

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: President: Vacant
VP: Nick Suminski
Michael Wright
Marina Manager

Caroline Nelson
Matt Crowell
Jared Trimbo

Candace Kolenda
Rodger Reiswig
City Administrator

NOTICE OF HARBOR COMMISSION MEETING

DATE: Wednesday, July 19, 2023

TIME: 5:30 P.M.

LOCATION: Washburn City Hall – 119 Washington Avenue

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link <https://us02web.zoom.us/j/87612509080?pwd=dVV4Vm5nSm1GcFRIRjZKSHRmYU1VUT09> 1(877) 853-5247 (Toll Free) and entering Webinar ID: **876 1250 9080** and using passcode **402437** as opposed to being present for the meeting.

Agenda

- A. Call to Order – Roll Call
- B. Approval of Minutes of the June 21, 2023 Meeting
- C. Public Comments/Member Comments
- D. Treasurer's Report
 1. Payment of Invoices
- E. Slip Transfers – None
- F. Marina Manager's Report
 1. June Financial Reports
 2. Review Travelift Inspection Report and Discussion & Action on Recommended Repairs
- G. Presentation, Discussion & Action on Annual Marina Inspection with Recommendation on Proposed Future Improvements
- H. Discussion & Action on Marina Parking Lot Project
- I. Update on Pier 4 Improvement Project
- J. Adjourn

June 21, 2023

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Candace Kolenda; Michael Wright; Jared Trimbo; Rodger Reiswig.

Commission Members Absent: Caroline Nelson; Matt Crowell

Municipal Personnel Present: Scott Kluver via Zoom, City Administrator; Michelle Shrider via Zoom, Marina Manager; Arianna Austin, City Administrative Assistant

Call to Order – President Suminski called the meeting to order at 5:30 p.m.

Approval of Minutes of the May 17, 2023 Meeting – Kolenda moved, and Trimbo seconded, to approve and place on file the May 17, 2023 meeting minutes. Motion carried 5-0.

Public/Member Comment – None.

Treasurer's Report – Kolenda moved, and Wright seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 5-0.

Payment of Invoices – Kolenda moved, and Reiswig seconded, to approve the invoices from Marine Travelift in the amounts of \$4,225.00 and 3,010.89. Motion carried 5-0. Kolenda moved, and Reiswig seconded, to approve the invoice from Ferguson Waterworks in the amount of \$1,706.10. Motion carried 5-0. Reiswig moved, and Trimbo seconded, to approve the invoice from Barnhart in the amount of \$8,482.00. Motion carried 5-0. Kolenda moved, and Reiswig seconded, to approve the invoices from Pomp's Tire Service Inc in the amounts of \$2,589.80 and \$2,464.70, pending negotiation on reimbursement with Pomps regarding the warranty claim. Motion carried 5-0.

Slip Transfers – None.

Marina Manager's Report: Shrider reported an exceptionally slow start to the summer season, due to cold, windy weather. Financials reflect that. The marina is full, though not all boats have been launched. Guest dockage was down in June due to weather. Tire issues have slowed progress on spring launch. The fish cleaning station is having moderate problems, likely due to flushing of whitefish skins. Adjusting the grinder or making repairs is something that will be looked at later in the season.

1. May Financial Reports – See above.
2. Report on Travelift Repairs - Travelift came and made repairs. Repairs are in order and the inspection has additional recommendations for next year.

Kolenda moved, and Trimbo seconded, to accept and place on file the Marina Manager's Report. Motion carried 5-0.

3. 2022-2023 Year End Financial Report/Action on Disbursement of Profit Sharing - The report was reviewed, changes and reconciliations noted.

Kolenda moved, and Trimbo seconded, to approve and place on file the 2022-2023 Year End Financial Report/Action on Disbursement of Profit Sharing. Motion carried 5-0.

Update on Travelift Tire Matters – Marine Travelift has refused to take any blame for the tire issues and has blamed Poms for the issue. Both Marine Travelift and Poms met together at the marina. Kluver noted that Marine Travelift does not seem to be giving us the whole story and is not taking responsibility. A warranty claim will be filed by the City attorney, once all the Poms bills have been issued. All the tires have now been inspected by Poms. All the tubes have been replaced. Marine Travelift and Poms both stated independently that installation looked appropriate. Marine Travelift provided a six-month warranty but refused our request for a longer. The tires failed on the first launch day of the spring season.

Update on Pier 4 Improvement Project - Kluver has submitted the final grant application. Kluver is also waiting for AMI to respond regarding necessary permits. Pearl Beach came in to put in pilings, which have been holding stable.

Adjourn – Suminski adjourned at 6:21 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant

Harbor Pass Book - 2023

12/31/2022 Balance Carried Forward	\$562,184.47
12-Jan Nelson Coal Dock Rent	840.00
12-Jan Lindquist Electric	-16,026.50
Xlem Water Solutions	-9,690.20
Utilities Conservation	-5,441.00
31-Jan Interest	460.86
13-Feb Sabel Mechanical	-5,566.78
#2 Septic	-390.00
January Payroll	-711.52
Wi Harbor Towns	-250.00
NASI Construction	-1,662.78
Jan & Feb Fringe	-99.92
22-Feb Slip #83 Transfer	100.00
28-Feb Interest	404.57
23-Mar Wi Commercial Ports	-250.00
February Payroll	-725.60
Chamber Dues	-120.00
March Fringe	-49.96
20-Mar Debt Service -Trust Fund Loans	-79,238.44
31-Mar Interest	391.35
7-Apr Slip Transfer	100.00
14-Apr Slip Fees	3,652.74
Annual Fee	150.00
Sales Tax	209.15
17-Apr DaLous	-50.00
April Fringe	-49.96
March Payroll	-725.60
17-Apr Slip Fee Transfer #007	100.00
Slip Fees	30,701.58
Annual Fee	1,050.00
Sales Tax	1,746.33
26-Apr Slip Fees	28,249.54
Annual Fee	1,100.00
Sales Tax	1,655.07
30-Apr Interest	300.69
5-May Slips	15,413.58
Annual Fee	500.00
Sales Tax	875.24
10-May Washburn Hardware	-12.48
April Payroll	-725.60
May Fringe	-49.96
10-May Slips	14,878.50
Annual Fee	500.00
Sales Tax	845.81
19-May Slips	13,344.24
Annual Fee	500.00
Sales Tax	761.43
Pearl Beach Dock Usage	1,600.00
23-May Slips	10,701.60
Annual Fee	350.00
Sales Tax	607.83
31-May Slips	10,024.56
Annual Fee	400.00
Sales Tax	573.33
31-May Interest	631.02
2-Jun Pearl Beach	-10,880.80
June Office Fringe	-49.96
May Payroll	-725.60

5-Jun Slips	4,438.98
Sales Tax	252.39
Annual Fee	150.00
14-Jun Slips	4,626.04
Sales Tax	243.43
Annual Fee	200.00
23-Jun Washburn Marina Sales Tax Payment	-7,937.45
Jolma Electric	-7,380.00
Feguson	-1,706.10
28-Jun Profit Share	145,081.40
Interest	866.15
11-Jul Slips	1,949.22
Sales Tax	109.95
Annual Fee	50.00
Balance as of 7/11/23	\$713,354.84 (Includes CD of \$300,000)

Marina Operating Account 2023

12/31/2022 Balance Carried Forward		247,832.68
3-Jan Ck# 949	Washburn Marina	-16,062.00
6-Jan	Deposit	28,311.84
6-Jan Ck#950	Washburn Marina	-16,062.00
12-Jan	Deposit	41,044.83
13-Jan Ck# 951	Washburn Marina	-16,062.00
17-Jan	Deposit	22,537.81
20-Jan Ck# 952	Washburn Marina	-16,060.00
	Sales Tax	-1,877.95
25-Jan	Deposit	21,788.06
31-Jan	Interest	46.66
1-Feb Ck# 952	Washburn Marina	-12,140.00
	2/6 Draw	-12,140.00
3-Feb	Deposit	8,806.55
3-Feb Ck# 954	Washburn Marina	-23,000.00
10-Feb Ck# 955	Washburn Marina	-12,140.00
10-Feb	Deposit	51,781.66
14-Feb	Deposit	34,316.65
16-Feb Ck# 956	Washburn Marina	-12,140.00
22-Feb	Deposit	10,027.17
22-Feb Ck# 957	Washburn Marina	-12,140.00
	January Sales Tax	-5,842.09
28-Feb	Deposit	3,566.75
28-Feb	Interest	46.90
6-Mar Ck# 958	Washburn Marina	-18,573.00
9-Mar	Deposit	10,951.17
10-Mar Ck# 959	Washburn Marina	-28,573.00
14-Mar	Deposit	25,062.78
17-Mar Ck# 960	Washburn Marina	-18,573.00
	February Sales Tax	-2,352.36
22-Mar	Deposit	2,833.19
24-Mar Ck# 961	Washburn Marina	-18,573.00
31-Mar	Deposit	1,282.69
31-Mar	Interest	50.35
3-Apr Ck# 962	Washburn Marina	-16,894.00
6-Apr CkE 963	Washburn Marina	-16,894.00
10-Apr	Deposit	710.95
14-Apr Ck# 964	Washburn Marina	-16,894.00
14-Apr	Deposit	18,641.49
17-Apr	Deposit	76,106.51
20-Apr Ck# 965	Washburn Marina	-16,895.00
	Sales Tax	-1,631.80
26-Apr	Deposit	61,146.14
30-Apr	Interest	46.62
1-May Ck# 966	Washburn Marina	-17,373.00
5-May Ck# 967	Washburn Marina	-17,373.00
5-May	Deposit	25,399.18
10-May	Deposit	52,654.33
11-May Ck# 968	Washburn Marina	-17,373.00
19-May	Deposit	41,110.46
19-May Ck# 969	Washburn Marina	-17,373.00

	Sales Tax	-11,347.90
23-May	Deposit	9,172.89
26-May Ck# 970	Washburn Marina	-17,371.00
31-May	Deposit	10,676.73
31-May	Interest	65.10
1-Jun Ck# 971	Washburn Marina	-24,932.00
6-Jun	Deposit	21,427.35
9-Jun Ck# 972	Washburn Marina	-24,932.00
14-Jun	Deposit	26,495.61
16-Jun Ck# 973	Washburn Marina	-86,727.80
21-Jun	Deposit	45,616.72
23-Jun Ck# 974	Washburn Marina	-24,933.00
	Sales Tax	-6,225.36
27-Jun Ck# 975	Marina Management-profit share	-163,152.60
27-Jun Ck# 976	Harbor Commission-profit share	-145,081.40
28-Jun	Deposit	15,640.47
30-Jun	Interest	55.06
3-Jul Ck# 977	Washburn Marina	-24,025.00
7-Jul	Deposit	39,189.79
7-Jul Ck# 978	Washburn Marina	-24,025.00

Balance as of 7/11/23

20,678.88

Washburn Marina
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>		
ASSETS		LIABILITIES & EQUITY	
Current Assets		Liabilities	
Checking/Savings		Current Liabilities	
1-1100 · Cash		Accounts Payable	
1-1110 · Checking	30,300.65	2-1100 · Accounts Payable	24,996.70
1-1120 · Petty Cash	572.16	Total Accounts Payable	<u>24,996.70</u>
Total 1-1100 · Cash	<u>30,872.81</u>	Credit Cards	
Total Checking/Savings	30,872.81	2-1110 · Credit Card Payable	7,598.02
Accounts Receivable		Total Credit Cards	<u>7,598.02</u>
1-1200 · Accounts Receivable		Other Current Liabilities	
1-1210 · Billed Invoices	108,090.52	2-1300 · Payroll Liabilities	
1-1220 · Slip Holder Fees	3,539.53	2-1310 · Employee Health Benefits	298.66
Total 1-1200 · Accounts Receivable	<u>111,630.05</u>	2-1320 · Unemployment Comp Tax	1,306.46
Total Accounts Receivable	111,630.05	2-1330 · State Withholding	4,024.04
Other Current Assets		Total 2-1300 · Payroll Liabilities	<u>5,629.16</u>
1-1300 · Ship Store Inventory		2-1400 · Tax Liabilities	
1-1311 · Clothing	1,715.87	2-1410 · Sales Tax Payable	5,581.29
1-1312 · Consumables	130.53	Total 2-1400 · Tax Liabilities	<u>5,581.29</u>
1-1313 · Marine Supplies	72,689.58	2-1500 · Other Liabilities	
1-1314 · Personal Items	3,332.43	2-1520 · Deferred Unearned Revenue	
1-1316 · Diesel Fuel	6,561.99	2-1521 · Slip Rent and Sales	2,924.01
1-1317 · Gasoline	4,195.98	2-1522 · Gift Certificates Outstanding	392.88
Total 1-1300 · Ship Store Inventory	<u>88,626.38</u>	2-1523 · Haul Out, Storage, Launch	8,041.10
1-1330 · Notes Receivable	-50.00	Total 2-1520 · Deferred Unearned Revenue	<u>11,357.99</u>
1-1340 · Prepaid Expenses	14,484.11	2-1530 · Refundable Deposits	4,070.30
12000 · Undeposited Funds	6,690.77	Total 2-1500 · Other Liabilities	<u>15,428.29</u>
Total Other Current Assets	<u>109,751.26</u>	Total Other Current Liabilities	<u>26,638.74</u>
Total Current Assets	<u>252,254.12</u>	Total Current Liabilities	<u>59,233.46</u>
TOTAL ASSETS	<u><u>252,254.12</u></u>	Total Liabilities	<u>59,233.46</u>
		Equity	
		3-3000 · Retained Earnings	72,037.14
		Net Income	120,983.52
		Total Equity	<u>193,020.66</u>
		TOTAL LIABILITIES & EQUITY	<u><u>252,254.12</u></u>

Washburn Marina
Washburn Marina Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	16,789.75	9,000.00	7,789.75	186.55%	151,368.26	144,075.00	7,293.26	105.06%
4-2000 · Service Dept Income	75,025.25	63,006.00	12,019.25	119.08%	215,405.55	187,843.00	27,562.55	114.67%
4-3000 · Ship Store Income	37,606.54	38,500.00	-893.46	97.68%	70,120.66	71,630.00	-1,509.34	97.89%
Total Income	129,421.54	110,506.00	18,915.54	117.12%	436,894.47	403,548.00	33,346.47	108.26%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,190.01	16,542.00	1,648.01	109.96%	58,592.89	52,874.00	5,718.89	110.82%
5-3000 · Ship Store COGS	27,149.80	27,290.00	-140.20	99.49%	54,400.42	50,095.00	4,305.42	108.6%
Total COGS	45,339.81	43,832.00	1,507.81	103.44%	112,993.31	102,969.00	10,024.31	109.74%
Gross Profit	84,081.73	66,674.00	17,407.73	126.11%	323,901.16	300,579.00	23,322.16	107.76%
Expense								
51100 · DO NOT USE Freight/Ship Cost	3.00				3.00			
6-1000 · Facility Expenses	5,494.59	6,300.00	-805.41	87.22%	13,669.43	14,800.00	-1,130.57	92.36%
6-2000 · Service Dept Expenses	7,969.05	10,717.00	-2,747.95	74.36%	24,017.90	33,621.00	-9,603.10	71.44%
6-3000 · Ship Store Expenses	8,850.66	8,264.00	586.66	107.1%	18,346.15	21,049.00	-2,702.85	87.16%
6-4000 · General Expenses	25,074.49	30,618.00	-5,543.51	81.9%	69,086.32	81,731.00	-12,644.68	84.53%
Total Expense	47,391.79	55,899.00	-8,507.21	84.78%	125,122.80	151,201.00	-26,078.20	82.75%
Net Ordinary Income	36,689.94	10,775.00	25,914.94	340.51%	198,778.36	149,378.00	49,400.36	133.07%
Net Income	36,689.94	10,775.00	25,914.94	340.51%	198,778.36	149,378.00	49,400.36	133.07%

PREVIOUS YEAR COMPARISON								
	Jun 23	Jun 22	\$ Change	% Change	Apr - Jun 23	Apr - Jun 22	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	16,789.75	7,383.92	9,405.83	127.38%	151,368.26	147,925.92	3,442.34	2.33%
4-2000 · Service Dept Income	75,025.25	66,877.73	8,147.52	12.18%	215,405.55	207,318.71	8,086.84	3.9%
4-3000 · Ship Store Income	37,606.54	27,705.72	9,900.82	35.74%	70,120.66	54,339.43	15,781.23	29.04%
Total Income	129,421.54	101,967.37	27,454.17	26.92%	436,894.47	409,584.06	27,310.41	6.67%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,190.01	17,841.77	348.24	1.95%	58,592.89	56,714.15	1,878.74	3.31%
5-3000 · Ship Store COGS	27,149.80	19,964.69	7,185.11	35.99%	54,400.42	32,694.24	21,706.18	66.39%
Total COGS	45,339.81	37,806.46	7,533.35	19.93%	112,993.31	89,408.39	23,584.92	26.38%
Gross Profit	84,081.73	64,160.91	19,920.82	31.05%	323,901.16	320,175.67	3,725.49	1.16%
Expense								
6-1000 · Facility Expenses	5,494.59	6,546.04	-1,051.45	-16.06%	13,669.43	13,956.06	-286.63	-2.05%
6-2000 · Service Dept Expenses	7,969.05	9,270.44	-1,301.39	-14.04%	24,017.90	33,083.83	-9,065.93	-27.4%
6-3000 · Ship Store Expenses	8,850.66	5,499.85	3,350.81	60.93%	18,346.15	13,042.19	5,303.96	40.67%
6-4000 · General Expenses	25,074.49	28,527.53	-3,453.04	-12.1%	69,086.32	75,058.28	-5,971.96	-7.96%
Total Expense	47,388.79	49,843.86	-2,455.07	-4.93%	125,119.80	135,140.36	-10,020.56	-7.42%
Net Ordinary Income	36,692.94	14,317.05	22,375.89	156.29%	198,781.36	185,035.31	13,746.05	7.43%
Net Income	36,692.94	14,317.05	22,375.89	156.29%	198,781.36	185,035.31	13,746.05	7.43%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2023

BUDGET V ACTUAL	June 2023				Apr - Jun 23			
	Jun 23	Budget	\$ Over Budget	% of Budget	Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	13,061.62	6,000.00	7,061.62	217.69%	137,036.59	132,000.00	5,036.59	103.82%
4-1200 · Off-Season	3,300.00	2,500.00	800.00	132.0%	13,086.04	10,575.00	2,511.04	123.75%
4-1400 · Misc Services	428.13	500.00	-71.87	85.63%	1,245.63	1,500.00	-254.37	83.04%
Total 4-1000 · Facility Income	16,789.75	9,000.00	7,789.75	186.55%	151,368.26	144,075.00	7,293.26	105.06%
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	2,280.00	10,471.00	-8,191.00	21.77%	20,657.50	23,023.00	-2,365.50	89.73%
4-2112 · Fiberglass-Woodwork	11,010.00	10,471.00	539.00	105.15%	45,439.00	27,674.00	17,765.00	164.19%
4-2113 · Mechanical	19,320.00	11,519.00	7,801.00	167.72%	48,021.00	34,756.00	13,265.00	138.17%
4-2114 · Rigging	1,350.00	2,094.00	-744.00	64.47%	4,170.00	7,206.00	-3,036.00	57.87%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	26,934.76	14,953.00	11,981.76	180.13%	59,324.48	59,836.00	-511.52	99.15%
4-2122 · Other Unit Billed	6,480.00	2,848.00	3,632.00	227.53%	10,040.00	11,398.00	-1,358.00	88.09%
Total 4-2120 · Unit Billed Services	33,414.76	17,801.00	15,613.76	187.71%	69,364.48	71,234.00	-1,869.52	97.38%
Total 4-2100 · Labor	67,374.76	52,356.00	15,018.76	128.69%	187,651.98	163,893.00	23,758.98	114.5%
4-2200 · Materials	6,135.17	10,000.00	-3,864.83	61.35%	25,118.16	22,500.00	2,618.16	111.64%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4-2400 · Misc Charges	1,515.32	750.00	765.32	202.04%	2,635.41	1,750.00	885.41	150.6%
4-2500 · Credit/Refunds	0.00	-100.00	100.00	0.0%	0.00	-300.00	300.00	0.0%
Total 4-2000 · Service Dept Income	75,025.25	63,006.00	12,019.25	119.08%	215,405.55	187,843.00	27,562.55	114.67%
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	469.71	600.00	-130.29	78.29%	1,083.32	1,100.00	-16.68	98.48%
4-3120 · Consumables	180.12	200.00	-19.88	90.06%	245.14	300.00	-54.86	81.71%
4-3130 · Marine Supplies	22,457.62	17,000.00	5,457.62	132.1%	37,933.95	37,000.00	933.95	102.52%
4-3140 · Personal Items	390.20	1,000.00	-609.80	39.02%	1,269.26	1,500.00	-230.74	84.62%
4-3150 · Special Orders	5,987.19	7,500.00	-1,512.81	79.83%	15,706.18	14,000.00	1,706.18	112.19%
4-3100 · Store Sales - Other	0.00				0.00			
Total 4-3100 · Store Sales	29,484.84	26,300.00	3,184.84	112.11%	56,237.85	53,900.00	2,337.85	104.34%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	2,008.98	3,500.00	-1,491.02	57.4%	2,997.23	5,500.00	-2,502.77	54.5%
4-3220 · Gasoline	5,989.41	8,500.00	-2,510.59	70.46%	10,705.37	12,000.00	-1,294.63	89.21%
4-3230 · Pump Out	123.31	200.00	-76.69	61.66%	180.21	230.00	-49.79	78.35%
Total 4-3200 · Fuel Dock Sales	8,121.70	12,200.00	-4,078.30	66.57%	13,882.81	17,730.00	-3,847.19	78.3%
Total 4-3000 · Ship Store Income	37,606.54	38,500.00	-893.46	97.68%	70,120.66	71,630.00	-1,509.34	97.89%
Total Income	129,421.54	110,506.00	18,915.54	117.12%	436,894.47	403,548.00	33,346.47	108.26%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								

Washburn Marina
Washburn Marina Budget vs. Actual
June 2023

BUDGET V ACTUAL	June 2023				Apr - Jun 23			
	Jun 23	Budget	\$ Over Budget	% of Budget	Jun 23	Budget	\$ Over Budget	% of Budget
5-2111 · Electrical-Plumbing	474.75	1,336.00	-861.25	35.54%	7,339.05	5,198.00	2,141.05	141.19%
5-2112 · Fiberglass-Woodworking	2,517.43	3,626.00	-1,108.57	69.43%	12,796.69	14,108.00	-1,311.31	90.71%
5-2113 · Mechanical	3,244.69	1,908.00	1,336.69	170.06%	8,047.24	7,425.00	622.24	108.38%
5-2114 · Rigging	640.23	382.00	258.23	167.6%	640.23	1,485.00	-844.77	43.11%
Total 5-2110 · Billable Hourly Labor	6,877.10	7,252.00	-374.90	94.83%	28,823.21	28,216.00	607.21	102.15%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	6,849.22	1,924.00	4,925.22	355.99%	11,321.28	7,482.00	3,839.28	151.31%
5-2122 · Other	170.54	366.00	-195.46	46.6%	170.54	1,426.00	-1,255.46	11.96%
Total 5-2120 · Unit Billed Services	7,019.76	2,290.00	4,729.76	306.54%	11,491.82	8,908.00	2,583.82	129.01%
Total 5-2100 · Labor	13,896.86	9,542.00	4,354.86	145.64%	40,315.03	37,124.00	3,191.03	108.6%
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
5-2300 · Materials	4,293.15	7,000.00	-2,706.85	61.33%	18,277.86	15,750.00	2,527.86	116.05%
Total 5-2000 · Service Dept COGS	18,190.01	16,542.00	1,648.01	109.96%	58,592.89	52,874.00	5,718.89	110.82%
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	306.05	480.00	-173.95	63.76%	790.92	880.00	-89.08	89.88%
5-3120 · Consumables	129.21	150.00	-20.79	86.14%	178.43	225.00	-46.57	79.3%
5-3130 · Marine Supplies	15,766.50	11,050.00	4,716.50	142.68%	28,426.74	24,050.00	4,376.74	118.2%
5-3140 · Personal Items	224.28	760.00	-535.72	29.51%	799.79	1,140.00	-340.21	70.16%
5-3150 · Special Orders	3,923.12	5,250.00	-1,326.88	74.73%	12,217.58	9,800.00	2,417.58	124.67%
Total 5-3100 · Store Sales	20,349.16	17,690.00	2,659.16	115.03%	42,413.46	36,095.00	6,318.46	117.51%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	1,798.56	2,800.00	-1,001.44	64.23%	2,767.81	4,400.00	-1,632.19	62.91%
5-3220 · Gasoline	5,002.08	6,800.00	-1,797.92	73.56%	9,219.15	9,600.00	-380.85	96.03%
Total 5-3200 · Fuel Dock Sales	6,800.64	9,600.00	-2,799.36	70.84%	11,986.96	14,000.00	-2,013.04	85.62%
Total 5-3000 · Ship Store COGS	27,149.80	27,290.00	-140.20	99.49%	54,400.42	50,095.00	4,305.42	108.6%
Total COGS	45,339.81	43,832.00	1,507.81	103.44%	112,993.31	102,969.00	10,024.31	109.74%
Gross Profit	84,081.73	66,674.00	17,407.73	126.11%	323,901.16	300,579.00	23,322.16	107.76%
Expense								
51100 · DO NOT USE Freight/Ship Cost	3.00				3.00			
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	2,230.62	2,000.00	230.62	111.53%	3,596.25	3,000.00	596.25	119.88%
6-1120 · Buildings/Grounds	2,093.85	2,000.00	93.85	104.69%	4,630.91	5,000.00	-369.09	92.62%
Total 6-1100 · Utilities	4,324.47	4,000.00	324.47	108.11%	8,227.16	8,000.00	227.16	102.84%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	0.00	500.00	-500.00	0.0%	884.92	1,400.00	-515.08	63.21%
6-1220 · Buildings/Grounds	1,170.12	1,300.00	-129.88	90.01%	4,557.35	3,900.00	657.35	116.86%
Total 6-1200 · Maintenance & Supplies	1,170.12	1,800.00	-629.88	65.01%	5,442.27	5,300.00	142.27	102.68%
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%	0.00	1,500.00	-1,500.00	0.0%
Total 6-1000 · Facility Expenses	5,494.59	6,300.00	-805.41	87.22%	13,669.43	14,800.00	-1,130.57	92.36%
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								

Washburn Marina
Washburn Marina Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
6-2110 · Non-Billable Salary & Wages								
6-2111 · Administrative	2,753.06	3,086.00	-332.94	89.21%	8,577.66	10,690.00	-2,112.34	80.24%
6-2112 · Warranty/Credit	304.02	441.00	-136.98	68.94%	737.35	1,527.00	-789.65	48.29%
6-2113 · General Maintenance	376.56	882.00	-505.44	42.69%	1,168.26	3,054.00	-1,885.74	38.25%
6-2114 · Incentive	0.00				0.00			
Total 6-2110 · Non-Billable Salary & Wages	3,433.64	4,409.00	-975.36	77.88%	10,483.27	15,271.00	-4,787.73	68.65%
6-2120 · FICA/Medicare	1,591.60	1,431.00	160.60	111.22%	4,213.65	4,293.00	-79.35	98.15%
6-2130 · Unemployment Compensation	349.55	60.00	289.55	582.58%	610.72	610.00	0.72	100.12%
6-2140 · Workers Compensation	1,362.87	559.00	803.87	243.81%	2,421.50	1,677.00	744.50	144.4%
Total 6-2100 · Non-Billable Wages & Taxes	6,737.66	6,459.00	278.66	104.31%	17,729.14	21,851.00	-4,121.86	81.14%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	750.80	927.00	-176.20	80.99%	750.80	927.00	-176.20	80.99%
6-2220 · Personal Time Compensation	186.00	649.00	-463.00	28.66%	1,361.40	1,947.00	-585.60	69.92%
6-2230 · Health Insurance	487.34	525.00	-37.66	92.83%	-17.52	1,575.00	-1,592.52	-1.11%
6-2240 · Retirement Plan	339.56	340.00	-0.44	99.87%	1,041.53	1,020.00	21.53	102.11%
Total 6-2200 · Employee Benefits	1,763.70	2,441.00	-677.30	72.25%	3,136.21	5,469.00	-2,332.79	57.35%
6-2310 · Education & Training	0.00	167.00	-167.00	0.0%	98.75	501.00	-402.25	19.71%
6-2320 · Equipment Maintenance	0.00	525.00	-525.00	0.0%	22.33	1,575.00	-1,552.67	1.42%
6-2330 · Freight & Shipping	284.81	275.00	9.81	103.57%	1,431.76	825.00	606.76	173.55%
6-2340 · Hazardous Waste Removal	80.00	150.00	-70.00	53.33%	80.00	150.00	-70.00	53.33%
6-2350 · Small Tools	4.49	400.00	-395.51	1.12%	948.40	1,200.00	-251.60	79.03%
6-2360 · Supplies	-1,359.58	0.00	-1,359.58	100.0%	-2,210.29	0.00	-2,210.29	100.0%
6-2370 · Travel/Lodging/Meals	52.41	50.00	2.41	104.82%	156.39	50.00	106.39	312.78%
6-2380 · Uniforms	0.00	0.00	0.00	0.0%	1,702.01	1,250.00	452.01	136.16%
6-2390 · Utilities	103.87	100.00	3.87	103.87%	311.61	300.00	11.61	103.87%
6-2400 · Warranty Parts	301.69	150.00	151.69	201.13%	611.59	450.00	161.59	135.91%
Total 6-2000 · Service Dept Expenses	7,969.05	10,717.00	-2,747.95	74.36%	24,017.90	33,621.00	-9,603.10	71.44%
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	6,007.64	6,196.00	-188.36	96.96%	12,340.67	14,780.00	-2,439.33	83.5%
6-3120 · FICA/Medicare	910.73	474.00	436.73	192.14%	1,413.77	1,131.00	282.77	125.0%
6-3130 · Unemployment Compensation	102.25	30.00	72.25	340.83%	150.91	290.00	-139.09	52.04%
6-3140 · Workers Compensation	488.33	229.00	259.33	213.25%	688.55	687.00	1.55	100.23%
Total 6-3100 · Wages & Taxes	7,508.95	6,929.00	579.95	108.37%	14,593.90	16,888.00	-2,294.10	86.42%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	450.00	172.00	278.00	261.63%	450.00	172.00	278.00	261.63%
6-3220 · Personal Time Compensation	55.69	125.00	-69.31	44.55%	217.69	375.00	-157.31	58.05%
6-3230 · Health Insurance	487.34	525.00	-37.66	92.83%	1,464.34	1,575.00	-110.66	92.97%
6-3240 · Retirement Plan	52.17	68.00	-15.83	76.72%	150.42	204.00	-53.58	73.74%
Total 6-3200 · Employee Benefits	1,045.20	890.00	155.20	117.44%	2,282.45	2,326.00	-43.55	98.13%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	30.00	-30.00	0.0%	4.98	90.00	-85.02	5.53%
6-3320 · Freight/Shipping	106.36	250.00	-143.64	42.54%	414.08	650.00	-235.92	63.71%
6-3330 · Supplies	69.99	65.00	4.99	107.68%	278.99	195.00	83.99	143.07%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2023

BUDGET V ACTUAL	Jun 23				Apr - Jun 23			
	Jun 23	Budget	\$ Over Budget	% of Budget	Jun 23	Budget	\$ Over Budget	% of Budget
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	27.00	0.00	27.00	100.0%	470.85	600.00	-129.15	78.48%
6-3360 · Utilities	103.87	100.00	3.87	103.87%	311.61	300.00	11.61	103.87%
6-3370 · Over/Under	-10.71	0.00	-10.71	100.0%	-10.71	0.00	-10.71	100.0%
Total 6-3000 · Ship Store Expenses	8,850.66	8,264.00	586.66	107.1%	18,346.15	21,049.00	-2,702.85	87.16%
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	11,091.34	10,382.00	709.34	106.83%	33,467.70	31,684.00	1,783.70	105.63%
6-4120 · Repair/Maintenance Wages	4,132.38	5,362.00	-1,229.62	77.07%	8,992.45	13,324.00	-4,331.55	67.49%
6-4130 · FICA/Medicare	451.00	1,295.00	-844.00	34.83%	2,629.72	3,633.00	-1,003.28	72.38%
6-4140 · Unemployment Compensation	-93.29	115.00	-208.29	-81.12%	129.53	320.00	-190.47	40.48%
6-4150 · Workers Compensation	1,165.80	450.00	715.80	259.07%	2,056.95	1,350.00	706.95	152.37%
Total 6-4100 · Wages & Taxes	16,747.23	17,604.00	-856.77	95.13%	47,276.35	50,311.00	-3,034.65	93.97%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	495.60	270.00	225.60	183.56%	897.51	270.00	627.51	332.41%
6-4220 · Personal Time Compensation	0.00	325.00	-325.00	0.0%	554.60	975.00	-420.40	56.88%
6-4230 · Health Insurance	1,562.92	2,105.00	-542.08	74.25%	328.41	6,315.00	-5,986.59	5.2%
6-4240 · Retirement Plan	413.55	427.00	-13.45	96.85%	1,227.30	1,281.00	-53.70	95.81%
Total 6-4200 · Employee Benefits	2,472.07	3,127.00	-654.93	79.06%	3,007.82	8,841.00	-5,833.18	34.02%
6-4300 · Advertising & Marketing	732.75	890.00	-157.25	82.33%	3,038.79	2,555.00	483.79	118.94%
6-4310 · Contract Services	50.92	40.00	10.92	127.3%	152.84	120.00	32.84	127.37%
6-4320 · Donations	125.00	550.00	-425.00	22.73%	395.08	550.00	-154.92	71.83%
6-4330 · Education & Training	0.00	167.00	-167.00	0.0%	98.75	534.00	-435.25	18.49%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-4350 · Insurance	1,958.67	2,100.00	-141.33	93.27%	5,876.01	6,300.00	-423.99	93.27%
6-4370 · License/Permit/Fee/Dues/Subscr	490.00	500.00	-10.00	98.0%	712.00	650.00	62.00	109.54%
6-4380 · Office Supplies/Postage	106.03	175.00	-68.97	60.59%	509.28	525.00	-15.72	97.01%
6-4390 · Professional Services	0.00	3,000.00	-3,000.00	0.0%	588.00	3,300.00	-2,712.00	17.82%
6-4400 · Service Charges	1,872.67	2,000.00	-127.33	93.63%	5,390.89	6,300.00	-909.11	85.57%
6-4410 · Supplies	163.83	100.00	63.83	163.83%	426.29	300.00	126.29	142.1%
6-4420 · Travel/Lodging/Miles	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	411.36	350.00	61.36	117.53%
6-4440 · Utilities	264.52	265.00	-0.48	99.82%	830.83	795.00	35.83	104.51%
6-4450 · Misc Expenses	184.59	100.00	84.59	184.59%	556.00	300.00	256.00	185.33%
6-4460 · Purchases Discount	-93.79	-50.00	-43.79	187.58%	-183.97	-150.00	-33.97	122.65%
Total 6-4000 · General Expenses	25,074.49	30,618.00	-5,543.51	81.9%	69,086.32	81,731.00	-12,644.68	84.53%
Total Expense	47,391.79	55,899.00	-8,507.21	84.78%	125,122.80	151,201.00	-26,078.20	82.75%
Net Ordinary Income	36,689.94	10,775.00	25,914.94	340.51%	198,778.36	149,378.00	49,400.36	133.07%
Net Income	36,689.94	10,775.00	25,914.94	340.51%	198,778.36	149,378.00	49,400.36	133.07%

**Washburn Marina
Facilities Budget vs. Actual
June 2023**

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	13,061.62	6,000.00	7,061.62	217.69%	137,036.59	132,000.00	5,036.59	103.82%
4-1200 · Off-Season	3,300.00	2,500.00	800.00	132.0%	13,086.04	10,575.00	2,511.04	123.75%
4-1300 · Maintenance Fees	0.00	0.00	0.00	0.0%	144,317.36	144,317.00	0.36	100.0%
4-1400 · Misc Services	428.13	500.00	-71.87	85.63%	1,245.63	1,500.00	-254.37	83.04%
Total 4-1000 · Facility Income	<u>16,789.75</u>	<u>9,000.00</u>	<u>7,789.75</u>	<u>186.55%</u>	<u>295,685.62</u>	<u>288,392.00</u>	<u>7,293.62</u>	<u>102.53%</u>
Total Income	<u>16,789.75</u>	<u>9,000.00</u>	<u>7,789.75</u>	<u>186.55%</u>	<u>295,685.62</u>	<u>288,392.00</u>	<u>7,293.62</u>	<u>102.53%</u>
Gross Profit	<u>16,789.75</u>	<u>9,000.00</u>	<u>7,789.75</u>	<u>186.55%</u>	<u>295,685.62</u>	<u>288,392.00</u>	<u>7,293.62</u>	<u>102.53%</u>
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	2,230.62	2,000.00	230.62	111.53%	3,596.25	3,000.00	596.25	119.88%
6-1120 · Buildings/Grounds	2,093.85	2,000.00	93.85	104.69%	4,630.91	5,000.00	-369.09	92.62%
Total 6-1100 · Utilities	<u>4,324.47</u>	<u>4,000.00</u>	<u>324.47</u>	<u>108.11%</u>	<u>8,227.16</u>	<u>8,000.00</u>	<u>227.16</u>	<u>102.84%</u>
6-1200 · Maintenance & Supplies								
6-1210 · Marina	0.00	500.00	-500.00	0.0%	884.92	1,400.00	-515.08	63.21%
6-1220 · Buildings/Grounds	1,170.12	1,300.00	-129.88	90.01%	4,557.35	3,900.00	657.35	116.86%
Total 6-1200 · Maintenance & Supplies	<u>1,170.12</u>	<u>1,800.00</u>	<u>-629.88</u>	<u>65.01%</u>	<u>5,442.27</u>	<u>5,300.00</u>	<u>142.27</u>	<u>102.68%</u>
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%	0.00	1,500.00	-1,500.00	0.0%
Total 6-1000 · Facility Expenses	<u>5,494.59</u>	<u>6,300.00</u>	<u>-805.41</u>	<u>87.22%</u>	<u>13,669.43</u>	<u>14,800.00</u>	<u>-1,130.57</u>	<u>92.36%</u>
Total Expense	<u>5,494.59</u>	<u>6,300.00</u>	<u>-805.41</u>	<u>87.22%</u>	<u>13,669.43</u>	<u>14,800.00</u>	<u>-1,130.57</u>	<u>92.36%</u>
Net Ordinary Income	<u>11,295.16</u>	<u>2,700.00</u>	<u>8,595.16</u>	<u>418.34%</u>	<u>282,016.19</u>	<u>273,592.00</u>	<u>8,424.19</u>	<u>103.08%</u>
Net Income	<u>11,295.16</u>	<u>2,700.00</u>	<u>8,595.16</u>	<u>418.34%</u>	<u>282,016.19</u>	<u>273,592.00</u>	<u>8,424.19</u>	<u>103.08%</u>
PREVIOUS YEAR COMPARISON								
	Jun 23	Jun 22	\$ Change	% Change	Apr - Jun 23	Apr - Jun 22	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	16,789.75	7,383.92	9,405.83	127.38%	295,685.62	288,160.72	7,524.90	2.61%
Total Income	<u>16,789.75</u>	<u>7,383.92</u>	<u>9,405.83</u>	<u>127.38%</u>	<u>295,685.62</u>	<u>288,160.72</u>	<u>7,524.90</u>	<u>2.61%</u>
Gross Profit	<u>16,789.75</u>	<u>7,383.92</u>	<u>9,405.83</u>	<u>127.38%</u>	<u>295,685.62</u>	<u>288,160.72</u>	<u>7,524.90</u>	<u>2.61%</u>
Expense								
6-1000 · Facility Expenses	5,494.59	6,546.04	-1,051.45	-16.06%	13,669.43	13,956.06	-286.63	-2.05%
Total Expense	<u>5,494.59</u>	<u>6,546.04</u>	<u>-1,051.45</u>	<u>-16.06%</u>	<u>13,669.43</u>	<u>13,956.06</u>	<u>-286.63</u>	<u>-2.05%</u>
Net Ordinary Income	<u>11,295.16</u>	<u>837.88</u>	<u>10,457.28</u>	<u>1,248.06%</u>	<u>282,016.19</u>	<u>274,204.66</u>	<u>7,811.53</u>	<u>2.85%</u>
Net Income	<u>11,295.16</u>	<u>837.88</u>	<u>10,457.28</u>	<u>1,248.06%</u>	<u>282,016.19</u>	<u>274,204.66</u>	<u>7,811.53</u>	<u>2.85%</u>

Washburn Marina
Service Department Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	2,280.00	10,471.00	-8,191.00	21.77%	20,657.50	23,023.00	-2,365.50	89.73%
4-2112 · Fiberglass-Woodwork	11,010.00	10,471.00	539.00	105.15%	45,439.00	27,674.00	17,765.00	164.19%
4-2113 · Mechanical	19,320.00	11,519.00	7,801.00	167.72%	48,021.00	34,756.00	13,265.00	138.17%
4-2114 · Rigging	1,350.00	2,094.00	-744.00	64.47%	4,170.00	7,206.00	-3,036.00	57.87%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	26,934.76	14,953.00	11,981.76	180.13%	59,324.48	59,836.00	-511.52	99.15%
4-2122 · Other Unit Billed	6,480.00	2,848.00	3,632.00	227.53%	10,040.00	11,398.00	-1,358.00	88.09%
Total 4-2120 · Unit Billed Services	33,414.76	17,801.00	15,613.76	187.71%	69,364.48	71,234.00	-1,869.52	97.38%
Total 4-2100 · Labor	67,374.76	52,356.00	15,018.76	128.69%	187,651.98	163,893.00	23,758.98	114.5%
4-2200 · Materials	6,135.17	10,000.00	-3,864.83	61.35%	25,118.16	22,500.00	2,618.16	111.64%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4-2400 · Misc Charges	1,515.32	750.00	765.32	202.04%	2,635.41	1,750.00	885.41	150.6%
4-2500 · Credit/Refunds	0.00	-100.00	100.00	0.0%	0.00	-300.00	300.00	0.0%
Total 4-2000 · Service Dept Income	75,025.25	63,006.00	12,019.25	119.08%	215,405.55	187,843.00	27,562.55	114.67%
Total Income	75,025.25	63,006.00	12,019.25	119.08%	215,405.55	187,843.00	27,562.55	114.67%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	474.75	1,336.00	-861.25	35.54%	7,339.05	5,198.00	2,141.05	141.19%
5-2112 · Fiberglass-Woodworking	2,517.43	3,626.00	-1,108.57	69.43%	12,796.69	14,108.00	-1,311.31	90.71%
5-2113 · Mechanical	3,244.69	1,908.00	1,336.69	170.06%	8,047.24	7,425.00	622.24	108.38%
5-2114 · Rigging	640.23	382.00	258.23	167.6%	640.23	1,485.00	-844.77	43.11%
Total 5-2110 · Billable Hourly Labor	6,877.10	7,252.00	-374.90	94.83%	28,823.21	28,216.00	607.21	102.15%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	6,849.22	1,924.00	4,925.22	355.99%	11,321.28	7,482.00	3,839.28	151.31%
5-2122 · Other	170.54	366.00	-195.46	46.6%	170.54	1,426.00	-1,255.46	11.96%
Total 5-2120 · Unit Billed Services	7,019.76	2,290.00	4,729.76	306.54%	11,491.82	8,908.00	2,583.82	129.01%
Total 5-2100 · Labor	13,896.86	9,542.00	4,354.86	145.64%	40,315.03	37,124.00	3,191.03	108.6%
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
5-2300 · Materials	4,293.15	7,000.00	-2,706.85	61.33%	18,277.86	15,750.00	2,527.86	116.05%
Total 5-2000 · Service Dept COGS	18,190.01	16,542.00	1,648.01	109.96%	58,592.89	52,874.00	5,718.89	110.82%
Total COGS	18,190.01	16,542.00	1,648.01	109.96%	58,592.89	52,874.00	5,718.89	110.82%
Gross Profit	56,835.24	46,464.00	10,371.24	122.32%	156,812.66	134,969.00	21,843.66	116.18%
Expense								
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								
6-2111 · Administrative	2,753.06	3,086.00	-332.94	89.21%	8,577.66	10,690.00	-2,112.34	80.24%
6-2112 · Warranty/Credit	304.02	441.00	-136.98	68.94%	737.35	1,527.00	-789.65	48.29%

Washburn Marina
Service Department Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
6-2113 · General Maintenance	376.56	882.00	-505.44	42.69%	1,168.26	3,054.00	-1,885.74	38.25%
6-2114 · Incentive	0.00				0.00			
Total 6-2110 · Non-Billable Salary & Wages	3,433.64	4,409.00	-975.36	77.88%	10,483.27	15,271.00	-4,787.73	68.65%
6-2120 · FICA/Medicare	1,591.60	1,431.00	160.60	111.22%	4,213.65	4,293.00	-79.35	98.15%
6-2130 · Unemployment Compensation	349.55	60.00	289.55	582.58%	610.72	610.00	0.72	100.12%
6-2140 · Workers Compensation	1,362.87	559.00	803.87	243.81%	2,421.50	1,677.00	744.50	144.4%
Total 6-2100 · Non-Billable Wages & Taxes	6,737.66	6,459.00	278.66	104.31%	17,729.14	21,851.00	-4,121.86	81.14%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	750.80	927.00	-176.20	80.99%	750.80	927.00	-176.20	80.99%
6-2220 · Personal Time Compensation	186.00	649.00	-463.00	28.66%	1,361.40	1,947.00	-585.60	69.92%
6-2230 · Health Insurance	487.34	525.00	-37.66	92.83%	-17.52	1,575.00	-1,592.52	-1.11%
6-2240 · Retirement Plan	339.56	340.00	-0.44	99.87%	1,041.53	1,020.00	21.53	102.11%
Total 6-2200 · Employee Benefits	1,763.70	2,441.00	-677.30	72.25%	3,136.21	5,469.00	-2,332.79	57.35%
6-2310 · Education & Training	0.00	167.00	-167.00	0.0%	98.75	501.00	-402.25	19.71%
6-2320 · Equipment Maintenance	0.00	525.00	-525.00	0.0%	22.33	1,575.00	-1,552.67	1.42%
6-2330 · Freight & Shipping	284.81	275.00	9.81	103.57%	1,431.76	825.00	606.76	173.55%
6-2340 · Hazardous Waste Removal	80.00	150.00	-70.00	53.33%	80.00	150.00	-70.00	53.33%
6-2350 · Small Tools	4.49	400.00	-395.51	1.12%	948.40	1,200.00	-251.60	79.03%
6-2360 · Supplies	-1,359.58	0.00	-1,359.58	100.0%	-2,210.29	0.00	-2,210.29	100.0%
6-2370 · Travel/Lodging/Meals	52.41	50.00	2.41	104.82%	156.39	50.00	106.39	312.78%
6-2380 · Uniforms	0.00	0.00	0.00	0.0%	1,702.01	1,250.00	452.01	136.16%
6-2390 · Utilities	103.87	100.00	3.87	103.87%	311.61	300.00	11.61	103.87%
6-2400 · Warranty Parts	301.69	150.00	151.69	201.13%	611.59	450.00	161.59	135.91%
Total 6-2000 · Service Dept Expenses	7,969.05	10,717.00	-2,747.95	74.36%	24,017.90	33,621.00	-9,603.10	71.44%
Total Expense	7,969.05	10,717.00	-2,747.95	74.36%	24,017.90	33,621.00	-9,603.10	71.44%
Net Ordinary Income	48,866.19	35,747.00	13,119.19	136.7%	132,794.76	101,348.00	31,446.76	131.03%
Net Income	48,866.19	35,747.00	13,119.19	136.7%	132,794.76	101,348.00	31,446.76	131.03%

PREVIOUS YEAR COMPARISON								
	Jun 23	Jun 22	\$ Change	% Change	Apr - Jun 23	Apr - Jun 22	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income	75,025.25	66,877.73	8,147.52	12.18%	215,405.55	207,318.71	8,086.84	3.9%
Total Income	75,025.25	66,877.73	8,147.52	12.18%	215,405.55	207,318.71	8,086.84	3.9%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,190.01	17,841.77	348.24	1.95%	58,592.89	56,714.15	1,878.74	3.31%
Total COGS	18,190.01	17,841.77	348.24	1.95%	58,592.89	56,714.15	1,878.74	3.31%
Gross Profit	56,835.24	49,035.96	7,799.28	15.91%	156,812.66	150,604.56	6,208.10	4.12%
Expense								
6-2000 · Service Dept Expenses	7,969.05	9,270.44	-1,301.39	-14.04%	24,017.90	33,083.83	-9,065.93	-27.4%
Total Expense	7,969.05	9,270.44	-1,301.39	-14.04%	24,017.90	33,083.83	-9,065.93	-27.4%
Net Ordinary Income	48,866.19	39,765.52	9,100.67	22.89%	132,794.76	117,520.73	15,274.03	13.0%
Net Income	48,866.19	39,765.52	9,100.67	22.89%	132,794.76	117,520.73	15,274.03	13.0%

Washburn Marina
Ship Store Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	469.71	600.00	-130.29	78.29%	1,083.32	1,100.00	-16.68	98.48%
4-3120 · Consumables	180.12	200.00	-19.88	90.06%	245.14	300.00	-54.86	81.71%
4-3130 · Marine Supplies	22,457.62	17,000.00	5,457.62	132.1%	37,933.95	37,000.00	933.95	102.52%
4-3140 · Personal Items	390.20	1,000.00	-609.80	39.02%	1,269.26	1,500.00	-230.74	84.62%
4-3150 · Special Orders	5,987.19	7,500.00	-1,512.81	79.83%	15,706.18	14,000.00	1,706.18	112.19%
4-3100 · Store Sales - Other	0.00				0.00			
Total 4-3100 · Store Sales	29,484.84	26,300.00	3,184.84	112.11%	56,237.85	53,900.00	2,337.85	104.34%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	2,008.98	3,500.00	-1,491.02	57.4%	2,997.23	5,500.00	-2,502.77	54.5%
4-3220 · Gasoline	5,989.41	8,500.00	-2,510.59	70.46%	10,705.37	12,000.00	-1,294.63	89.21%
4-3230 · Pump Out	123.31	200.00	-76.69	61.66%	180.21	230.00	-49.79	78.35%
Total 4-3200 · Fuel Dock Sales	8,121.70	12,200.00	-4,078.30	66.57%	13,882.81	17,730.00	-3,847.19	78.3%
Total 4-3000 · Ship Store Income	37,606.54	38,500.00	-893.46	97.68%	70,120.66	71,630.00	-1,509.34	97.89%
Total Income	37,606.54	38,500.00	-893.46	97.68%	70,120.66	71,630.00	-1,509.34	97.89%
Cost of Goods Sold								
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	306.05	480.00	-173.95	63.76%	790.92	880.00	-89.08	89.88%
5-3120 · Consumables	129.21	150.00	-20.79	86.14%	178.43	225.00	-46.57	79.3%
5-3130 · Marine Supplies	15,766.50	11,050.00	4,716.50	142.68%	28,426.74	24,050.00	4,376.74	118.2%
5-3140 · Personal Items	224.28	760.00	-535.72	29.51%	799.79	1,140.00	-340.21	70.16%
5-3150 · Special Orders	3,923.12	5,250.00	-1,326.88	74.73%	12,217.58	9,800.00	2,417.58	124.67%
Total 5-3100 · Store Sales	20,349.16	17,690.00	2,659.16	115.03%	42,413.46	36,095.00	6,318.46	117.51%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	1,798.56	2,800.00	-1,001.44	64.23%	2,767.81	4,400.00	-1,632.19	62.91%
5-3220 · Gasoline	5,002.08	6,800.00	-1,797.92	73.56%	9,219.15	9,600.00	-380.85	96.03%
Total 5-3200 · Fuel Dock Sales	6,800.64	9,600.00	-2,799.36	70.84%	11,986.96	14,000.00	-2,013.04	85.62%
Total 5-3000 · Ship Store COGS	27,149.80	27,290.00	-140.20	99.49%	54,400.42	50,095.00	4,305.42	108.6%
Total COGS	27,149.80	27,290.00	-140.20	99.49%	54,400.42	50,095.00	4,305.42	108.6%
Gross Profit	10,456.74	11,210.00	-753.26	93.28%	15,720.24	21,535.00	-5,814.76	73.0%
Expense								
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	6,007.64	6,196.00	-188.36	96.96%	12,340.67	14,780.00	-2,439.33	83.5%
6-3120 · FICA/Medicare	910.73	474.00	436.73	192.14%	1,413.77	1,131.00	282.77	125.0%
6-3130 · Unemployment Compensation	102.25	30.00	72.25	340.83%	150.91	290.00	-139.09	52.04%
6-3140 · Workers Compensation	488.33	229.00	259.33	213.25%	688.55	687.00	1.55	100.23%
Total 6-3100 · Wages & Taxes	7,508.95	6,929.00	579.95	108.37%	14,593.90	16,888.00	-2,294.10	86.42%
6-3200 · Employee Benefits								

Washburn Marina
Ship Store Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
6-3210 · Holiday Pay	450.00	172.00	278.00	261.63%	450.00	172.00	278.00	261.63%
6-3220 · Personal Time Compensation	55.69	125.00	-69.31	44.55%	217.69	375.00	-157.31	58.05%
6-3230 · Health Insurance	487.34	525.00	-37.66	92.83%	1,464.34	1,575.00	-110.66	92.97%
6-3240 · Retirement Plan	52.17	68.00	-15.83	76.72%	150.42	204.00	-53.58	73.74%
Total 6-3200 · Employee Benefits	1,045.20	890.00	155.20	117.44%	2,282.45	2,326.00	-43.55	98.13%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	30.00	-30.00	0.0%	4.98	90.00	-85.02	5.53%
6-3320 · Freight/Shipping	109.36	250.00	-140.64	43.74%	417.08	650.00	-232.92	64.17%
6-3330 · Supplies	69.99	65.00	4.99	107.68%	278.99	195.00	83.99	143.07%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	27.00	0.00	27.00	100.0%	470.85	600.00	-129.15	78.48%
6-3360 · Utilities	103.87	100.00	3.87	103.87%	311.61	300.00	11.61	103.87%
6-3370 · Over/Under	-10.71	0.00	-10.71	100.0%	-10.71	0.00	-10.71	100.0%
Total 6-3000 · Ship Store Expenses	8,853.66	8,264.00	589.66	107.14%	18,349.15	21,049.00	-2,699.85	87.17%
Total Expense	8,853.66	8,264.00	589.66	107.14%	18,349.15	21,049.00	-2,699.85	87.17%
Net Ordinary Income	1,603.08	2,946.00	-1,342.92	54.42%	-2,628.91	486.00	-3,114.91	-540.93%
Net Income	1,603.08	2,946.00	-1,342.92	54.42%	-2,628.91	486.00	-3,114.91	-540.93%

PREVIOUS YEAR COMPARISON								
	Jun 23	Jun 22	\$ Change	% Change	Apr - Jun 23	Apr - Jun 22	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income	37,606.54	27,705.72	9,900.82	35.74%	70,120.66	54,339.43	15,781.23	29.04%
Total Income	37,606.54	27,705.72	9,900.82	35.74%	70,120.66	54,339.43	15,781.23	29.04%
Cost of Goods Sold								
5-3000 · Ship Store COGS	27,149.80	19,964.69	7,185.11	35.99%	54,400.42	32,694.24	21,706.18	66.39%
Total COGS	27,149.80	19,964.69	7,185.11	35.99%	54,400.42	32,694.24	21,706.18	66.39%
Gross Profit	10,456.74	7,741.03	2,715.71	35.08%	15,720.24	21,645.19	-5,924.95	-27.37%
Expense								
6-3000 · Ship Store Expenses	8,853.66	5,499.85	3,353.81	60.98%	18,349.15	13,042.19	5,306.96	40.69%
Total Expense	8,853.66	5,499.85	3,353.81	60.98%	18,349.15	13,042.19	5,306.96	40.69%
Net Ordinary Income	1,603.08	2,241.18	-638.10	-28.47%	-2,628.91	8,603.00	-11,231.91	-130.56%
Net Income	1,603.08	2,241.18	-638.10	-28.47%	-2,628.91	8,603.00	-11,231.91	-130.56%

Washburn Marina
General Expenses Budget vs. Actual
June 2023

BUDGET V ACTUAL								
	Jun 23	Budget	\$ Over Budget	% of Budget	Apr - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	11,091.34	10,382.00	709.34	106.83%	33,467.70	31,684.00	1,783.70	105.63%
6-4120 · Repair/Maintenance Wages	4,132.38	5,362.00	-1,229.62	77.07%	8,992.45	13,324.00	-4,331.55	67.49%
6-4130 · FICA/Medicare	451.00	1,295.00	-844.00	34.83%	2,629.72	3,633.00	-1,003.28	72.38%
6-4140 · Unemployment Compensation	-93.29	115.00	-208.29	-81.12%	129.53	320.00	-190.47	40.48%
6-4150 · Workers Compensation	1,165.80	450.00	715.80	259.07%	2,056.95	1,350.00	706.95	152.37%
Total 6-4100 · Wages & Taxes	16,747.23	17,604.00	-856.77	95.13%	47,276.35	50,311.00	-3,034.65	93.97%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	495.60	270.00	225.60	183.56%	897.51	270.00	627.51	332.41%
6-4220 · Personal Time Compensation	0.00	325.00	-325.00	0.0%	554.60	975.00	-420.40	56.88%
6-4230 · Health Insurance	1,562.92	2,105.00	-542.08	74.25%	328.41	6,315.00	-5,986.59	5.2%
6-4240 · Retirement Plan	413.55	427.00	-13.45	96.85%	1,227.30	1,281.00	-53.70	95.81%
Total 6-4200 · Employee Benefits	2,472.07	3,127.00	-654.93	79.06%	3,007.82	8,841.00	-5,833.18	34.02%
6-4300 · Advertising & Marketing	732.75	890.00	-157.25	82.33%	3,038.79	2,555.00	483.79	118.94%
6-4310 · Contract Services	50.92	40.00	10.92	127.3%	152.84	120.00	32.84	127.37%
6-4320 · Donations	125.00	550.00	-425.00	22.73%	395.08	550.00	-154.92	71.83%
6-4330 · Education & Training	0.00	167.00	-167.00	0.0%	98.75	534.00	-435.25	18.49%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-4350 · Insurance	1,958.67	2,100.00	-141.33	93.27%	5,876.01	6,300.00	-423.99	93.27%
6-4370 · License/Permit/Fee/Dues/Subscr	490.00	500.00	-10.00	98.0%	712.00	650.00	62.00	109.54%
6-4380 · Office Supplies/Postage	106.03	175.00	-68.97	60.59%	509.28	525.00	-15.72	97.01%
6-4390 · Professional Services	0.00	3,000.00	-3,000.00	0.0%	588.00	3,300.00	-2,712.00	17.82%
6-4400 · Service Charges	1,872.67	2,000.00	-127.33	93.63%	5,390.89	6,300.00	-909.11	85.57%
6-4410 · Supplies	163.83	100.00	63.83	163.83%	426.29	300.00	126.29	142.1%
6-4420 · Travel/Lodging/Miles	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	411.36	350.00	61.36	117.53%
6-4440 · Utilities	264.52	265.00	-0.48	99.82%	830.83	795.00	35.83	104.51%
6-4450 · Misc Expenses	184.59	100.00	84.59	184.59%	556.00	300.00	256.00	185.33%
6-4460 · Purchases Discount	-93.79	-50.00	-43.79	187.58%	-183.97	-150.00	-33.97	122.65%
Total 6-4000 · General Expenses	25,074.49	30,618.00	-5,543.51	81.9%	69,086.32	81,731.00	-12,644.68	84.53%
Total Expense	25,074.49	30,618.00	-5,543.51	81.9%	69,086.32	81,731.00	-12,644.68	84.53%
Net Ordinary Income	-25,074.49	-30,618.00	5,543.51	81.9%	-69,086.32	-81,731.00	12,644.68	84.53%
Net Income	-25,074.49	-30,618.00	5,543.51	81.9%	-69,086.32	-81,731.00	12,644.68	84.53%
PREVIOUS YEAR COMPARISON								
	Jun 23	Jun 22	\$ Change	% Change	Apr - Jun 23	Apr - Jun 22	\$ Change	% Change
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses	25,074.49	28,527.53	-3,453.04	-12.1%	69,086.32	75,058.28	-5,971.96	-7.96%
Total Expense	25,074.49	28,527.53	-3,453.04	-12.1%	69,086.32	75,058.28	-5,971.96	-7.96%
Net Ordinary Income	-25,074.49	-28,527.53	3,453.04	12.1%	-69,086.32	-75,058.28	5,971.96	7.96%
Net Income	-25,074.49	-28,527.53	3,453.04	12.1%	-69,086.32	-75,058.28	5,971.96	7.96%

Washburn Marina
Revenue - Draw Report
June 2023

	<u>Jun 23</u>	<u>Apr - Jun 23</u>
9-1100 · Draws from City	-175,687.61	-343,107.31
9-2100 · Revenues Paid to City	<u>133,257.42</u>	<u>566,955.68</u>
	<u>-42,430.19</u>	<u>223,848.37</u>
 Revenues Paid to City Detail		
Operating Revenue		432,177.04
Maintenance Fees-2023		<u>134,778.64</u>
Total		<u>566,955.68</u>
 Outstanding Maintenance Fees as of 6/30/2023		
Matt Collins	2,109.18	Pd 7/7/23
Tim Luell	343.06	
Jane Weiler	<u>1,101.12</u>	
	3,553.36	

Scott Kluver

From: Michelle Shrider <michelle@washburnmarina.com>
Sent: Friday, July 7, 2023 9:00 AM
To: Scott Kluver
Subject: Marine Travelift 2023 Inspection Report
Attachments: Final Results.pdf

Greetings Scott:

I believe I've sent this to you already, but here it is again just in case you don't have the full report. On the quote for parts/labor we will need these item #'s:

- #3-7: Item #4 Drive Sprockets: will need MTL to perform service
- #25-28: Items #10 & 11 Hose replacements: can likely do inhouse

Total parts: \$8486.00 less 10% discount: \$7637.40

I've requested a separate labor quote for the 2 items above. The originally quoted 2 days labor, but I suspect that it will be less labor and a lot more travel charges.

Sincerely,
Michelle Shrider, CMM
Washburn Marina, Gen'l Mgr.
Marina Management, Inc. Pres.
1 Marina Drive
Washburn, WI 54891
715-373-5050
www.washburnmarina.com

*Live Webcam at the Marina – [Click Here](#)
Join us on [Facebook](#)*

Scott Kluver

From: Michelle Shrider <michelle@washburnmarina.com>
Sent: Friday, July 7, 2023 9:48 AM
To: Scott Kluver
Subject: MTL Labor quote
Attachments: 152566 WASHBURN.pdf

Hi Scott:

Here's the labor quote broken down with travel expenses. The original labor quote was \$2700 for all items. The 2 alone are \$2160.00. For an additional \$540 it makes sense for them to do everything. The additional parts cost for them to bring everything is \$4319.99. Some of the items we do not need - \$100 manual for example. We can't likely get these items for less or make them up. The inhouse cost to do everything else would exceed \$5000 easily in parts & labor. I would suspect that they will need our staff to remove the wheels again to do the sprockets in any case.

Sincerely,
Michelle Shrider, CMM
Washburn Marina, Gen'l Mgr.
Marina Management, Inc. Pres.
1 Marina Drive
Washburn, WI 54891
715-373-5050
www.washburnmarina.com

Live Webcam at the Marina – [Click Here](#)
Join us on [Facebook](#)

From: Bob Johnston <rjohnston@marinetraavelift.com>
Sent: Friday, July 7, 2023 9:20 AM
To: Michelle Shrider <michelle@washburnmarina.com>
Subject: RE: Inspection Report - 1 more thing

Hello Michelle,

Attached is the quote, I separated the service quote into two lines but the travel portion would remain the same if you do one or both.

Regards,

Bob Johnston | Director of CustomerCare
Phone +1.920.743.6202 | Direct +1.920.746.4269
49 E. Yew Street, Sturgeon Bay, WI 54235 USA
www.marinetraavelift.com | www.shuttlelift.com



From: Michelle Shrider <michelle@washburnmarina.com>
Sent: Friday, July 7, 2023 8:59 AM

To: Bob Johnston <rjohnston@marinetravelift.com>

Subject: Inspection Report - 1 more thing

Hi Bob:

I believe that we will be able to perform the majority of the items on our list. We will need a labor price for these items:

1. Item #4 drive sprocket change
2. Item #10 & 11 hose changes

Can you provide this information separately? I need to talk to my tech and see if it makes more sense to have MTL do items 10 & 11. Thanks.

Sincerely,
Michelle Shrider, CMM
Washburn Marina, Gen'l Mgr.
Marina Management, Inc. Pres.
1 Marina Drive
Washburn, WI 54891
715-373-5050
www.washburnmarina.com

*Live Webcam at the Marina – [Click Here](#)
Join us on [Facebook](#)*

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ORDER QUOTATION/PROFORMA INVOICE

49 E Yew St
Sturgeon Bay, WI 54235

Phone: 920-743-6202
Email: parts@marinetraavelift.com
https://marinetraavelift.com

Order #	152566
Date	7/7/2023

-Quote valid ten days from the quote date -Sales tax not included -Freight quote and proforma invoice available on request

Sold to: WASHBURN MARINA 1 MARINA DR WASHBURN WI 54891	Ship to: WASHBURN MARINA 1 MARINA DR WASHBURN WI 54891
---	---

Order Date	Cust #	Loc	Rep	Customer PO	Job #	Ship Via	Col/PPD	Terms
7/7/2023	M49093	40	192			TO ADVISE	PREPAID	TBD

Line	Item/Description	U/M	Qty Ord	Qty B/O	Promise	Unit Price	Extended Price
1	MTI SERVICE LABOR FOR ITEM #4	EA	8	0	7/7/2023	\$135.00	\$1,080.00
	Your Item #			Disc%:	0 0 0		
2	MTI SERVICE LABOR FOR ITEM #10 AND #11	EA	8	0	7/7/2023	\$135.00	\$1,080.00
	Your Item #			Disc%:	0 0 0		
3	MTI SERVICE TRAVEL LABOR	EA	12	0	7/7/2023	\$100.00	\$1,200.00
	Your Item #			Disc%:	0 0 0		
4	MTI SERVICE SERVICE CALL FEE	EA	1	0	7/7/2023	\$300.00	\$300.00
	Your Item #			Disc%:	0 0 0		
5	MTI SERVICE HOTEL	EA	1	0	7/7/2023	\$225.00	\$225.00
	Your Item #			Disc%:	0 0 0		
6	MTI SERVICE PER DIEM	EA	2	0	7/7/2023	\$100.00	\$200.00
	Your Item #			Disc%:	0 0 0		
Line Items Total:						\$4,085.00	

Please Note:
If the currency symbol is \$, amount to be paid in USD, if €, amount to be paid in EUR, and if £, amount to be paid in GBP.
Unless otherwise specified, freight terms for all parts orders are FOB factory for US shipments and FCA for shipments outside of US



2023 Marine Travelift Inspection Report

MODEL 150AMO
Mobile Boat Hoist

S/N 1766-482





Washburn Marina
1 Marina Drive
Washburn, WI 54891

On June 13, 2023, one of our service technicians conducted an inspection of your 150AMO, serial number 1766-482.

The following list of discrepancies was found during the inspection.

1. Recommend changing the engine oil and filter. The oil is getting dirty.
2. The O&M manual was not with the machine. We recommend keeping the manual in the operators' compartment or in a readily available location. A replacement manual is on the quote if a replacement is needed.
3. Recommend changing the oil in the drive gear reducers.
4. Recommend replacing the drive sprockets on the drive motors. All the sprockets are showing signs of wear. The right front has the most wear and is loose on the shaft. (Photos 15-18)
5. Recommend adding machine capacity decals.
6. Recommend adding spreader capacity decals.
7. Recommend changing the oil in the hoist gear reducers.
8. Recommend changing the hydraulic oil, suction filters, suction hoses, and hydraulic filters. The oil is dirty.
9. Recommend replacing the tube blocks on the top of the machine. Many are missing. (Photos 26-30)
10. Recommend replacing the drive and brake hoses at the wheel frames. (Photos 31-33)
11. Recommend replacing the hoist hoses at the motors. They are starting to show minor leaks.

Attached is a quote for recommended replacement parts and service.

Customer to obtain all fluids and lubes locally.

Standard part prices and lead times are indicated on the quote.

As a result of the inspection, the customer will receive a 10% parts discount

If you have any questions, please don't hesitate to contact us at CustomerCare@Marinetraavelift.com.

Sincerely,

Chris Fahey
CustomerCare Technical Support
Marine Travelift, Inc.



Service • Support • Solutions

Marine Travelift, Inc. | 49 E Yew Street | Sturgeon Bay, WI 54235 | Tel: 920.743.6202 | customercare@marinetravelift.com | www.marinetraveliftcare.com

Marine Travelift Inspection

Washburn Marine / 150 AMO

Complete

Score **89.9%** Flagged items **0** Actions **0**

Document No. 001099

Customer Company Name

Washburn Marine

Customer Mailing Address

1 Marina Dr
Washburn WI 54891
United States
(46.66787650489247,
-90.88794409862706)

Machine Model

150 AMO

Conducted on

13.06.2023 09:22 CDT

Service Technician

Barry DeBaker

Distributor

MarineTravelift

Distributor Address

49 E Yew Street
Sturgeon Bay,WI
54235

Machine / Customer Information

Machine Location

Washburn WI
United States
(46.6683032226076,
-90.88848757003306)

S.O Number

Model

150 AMO

Serial No.

1766482

Serial Number



Photo 1

Unit Number

Z-7582

Rated Capacity

300,000 lbs

Hour Meter

3659.0

Hour Meter Photo



Photo 2

Machine Photos - Front / Right Side / Left side



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7

Power Unit

90%

Engine Manufacture

Allis Chalmers

Model

670 1

Serial Number

70-22065

Serial Number



Photo 8

Oil Filter P/N

Napa 1796

Oil Filter



Photo 9

Fuel Filter P/N

Cant read number

Fuel Filter



Photo 10

Air Filter P/N

Napa Gold 2119

Air Filter



Photo 11

Air Intake System

Safe

Air Filter

Safe



Photo 12

Engine Oil Level

At Risk

Oil is dirty and should be changed



Photo 13

Engine Coolant Level

Safe

Pump Drive Coupling / Oil Level

Safe

Engine Idle RPM

Safe

Oil should be changed

Engine Full Speed RPM

Safe

Fan / Serpentine Belt /s

Safe



Photo 14

Exhaust System

Safe

Engine Performance

Safe

General Comments

Operator Cab

90%

Access - Grab handles / steps / Safety Devices

Safe

Heater / Defroster / AC

N/A

Seat / Seat Belt

Safe

Fire Extinguisher

Safe

Cab Glass

Safe

Windshield Wipers

N/A

Verify Control Functions

Safe

Decals - Safety / Operation Present

Safe

Verify Load Gauge function

Safe

Verify Parking Brake

Safe

Verify Service Brake

Safe

Operation / Maintenance Manual Present

No

Comments

Electrical

100%

- Battery Terminals /Cables**
- Battery Voltage VDC**
- Alternator Charging**
- Gauge / Instrument / Switch Functions**
- Wire Harness and Enclosure condition**
- Verify Hoist Wire Rope Cut-Outs**
- Verify Travel Alarms / Strobes**
- Verify Horn**
- Verify Overload Alarm**
- Verify Emergency Stops**
- Drive & Work Lights Working**
- Verify G11 Connection (Update If Prompted)**

Safe
Safe
Yes
Safe
Safe
N/A
Safe
Yes
N/A
N/A
N/A
N/A

General Comments

Drives & Wheels

80%

Gear Reducer Oil Level / Appearance

At Risk

Should be changed

Verify Drive Brake Function

Safe

Check Drive Chain Adjustment

No

Good

Drive Gear External Leaks

No

Drive Chain & Sprocket Wear

At Risk

All drive sprockets are worn. Right front drive sprocket is loose on shaft and should be replaced with key way.



Photo 15



Photo 16



Photo 17



Photo 18

Wheel Bearings

Safe

Wheel Trunions

Safe

Changed

Tire Condition

Safe

New

Wheel Condition

Safe

Wheel Lug Nut Torque (ft/lbs)

N/A

Tire Air Pressure (PSI)

Safe

General Comments

Structure

90.48%

Top Beam

Safe

Pivot Trunion

Safe

Right Upper Side Beam

Safe

Left Upper Side Beam

Safe

Left Rear Column

Safe

Left Front Column

Safe

Right Front Column

Safe

Right Rear Column

Safe

Left Lower Side Beam

Safe

Right Lower Side Beam

Safe

Wheel Frame Assemblies

Safe

Steering Linkage

Safe

Steering Spindle / Slew Bearings

Safe

Machine Capacity Decals

No



Photo 19

Lower Block Capacity / Identification Decals

Yes



Photo 20

Spreader Capacity Decals

No



Photo 21

Structure Bolt Torque (ft/lbs)

Structure Bolt Condition

Operators Compartment

Machine Lubrication

Engine Compartment

General Comments

Safe
Safe
Safe
Safe
Safe

Hoist & Rigging

95.24%

Cracked / Worn Sheaves

No

Cracked / Worn Drum

No

Hoist Drum / Wire Rope Reeving

Safe

Sheave Bearings

Safe

Rope Guides & Pins

Safe

Gear Reducer Oil Level / Appearance

At Risk

Should be changed

External Oil Leaks

No

Hoist Chain Adjustment

Safe

Chain & Sprocket Wear

Safe

Block Adjust Slide Bearings

N/A

Verify Hoist Brake Function

Safe

Hoist #1 Rope Condition

Safe

Hoist #2 Rope Condition

Safe

Hoist #3 Rope Condition

Safe

Hoist #4 Rope Condition

Safe

Hoist #5 Rope Condition

Safe

Hoist #6 Rope Condition

Safe

Hoist #7 Rope Condition

N/A

Hoist #8 Rope Condition

N/A

Block Adjust Cylinders

Safe

Block Adjust Cables / Rigging

Safe

Block Adjust Sheaves

Safe

Sling Manufacturer

Not MTI

Date of Manufacture

Not MTI

Sling Condition

N/A

Sling Tag Picture



Photo 22

Sling Part Numbers

Not MTI

Sling Lengths

Not MTI

Sling Capacity

Not MTI

Chine & Keel Pads

N/A

Sling Connecting Links

N/A

Hooks, Pins, Shackles

Safe

Spreaders

Safe

General Comments

Hydraulic System

78.57%

Hydraulic Oil Level / Appearance

At Risk

Dirty and should be changed with suction filters hoses and clamps



Photo 23



Photo 24



Photo 25

Hydraulic Filter Indicator

Safe

Tube / Block Condition

At Risk

Tube blocks on top side of machine should be replaced



Photo 26



Photo 27



Photo 28



Photo 29



Photo 30

Hose / Fitting Condition

At Risk

-Drive and brake hoses should be replaced on wheel frame.
-hoist hoses are leaking a little oil and should be changed soon



Photo 31



Photo 32



Photo 33

Pump / Motor / Valve Leaks

No

Drive Relief

Safe

Drive Relief PSI

2000 psi

Block Adjust Relief

Safe

Block Adjust PSI

1500 psi

Steering Relief

Safe

Steering Relief PSI

2000 psi

Hoist #1 Relief

Safe

Hoist #1 PSI

1500 psi

Hoist #2 Relief

Safe

Hoist #2 PSI

1500 psi

Hoist #3 Relief

Safe

Hoist #3 PSI

1500 psi

Hoist #4 Relief

Safe

Hoist #4 PSI

1500 psi

Hoist #5 Relief

Safe

Hoist #5 Relief

1500 psi

Hoist #6 Relief

Safe

Hoist #6 PSI

1500 psi

Hoist #7 Relief

N/A

Hoist #7 PSI

N/A

Hoist #8 Relief

N/A

Hoist #8 PSI

N/A

Pilot Pressure

350 psi

Charge Pressure

N/A

General Comments

Operational Test

100%

Travel Forward and Reverse

Safe

Verify Steering Performance / Modes

Safe

Verify Steering Alignment

Safe

Verify Hoist Synchronization

Safe

Hoist #1 Speed (ft/min)

N/A

Hoist #2 Speed (ft/min)

N/A

Hoist #3 Speed (ft/min)

N/A

Hoist #4 Speed (ft/min)

N/A

Hoist #5 Speed (ft/min)

N/A

Hoist #6 Speed (ft/min)

N/A

Hoist #7 Speed (ft/min)

N/A

Hoist #8 Speed (ft/min)

N/A

Test Load Weight

N/A

JIB Crane Option Function Test

N/A

JIB Crane Condition

N/A

Full JIB Crane Analysis Performed? (Customer Option)

N/A

Machine Measurement Front (bolting Flange To Flange)

36'1" to wheel frame

Machine Measurement Rear (bolting Flange To Flange)

36'1" to wheel frame

Radio Remote Control

Transmitter & Receiver Identification

N/A

Remote serial number tags (receiver and transmitter)

Radio Remote - Condition / Appearance

N/A

Verify Function Operation

N/A

Verify Engine Start-up

N/A

Verify E-Stop Function

N/A

Verify Engine Shut Down

N/A

Operational Decals Present

N/A

General Comments

Comments

Comments

-All gear oils and hydraulic oil and filters should be changed
-unit should be greased more often

Signatures

100%

MTI extends no warranty to Customer for or relating to its work under this agreement. Customer acknowledges that neither MTI nor any person on MTI's behalf has made or makes any express or implied representation or warranty to Customer whatsoever, including any warranties of merchantability or fitness for a particular purpose, whether arising by law, course of dealing, course of performance, usage of trade or otherwise, all of which are expressly disclaimed by MTI. Customer further acknowledges that it has not relied on any representation or warranty made by MTI or any other person on MTI's behalf.

Disclaimer

The assessors believe the information contained within this risk assessment report to be correct at the time of printing. The assessors do not accept responsibility for any consequences arising from the use of the information herein. The report is based on matters which were observed or came to the attention of the assessors during the day of the assessment and should not be relied upon as an exhaustive record of all possible risks or hazards that may exist or potential improvements that can be made.

Information on the latest workers compensation and OHS / WHS laws can be found at the relevant State WorkCover / WorkSafe Authority.

Confidentiality Statement

In order to maintain the integrity and credibility of the risk assessment processes and to protect the parties involved, it is understood that the assessors will not divulge to unauthorized persons any information obtained during this risk assessment unless legally obligated to do so.

Review Proper Maintenance



Review Proper Operation



Customer Printed Name & Signature



Christopher Dale
14.06.2023 12:21 CDT

14.06.2023 12:21 CDT

Inspector Printed Name & Signature



Barry DeBaker
14.06.2023 10:31 CDT

14.06.2023 10:31 CDT

Media summary



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12



Photo 13



Photo 14



Photo 15



Photo 16



Photo 17



Photo 18



Photo 19



Photo 20



Photo 21



Photo 22



Photo 23



Photo 24



Photo 25



Photo 26



Photo 27



Photo 28



Photo 29



Photo 30



Photo 31



Photo 32



Photo 33



ORDER QUOTATION/PROFORMA INVOICE

49 E Yew St
Sturgeon Bay, WI 54235

Phone: 920-743-6202
Email: parts@marinetraavelift.com
https://marinetraavelift.com

Order #	152380
Date	6/23/2023

-Quote valid ten days from the quote date -Sales tax not included -Freight quote and proforma invoice available on request

Sold to:	WASHBURN MARINA 1 MARINA DR WASHBURN WI 54891	Ship to:	WASHBURN MARINA 1 MARINA DR WASHBURN WI 54891
-----------------	---	-----------------	---

Order Date	Cust #	Loc	Rep	Customer PO	Job #	Ship Via	Col/PPD	Terms
6/22/2023	M49093	40	192	Z-7582		TO ADVISE	PREPAID	PREPAID

Z-7582 150AMO

Standard parts prices are indicated on the quote.

As a result of the inspection, the customer will receive a 10% parts discount.

Labor times are estimated, actual to be charged.

Labor does not include travel labor, lodging, or per diem if required.

Line	Item/Description	U/M	Qty Ord	Qty B/O	Promise	Unit Price	Extended Price
1	670474 FILTER,OIL,ALLIS CHALMERS	EA	1	0		\$36.20	\$36.20
	Your Item #		Item #1 on report	Disc%:	0 0 0		
2	***** Operator's Manual	EA	1	0		\$100.00	\$100.00
	Your Item #		Item #2 on report	Disc%:	0 0 0		
3	700595 SPROCKET,B,13T,1.75P,3.00,K	EA	4	0		\$1,408.50	\$5,634.00
	Your Item #		Item #4 on report	Disc%:	0 0 0		
4	113-424 SCREW,CAP,HH,1/2NC X 1.00,G5	EA	4	0	002465	\$0.43	\$1.72
	Your Item #			Disc%:	0 0 0		
5	192-23 WASHER,LOCK,1/2,MED	EA	4	0	004399	\$0.08	\$0.32
	Your Item #			Disc%:	0 0 0		

6	113-206	EA	8	0		\$0.56	\$4.48
	SCREW,CAP,HH,3/8, UNC x 0.75,G	002400					
	Your Item #			Disc%:	0	0	0
7	192-21	EA	8	0		\$0.19	\$1.52
	WASHER,LOCK,3/8	004397					
	Your Item #			Disc%:	0	0	0
8	1106304	EA	2	0		\$80.69	\$161.38
	DECAL,CAP,CRANE,150T,8"						
	Your Item #	Item #5 on report		Disc%:	0	0	0
10	1105850	EA	12	0		\$15.76	\$189.12
	DECAL,CAP,LWR BLC,25T,4"	Spreader					
	Your Item #	Item #6 on report		Disc%:	0	0	0
11	601076	EA	2	0		\$108.73	\$217.46
	SCREEN,SUCTION						
	Your Item #	Item #8 on report		Disc%:	0	0	0
12	006348	EA	2	0		\$4.31	\$8.62
	O-RING,258,6 X 1/8,70						
	Your Item #			Disc%:	0	0	0
13	601252-009	EA	3	0		\$45.32	\$135.96
	HOSE,SUCTION,3" X 09.00						
	Your Item #			Disc%:	0	0	0
14	214-264	EA	6	0		\$2.35	\$14.10
	CLAMP,HOSE,F,#52,2.81,3.75	601253					
	Your Item #			Disc%:	0	0	0
15	600906-005.12	EA	3	0		\$15.60	\$46.80
	HOSE,SUCTION,1-1/2 X 5.12						
	Your Item #			Disc%:	0	0	0
16	214-259	EA	6	0		\$1.63	\$9.78
	CLAMP,HOSE,F,#32,1.56,2.50	010877,S10877,600404					
	Your Item #			Disc%:	0	0	0

17	600970	EA	2	0		\$29.60	\$59.20
	ELEMENT,FILTER,OIL CARTRIDGE				INLET SIZE=3/4" NPT		
	Your Item #			Disc%:	0 0 0		
18	100309	EA	11	0		\$20.85	\$229.35
	TUBE BLOCK				S100309		
	Your Item #			Disc%:	0 0 0		
	Item #9 on report						
19	113-219	EA	11	0		\$0.94	\$10.34
	SCREW,CAP,HH,3/8NC X 2.00,G5				002405		
	Your Item #			Disc%:	0 0 0		
20	195-104	EA	18	0		\$0.31	\$5.58
	WASHER, FLAT,3/8,STD				007389		
	Your Item #			Disc%:	0 0 0		
21	700722	EA	7	0		\$120.03	\$840.21
	TUBE BLOCK						
	Your Item #			Disc%:	0 0 0		
22	113-240	EA	7	0		\$1.92	\$13.44
	SCREW,CAP,HH,3/8NC X 4.25,G5				002414		
	Your Item #			Disc%:	0 0 0		
23	601241	EA	1	0		\$16.61	\$16.61
	TUBE BLOCK						
	Your Item #			Disc%:	0 0 0		
24	113-2239	EA	1	0		\$5.84	\$5.84
	SCREW,CAP,HH,3/8NC X 5.75,G5				002421		
	Your Item #			Disc%:	0 0 0		
25	702023-020	EA	4	0		\$31.32	\$125.28
	HOSE ASSY,JIC,1/4,FXF				700527		
	Your Item #			Disc%:	0 0 0		
	Item #10 on report						
26	702921-030	EA	4	0		\$39.67	\$158.68
	HOSE ASSY,1/4 X 30				401727		
	Your Item #			Disc%:	0 0 0		

27	702912-030	EA	8	0		\$128.00	\$1,024.00
	HOSE ASSY,JIC,1.0,FXF	S401536					
	Your Item #			Disc%:	0	0	0
28	702912-030	EA	12	0		\$128.00	\$1,536.00
	HOSE ASSY,JIC,1.0,FXF	S401536					
	Your Item #	Item #11 on report		Disc%:	0	0	0
29	MTI SERVICE	EA	20	0		\$135.00	\$2,700.00
	Labor	Labor is estimated to take two days					
	Your Item #			Disc%:	0	0	0
				Line Items Total:		\$13,285.99	

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

DOCKS AND BREAK WALLS (Southwest) - Green light to Harbor View Events Ctr

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Status Comments
Plumbing	X							
Piping	X							
Fixtures						x		Solar lights installed in 2022
Electrical Lines		X						Source unknown, doesn't work
Cleats/Bollards					X			
Steel Facing					X			
Wood Facing					X			
Concrete Surface					X			
Sidewalk Surface					X			
Gravel Surface	X							
Navigational Lights						X		

DOCKS AND BREAK WALLS (Southeast)-Coal dock to red light

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing					X			
Piping					X			Unknown but functional
Fixtures	X							
Electrical Lines					X			unknown but functional
Cleats/Bollards					X			1 cleat needs to be resecured, 1 loose ballard, moving all cleats to cement further in sidewalk
Steel Facing				X	x			2022 pieces reinstalled/secured
Wood Facing				X				Upper whaler good, replaced 2 on lower 2022, some still missing
Concrete Surface				X	X			Increased damage to exterior section due to missing steel facing
Sidewalk Surface					X			
Gravel Surface					X			Requires resurfacing annually - NONE REC'D IN 2023
Navigational Lights						X		New - 2020 solar power
Harbor Entr. Depth					X			Silts in due to current - not much can be done
Hrbr Aprch Depth					X			Silts in due to current - not much can be done
Fenders					x			Reattached winter 2021-22, 5 fell off winter 2022-23
Ladders						X		1 of 7 bent due to boat hitting it, 1 studs on cement bent-removed ladder
Pedestals						X	X	new in 2018,

Inspected by: Michelle Shrider
Date: 7/7/2023

WASHBURN MARINA INSPECTION CHECKLIST

PIERS AND SLIPS

Fuel Dock/Launch Well

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing & Fixtures						X		
Back Flow Fixtures						X		
Cement Surface		X	X					Cont's to crumble/fail in areas - req's annual attention. No repairs in 2022 or 2023 to date - becoming a problems
Gravel Surface				X	X			
Lights						X		
Steel Frame/Edging		X		X				Needs paint, concrete repairs in 2022 falling off
Cleats					X	X		
Signs						X		
Pump Out Equip						X		
Fenders/Rollers						X		no rollers on corners, boaters cont to break them off
AquaClean System					X			Functions, req's annual & regular maintenance
Wastewater trench		X			X			Cement cracked due to freezing during high h2o levels

Fuel Tanks and Pumps

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Fuel Storage Tanks						X		
Fuel Piping						X		
Lighting at Pump						X		
Fuel Pump/Dispens						X		
Emergency Shut Off						X		
Pollution Control						X		
Electrical Service						X		
Fuel Logs/Reports						X		
Leak Detection						X		
Transition Wells				X	X			Suseptable to flooding in high H2O years

Bulkhead & Boardwalk

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Decking Condition						x		
Gazebo 1 Condition						x		New 2021
Gazebo 2 Condition						x		
Gazebo 3 Condition						x		New 2021
Electrical Service					x			

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Lighting					x		
Dock Carts/Racks						x	
Grounds/Grass					x		sink holes along boardwalk/grass, water leak in main water supply to piers, started in 2022, gravel and sheet of plywood temporary cover at area, not repaired in 7/2023

Pier 1

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Pedestals						x		
Electrical Svc/Lights						x		Cont'd breaker trip issue in heavy rain events.
Plumbing						x		
Back Flow Fixtures						x		
Decking						x		New in spr 2021 - concerns about SS fasteners
Steel Framework					x			Orig 1982 - repairs done in 2021
Floats					x			Appear to have been replaced b-4 2007
Cleats							x	new in spr 2021
Ramp/Approach					x			Cont's to shift to NW, diamond plate bent. Utility conduit new in 2020, water leak under walkway. Bin wall deteriorating
Anchor Poles					x			Entire pier shifting to SE
Signs/Dock #s						x		Slip # placards new in 2021
Safety Equipment						x		
Ladders						x		
Other								In high H2O yrs, bubble ramp in winter, keep conduit out of ice.
Basin Area Depth					x			

Pier 2

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Pedestals						x		new in 2012
Electrical Svc/Lights						x		new in 2012
Plumbing						x		new in 2012
Back Flow Fixtures						x		new in 2012
Decking				x	x			new in 2012, begin to fail due to poor mat'l & installation
Steel Framework					x			
Floats					x			
Cleats						x		new in 2012
Ramp/Approach					x			diamond plate bent, bin wall deteriorating, roller wheel on NW side bent
Anchor Poles					x			Entire pier shifting to SE

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Signs/Dock #s						x	
Safety Equipment						x	
Ladders						x	
Other							In high H2O yrs, bubble ramp in winter, keep conduit out of ice.
Basin Area Depth					x		

Pier 3

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Pedestals						x		New 2019
Electrical Svc/Lights						x		New 2019
Plumbing						x		New 2019
Back Flow Fixtures						x		New 2019
Decking						x		New 2019
Steel Framework					x			Original 1982
Floats					x			refloated approx 20 in 2019
Cleats						x		New 2019
Ramp/Approach					x			Bin wall deteriorating
Anchor Poles					x			Entire pier shifting to SE.
Signs/Dock #s						x		
Safety Equipment						x		
Ladders						x		
Other								In high H2O yrs, bubble ramp in winter, keep conduit out of ice.
Basin Area Depth					x			

Pier 4

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Pedistals							x	New 2017
Electrical Svc/Lights							x	New 2017
Plumbing							x	New 2017-NO water due to water supply line break behind new public bathrooms under cement slab
Back Flow Fixtures							x	New 2017
Decking							x	New 2017
Steel Framework							x	New 2017
Floats					x			some coming loose, New 2017
Cleats							x	New 2017
Ramp/Approach						x		Install new non-skid tape every 2 years

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Anchor Poles		x				?		2023 added additional poles after significant shifting during winter 2022-23 - bubbled open completely.
Signs/Dock #s						x		
Safety Equipment						x		
Ladders	x							
Other								Remove short SE pier in winter to avoid ice damage
Basin Area Depth					x			

Launch Ramp

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Concrete		x		x				Damaged on NW side due to power loading, fix scheduled in 2021 NOT DONE
Blacktop						x		
Signs					x			
Collection Box					x			
Lighting						x		
Docks/Whaler						x		new in 2017
Basin Area Depth					x			
Fish Cleaning Station					x			Unit works, could use better maserator, causes clogs in lift station
Lift Station		x	x					New 2017. New sensor 2019, replaced pump & exhaust line to upper station in 2021. Requires weekly cleaning to reduce clogging issue

SITE (ROADS & GROUNDS)

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Blacktop Pkg Area		x	x	x				significant deterioration
Gravel Parking Area:								
NW Area-Storage Bldgs					x			
NE Area-Behind Svc Bay				x				Added 2"-3" in 2022, none in 2023
SE Area-Along Bldg				x				Added 2"-3" in 2022, none in 2023
Adjacent to Blacktop				x				Added 2"-3" in 2022, none in 2023
Parking Lot Drainage				x				Added 2"-3" in 2022, none in 2023
Blacktop Driving Surfaces			x	x				areas of significant deterioration, chip sealing is NOT an option, loose gravel and no additional base support for heavy equipment moving boats
Lighting in Parking Areas			x					several lite posts along road non-functional
Elec Svc Panel-NE Area						x		
Elec Svc to Outlets		x						most non-functional
Water Service		x						all damaged prior to 2007

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Landscaping					X			
Trees/Shrubs					X			
General Housekeeping					X			

MARINA BUILDING - STRUCTURE

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Foundations/Footings			X	X				rusting at bottom of steel panels
Steel Trusses/Girders				X	X			some rust
Exterior Siding								
Repair Area			X	X				rusting - needs paint
Office Area			X	X				rusting, painted in summer 2020
Bathrooms				X				rusting, painted in summer 2020
Roof Panels								
Repair Area				X				some minor leaks in rain events, rattles in high winds
Office Area				X				rattles in high winds
Bathrooms				X				
Insulation								
Roof			X					not much insulation
Walls			X					most insulation has settled to bottom

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Entrance Doors	3 new side doors spring 2022, no paint and poor weather striping							
Paint				X				Not painted
Knobs					X			
Locks/Strikes					X			
Closers				X				
Frames/Wthr Strip		X			X			weather striping inadequate
Overhead Door - Large								
Frame				X	X			
Track				X	X			
Panels		X		X				not weather tight, some panels bent, needs paint, servicable life coming to end
Opener/Switches				X				

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Overhead Door - Small								
Frame				X				
Track				X				

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

		NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments										
Panels			x	x	x				not weather tight, some panels bent, needs paint										
Opener/Switches						x													
Thermal Pane Windows-1st FI																			
Windows			x						NW window in store needs replaced 2022. All thermo panes failing, leaking water.										
Frames			x						rusting and leaking										
Weather Stripping				x															
Storm Window						x													
Thermal Pane Windows-2nd FI																			
Windows				x					all thermo pane seals are failed, SW lounge window out of square, window no longer shuts.										
Frames				x	x				rusting, not weather tight										
Weather Stripping				x															
Storm Window					x				they're there										
Deck																			
Stairs-Exterior						x													
Railing					x														
Decking			x						starting to decay/crack - installed wrong, H2O runs toward bldg										
Super Structure						x													
Furniture						x													
Floor Coatings																			
Concrete						x													
Tile						x													
Carpet						x													
<table style="width: 100%; border: none;"> <tr> <td style="width: 5%;"></td> <td style="width: 5%;">NA</td> <td style="width: 5%;">Damaged</td> <td style="width: 5%;">Poor</td> <td style="width: 5%;">Fair</td> <td style="width: 5%;">Average</td> <td style="width: 5%;">Good</td> <td style="width: 5%;">Excellent</td> <td style="width: 5%;"></td> <td style="width: 40%;">Comments</td> </tr> </table>											NA	Damaged	Poor	Fair	Average	Good	Excellent		Comments
	NA	Damaged	Poor	Fair	Average	Good	Excellent		Comments										
Heating System-Radiant																			
Overhead Pipes						x			Updated/repair 2022										
Reflectors						x													
Hanger Frames						x													
Burner/Blower/Vents						x			Updated/repair 2022										
Controls						x													
Thermostats						x													
Forced Air System - A/C																			
Controls						x													
Fresh Air Intake						x													
A/C Unit						x													
Exhaust Blower						x													
Vents						x													
Water Boiler																			

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

In Ground Piping	x							by passed
Basebd Radiators				x				
Boiler						x		new Jan 2014
Water Main								
Meters				x				
Valves		x			x			2 still need to be replaced
Locks				x				
Checkvalve				x				
Backflow Preventor				x				

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Restroom - Inside Hall								
Toilets						x		
Lighting/Fans			x	x				fans ineffective
Electrical				x				
Sinks/Base Cabinet				x				
Faucets				x				
Walls/Paint				x				
Floor				x				

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Shower Facilities-Women's								
Showing age								
Lighting/Fans				x				Lighting needs to be changed to LED fixtures
Electrical				x				
Toilets						x		
Sinks/Base Cabinet				x				
Faucets						x		
Walls/Paint				x				
Floor				x				
Shower Stall/Doors				x				
Shower Faucet							x	
Shower Drain							x	
Hooks/Benches				x				

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Shower Facilities-Men's								
Lighting/Fans				x				Lighting needs to be changed to LED fixtures
Electrical				x				

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Toilets					x			Urinals clogged regularly
Sinks/Base Cabinet					x			
Faucets						x		
Walls/Paint					x			
Floor					x			
Shower Stall/Doors					x			
Shower Faucet				x				
Shower Drain				x				
Hooks/Benches					x			

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Tool Room

Floors					x			
Walls					x			
Lighting						x		new lights installed 2022
Electrical					x			
Benches					x			
Storage Areas					x			
Marina Owned Tools					x			

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Service Bay

Floors					x			
Walls				x				no insulation
Lighting						x		
Electrical						x		
Benches						x		
Storage Areas						x		
Marina Owned Tools					x			

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Sewage Lift Pump

Macerator						x		
Lift Pump						x		
Controls						x		
Alarm System						x		

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Public Restrooms - NEW - Men & Women New in 2017

Building condition						x		
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WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Toilets/Urinals						x	
Lighting/Fans						x	
Electrical						x	
Sinks & faucets						x	
Doors					x		swing open in wind & spring hinges
Walls/Paint						x	
Floor		x					Broken h2o supply for pier 4 under cement, outside NE side, turned off

Public Restrooms - Old - STORAGE

Building condition				x			exterior needs paint
Dump Station					x		
Other							

ELECTRICAL

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Service Panels					x			
Service Bay					x			
Ship Store					x			
Administration					x			
Ext Ltg on Bldg				x				not all working properly on dusk to dawn

HEAVY EQUIPMENT

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Travelift - 150 Ton								
Wheels/Tires		x				x		New tires Poms 2022, New tires MTL 2023
Brakes						x		
Frame				x				Needs paint
Hydraulics					x			
Engine					x			Needs drive chains & sprockets
Cables					x			
Controls					x			
Steering					x			
Sheaves/Lift Mech					x			
Straps						x		12" new 2012 / 8" new 2023

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Loader - John Deere 544a								

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Wheels/Tires						x	new 2020
Brakes						x	rebuilt 2020
Frame				x			needs repainting
Hydraulics			x				leaking - constant repairs required
Engine				x			
Controls				x			
Steering				x			
Accessories				x			

NA Damaged Poor Fair Average Good Excellent Comments

Crane - Pettibone

OLD unit - 1967

Wheel/Tires				x			
Brakes				x			
Frame				x			
Hydraulics				x			many moderate leaks & frequent failures
Engine				x			starter rebuilt 2020, temp repair - new no longer available
Controls				x			
Boom/Hoist/Cables				x			
Steering				x			

NA Damaged Poor Fair Average Good Excellent Comments

Genie Lift

Wheel/Tires					x		1 new 2020
Brakes					x		
Frame					x		needs paint
Hydraulics					x		
Engine					x		
Controls					x		needs new relays
Boom/Hoist					x		
Steering					x		

NA Damaged Poor Fair Average Good Excellent Comments

Marine Travelift Hydraulic Trailer - 12 Ton

Wheels/Tires					x		Swivel wheel new 2022
Frame					x		painted 2021
Hydraulics			x	x			cylinders leak, attempted to replace with used - no go
Cables					x		
Engine					x		

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: Michelle Shrider
Date: 7/7/2023

Controls					x			
Beams					x			

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Con-O-Lift Hydraulic Trailer - 35 Ton (Blue)

New 2015

Wheels/Tires						x		2023 replaced wheel bearings
Frame						x		
Hydraulics						x		
Cables						x		
Engine						x		
Controls						x		
Pads						x		

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
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Con-O-Lift Hydraulic Trailer - 12 Ton (Silver)

Wheels/Tires				x				
Frame				x				
Hydraulics					x			
Cables					x			
Engine					x			
Controls				x				
Pads				x				

**Capital Purchase List
Urgent &/or In Progress**

7/7/2023

Date	Description
2017	Electric/Water on NW side main parking
2021	Service pick up truck w/ snow plow
2022	Water service to pier 4
2022	Water supply break at head of pier 1
2022	Black top repairs area in front of store/parking lot
2022	Lift pad concrete deterioration
2022	Service/Store Bldg Windows/Doors/Garage doors

Old estimate
 Needed for hauling & snow removal
 waterline break under cement behind public bathroom
 gravel & plywood sheet at approach since summer 2022
 been deteriorating since 2010, serious issue at center drain
 ongoing issue from 2016

Based on Inspection Reports

Continued float replacement
Support bins under ramps to Piers 1, 2 and 3
Heavy Equipment repairs/upgrades (paint lift)
Pier 4 spuds and floats
Lift well cement issues - voids and cracks/crumbling
Lift station-new publics/fish cleaning station
Entrance Road Light Posts
Site Plan update
Pier 2 decking

significant # replaced summer 2019, 12 floats ordered 2022
 Issue identified in 2010
 Ongoing/annual expense - ~\$15k
 floats breaking free/spuds not secure to lakebed
 Continous repair needs - Impact Protective Coatings
 2022 moderate solution with clean out ports, requires continual cleaning and monitoring
 None since 2007
 Original from 2009
 inferior decking/fasteners failing from 2013 installation

Scott Kluver

From: Gerry Schuette <dpw@cityofwashburn.org>
Sent: Wednesday, July 12, 2023 2:41 PM
To: washburnadmin@cityofwashburn.org
Cc: 'Scott Campbell'
Subject: Harbor
Attachments: Washburn.pdf

Hi Scott

Its 50 ft. wide by 300 ft. long

Estimate will be for 4 inches of asphaltic Pavement, ideal is to pulverize, Scott will outline details in estimate

Scotts email is included 😊

Gerry Schuette
Director of Public Works

City of Washburn
502 West Bayfield Street
P.O. Box 638
Washburn, WI 54891
Office: 715-373-6171
Fax: 715-373-6148
Email: dpw@cityofwashburn.org



Legend

10 ft

Municipal Boundary

Washburn Parcels

Sewer Lift Stations

Water Wells

Sewer Manholes
lower M.H. false true

Water Air Relief Valves

Water Valves
lower valve false true

Flushing Hydrants

Water Repairs

Meter Pit

Stream Crossing M.H.

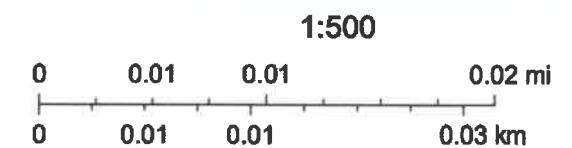
Storm Sewer M	
lower M.H.	<input type="checkbox"/>
Description	
Attachments	A
Note	

Bayfield County, WI



7/12/2023, 8:19:23 AM

- | | | | |
|----------------------|-----------------------------|------------------|-------------------------------------|
| Lake Superior | Meander Lines | All Roads | Building Footprint 2009-2015 |
| 1 | Approximate Parcel Boundary | Town | Existing |
| 2 | Section Lines | Survey Maps | Buildings |
| Rivers | Municipal Boundary | UnRecorded Map | |



Bayfield