.0% |
| 6-2370 · Travel/Lodging/Meals | 0.00 | 50.00 | -50.00 | 0.0% | 0.00 | 50.00 | -50.00 | 0.0% |
| 6-2380 · Uniforms | 0.00 | 25.00 | -25.00 | 0.0% | 1,871.70 | 1,025.00 | 846.70 | 182.61% |
| 6-2390 · Utilities | 99.32 | 100.00 | -0.68 | 99.32% | 199.31 | 300.00 | -100.69 | 66.44% |
| 6-2400 · Warranty Parts | 1,678.84 | 150.00 | 1,528.84 | 1,119.23% | 2,357.34 | 450.00 | 1,907.34 | 523.85% |
| Total 6-2000 · Service Dept Expenses | 9,317.93 | 12,030.00 | -2,712.07 | 77.46% | 33,108.56 | 37,289.00 | -4,180.44 | 88.79% |
| Total Expense | 9,317.93 | 12,030.00 | -2,712.07 | 77.46% | 33,108.56 | 37,289.00 | -4,180.44 | 88.79% |
| Net Ordinary Income | 39,718.03 | 32,027.00 | 7,691.03 | 124.01% | 117,434.31 | 89,153.00 | 28,281.31 | 131.72% |
| Net Income | 39,718.03 | 32,027.00 | 7,691.03 | 124.01% | 117,434.31 | 89,153.00 | 28,281.31 | 131.72% |

| | Jun 22 | Jun 21 | \$ Change | % Change | Apr - Jun 22 | Apr - Jun 21 | \$ Change | % Change |
|--------------------------------|------------------|------------------|-------------------|----------------|-------------------|-------------------|------------------|---------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-2000 · Service Dept Income | 66,877.73 | 84,211.78 | -17,334.05 | -20.58% | 207,318.71 | 190,622.76 | 16,695.95 | 8.76% |
| Total Income | 66,877.73 | 84,211.78 | -17,334.05 | -20.58% | 207,318.71 | 190,622.76 | 16,695.95 | 8.76% |
| Cost of Goods Sold | | | | | | | | |
| 5-2000 · Service Dept COGS | 17,841.77 | 25,603.42 | -7,761.65 | -30.32% | 56,775.84 | 60,879.56 | -4,103.72 | -6.74% |
| Total COGS | 17,841.77 | 25,603.42 | -7,761.65 | -30.32% | 56,775.84 | 60,879.56 | -4,103.72 | -6.74% |
| Gross Profit | 49,035.96 | 58,608.36 | -9,572.40 | -16.33% | 150,542.87 | 129,743.20 | 20,799.67 | 16.03% |
| Expense | | | | | | | | |
| 6-2000 · Service Dept Expenses | 9,317.93 | 8,516.29 | 801.64 | 9.41% | 33,108.56 | 19,824.12 | 13,284.44 | 67.01% |
| Total Expense | 9,317.93 | 8,516.29 | 801.64 | 9.41% | 33,108.56 | 19,824.12 | 13,284.44 | 67.01% |
| Net Ordinary Income | 39,718.03 | 50,092.07 | -10,374.04 | -20.71% | 117,434.31 | 109,919.08 | 7,515.23 | 6.84% |
| Net Income | 39,718.03 | 50,092.07 | -10,374.04 | -20.71% | 117,434.31 | 109,919.08 | 7,515.23 | 6.84% |

Washburn Marina Ship Store Budget vs. Actual June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|------------------|------------------|-------------------|----------------|------------------|------------------|-------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-3000 · Ship Store Income | | | | | | | | |
| 4-3100 · Store Sales | | | | | | | | |
| 4-3110 · Clothing | 687.04 | 500.00 | 187.04 | 137.41% | 942.45 | 1,000.00 | -57.55 | 94.25% |
| 4-3120 · Consumables | 214.49 | 200.00 | 14.49 | 107.25% | 269.56 | 300.00 | -30.44 | 89.85% |
| 4-3130 · Marine Supplies | 10,802.10 | 17,000.00 | -6,197.90 | 63.54% | 23,575.38 | 37,000.00 | -13,424.62 | 63.72% |
| 4-3140 · Personal Items | 1,583.27 | 500.00 | 1,083.27 | 316.65% | 1,999.86 | 1,000.00 | 999.86 | 199.99% |
| 4-3150 · Special Orders | 1,952.78 | 7,500.00 | -5,547.22 | 26.04% | 9,338.96 | 12,000.00 | -2,661.04 | 77.83% |
| Total 4-3100 · Store Sales | 15,239.68 | 25,700.00 | -10,460.32 | 59.3% | 36,126.21 | 51,300.00 | -15,173.79 | 70.42% |
| 4-3200 · Fuel Dock Sales | | | | | | | | |
| 4-3210 · Diesel | 3,794.32 | 1,500.00 | 2,294.32 | 252.96% | 5,674.02 | 4,500.00 | 1,174.02 | 126.09% |
| 4-3220 · Gasoline | 8,501.08 | 5,500.00 | 3,001.08 | 154.57% | 12,349.60 | 8,500.00 | 3,849.60 | 145.29% |
| 4-3230 · Pump Out | 170.64 | 200.00 | -29.36 | 85.32% | 189.60 | 230.00 | -40.40 | 82.44% |
| Total 4-3200 · Fuel Dock Sales | 12,466.04 | 7,200.00 | 5,266.04 | 173.14% | 18,213.22 | 13,230.00 | 4,983.22 | 137.67% |
| Total 4-3000 · Ship Store Income | 27,705.72 | 32,900.00 | -5,194.28 | 84.21% | 54,339.43 | 64,530.00 | -10,190.57 | 84.21% |
| Total Income | 27,705.72 | 32,900.00 | -5,194.28 | 84.21% | 54,339.43 | 64,530.00 | -10,190.57 | 84.21% |
| Cost of Goods Sold | | | | | | | | |
| 5-3000 · Ship Store COGS | | | | | | | | |
| 5-3100 · Store Sales | | | | | | | | |
| 5-3110 · Clothing | 373.98 | 400.00 | -26.02 | 93.5% | 651.43 | 800.00 | -148.57 | 81.43% |
| 5-3120 · Consumables | 145.66 | 150.00 | -4.34 | 97.11% | 183.40 | 225.00 | -41.60 | 81.51% |
| 5-3130 · Marine Supplies | 7,042.36 | 11,050.00 | -4,007.64 | 63.73% | 8,970.94 | 24,050.00 | -15,079.06 | 37.3% |
| 5-3140 · Personal Items | 1,162.98 | 380.00 | 782.98 | 306.05% | 1,470.67 | 760.00 | 710.67 | 193.51% |
| 5-3150 · Special Orders | 1,701.05 | 5,250.00 | -3,548.95 | 32.4% | 7,368.33 | 8,400.00 | -1,031.67 | 87.72% |
| Total 5-3100 · Store Sales | 10,426.03 | 17,230.00 | -6,803.97 | 60.51% | 18,644.77 | 34,235.00 | -15,590.23 | 54.46% |
| 5-3200 · Fuel Dock Sales | | | | | | | | |
| 5-3210 · Diesel | 3,105.82 | 800.00 | 2,305.82 | 388.23% | 4,761.49 | 2,400.00 | 2,361.49 | 198.4% |
| 5-3220 · Gasoline | 6,491.32 | 4,400.00 | 2,091.32 | 147.53% | 9,317.36 | 6,800.00 | 2,517.36 | 137.02% |
| Total 5-3200 · Fuel Dock Sales | 9,597.14 | 5,200.00 | 4,397.14 | 184.56% | 14,078.85 | 9,200.00 | 4,878.85 | 153.03% |
| Total 5-3000 · Ship Store COGS | 20,023.17 | 22,430.00 | -2,406.83 | 89.27% | 32,723.62 | 43,435.00 | -10,711.38 | 75.34% |
| Total COGS | 20,023.17 | 22,430.00 | -2,406.83 | 89.27% | 32,723.62 | 43,435.00 | -10,711.38 | 75.34% |
| Gross Profit | 7,682.55 | 10,470.00 | -2,787.45 | 73.38% | 21,615.81 | 21,095.00 | 520.81 | 102.47% |
| Expense | | | | | | | | |
| 6-3000 · Ship Store Expenses | | | | | | | | |
| 6-3100 · Wages & Taxes | | | | | | | | |
| 6-3110 · Regular & OT Wages | 3,845.93 | 5,256.00 | -1,410.07 | 73.17% | 9,006.17 | 13,352.00 | -4,345.83 | 67.45% |
| 6-3120 · FICA/Medicare | 320.84 | 402.00 | -81.16 | 79.81% | 711.32 | 1,021.00 | -309.68 | 69.67% |
| 6-3130 · Unemployment Compensation | 10.70 | 30.00 | -19.30 | 35.67% | 39.18 | 290.00 | -250.82 | 13.51% |
| 6-3140 · Workers Compensation | 41.18 | 264.00 | -222.82 | 15.6% | 188.61 | 792.00 | -603.39 | 23.81% |
| Total 6-3100 · Wages & Taxes | 4,218.65 | 5,952.00 | -1,733.35 | 70.88% | 9,945.28 | 15,455.00 | -5,509.72 | 64.35% |
| 6-3200 · Employee Benefits | | | | | | | | |
| 6-3210 · Holiday Pay | 348.00 | 216.00 | 132.00 | 161.11% | 348.00 | 216.00 | 132.00 | 161.11% |

Washburn Marina
Ship Store Budget vs. Actual
June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|-----------------|-----------------|------------------|---------------|------------------|------------------|------------------|------------------|
| 6-3220 · Personal Time Compensation | 0.00 | 133.00 | -133.00 | 0.0% | 0.00 | 399.00 | -399.00 | 0.0% |
| 6-3230 · Health Insurance | 4.70 | 525.00 | -520.30 | 0.9% | 892.72 | 2,100.00 | -1,207.28 | 42.51% |
| 6-3240 · Retirement Plan | 0.00 | 149.00 | -149.00 | 0.0% | 0.00 | 447.00 | -447.00 | 0.0% |
| Total 6-3200 · Employee Benefits | 352.70 | 1,023.00 | -670.30 | 34.48% | 1,240.72 | 3,162.00 | -1,921.28 | 39.24% |
| 6-3300 · Education & Training | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| 6-3310 · Equipment/Maintenance | 309.00 | 25.00 | 284.00 | 1,236.0% | 309.00 | 75.00 | 234.00 | 412.0% |
| 6-3320 · Freight/Shipping | 244.27 | 200.00 | 44.27 | 122.14% | 554.70 | 900.00 | -345.30 | 61.63% |
| 6-3330 · Supplies | 47.35 | 100.00 | -52.65 | 47.35% | 277.69 | 300.00 | -22.31 | 92.56% |
| 6-3340 · Travel/Lodging/Meals | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| 6-3350 · Uniforms | 237.84 | 0.00 | 237.84 | 100.0% | 547.53 | 600.00 | -52.47 | 91.26% |
| 6-3360 · Utilities | 99.99 | 100.00 | -0.01 | 99.99% | 199.98 | 300.00 | -100.02 | 66.66% |
| 6-3370 · Over/Under | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 6-3000 · Ship Store Expenses | 5,509.80 | 7,400.00 | -1,890.20 | 74.46% | 13,074.90 | 20,792.00 | -7,717.10 | 62.88% |
| Total Expense | 5,509.80 | 7,400.00 | -1,890.20 | 74.46% | 13,074.90 | 20,792.00 | -7,717.10 | 62.88% |
| Net Ordinary Income | 2,172.75 | 3,070.00 | -897.25 | 70.77% | 8,540.91 | 303.00 | 8,237.91 | 2,818.78% |
| Net Income | 2,172.75 | 3,070.00 | -897.25 | 70.77% | 8,540.91 | 303.00 | 8,237.91 | 2,818.78% |

| | Jun 22 | Jun 21 | \$ Change | % Change | Apr - Jun 22 | Apr - Jun 21 | \$ Change | % Change |
|--------------------------------|------------------|------------------|-------------------|----------------|------------------|------------------|-------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Income | | | | | | | | |
| 4-3000 · Ship Store Income | 27,705.72 | 40,016.37 | -12,310.65 | -30.76% | 54,339.43 | 77,542.97 | -23,203.54 | -29.92% |
| Total Income | 27,705.72 | 40,016.37 | -12,310.65 | -30.76% | 54,339.43 | 77,542.97 | -23,203.54 | -29.92% |
| Cost of Goods Sold | | | | | | | | |
| 5-3000 · Ship Store COGS | 20,023.17 | 27,224.22 | -7,201.05 | -26.45% | 32,723.62 | 55,080.52 | -22,356.90 | -40.59% |
| Total COGS | 20,023.17 | 27,224.22 | -7,201.05 | -26.45% | 32,723.62 | 55,080.52 | -22,356.90 | -40.59% |
| Gross Profit | 7,682.55 | 12,792.15 | -5,109.60 | -39.94% | 21,615.81 | 22,462.45 | -846.64 | -3.77% |
| Expense | | | | | | | | |
| 6-3000 · Ship Store Expenses | 5,509.80 | 7,439.08 | -1,929.28 | -25.93% | 13,074.90 | 16,745.58 | -3,670.68 | -21.92% |
| Total Expense | 5,509.80 | 7,439.08 | -1,929.28 | -25.93% | 13,074.90 | 16,745.58 | -3,670.68 | -21.92% |
| Net Ordinary Income | 2,172.75 | 5,353.07 | -3,180.32 | -59.41% | 8,540.91 | 5,716.87 | 2,824.04 | 49.4% |
| Net Income | 2,172.75 | 5,353.07 | -3,180.32 | -59.41% | 8,540.91 | 5,716.87 | 2,824.04 | 49.4% |

Washburn Marina General Expenses Budget vs. Actual June 2022

| | Jun 22 | Budget | \$ Over Budget | % of Budget | Apr - Jun 22 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|------------------|----------------|-------------------|-------------------|------------------|----------------|
| Ordinary Income/Expense | | | | | | | | |
| Expense | | | | | | | | |
| 6-4000 · General Expenses | | | | | | | | |
| 6-4100 · Wages & Taxes | | | | | | | | |
| 6-4110 · Administration Wages | 10,391.76 | 10,321.00 | 70.76 | 100.69% | 32,377.62 | 31,479.00 | 898.62 | 102.86% |
| 6-4120 · Repair/Maintenance Wages | 3,898.93 | 3,241.00 | 657.93 | 120.3% | 9,905.70 | 8,699.00 | 1,206.70 | 113.87% |
| 6-4130 · FICA/Medicare | 1,144.47 | 1,117.00 | 27.47 | 102.46% | 3,314.91 | 3,233.00 | 81.91 | 102.53% |
| 6-4140 · Unemployment Compensation | -75.46 | 110.00 | -185.46 | -68.6% | 82.71 | 290.00 | -207.29 | 28.52% |
| 6-4150 · Workers Compensation | 494.84 | 395.00 | 99.84 | 125.28% | 1,313.83 | 1,174.00 | 139.83 | 111.91% |
| Total 6-4100 · Wages & Taxes | 15,854.54 | 15,184.00 | 670.54 | 104.42% | 46,994.77 | 44,875.00 | 2,119.77 | 104.72% |
| 6-4200 · Employee Benefits | | | | | | | | |
| 6-4210 · Holiday Pay | 390.00 | 258.00 | 132.00 | 151.16% | 390.00 | 258.00 | 132.00 | 151.16% |
| 6-4220 · Personal Time Compensation | 285.00 | 261.00 | 24.00 | 109.2% | 380.00 | 783.00 | -403.00 | 48.53% |
| 6-4230 · Health Insurance | 1,390.30 | 1,400.00 | -9.70 | 99.31% | 4,170.87 | 4,200.00 | -29.13 | 99.31% |
| 6-4240 · Retirement Plan | 429.19 | 366.00 | 63.19 | 117.27% | 1,201.73 | 1,138.00 | 63.73 | 105.6% |
| Total 6-4200 · Employee Benefits | 2,494.49 | 2,285.00 | 209.49 | 109.17% | 6,142.60 | 6,379.00 | -236.40 | 96.29% |
| 6-4300 · Advertising & Marketing | 1,974.73 | 765.00 | 1,209.73 | 258.14% | 4,270.99 | 3,195.00 | 1,075.99 | 133.68% |
| 6-4310 · Contract Services | 46.46 | 38.00 | 8.46 | 122.26% | 161.68 | 114.00 | 47.68 | 141.83% |
| 6-4320 · Donations | 550.00 | 0.00 | 550.00 | 100.0% | 678.75 | 0.00 | 678.75 | 100.0% |
| 6-4330 · Education & Training | 166.66 | 167.00 | -0.34 | 99.8% | 528.98 | 501.00 | 27.98 | 105.59% |
| 6-4340 · Equipmt/Furnish/Sm Tools/Maint | 0.00 | 25.00 | -25.00 | 0.0% | 6.00 | 50.00 | -44.00 | 12.0% |
| 6-4350 · Insurance | 1,611.00 | 1,805.00 | -194.00 | 89.25% | 5,341.00 | 5,415.00 | -74.00 | 98.63% |
| 6-4370 · License/Permit/Fee/Dues/Subscr | 497.00 | 225.00 | 272.00 | 220.89% | 652.00 | 600.00 | 52.00 | 108.67% |
| 6-4380 · Office Supplies/Postage | 231.30 | 175.00 | 56.30 | 132.17% | 474.76 | 525.00 | -50.24 | 90.43% |
| 6-4390 · Professional Services | 2,600.00 | 2,500.00 | 100.00 | 104.0% | 2,685.50 | 2,800.00 | -114.50 | 95.91% |
| 6-4400 · Service Charges | 1,883.77 | 1,700.00 | 183.77 | 110.81% | 5,712.16 | 5,950.00 | -237.84 | 96.0% |
| 6-4410 · Supplies | 37.98 | 100.00 | -62.02 | 37.98% | 37.98 | 300.00 | -262.02 | 12.66% |
| 6-4420 · Travel/Lodging/Miles | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% |
| 6-4430 · Uniforms | 89.62 | 0.00 | 89.62 | 100.0% | 289.12 | 350.00 | -60.88 | 82.61% |
| 6-4440 · Utilities | 264.86 | 277.00 | -12.14 | 95.62% | 823.56 | 831.00 | -7.44 | 99.11% |
| 6-4450 · Misc Expenses | 220.16 | 100.00 | 120.16 | 220.16% | 329.68 | 300.00 | 29.68 | 109.89% |
| 6-4460 · Purchases Discount | -175.14 | -50.00 | -125.14 | 350.28% | -259.75 | -150.00 | -109.75 | 173.17% |
| Total 6-4000 · General Expenses | 28,347.43 | 25,296.00 | 3,051.43 | 112.06% | 74,869.78 | 72,035.00 | 2,834.78 | 103.94% |
| Total Expense | 28,347.43 | 25,296.00 | 3,051.43 | 112.06% | 74,869.78 | 72,035.00 | 2,834.78 | 103.94% |
| Net Ordinary Income | -28,347.43 | -25,296.00 | -3,051.43 | 112.06% | -74,869.78 | -72,035.00 | -2,834.78 | 103.94% |
| Net Income | -28,347.43 | -25,296.00 | -3,051.43 | 112.06% | -74,869.78 | -72,035.00 | -2,834.78 | 103.94% |

| | Jun 22 | Jun 21 | \$ Change | % Change | May - Jun 22 | May - Jun 21 | \$ Change | % Change |
|----------------------------------|-------------------|-------------------|------------------|--------------|-------------------|-------------------|----------------|---------------|
| Ordinary Income/Expense | | | | | | | | |
| Expense | | | | | | | | |
| 6-4000 · General Expenses | 28,347.43 | 29,997.65 | -1,650.22 | -5.5% | 52,482.13 | 53,401.80 | -919.67 | -1.72% |
| Total Expense | 28,347.43 | 29,997.65 | -1,650.22 | -5.5% | 52,482.13 | 53,401.80 | -919.67 | -1.72% |
| Net Ordinary Income | -28,347.43 | -29,997.65 | 1,650.22 | 5.5% | -52,482.13 | -53,401.80 | 919.67 | 1.72% |
| Net Income | -28,347.43 | -29,997.65 | 1,650.22 | 5.5% | -52,482.13 | -53,401.80 | 919.67 | 1.72% |

Washburn Marina
Revenue - Draw Report
June 2022

| | <u>Jun 22</u> | <u>Apr - Jun 22</u> |
|---|-------------------|---------------------|
| 9-1100 · Draws from City | -165,783.91 | -336,670.20 |
| 9-2100 · Revenues Paid to City | <u>116,968.94</u> | <u>482,409.24</u> |
| | <u>-48,814.97</u> | <u>145,739.04</u> |
| Revenues Paid to City Detail | | |
| Operating Revenue | | 343,237.84 |
| Maintenance Fees-2022 | | <u>139,171.40</u> |
| Total | | <u>482,409.24</u> |

Scott Kluver

From: Carl Broberg <crbroberg@centurytel.net>
Sent: Monday, July 11, 2022 11:11 AM
To: 'Michelle Shrider'
Cc: Scott Kluver; Nick Suminski
Subject: Boat Ramp Repair

Impact Protective Coatings is planning on installing a plate over the deteriorated concrete and exposed rebar on the north side of the boat ramp on Tuesday. They estimate it will take 3 hours. I don't have an exact time yet but will let you know when I know.

Carl

Sent from [Mail](#) for Windows

Scott Kluver

From: Carl Broberg <crbroberg@centurytel.net>
Sent: Wednesday, July 13, 2022 8:01 AM
To: Scott Kluver; Nick Suminski
Subject: Pier 4

1. Public Works, using their backhoe, strap and chain, straightened the first spud on Pier 4 this morning. They do not have enough equipment to reach the far end spud that also needs straightening and will be looking for a 4" mooring line long enough to reach it.
2. We had a discussion this morning about fabricating spud pockets for the north side of the Pier and re-anchoring it with large 6' X 10' fabricated concrete blocks. More discussion to follow.
3. Many of the floats on Pier 4 have been pulled loose because of the "galvanized washer" issue. We need to develop a plan to fix this as soon as possible.

Sent from [Mail](#) for Windows

Scott Kluver

From: Carl Broberg <crbroberg@centurytel.net>
Sent: Friday, July 8, 2022 10:01 AM
To: Nick Suminski; Michael Wright
Cc: Scott Kluver
Subject: FW: Pier 2 Decking & Fasteners

FYI. We're on for 5 PM, Thursday, July 14th. Meet at the Pavilion by Pier 1.
Carl

Sent from [Mail](#) for Windows

From: [Michelle Shrider](#)
Sent: Friday, July 8, 2022 8:42 AM
To: [Scott Kluver](#); '[Carl Broberg](#)'
Subject: Pier 2 Decking & Fasteners

Greetings:

As suspected, pier 2 decking is failing at a rapid rate. In 2013 Dahl Construction replaced the decking and fasteners with inferior product which was known at that time to have a shorter life span. We've been getting many complaints/concerns from boaters and slip holders on that pier about the decking. In spite of our efforts to stay ahead of the problem areas, we are not able to keep up. It could be a full-time job all summer with significant expenditures in lumber and fasteners. Further, the stringer modification done on pier 1 and 3 was not done on pier 2, which further complicates the installation of replacement lumber. When the commissioners performing the facility inspection do their walk through, please have them look at this pier carefully. It has been recommended by staff and slip users that all the decking be replaced.

Let me know if you'd like additional information.

Sincerely,
Michelle Shrider, CMM
Washburn Marina, Gen'l Mgr.
Marina Management, Inc. Pres.
1 Marina Drive
Washburn, WI 54891
715-373-5050
www.washburnmarina.com

*Live Webcam at the Marina – [Click Here](#)
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WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

DOCKS AND BREAK WALLS (Southwest) - Green light to Harbor View Events Ctr

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Status Comments |
|---------------------|----|---------|------|------|---------|------|-----------|------------------------------|
| Plumbing | X | | | | | | | |
| Piping | X | | | | | | | |
| Fixtures | | X | | | | | | Need to install solar lights |
| Electrical Lines | | X | | | | | | Source unknown, doesn't work |
| Cleats/Bollards | | | | | X | | | |
| Steel Facing | | | | | X | | | |
| Wood Facing | | | | | X | | | |
| Concrete Surface | | | | | X | | | |
| Sidewalk Surface | | | | | X | | | |
| Gravel Surface | X | | | | | | | |
| Navigational Lights | | | | | | X | | |

DOCKS AND BREAK WALLS (Southeast)-Coal dock to red light

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|---------------------|----|---------|------|------|---------|------|-----------|--|
| Plumbing | | | | | X | | | |
| Piping | | | | | X | | | Unknown but functional |
| Fixtures | X | | | | | | | |
| Electrical Lines | | | | | X | | | unknown but functional |
| Cleats/Bollards | | | | | X | | | 1 cleat needs to be resecured, 1 loose ballard |
| Steel Facing | | | | X | x | | | 2022 pieces reinstalled/secured |
| Wood Facing | | | | X | | | | Upper whaler good, replaced 2 on lower, some still missing |
| Concrete Surface | | | | X | X | | | Increased damage to exterior section due to missing steel facing |
| Sidewalk Surface | | | | | X | | | |
| Gravel Surface | | | | | X | | | Requires resurfacing annually |
| Navigational Lights | | | | | | X | | New - 2020 solar power |
| Harbor Entr. Depth | | | | | X | | | Silts in due to current - not much can be done |
| Hrbr Apprch Depth | | | | | X | | | Silts in due to current - not much can be done |
| Fenders | | | | | x | | | Reattached winter 2021-22 |
| Ladders | | | | | | X | | 1 of 7 bent due to boat hitting it |
| Pedestals | | | | | | X | X | new in 2018, 2020 replaced one damaged 1 |

PIERS AND SLIPS

Fuel Dock/Launch Well

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|---------------------|----|---------|------|------|---------|------|-----------|--|
| Plumbing & Fixtures | | | | | | X | | |
| Back Flow Fixtures | | | | | | X | | |
| Cement Surface | | X | X | | | | | Cont's to crumble/fail in areas - req's annual attention |
| Gravel Surface | | | | X | X | | | |
| Lights | | | | | | X | | |
| Steel Frame/Edging | | X | | X | | | | Bent on SE side w/ damaged concrete, needs paint |
| Cleats | | | | | X | X | | |
| Signs | | | | | | X | | |
| Pump Out Equip | | | | | | X | | |
| Fenders/Rollers | | | | | | X | | no rollers on corners, boaters cont to break them off |
| AquaClean System | | | | | X | | | Functions, req's annual & regular maintenance |
| Wastewater trench | | X | | | X | | | Cement cracked due to freezing during high h2o levels |

Fuel Tanks and Pumps

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------------|----|---------|------|------|---------|------|-----------|----------|
| Fuel Storage Tanks | | | | | | | | X |
| Drainage Tanks | | | | | | | | X |
| Fuel Piping | | | | | | | | X |
| Fuel Piping | | | | | | | | X |
| Lighting at Pumping at Pump | | | | | | | | X |
| Fuel Pump/Dispenser | | | | | | | | X |
| Emergency Shut Off | | | | | | | | X |
| Emergency Shut Off | | | | | | | | X |
| Pollution Control | | | | | | | | X |
| Pollution Control | | | | | | | | X |
| Electrical Service | | | | | | | | X |
| Electrical Service | | | | | | | | X |
| Fuel Logs/Reports | | | | | | | | X |
| Fuel Logs/Reports | | | | | | | | X |
| Leak Detection | | | | | | | | X |
| Leak Detection | | | | | | | | X |
| Transition Wells | | | | | | X | X | |
| Transition Wells | | | | | | X | X | |

Bulkhead & Boardwalk

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|--------------------|----|---------|------|------|---------|------|-----------|----------|
| Decking Condition | | | | | | x | | |
| Gazebo 1 Condition | | | | | | x | | New 2021 |
| Gazebo 2 Condition | | | | | | x | | |
| Gazebo 3 Condition | | | | | | x | | New 2021 |
| Electrical Service | | | | | x | | | |
| Lighting | | | | | x | | | |
| Dock Carts/Racks | | | | | | x | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | | |
|---------------|--|--|--|--|---|--|--|----------------------------------|
| Grounds/Grass | | | | | x | | | sink holes along boardwalk/grass |
|---------------|--|--|--|--|---|--|--|----------------------------------|

Pier 1

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------|----|---------|------|------|---------|------|-----------|--|
| Pedistals | | | | | | x | | |
| Electrical Svc/Lights | | | | | | x | | |
| Plumbing | | | | | | x | | |
| Back Flow Fixtures | | | | | | x | | |
| Decking | | | | | | x | | New in spr 2021 - concerns about SS fasteners |
| Steel Framework | | | | | x | | | Orig 1982 - repairs done in 2021 |
| Floats | | | | | x | | | Appear to have been replaced b-4 2007 |
| Cleats | | | | | | | x | new in spr 2021 |
| Ramp/Approach | | | | | x | | | Cont's to shift to NW, diamond plate bent. Utility conduit new in 2020 |
| Anchor Poles | | | | | x | | | |
| Signs/Dock #s | | | | | | x | | Slip # placards new in 2021 |
| Safety Equipment | | | | | | x | | |
| Ladders | | | | | | x | | |
| Other | | | | | | | | In high H2O yrs, bubble ramp in winter, keep conduit out of ice. |
| Basin Area Depth | | | | | x | | | |

Pier 2

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------|----|---------|------|------|---------|------|-----------|---|
| Pedistals | | | | | | x | | new in 2012 |
| Electrical Svc/Lights | | | | | | x | | new in 2012 |
| Plumbing | | | | | | x | | new in 2012 |
| Back Flow Fixtures | | | | | | x | | new in 2012 |
| Decking | | | | | | x | | new in 2012, begin to fail due to poor mat'l & installation |
| Steel Framework | | | | | x | | | |
| Floats | | | | | x | | | |
| Cleats | | | | | | x | | new in 2012 |
| Ramp/Approach | | | | | x | | | diamond plate bent |
| Anchor Poles | | | | | x | | | |
| Signs/Dock #s | | | | | | x | | |
| Safety Equipment | | | | | | x | | |
| Ladders | | | | | | x | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | | |
|------------------|--|--|--|--|---|--|--|--|
| Other | | | | | | | | In high H2O yrs, bubble ramp in winter, keep conduit out of ice. |
| Basin Area Depth | | | | | x | | | |

Pier 3

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------|----|---------|------|------|---------|------|-----------|--|
| Pedistals | | | | | | x | | New 2019 |
| Electrical Svc/Lights | | | | | | x | | New 2019 |
| Plumbing | | | | | | x | | New 2019 |
| Back Flow Fixtures | | | | | | x | | New 2019 |
| Decking | | | | | | x | | New 2019 |
| Steel Framework | | | | | x | | | Original 1982 |
| Floats | | | | | x | | | refloated approx 20 in 2019 |
| Cleats | | | | | | x | | New 2019 |
| Ramp/Approach | | | | | x | | | |
| Anchor Poles | | | | | x | | | |
| Signs/Dock #s | | | | | | x | | |
| Safety Equipment | | | | | | x | | |
| Ladders | | | | | | x | | |
| Other | | | | | | | | In high H2O yrs, bubble ramp in winter, keep conduit out of ice. |
| Basin Area Depth | | | | | x | | | |

Pier 4

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------|----|---------|------|------|---------|------|-----------|---|
| Pedistals | | | | | | | x | New 2017 |
| Electrical Svc/Lights | | | | | | | x | New 2017 |
| Plumbing | | | | | | | x | New 2017 |
| Back Flow Fixtures | | | | | | | x | New 2017 |
| Decking | | | | | | | x | New 2017 |
| Steel Framework | | | | | | | x | New 2017 |
| Floats | | | | | x | | | some coming loose, New 2017 |
| Cleats | | | | | | | x | New 2017 |
| Ramp/Approach | | | | | | x | | Install new non-skid tape every 2 years |
| Anchor Poles | | x | | | | | | not installed to withstand ice jacking |
| Signs/Dock #s | | | | | | x | | |
| Safety Equipment | | | | | | x | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | | |
|------------------|---|--|--|--|---|--|--|--|
| Ladders | x | | | | | | | |
| Other | | | | | | | | Remove short SE pier in winter to avoid ice damage |
| Basin Area Depth | | | | | x | | | |

Launch Ramp

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------|----|---------|------|------|---------|------|-----------|---|
| Concrete | | x | | x | | | | Damaged on NW side due to power loading, fix scheduled |
| Blacktop | | | | | | x | | |
| Signs | | | | | x | | | |
| Collection Box | | | | | x | | | |
| Lighting | | | | | | x | | |
| Docks/Whaler | | | | | | x | | new in 2017 |
| Basin Area Depth | | | | | x | | | |
| Fish Cleaning Station | | | | | x | | | Unit works, could use better maserator, causes clogs in lift station |
| Lift Station | | x | x | | | | | New 2017. New sensor 2019, replaced pump & exhaust line to upper station in 2021. Better so far in 2022 |

SITE (ROADS & GROUNDS)

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------------------|----|---------|------|------|---------|------|-----------|--|
| Blacktop Pkg Area | | x | x | x | | | | significant deterioration |
| Gravel Parking Area: | | | | | | | | |
| NW Area-Storage Bldgs | | | | | x | | | |
| NE Area-Behind Svc Bay | | | | x | | | | needs ~4-6" of topping gravel. Ordered in 2021 not delivered |
| SE Area-Along Bldg | | | | x | | | | needs ~4-6" of topping gravel. Ordered in 2021 not delivered |
| Adjacent to Blacktop | | | | x | | | | needs ~4-6" of topping gravel. Ordered in 2021 not delivered |
| Parking Lot Drainage | | | | x | | | | needs ~4-6" of topping gravel. Ordered in 2021 not delivered |
| Blacktop Driving Surfaces | | | | x | | | | areas of significant deterioration |
| Lighting in Parking Areas | | | x | | | | | several lite posts along road non-functional |
| Elec Svc Panel-NE Area | | | | | | x | | |
| Elec Svc to Outlets | | x | | | | | | most non-functional |
| Water Service | | x | | | | | | all damaged prior to 2007 |
| Landscaping | | | | | x | | | |
| Trees/Shrubs | | | | | x | | | |
| General Housekeeping | | | | | x | | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

MARINA BUILDING - STRUCTURE

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|------------------------|----|---------|------|------|---------|------|-----------|--|
| Foundations/Footings | | | x | x | | | | rusting at bottom of steel panels |
| Steel Trusses/Girders | | | | x | x | | | some rust |
| Exterior Siding | | | | | | | | |
| Repair Area | | | x | x | | | | rusting - needs paint |
| Office Area | | | x | x | | | | rusting, most of it painted in summer 2020 |
| Bathrooms | | | | x | | | | rusting, most of it painted in summer 2020 |
| Roof Panels | | | | | | | | |
| Repair Area | | | | x | | | | some minor leaks in rain events, rattles in high winds |
| Office Area | | | | x | | | | rattles in high winds |
| Bathrooms | | | | x | | | | |
| Insulation | | | | | | | | |
| Roof | | | x | | | | | not much insulation |
| Walls | | | x | | | | | most insulation has settled to bottom |

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|------------------------------|--|---------|------|------|---------|------|-----------|---|
| Entrance Doors | 3 new side doors spring 2022, no paint and poor weather striping | | | | | | | |
| Paint | | | | x | | | | been repainted several times |
| Knobs | | | | | x | | | most are replaced to lever style |
| Locks/Strikes | | | | | x | | | deadbolts operational, doors/frames may not hold up |
| Closers | | | | x | | | | |
| Frames/Wthr Strip | | x | | | x | | | weather striping inadequate |
| Overhead Door - Large | | | | | | | | |
| Frame | | | | x | x | | | |
| Track | | | | x | x | | | |
| Panels | | x | | x | | | | not weather tight, some panels bent, needs paint |
| Opener/Switches | | | | x | | | | |

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|------------------------------------|----|---------|------|------|---------|------|-----------|--|
| Overhead Door - Small | | | | | | | | |
| Frame | | | | x | | | | |
| Track | | | | x | | | | |
| Panels | | x | x | x | | | | not weather tight, some panels bent, needs paint |
| Opener/Switches | | | | | x | | | |
| Thermal Pane Windows-1st Fl | | | | | | | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | | |
|-------------------|--|---|---|--|---|--|--|--|
| Windows | | x | | | | | | NW window in store needs replace, scheduled - frame failed. All thermo panes failing, leaking water. |
| Frames | | x | | | | | | rusting and leaking |
| Weather Stripping | | | x | | | | | |
| Storm Window | | | | | x | | | |

Thermal Pane Windows-2nd Fl

| | | | | | | | | |
|-------------------|--|--|---|---|--|--|--|----------------------------------|
| Windows | | | x | | | | | all thermo pane seals are failed |
| Frames | | | x | x | | | | rusting, not weather tight |
| Weather Stripping | | | x | | | | | |
| Storm Window | | | | x | | | | they're there |

Deck

| | | | | | | | | |
|-----------------|--|--|---|---|---|--|--|---|
| Stairs-Exterior | | | | | x | | | |
| Railing | | | | x | | | | |
| Decking | | | x | | | | | starting to decay/crack - installed wrong, H2O runs toward bldg |
| Super Structure | | | | | x | | | |
| Furniture | | | | | x | | | |

Floor Coatings

| | | | | | | | | |
|----------|--|--|--|--|---|--|--|--|
| Concrete | | | | | x | | | |
| Tile | | | | | x | | | |
| Carpet | | | | | x | | | |

| | | | | | | | |
|----|---------|------|------|---------|------|-----------|----------|
| NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|----|---------|------|------|---------|------|-----------|----------|

Heating System-Radiant

| | | | | | | | | |
|---------------------|--|---|--|---|---|--|--|--|
| Overhead Pipes | | x | | x | | | | Overhead system in paint area failed, scheduled sum 2022 |
| Reflectors | | | | x | | | | |
| Hanger Frames | | | | x | | | | |
| Burner/Blower/Vents | | x | | x | | | | Paint area failed, scheduled for new 2022 summer |
| Controls | | | | | x | | | |
| Thermostats | | | | | x | | | |

Forced Air System - A/C

| | | | | | | | | |
|------------------|--|--|--|--|---|--|--|--|
| Controls | | | | | x | | | |
| Fresh Air Intake | | | | | x | | | |
| A/C Unit | | | | | x | | | |
| Exhaust Blower | | | | | x | | | |
| Vents | | | | | x | | | |

Water Boiler

| | | | | | | | | |
|------------------|---|--|--|---|--|---|--|--------------|
| In Ground Piping | x | | | | | | | by passed |
| Basebd Radiators | | | | x | | | | |
| Boiler | | | | | | x | | new Jan 2014 |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Water Main

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|--------------------|----|---------|------|------|---------|------|-----------|-----------------------------|
| Meters | | | | | x | | | |
| Valves | | x | | | x | | | 2 still need to be replaced |
| Locks | | | | | x | | | |
| Checkvalve | | | | | x | | | |
| Backflow Preventor | | | | | x | | | |

Restroom - Inside Hall

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|--------------------|----|---------|------|------|---------|------|-----------|------------------|
| Toilets | | | | | | x | | |
| Lighting/Fans | | | x | x | | | | fans ineffective |
| Electrical | | | | | x | | | |
| Sinks/Base Cabinet | | | | | x | | | |
| Faucets | | | | | x | | | |
| Walls/Paint | | | | | x | | | |
| Floor | | | | | x | | | |

Shower Facilities-Women's

Showing age

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|--------------------|----|---------|------|------|---------|------|-----------|----------|
| Lighting/Fans | | | | | x | | | |
| Electrical | | | | | x | | | |
| Toilets | | | | | | x | | |
| Sinks/Base Cabinet | | | | | x | | | |
| Faucets | | | | | | x | | |
| Walls/Paint | | | | | x | | | |
| Floor | | | | | x | | | |
| Shower Stall/Doors | | | | | x | | | |
| Shower Faucet | | | | x | | | | |
| Shower Drain | | | | x | | | | |
| Hooks/Benches | | | | | x | | | |

Shower Facilities-Men's

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|--------------------|----|---------|------|------|---------|------|-----------|----------|
| Lighting/Fans | | | | | x | | | |
| Electrical | | | | | x | | | |
| Toilets | | | | | | x | | |
| Sinks/Base Cabinet | | | | | x | | | |
| Faucets | | | | | | x | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | | |
|--------------------|--|--|--|---|---|--|--|--|
| Walls/Paint | | | | | x | | | |
| Floor | | | | | x | | | |
| Shower Stall/Doors | | | | | x | | | |
| Shower Faucet | | | | x | | | | |
| Shower Drain | | | | x | | | | |
| Hooks/Benches | | | | | x | | | |

| | | | | | | | |
|----|---------|------|------|---------|------|-----------|----------|
| NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|----|---------|------|------|---------|------|-----------|----------|

Tool Room

| | | | | | | | | |
|--------------------|--|--|--|--|---|---|--|--|
| Floors | | | | | x | | | |
| Walls | | | | | x | | | |
| Lighting | | | | | | x | | |
| Electrical | | | | | x | | | |
| Benches | | | | | x | | | |
| Storage Areas | | | | | x | | | |
| Marina Owned Tools | | | | | x | | | |

| | | | | | | | |
|----|---------|------|------|---------|------|-----------|----------|
| NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|----|---------|------|------|---------|------|-----------|----------|

Service Bay

| | | | | | | | | |
|--------------------|--|--|--|--|--|--|--|--|
| Floors | | | | | | | | |
| Walls | | | | | | | | |
| Lighting | | | | | | | | |
| Electrical | | | | | | | | |
| Benches | | | | | | | | |
| Storage Areas | | | | | | | | |
| Marina Owned Tools | | | | | | | | |

Sewage Lift Pump

| | | | | | | | | |
|--------------|--|--|--|--|--|--|--|--|
| Macerator | | | | | | | | |
| Lift Pump | | | | | | | | |
| Controls | | | | | | | | |
| Alarm System | | | | | | | | |

| | | | | | | | |
|----|---------|------|------|---------|------|-----------|----------|
| NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|----|---------|------|------|---------|------|-----------|----------|

Public Restrooms - NEW - Men & Women

New in 2017

| | | | | | | | | |
|--------------------|--|--|--|--|--|---|--|--|
| Building condition | | | | | | x | | |
| Toilets/Urinals | | | | | | x | | |
| Lighting/Fans | | | | | | x | | |
| Electrical | | | | | | x | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | |
|-----------------|--|---|--|--|---|---|--|
| Sinks & faucets | | | | | | x | |
| Doors | | | | | x | | swing open in wind & spring hinges |
| Walls/Paint | | | | | | x | |
| Floor | | x | | | | | Broken h2o supply for pier 4 under cement, outside NE side, turned off |

Public Restrooms - Old - STORAGE

| | | | | | | | |
|--------------------|--|--|--|---|---|--|----------------------|
| Building condition | | | | x | | | exterior needs paint |
| Dump Station | | | | | x | | |
| Other | | | | | | | |

ELECTRICAL

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|-----------------|----|---------|------|------|---------|------|-----------|--|
| Service Panels | | | | | x | | | |
| Service Bay | | | | | x | | | |
| Ship Store | | | | | x | | | |
| Administration | | | | | x | | | |
| Ext Ltg on Bldg | | | | x | | | | not all working properly on dusk to dawn |

HEAVY EQUIPMENT

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|----------------------------|----|---------|------|------|---------|------|-----------|---|
| Travelift - 150 Ton | | | | | | | | |
| Wheels/Tires | | x | | | | x | | New tires 2022, 4 of 8 failed as of 6/27/2022 |
| Brakes | | | | | x | | | |
| Frame | | | | x | | | | Needs paint |
| Hydraulics | | | | | x | | | |
| Engine | | | | | x | | | |
| Cables | | | | | x | | | |
| Controls | | | | | x | | | |
| Steering | | x | | | x | | | Sprockets wearing |
| Sheaves/Lift Mech | | x | | | | | | Lift swivels need replace - leaking, have parts |
| Straps | | | | | | x | | 12" new 2012 / 8" new 2021 |

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|---------------------------------|----|---------|------|------|---------|------|-----------|--------------|
| Loader - John Deere 544a | | | | | | | | |
| Wheels/Tires | | | | | | | x | new 2020 |
| Brakes | | | | | | x | | rebuilt 2020 |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | | | | | | | |
|-------------|--|--|---|---|--|--|-------------------------------------|
| Frame | | | | x | | | needs repainting |
| Hydraulics | | | x | | | | leaking - constant repairs required |
| Engine | | | | x | | | |
| Controls | | | | x | | | |
| Steering | | | | x | | | |
| Accessories | | | | x | | | |

NA Damaged Poor Fair Average Good Excellent
 Comments

Crane - Pettibone

OLD unit - 1967

| | | | | | | | |
|-------------------|--|--|---|--|--|--|---|
| Wheel/Tires | | | x | | | | |
| Brakes | | | x | | | | |
| Frame | | | x | | | | |
| Hydraulics | | | x | | | | many moderate leaks & frequent failures |
| Engine | | | x | | | | starter rebuilt 2020, temp repair - new no longer available |
| Controls | | | x | | | | |
| Boom/Hoist/Cables | | | x | | | | |
| Steering | | | x | | | | |

NA Damaged Poor Fair Average Good Excellent
 Comments

Genie Lift

| | | | | | | | |
|-------------|--|--|--|---|--|--|-------------|
| Wheel/Tires | | | | x | | | 1 new 2020 |
| Brakes | | | | x | | | |
| Frame | | | | x | | | needs paint |
| Hydraulics | | | | x | | | |
| Engine | | | | x | | | |
| Controls | | | | x | | | |
| Boom/Hoist | | | | x | | | |
| Steering | | | | x | | | |

NA Damaged Poor Fair Average Good Excellent
 Comments

Marine Travelift Hydraulic Trailer - 12 Ton

| | | | | | | | |
|--------------|--|---|---|---|--|--|--|
| Wheels/Tires | | | x | | | | Swivel wheel new 2022 |
| Frame | | | | x | | | painted 2021 |
| Hydraulics | | x | x | | | | cylinders leak, attempted to replace with used - no go |
| Cables | | | | x | | | |
| Engine | | | | x | | | |
| Controls | | | | x | | | |
| Beams | | | | x | | | |

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|---|----|---------|------|------|---------|------|-----------|----------|
| Con-O-Lift Hydraulic Trailer - 35 Ton (Blue) | | | | | | | | |
| | | | | | | | | New 2015 |
| Wheels/Tires | | | | | | x | | |
| Frame | | | | | | x | | |
| Hydraulics | | | | | | x | | |
| Cables | | | | | | x | | |
| Engine | | | | | | x | | |
| Controls | | | | | | x | | |
| Pads | | | | | | x | | |

| | NA | Damaged | Poor | Fair | Average | Good | Excellent | Comments |
|---|----|---------|------|------|---------|------|-----------|----------|
| Con-O-Lift Hydraulic Trailer - 12 Ton (Silver) | | | | | | | | |
| Wheels/Tires | | | | x | | | | |
| Frame | | | | x | | | | |
| Hydraulics | | | | | x | | | |
| Cables | | | | | x | | | |
| Engine | | | | | x | | | |
| Controls | | | | x | | | | |
| Pads | | | | x | | | | |