

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



**715-373-6160**  
**715-373-6161**  
**FAX 715-373-6148**

To: President: Vacant  
VP: Nick Suminski  
Michael Wright  
Marina Manager

Caroline Nelson  
Matt Crowell  
Jared Trimbo

Candace Kolenda  
Rodger Reiswig  
City Administrator

### ***NOTICE OF HARBOR COMMISSION MEETING***

**DATE:** Wednesday, May 17, 2023

**TIME:** 5:30 P.M.

**LOCATION:** Washburn City Hall – 119 Washington Avenue

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link <https://us02web.zoom.us/j/86970967566?pwd=Q1VxTEVBcjd6MmloMWZmaTVVCZjdnQT09> or by calling 1 (877) 853-5247 (Toll Free) and entering Webinar ID: 869 7096 7566 and using passcode 472189 as opposed to being present for the meeting.

#### **Agenda**

- A. Call to Order – Roll Call
- B. Approval of Minutes of the April 19, 2023 Meeting
- C. Public Comments/Member Comments
- D. Election of President and Vice President
- E. Treasurer's Report
  1. Payment of Invoices
- F. Slip Transfers – None
- G. Marina Manager's Report
  1. April Financial Reports
  2. Report on Travelift Proposed Repairs
- H. Discussion & Action on Travelift Tire Matters
- I. Update on Pier 4 Current Damage and Repairs
- J. Update on Pier 4 Improvement Project
- K. Discussion & Action on Dock Agreement with Pearl Beach Construction, Inc.
- L. Adjourn

**April 19, 2023**

**HARBOR COMMISSION MEETING**

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Caroline Nelson; Matt Crowell; Candace Kolenda (5:43 p.m. arrival); Michael Wright; Jared Trimbo.

Commission Members Absent: Rodger Reiswig.

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager via Zoom; Arianna Austin, City Administrative Assistant

**Call to Order** – Vice President Suminski called the meeting to order at 5:30 p.m.

**Approval of Minutes of the April 5, 2023 Meeting** – Crowell moved, and Nelson seconded, to approve and place on file the April 5, 2023 meeting minutes. Motion carried 5-0.

**Public/Member Comment** – Suminski commented that the approval of rezoning lot 48 was denied on a 4-3 vote.

**Treasurer’s Report** – Nelson moved, and Trimbo seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 5-0.

1. **Payment of Invoices** – None.

**Slip Transfers** – None.

**Marina Manager’s Report:** Shrider reported that with the consideration of weather on travelift repair and inspections, which will be labor intensive, is rescheduled to June. Service technicians are very busy. There are currently two slips available for this season. Financials are the preliminary year end reports. Compilation with notes has been approved by the council for one year. Kolenda moved, and Trimbo seconded, to accept and place on file the Marina Manager’s Report. Motion carried 6-0.

**Discussion & Action on Agreement with AMI Consulting Engineers for Permitting Services for the Pier 4 Repair/Expansion Project** – Kluver provided background information on the necessity for the permitting services. Timeline requirement concern was noted. Crowell moved, and Nelson seconded, to approve the agreement with AMI Consulting Engineers for permitting services. Motion carried 6-0.

**Discussion & Action on Pier 4 Damage and Repairs** – Photos of damage and plans for repair were reviewed. Pearl Beach will provide a quote for repairs. Shrider stated that the pier is usable as is but provides less space in the boat launch area. Discussion occurred on prevention of damage in the future. Crowell moved, and Kolenda seconded, to allow Suminski and Kluver to use discretion to approve the quote. Motion carried 6-0.

**Discussion & Action on Harbor Commission Investment Strategy** – Kluver reported on his meeting with Bremer Bank. Some money has been moved into a CD. Bremer Bank will provide a proposal for an investment strategy.

**Adjourn** – Suminski adjourned at 6:10 p.m.

Respectfully Submitted,  
Arianna Austin  
Administrative Assistant

**Harbor Pass Book - 2023****12/31/2022 Balance Carried Forward****\$562,184.47**

12-Jan Nelson Coal Dock Rent	840.00
12-Jan Lindquist Electric	-16,026.50
Xlem Water Solutions	-9,690.20
Utilities Conservation	-5,441.00
31-Jan Interest	460.86
13-Feb Sabel Mechanical	-5,566.78
#2 Septic	-390.00
January Payroll	-711.52
Wi Harbor Towns	-250.00
NASI Construction	-1,662.78
Jan & Feb Fringe	-99.92
22-Feb Slip #83 Transfer	100.00
28-Feb Interest	404.57
23-Mar Wi Commercial Ports	-250.00
February Payroll	-725.60
Chamber Dues	-120.00
March Fringe	-49.96
20-Mar Debt Service -Trust Fund Loans	-79,238.44
31-Mar Interest	391.35
7-Apr Slip Transfer	100.00
14-Apr Slip Fees	3,652.74
Annual Fee	150.00
Sales Tax	209.15
17-Apr DaLous	-50.00
April Fringe	-49.96
March Payroll	-725.60
17-Apr Slip Fee Transfer #007	100.00
Slip Fees	30,701.58
Annual Fee	1,050.00
Sales Tax	1,746.33
26-Apr Slip Fees	28,249.54
Annual Fee	1,100.00
Sales Tax	1,655.07
30-Apr Interest	300.69
5-May Slips	15,413.58
Annual Fee	500.00
Sales Tax	875.24
10-May Washburn Hardware	-12.48
April Payroll	-725.60
May Fringe	-49.96
10-May Slips	14,878.50
Annual Fee	500.00
Sales Tax	845.81

**Balance as of 5/10/23****\$544,573.18 (Includes CD of \$100,000)**

**Marina Operating Account 2023**

<b>12/31/2022 Balance Carried Forward</b>		<b>247,832.68</b>
3-Jan Ck# 949	Washburn Marina	-16,062.00
6-Jan	Deposit	28,311.84
6-Jan Ck#950	Washburn Marina	-16,062.00
12-Jan	Deposit	41,044.83
13-Jan Ck# 951	Washburn Marina	-16,062.00
17-Jan	Deposit	22,537.81
20-Jan Ck# 952	Washburn Marina	-16,060.00
	Sales Tax	-1,877.95
25-Jan	Deposit	21,788.06
31-Jan	Interest	46.66
1-Feb Ck# 952	Washburn Marina	-12,140.00
	2/6 Draw	-12,140.00
3-Feb	Deposit	8,806.55
3-Feb Ck# 954	Washburn Marina	-23,000.00
10-Feb Ck# 955	Washburn Marina	-12,140.00
10-Feb	Deposit	51,781.66
14-Feb	Deposit	34,316.65
16-Feb Ck# 956	Washburn Marina	-12,140.00
22-Feb	Deposit	10,027.17
22-Feb Ck# 957	Washburn Marina	-12,140.00
	January Sales Tax	-5,842.09
28-Feb	Deposit	3,566.75
28-Feb	Interest	46.90
6-Mar Ck# 958	Washburn Marina	-18,573.00
9-Mar	Deposit	10,951.17
10-Mar Ck# 959	Washburn Marina	-28,573.00
14-Mar	Deposit	25,062.78
17-Mar Ck# 960	Washburn Marina	-18,573.00
	February Sales Tax	-2,352.36
22-Mar	Deposit	2,833.19
24-Mar Ck# 961	Washburn Marina	-18,573.00
31-Mar	Deposit	1,282.69
31-Mar	Interest	50.35
3-Apr Ck# 962	Washburn Marina	-16,894.00
6-Apr CkE 963	Washburn Marina	-16,894.00
10-Apr	Deposit	710.95
14-Apr Ck# 964	Washburn Marina	-16,894.00
14-Apr	Deposit	18,641.49
17-Apr	Deposit	76,106.51
20-Apr Ck# 965	Washburn Marina	-16,895.00
	Sales Tax	-1,631.80
26-Apr	Deposit	61,146.14
30-Apr	Interest	46.62
1-May Ck# 966	Washburn Marina	-17,373.00
5-May Ck# 967	Washburn Marina	-17,373.00
5-May	Deposit	25,399.18
10-May	Deposit	52,654.33

**Balance as of 5/10/23****398,727.76**

**Washburn Hardware, LLC**  
 110 West Bayfield St.  
 P.O. Box 368  
 Washburn, WI 54891  
 715-373-5401 Fax: 715-373-0992  
 www.washburnhardware.com

STATEMENT

Statement Date: **04/30/2023**

Terms: **DUE 10TH OF EACH MONTH**

Account #: 373-6161h

**City of Washburn Harbor Comm.**  
 P.O. Box 638  
 Washburn, WI 54891

Date	Trans Num	PO	Due Date	Amount	Adjustments	Applied	Inv Balance
04/27/2023	A508470		05/10/2023	\$12.48	\$0.00	\$0.00	\$12.48
<b>Totals:</b>				<b>\$12.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12.48</b>

**Aging Report by Due Date**

<b>PAST DUE:</b>	<b>\$0.00</b>
Current:	\$12.48
1 to 30 Days:	\$0.00
31 to 60 Days:	\$0.00
61 to 90 Days:	\$0.00
Over 90 Days:	\$0.00


**Account Summary**

Pending Payments:	\$0.00
Repair Balance Due:	\$0.00
Layaway Balance Due:	\$0.00
Last Payment: 09/16/2022 for \$60.40	

**Total Invoices Due:**

\$12.48

**VALSPAR PAINT & CABOT STAIN REBATE- STARTS MAY 19TH - BRING ON SPRING**

  
 050823  
 210-00-53540-342-000

WASHBURN HARDWARE & Sport  
110 W. Bayfield St. - P.O. Box 368  
Washburn, WI 54891  
715-373-5401 washburnhardware.com

Transaction#: A508470  
Date: 04/27/2023 Time: 10:50:21 AM

Due Date: 05/10/2023

\*\*\* SALE \*\*\*

Bill To:  
Customer # 373-6161h  
City of Washburn Harbor Comm.  
P.O. Box 638  
Washburn, WI 54891  
373-6161

Best Rewards # LC0012486540

3/8X2-9/16 NUT DRIVER - 355840  
1.00 EACH @ \$6.49 N \$6.49  
5/16X2-9/16 NUT DRIVER - 355831  
1.00 EACH @ \$5.99 N \$5.99

Subtotal: \$12.48  
TAX EXEMPT  
TOTAL: \$12.48

INVOICE: \$12.48  
CHANGE: \$0.00

A Minimum Finance Charge of  
\$1.00 or 1.89% per month  
applies to all past due balances



(X) \_\_\_\_\_  
Authorized Signature

YOUR LOCAL HARDWARE & BIKE SHOP!  
www.washburnhardware.com  
+3.5% charge for debit/credit use



**Jolma Electric LLC**  
 3100B Ellis Ave  
 Ashland, WI 54806  
 715-685-1144

# INVOICE 9018

Invoice Date 05/08/23  
 Due Date 06/30/23

**Terms:** Net 30th

**Bill To:** Washburn Marina  
 Pier 2 Upgrades

**Remit To:** Jolma Electric  
 3100B Ellis Ave S  
 Ashland, WI 54806

**Contact:**

**End Customer:** Washburn Marina  
 1 Marina Drive  
 Washburn, WI 54891

50490 Washburn/ Marina/ 1 Marina Drive

Line	Technician	Description	Total
		BORE Locate Good:11/4 Relo 4/28 12:30 Directional drill 430' of 2" water line (supplied by city of Washburn).	7,380.00
		Diggers Hotline Ticket 20224509852.pdf -Locate all private utility lines on drill path. -All utilities to be exposed by others.	
			7,380.00
			Subtotal 7,380.00
			Tax 0.00
			<b>Total 7,380.00</b>

A finance charge of 1.5% per month (18% per annum) will be added to unpaid balances after 30 days. In the event that a collection agency is hired to collect any outstanding balances, a collection fee of 30% of the outstanding balance will be added to the account.

*Thank You for your business!*

*ck*  
*05/10/23*  
*210-00-53540-810-000*

**Washburn Marina**  
**Balance Sheet**  
As of April 30, 2023

	Apr 30, 23		
<b>ASSETS</b>		<b>LIABILITIES &amp; EQUITY</b>	
<b>Current Assets</b>		<b>Liabilities</b>	
<b>Checking/Savings</b>		<b>Current Liabilities</b>	
<b>1-1100 · Cash</b>		<b>Accounts Payable</b>	
1-1110 · Checking	7,887.88	2-1100 · Accounts Payable	28,641.56
1-1120 · Petty Cash	1,398.14	<b>Total Accounts Payable</b>	28,641.56
<b>Total 1-1100 · Cash</b>	9,286.02	<b>Credit Cards</b>	
<b>Total Checking/Savings</b>	9,286.02	2-1110 · Credit Card Payable	6,238.57
<b>Accounts Receivable</b>		<b>Total Credit Cards</b>	6,238.57
<b>1-1200 · Accounts Receivable</b>		<b>Other Current Liabilities</b>	
1-1210 · Billed Invoices	93,859.85	2-1300 · Payroll Liabilities	
1-1220 · Slip Holder Fees	-85,304.01	2-1310 · Employee Health Benefits	256.08
<b>Total 1-1200 · Accounts Receivable</b>	8,555.84	2-1320 · Unemployment Comp Tax	298.78
<b>Total Accounts Receivable</b>	8,555.84	2-1330 · State Withholding	1,130.55
<b>Other Current Assets</b>		<b>Total 2-1300 · Payroll Liabilities</b>	1,685.41
<b>1-1300 · Ship Store Inventory</b>		<b>2-1400 · Tax Liabilities</b>	
1-1311 · Clothing	2,297.04	2-1410 · Sales Tax Payable	11,375.84
1-1313 · Marine Supplies	78,881.54	<b>Total 2-1400 · Tax Liabilities</b>	11,375.84
1-1314 · Personal Items	2,500.27	<b>2-1500 · Other Liabilities</b>	
1-1316 · Diesel Fuel	8,073.27	2-1520 · Deferred Unearned Revenue	
1-1317 · Gasoline	7,968.10	2-1521 · Slip Rent and Sales	56,718.00
<b>Total 1-1300 · Ship Store Inventory</b>	99,720.22	2-1522 · Gift Certificates Outstanding	392.88
1-1330 · Notes Receivable	-50.00	2-1523 · Haul Out, Storage, Launch	62,982.58
1-1340 · Prepaid Expenses	19,217.83	<b>Total 2-1520 · Deferred Unearned Revenue</b>	120,093.46
<b>Total Other Current Assets</b>	118,888.05	2-1530 · Refundable Deposits	4,070.30
<b>Total Current Assets</b>	136,729.91	<b>Total 2-1500 · Other Liabilities</b>	124,163.76
<b>TOTAL ASSETS</b>	<b>136,729.91</b>	<b>Total Other Current Liabilities</b>	137,225.01
		<b>Total Current Liabilities</b>	172,105.14
		<b>Total Liabilities</b>	172,105.14
		<b>Equity</b>	
		3-3000 · Retained Earnings	72,037.14
		Net Income	-107,412.37
		<b>Total Equity</b>	-35,375.23
		<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>136,729.91</b>



## Washburn Marina Washburn Marina Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4-1000 · Facility Income	93,520.55	93,575.00	-54.45	99.94%
4-2000 · Service Dept Income	50,729.12	54,152.00	-3,422.88	93.68%
4-3000 · Ship Store Income	9,329.91	7,500.00	1,829.91	124.4%
<b>Total Income</b>	<b>153,579.58</b>	<b>155,227.00</b>	<b>-1,647.42</b>	<b>98.94%</b>
<b>Cost of Goods Sold</b>				
5-2000 · Service Dept COGS	17,014.07	17,632.00	-617.93	96.5%
5-3000 · Ship Store COGS	6,996.30	5,000.00	1,996.30	139.93%
<b>Total COGS</b>	<b>24,010.37</b>	<b>22,632.00</b>	<b>1,378.37</b>	<b>106.09%</b>
<b>Gross Profit</b>	<b>129,569.21</b>	<b>132,595.00</b>	<b>-3,025.79</b>	<b>97.72%</b>
<b>Expense</b>				
6-1000 · Facility Expenses	4,233.72	3,950.00	283.72	107.18%
6-2000 · Service Dept Expenses	7,781.46	12,184.00	-4,402.54	63.87%
6-3000 · Ship Store Expenses	4,124.10	4,463.00	-338.90	92.41%
6-4000 · General Expenses	23,454.74	24,348.00	-893.26	96.33%
<b>Total Expense</b>	<b>39,594.02</b>	<b>44,945.00</b>	<b>-5,350.98</b>	<b>88.09%</b>
<b>Net Ordinary Income</b>	<b>89,975.19</b>	<b>87,650.00</b>	<b>2,325.19</b>	<b>102.65%</b>
<b>Net Income</b>	<b>89,975.19</b>	<b>87,650.00</b>	<b>2,325.19</b>	<b>102.65%</b>

PREVIOUS YEAR COMPARISON	Apr 23	Apr 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4-1000 · Facility Income	93,520.55	96,135.14	-2,614.59	-2.72%
4-2000 · Service Dept Income	50,729.12	73,855.04	-23,125.92	-31.31%
4-3000 · Ship Store Income	9,329.91	7,515.28	1,814.63	24.15%
<b>Total Income</b>	<b>153,579.58</b>	<b>177,505.46</b>	<b>-23,925.88</b>	<b>-13.48%</b>
<b>Cost of Goods Sold</b>				
5-2000 · Service Dept COGS	17,014.07	22,438.83	-5,424.76	-24.18%
5-3000 · Ship Store COGS	6,996.30	4,988.45	2,007.85	40.25%
<b>Total COGS</b>	<b>24,010.37</b>	<b>27,427.28</b>	<b>-3,416.91</b>	<b>-12.46%</b>
<b>Gross Profit</b>	<b>129,569.21</b>	<b>150,078.18</b>	<b>-20,508.97</b>	<b>-13.67%</b>
<b>Expense</b>				
6-1000 · Facility Expenses	4,233.72	2,987.07	1,246.65	41.74%
6-2000 · Service Dept Expenses	7,781.46	11,045.77	-3,264.31	-29.55%
6-3000 · Ship Store Expenses	4,124.10	3,194.86	929.24	29.09%
6-4000 · General Expenses	23,454.74	22,387.70	1,067.04	4.77%
<b>Total Expense</b>	<b>39,594.02</b>	<b>39,615.40</b>	<b>-21.38</b>	<b>-0.05%</b>
<b>Net Ordinary Income</b>	<b>89,975.19</b>	<b>110,462.78</b>	<b>-20,487.59</b>	<b>-18.55%</b>
<b>Net Income</b>	<b>89,975.19</b>	<b>110,462.78</b>	<b>-20,487.59</b>	<b>-18.55%</b>

**Washburn Marina**  
**Washburn Marina Budget vs. Actual**  
**April 2023**

	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4-1000 · Facility Income</b>				
4-1100 · In-Season	90,637.00	90,000.00	637.00	100.71%
4-1200 · Off-Season	2,325.00	3,075.00	-750.00	75.61%
4-1400 · Misc Services	558.55	500.00	58.55	111.71%
<b>Total 4-1000 · Facility Income</b>	<b>93,520.55</b>	<b>93,575.00</b>	<b>-54.45</b>	<b>99.94%</b>
<b>4-2000 · Service Dept Income</b>				
<b>4-2100 · Labor</b>				
4-2111 · Electrical-Plumbing	9,897.50	9,300.00	597.50	106.43%
4-2112 · Fiberglass-Woodwork	21,370.00	13,951.00	7,419.00	153.18%
4-2113 · Mechanical	11,180.00	10,230.00	950.00	109.29%
4-2114 · Rigging	0.00	1,860.00	-1,860.00	0.0%
<b>4-2120 · Unit Billed Services</b>				
4-2121 · Haul Out/Launch	-216.00	9,375.00	-9,591.00	-2.3%
4-2122 · Other Unit Billed	0.00	1,786.00	-1,786.00	0.0%
<b>Total 4-2120 · Unit Billed Services</b>	<b>-216.00</b>	<b>11,161.00</b>	<b>-11,377.00</b>	<b>-1.94%</b>
<b>Total 4-2100 · Labor</b>	<b>42,231.50</b>	<b>46,502.00</b>	<b>-4,270.50</b>	<b>90.82%</b>
4-2200 · Materials	8,138.50	7,500.00	638.50	108.51%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%
4-2400 · Misc Charges	359.12	250.00	109.12	143.65%
4-2500 · Credit/Refunds	0.00	-100.00	100.00	0.0%
<b>Total 4-2000 · Service Dept Income</b>	<b>50,729.12</b>	<b>54,152.00</b>	<b>-3,422.88</b>	<b>93.68%</b>
<b>4-3000 · Ship Store Income</b>				
<b>4-3100 · Store Sales</b>				
4-3110 · Clothing	60.46	0.00	60.46	100.0%
4-3120 · Consumables	0.00	0.00	0.00	0.0%
4-3130 · Marine Supplies	3,637.31	5,000.00	-1,362.69	72.75%
4-3140 · Personal Items	278.41	0.00	278.41	100.0%
4-3150 · Special Orders	5,353.73	2,500.00	2,853.73	214.15%
<b>Total 4-3100 · Store Sales</b>	<b>9,329.91</b>	<b>7,500.00</b>	<b>1,829.91</b>	<b>124.4%</b>
<b>4-3200 · Fuel Dock Sales</b>				
4-3210 · Diesel	0.00	0.00	0.00	0.0%
4-3220 · Gasoline	0.00	0.00	0.00	0.0%
4-3230 · Pump Out	0.00	0.00	0.00	0.0%
<b>Total 4-3200 · Fuel Dock Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 4-3000 · Ship Store Income</b>	<b>9,329.91</b>	<b>7,500.00</b>	<b>1,829.91</b>	<b>124.4%</b>
<b>Total Income</b>	<b>153,579.58</b>	<b>155,227.00</b>	<b>-1,647.42</b>	<b>98.94%</b>
<b>Cost of Goods Sold</b>				
<b>5-2000 · Service Dept COGS</b>				
<b>5-2100 · Labor</b>				
<b>5-2110 · Billable Hourly Labor</b>				
5-2111 · Electrical-Plumbing	3,408.29	1,734.00	1,674.29	196.56%
5-2112 · Fiberglass-Woodworking	5,141.08	4,706.00	435.08	109.25%

## Washburn Marina Washburn Marina Budget vs. Actual April 2023

	Apr 23	Budget	\$ Over Budget	% of Budget
5-2113 · Mechanical	2,019.19	2,477.00	-457.81	81.52%
5-2114 · Rigging	0.00	495.00	-495.00	0.0%
<b>Total 5-2110 · Billable Hourly Labor</b>	<b>10,568.56</b>	<b>9,412.00</b>	<b>1,156.56</b>	<b>112.29%</b>
5-2120 · Unit Billed Services				
5-2121 · Haul Out/Launch	0.00	2,494.00	-2,494.00	0.0%
5-2122 · Other	0.00	476.00	-476.00	0.0%
<b>Total 5-2120 · Unit Billed Services</b>	<b>0.00</b>	<b>2,970.00</b>	<b>-2,970.00</b>	<b>0.0%</b>
<b>Total 5-2100 · Labor</b>	<b>10,568.56</b>	<b>12,382.00</b>	<b>-1,813.44</b>	<b>85.35%</b>
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%
5-2300 · Materials	6,445.51	5,250.00	1,195.51	122.77%
<b>Total 5-2000 · Service Dept COGS</b>	<b>17,014.07</b>	<b>17,632.00</b>	<b>-617.93</b>	<b>96.5%</b>
5-3000 · Ship Store COGS				
5-3100 · Store Sales				
5-3110 · Clothing	59.55	0.00	59.55	100.0%
5-3120 · Consumables	0.00	0.00	0.00	0.0%
5-3130 · Marine Supplies	1,795.38	3,250.00	-1,454.62	55.24%
5-3140 · Personal Items	183.97	0.00	183.97	100.0%
5-3150 · Special Orders	4,957.40	1,750.00	3,207.40	283.28%
<b>Total 5-3100 · Store Sales</b>	<b>6,996.30</b>	<b>5,000.00</b>	<b>1,996.30</b>	<b>139.93%</b>
5-3200 · Fuel Dock Sales				
5-3210 · Diesel	0.00	0.00	0.00	0.0%
5-3220 · Gasoline	0.00	0.00	0.00	0.0%
<b>Total 5-3200 · Fuel Dock Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 5-3000 · Ship Store COGS</b>	<b>6,996.30</b>	<b>5,000.00</b>	<b>1,996.30</b>	<b>139.93%</b>
<b>Total COGS</b>	<b>24,010.37</b>	<b>22,632.00</b>	<b>1,378.37</b>	<b>106.09%</b>
<b>Gross Profit</b>	<b>129,569.21</b>	<b>132,595.00</b>	<b>-3,025.79</b>	<b>97.72%</b>
<b>Expense</b>				
6-1000 · Facility Expenses				
6-1100 · Utilities				
6-1110 · Marina	557.67	250.00	307.67	223.07%
6-1120 · Buildings/Grounds	1,533.75	1,500.00	33.75	102.25%
<b>Total 6-1100 · Utilities</b>	<b>2,091.42</b>	<b>1,750.00</b>	<b>341.42</b>	<b>119.51%</b>
6-1200 · Maintenance & Supplies				
6-1210 · Marina	651.70	400.00	251.70	162.93%
6-1220 · Buildings/Grounds	1,490.60	1,300.00	190.60	114.66%
<b>Total 6-1200 · Maintenance &amp; Supplies</b>	<b>2,142.30</b>	<b>1,700.00</b>	<b>442.30</b>	<b>126.02%</b>
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%
<b>Total 6-1000 · Facility Expenses</b>	<b>4,233.72</b>	<b>3,950.00</b>	<b>283.72</b>	<b>107.18%</b>
6-2000 · Service Dept Expenses				
6-2100 · Non-Billable Wages & Taxes				
6-2110 · Non-Billable Salary & Wages				
6-2111 · Administrative	2,613.78	3,965.00	-1,351.22	65.92%
6-2112 · Warranty/Credit	103.93	566.00	-462.07	18.36%
6-2113 · General Maintenance	82.05	1,132.00	-1,049.95	7.25%

## Washburn Marina Washburn Marina Budget vs. Actual April 2023

	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Total 6-2110 · Non-Billable Salary &amp; Wages</b>	2,799.76	5,663.00	-2,863.24	49.44%
6-2120 · FICA/Medicare	1,112.60	1,431.00	-318.40	77.75%
6-2130 · Unemployment Compensation	142.08	400.00	-257.92	35.52%
6-2140 · Workers Compensation	511.21	559.00	-47.79	91.45%
<b>Total 6-2100 · Non-Billable Wages &amp; Taxes</b>	4,565.65	8,053.00	-3,487.35	56.7%
<b>6-2200 · Employee Benefits</b>				
6-2210 · Holiday Pay	0.00	0.00	0.00	0.0%
6-2220 · Personal Time Compensation	1,175.40	649.00	526.40	181.11%
6-2230 · Health Insurance	487.34	525.00	-37.66	92.83%
6-2240 · Retirement Plan	331.75	340.00	-8.25	97.57%
<b>Total 6-2200 · Employee Benefits</b>	1,994.49	1,514.00	480.49	131.74%
6-2310 · Education & Training	98.75	167.00	-68.25	59.13%
6-2320 · Equipment Maintenance	22.33	525.00	-502.67	4.25%
6-2330 · Freight & Shipping	381.30	275.00	106.30	138.66%
6-2340 · Hazardous Waste Removal	0.00	0.00	0.00	0.0%
6-2350 · Small Tools	345.99	400.00	-54.01	86.5%
6-2360 · Supplies	-1,370.09	0.00	-1,370.09	100.0%
6-2370 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%
6-2380 · Uniforms	1,560.22	1,000.00	560.22	156.02%
6-2390 · Utilities	103.87	100.00	3.87	103.87%
6-2400 · Warranty Parts	78.95	150.00	-71.05	52.63%
<b>Total 6-2000 · Service Dept Expenses</b>	7,781.46	12,184.00	-4,402.54	63.87%
<b>6-3000 · Ship Store Expenses</b>				
<b>6-3100 · Wages &amp; Taxes</b>				
6-3110 · Regular & OT Wages	2,239.19	2,388.00	-148.81	93.77%
6-3120 · FICA/Medicare	183.69	183.00	0.69	100.38%
6-3130 · Unemployment Compensation	23.46	150.00	-126.54	15.64%
6-3140 · Workers Compensation	84.40	229.00	-144.60	36.86%
<b>Total 6-3100 · Wages &amp; Taxes</b>	2,530.74	2,950.00	-419.26	85.79%
<b>6-3200 · Employee Benefits</b>				
6-3210 · Holiday Pay	0.00	0.00	0.00	0.0%
6-3220 · Personal Time Compensation	162.00	125.00	37.00	129.6%
6-3230 · Health Insurance	444.76	525.00	-80.24	84.72%
6-3240 · Retirement Plan	45.40	68.00	-22.60	66.77%
<b>Total 6-3200 · Employee Benefits</b>	652.16	718.00	-65.84	90.83%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	30.00	-30.00	0.0%
6-3320 · Freight/Shipping	215.92	200.00	15.92	107.96%
6-3330 · Supplies	209.00	65.00	144.00	321.54%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	412.41	400.00	12.41	103.1%
6-3360 · Utilities	103.87	100.00	3.87	103.87%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%
<b>Total 6-3000 · Ship Store Expenses</b>	4,124.10	4,463.00	-338.90	92.41%

## Washburn Marina Washburn Marina Budget vs. Actual April 2023

	Apr 23	Budget	\$ Over Budget	% of Budget
<b>6-4000 · General Expenses</b>				
<b>6-4100 · Wages &amp; Taxes</b>				
6-4110 · Administration Wages	10,840.70	10,651.00	189.70	101.78%
6-4120 · Repair/Maintenance Wages	2,080.56	2,931.00	-850.44	70.99%
6-4130 · FICA/Medicare	1,043.36	1,089.00	-45.64	95.81%
6-4140 · Unemployment Compensation	133.24	115.00	18.24	115.86%
6-4150 · Workers Compensation	479.39	450.00	29.39	106.53%
<b>Total 6-4100 · Wages &amp; Taxes</b>	<b>14,577.25</b>	<b>15,236.00</b>	<b>-658.75</b>	<b>95.68%</b>
<b>6-4200 · Employee Benefits</b>				
6-4210 · Holiday Pay	162.80	0.00	162.80	100.0%
6-4220 · Personal Time Compensation	554.60	325.00	229.60	170.65%
6-4230 · Health Insurance	337.98	2,105.00	-1,767.02	16.06%
6-4240 · Retirement Plan	394.85	427.00	-32.15	92.47%
<b>Total 6-4200 · Employee Benefits</b>	<b>1,450.23</b>	<b>2,857.00</b>	<b>-1,406.77</b>	<b>50.76%</b>
<b>6-4300 · Advertising &amp; Marketing</b>	<b>1,306.29</b>	<b>825.00</b>	<b>481.29</b>	<b>158.34%</b>
6-4310 · Contract Services	45.29	40.00	5.29	113.23%
6-4320 · Donations	250.00	0.00	250.00	100.0%
6-4330 · Education & Training	98.75	200.00	-101.25	49.38%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%
6-4350 · Insurance	1,958.67	2,100.00	-141.33	93.27%
6-4370 · License/Permit/Fee/Dues/Subscr	156.00	0.00	156.00	100.0%
6-4380 · Office Supplies/Postage	246.46	175.00	71.46	140.83%
6-4390 · Professional Services	588.00	150.00	438.00	392.0%
6-4400 · Service Charges	1,690.87	2,000.00	-309.13	84.54%
6-4410 · Supplies	262.46	100.00	162.46	262.46%
6-4420 · Travel/Lodging/Miles	0.00	25.00	-25.00	0.0%
6-4430 · Uniforms	396.39	300.00	96.39	132.13%
6-4440 · Utilities	301.79	265.00	36.79	113.88%
6-4450 · Misc Expenses	159.71	100.00	59.71	159.71%
6-4460 · Purchases Discount	-33.42	-50.00	16.58	66.84%
<b>Total 6-4000 · General Expenses</b>	<b>23,454.74</b>	<b>24,348.00</b>	<b>-893.26</b>	<b>96.33%</b>
<b>Total Expense</b>	<b>39,594.02</b>	<b>44,945.00</b>	<b>-5,350.98</b>	<b>88.09%</b>
<b>Net Ordinary Income</b>	<b>89,975.19</b>	<b>87,650.00</b>	<b>2,325.19</b>	<b>102.65%</b>
<b>Net Income</b>	<b>89,975.19</b>	<b>87,650.00</b>	<b>2,325.19</b>	<b>102.65%</b>

## Washburn Marina Facilities Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4-1000 · Facility Income</b>				
4-1100 · In-Season	90,637.00	90,000.00	637.00	100.71%
4-1200 · Off-Season	2,325.00	3,075.00	-750.00	75.61%
4-1300 · Maintenance Fees	0.00	0.00	0.00	0.0%
4-1400 · Misc Services	558.55	500.00	58.55	111.71%
<b>Total 4-1000 · Facility Income</b>	<b>93,520.55</b>	<b>93,575.00</b>	<b>-54.45</b>	<b>99.94%</b>
<b>Total Income</b>	<b>93,520.55</b>	<b>93,575.00</b>	<b>-54.45</b>	<b>99.94%</b>
<b>Gross Profit</b>	<b>93,520.55</b>	<b>93,575.00</b>	<b>-54.45</b>	<b>99.94%</b>
<b>Expense</b>				
<b>6-1000 · Facility Expenses</b>				
<b>6-1100 · Utilities</b>				
6-1110 · Marina	557.67	250.00	307.67	223.07%
6-1120 · Buildings/Grounds	1,533.75	1,500.00	33.75	102.25%
<b>Total 6-1100 · Utilities</b>	<b>2,091.42</b>	<b>1,750.00</b>	<b>341.42</b>	<b>119.51%</b>
<b>6-1200 · Maintenance &amp; Supplies</b>				
6-1210 · Marina	651.70	400.00	251.70	162.93%
6-1220 · Buildings/Grounds	1,490.60	1,300.00	190.60	114.66%
<b>Total 6-1200 · Maintenance &amp; Supplies</b>	<b>2,142.30</b>	<b>1,700.00</b>	<b>442.30</b>	<b>126.02%</b>
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%
<b>Total 6-1000 · Facility Expenses</b>	<b>4,233.72</b>	<b>3,950.00</b>	<b>283.72</b>	<b>107.18%</b>
<b>Total Expense</b>	<b>4,233.72</b>	<b>3,950.00</b>	<b>283.72</b>	<b>107.18%</b>
<b>Net Ordinary Income</b>	<b>89,286.83</b>	<b>89,625.00</b>	<b>-338.17</b>	<b>99.62%</b>
<b>Net Income</b>	<b>89,286.83</b>	<b>89,625.00</b>	<b>-338.17</b>	<b>99.62%</b>

PREVIOUS YEAR COMPARISON	Apr 23	Apr 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4-1000 · Facility Income</b>	93,520.55	96,135.14	-2,614.59	-2.72%
<b>Total Income</b>	93,520.55	96,135.14	-2,614.59	-2.72%
<b>Gross Profit</b>	93,520.55	96,135.14	-2,614.59	-2.72%
<b>Expense</b>				
<b>6-1000 · Facility Expenses</b>	4,233.72	2,987.07	1,246.65	41.74%
<b>Total Expense</b>	4,233.72	2,987.07	1,246.65	41.74%
<b>Net Ordinary Income</b>	89,286.83	93,148.07	-3,861.24	-4.15%
<b>Net Income</b>	89,286.83	93,148.07	-3,861.24	-4.15%

## Washburn Marina Service Department Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4-2000 · Service Dept Income</b>				
<b>4-2100 · Labor</b>				
4-2111 · Electrical-Plumbing	9,897.50	9,300.00	597.50	106.43%
4-2112 · Fiberglass-Woodwork	21,370.00	13,951.00	7,419.00	153.18%
4-2113 · Mechanical	11,180.00	10,230.00	950.00	109.29%
4-2114 · Rigging	0.00	1,860.00	-1,860.00	0.0%
<b>4-2120 · Unit Billed Services</b>				
4-2121 · Haul Out/Launch	-216.00	9,375.00	-9,591.00	-2.3%
4-2122 · Other Unit Billed	0.00	1,786.00	-1,786.00	0.0%
<b>Total 4-2120 · Unit Billed Services</b>	<b>-216.00</b>	<b>11,161.00</b>	<b>-11,377.00</b>	<b>-1.94%</b>
<b>Total 4-2100 · Labor</b>	<b>42,231.50</b>	<b>46,502.00</b>	<b>-4,270.50</b>	<b>90.82%</b>
4-2200 · Materials	8,138.50	7,500.00	638.50	108.51%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%
4-2400 · Misc Charges	359.12	250.00	109.12	143.65%
4-2500 · Credit/Refunds	0.00	-100.00	100.00	0.0%
<b>Total 4-2000 · Service Dept Income</b>	<b>50,729.12</b>	<b>54,152.00</b>	<b>-3,422.88</b>	<b>93.68%</b>
<b>Total Income</b>	<b>50,729.12</b>	<b>54,152.00</b>	<b>-3,422.88</b>	<b>93.68%</b>
<b>Cost of Goods Sold</b>				
<b>5-2000 · Service Dept COGS</b>				
<b>5-2100 · Labor</b>				
<b>5-2110 · Billable Hourly Labor</b>				
5-2111 · Electrical-Plumbing	3,408.29	1,734.00	1,674.29	196.56%
5-2112 · Fiberglass-Woodworking	5,141.08	4,706.00	435.08	109.25%
5-2113 · Mechanical	2,019.19	2,477.00	-457.81	81.52%
5-2114 · Rigging	0.00	495.00	-495.00	0.0%
<b>Total 5-2110 · Billable Hourly Labor</b>	<b>10,568.56</b>	<b>9,412.00</b>	<b>1,156.56</b>	<b>112.29%</b>
<b>5-2120 · Unit Billed Services</b>				
5-2121 · Haul Out/Launch	0.00	2,494.00	-2,494.00	0.0%
5-2122 · Other	0.00	476.00	-476.00	0.0%
<b>Total 5-2120 · Unit Billed Services</b>	<b>0.00</b>	<b>2,970.00</b>	<b>-2,970.00</b>	<b>0.0%</b>
<b>Total 5-2100 · Labor</b>	<b>10,568.56</b>	<b>12,382.00</b>	<b>-1,813.44</b>	<b>85.35%</b>
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%
5-2300 · Materials	6,445.51	5,250.00	1,195.51	122.77%
<b>Total 5-2000 · Service Dept COGS</b>	<b>17,014.07</b>	<b>17,632.00</b>	<b>-617.93</b>	<b>96.5%</b>
<b>Total COGS</b>	<b>17,014.07</b>	<b>17,632.00</b>	<b>-617.93</b>	<b>96.5%</b>
<b>Gross Profit</b>	<b>33,715.05</b>	<b>36,520.00</b>	<b>-2,804.95</b>	<b>92.32%</b>
<b>Expense</b>				
<b>6-2000 · Service Dept Expenses</b>				
<b>6-2100 · Non-Billable Wages &amp; Taxes</b>				
<b>6-2110 · Non-Billable Salary &amp; Wages</b>				
6-2111 · Administrative	2,613.78	3,965.00	-1,351.22	65.92%
6-2112 · Warranty/Credit	103.93	566.00	-462.07	18.36%

## Washburn Marina Service Department Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
6-2113 · General Maintenance	82.05	1,132.00	-1,049.95	7.25%
<b>Total 6-2110 · Non-Billable Salary &amp; Wages</b>	<b>2,799.76</b>	<b>5,663.00</b>	<b>-2,863.24</b>	<b>49.44%</b>
6-2120 · FICA/Medicare	1,112.60	1,431.00	-318.40	77.75%
6-2130 · Unemployment Compensation	142.08	400.00	-257.92	35.52%
6-2140 · Workers Compensation	511.21	559.00	-47.79	91.45%
<b>Total 6-2100 · Non-Billable Wages &amp; Taxes</b>	<b>4,565.65</b>	<b>8,053.00</b>	<b>-3,487.35</b>	<b>56.7%</b>
6-2200 · Employee Benefits				
6-2210 · Holiday Pay	0.00	0.00	0.00	0.0%
6-2220 · Personal Time Compensation	1,175.40	649.00	526.40	181.11%
6-2230 · Health Insurance	487.34	525.00	-37.66	92.83%
6-2240 · Retirement Plan	331.75	340.00	-8.25	97.57%
<b>Total 6-2200 · Employee Benefits</b>	<b>1,994.49</b>	<b>1,514.00</b>	<b>480.49</b>	<b>131.74%</b>
6-2310 · Education & Training	98.75	167.00	-68.25	59.13%
6-2320 · Equipment Maintenance	22.33	525.00	-502.67	4.25%
6-2330 · Freight & Shipping	381.30	275.00	106.30	138.66%
6-2340 · Hazardous Waste Removal	0.00	0.00	0.00	0.0%
6-2350 · Small Tools	345.99	400.00	-54.01	86.5%
6-2360 · Supplies	-1,370.09	0.00	-1,370.09	100.0%
6-2370 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%
6-2380 · Uniforms	1,560.22	1,000.00	560.22	156.02%
6-2390 · Utilites	103.87	100.00	3.87	103.87%
6-2400 · Warranty Parts	78.95	150.00	-71.05	52.63%
<b>Total 6-2000 · Service Dept Expenses</b>	<b>7,781.46</b>	<b>12,184.00</b>	<b>-4,402.54</b>	<b>63.87%</b>
<b>Total Expense</b>	<b>7,781.46</b>	<b>12,184.00</b>	<b>-4,402.54</b>	<b>63.87%</b>
<b>Net Ordinary Income</b>	<b>25,933.59</b>	<b>24,336.00</b>	<b>1,597.59</b>	<b>106.57%</b>
<b>Net Income</b>	<b>25,933.59</b>	<b>24,336.00</b>	<b>1,597.59</b>	<b>106.57%</b>

PREVIOUS YEAR COMPARISON	Apr 23	Apr 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
4-2000 · Service Dept Income	50,729.12	73,855.04	-23,125.92	-31.31%
<b>Total Income</b>	<b>50,729.12</b>	<b>73,855.04</b>	<b>-23,125.92</b>	<b>-31.31%</b>
Cost of Goods Sold				
5-2000 · Service Dept COGS	17,014.07	22,438.83	-5,424.76	-24.18%
<b>Total COGS</b>	<b>17,014.07</b>	<b>22,438.83</b>	<b>-5,424.76</b>	<b>-24.18%</b>
<b>Gross Profit</b>	<b>33,715.05</b>	<b>51,416.21</b>	<b>-17,701.16</b>	<b>-34.43%</b>
Expense				
6-2000 · Service Dept Expenses	7,781.46	11,045.77	-3,264.31	-29.55%
<b>Total Expense</b>	<b>7,781.46</b>	<b>11,045.77</b>	<b>-3,264.31</b>	<b>-29.55%</b>
<b>Net Ordinary Income</b>	<b>25,933.59</b>	<b>40,370.44</b>	<b>-14,436.85</b>	<b>-35.76%</b>
<b>Net Income</b>	<b>25,933.59</b>	<b>40,370.44</b>	<b>-14,436.85</b>	<b>-35.76%</b>



## Washburn Marina Ship Store Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4-3000 · Ship Store Income</b>				
<b>4-3100 · Store Sales</b>				
4-3110 · Clothing	60.46	0.00	60.46	100.0%
4-3120 · Consumables	0.00	0.00	0.00	0.0%
4-3130 · Marine Supplies	3,637.31	5,000.00	-1,362.69	72.75%
4-3140 · Personal Items	278.41	0.00	278.41	100.0%
4-3150 · Special Orders	5,353.73	2,500.00	2,853.73	214.15%
<b>Total 4-3100 · Store Sales</b>	<b>9,329.91</b>	<b>7,500.00</b>	<b>1,829.91</b>	<b>124.4%</b>
<b>4-3200 · Fuel Dock Sales</b>				
4-3210 · Diesel	0.00	0.00	0.00	0.0%
4-3220 · Gasoline	0.00	0.00	0.00	0.0%
4-3230 · Pump Out	0.00	0.00	0.00	0.0%
<b>Total 4-3200 · Fuel Dock Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 4-3000 · Ship Store Income</b>	<b>9,329.91</b>	<b>7,500.00</b>	<b>1,829.91</b>	<b>124.4%</b>
<b>Total Income</b>	<b>9,329.91</b>	<b>7,500.00</b>	<b>1,829.91</b>	<b>124.4%</b>
<b>Cost of Goods Sold</b>				
<b>5-3000 · Ship Store COGS</b>				
<b>5-3100 · Store Sales</b>				
5-3110 · Clothing	59.55	0.00	59.55	100.0%
5-3120 · Consumables	0.00	0.00	0.00	0.0%
5-3130 · Marine Supplies	1,795.38	3,250.00	-1,454.62	55.24%
5-3140 · Personal Items	183.97	0.00	183.97	100.0%
5-3150 · Special Orders	4,957.40	1,750.00	3,207.40	283.28%
<b>Total 5-3100 · Store Sales</b>	<b>6,996.30</b>	<b>5,000.00</b>	<b>1,996.30</b>	<b>139.93%</b>
<b>5-3200 · Fuel Dock Sales</b>				
5-3210 · Diesel	0.00	0.00	0.00	0.0%
5-3220 · Gasoline	0.00	0.00	0.00	0.0%
<b>Total 5-3200 · Fuel Dock Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 5-3000 · Ship Store COGS</b>	<b>6,996.30</b>	<b>5,000.00</b>	<b>1,996.30</b>	<b>139.93%</b>
<b>Total COGS</b>	<b>6,996.30</b>	<b>5,000.00</b>	<b>1,996.30</b>	<b>139.93%</b>
<b>Gross Profit</b>	<b>2,333.61</b>	<b>2,500.00</b>	<b>-166.39</b>	<b>93.34%</b>
<b>Expense</b>				
<b>6-3000 · Ship Store Expenses</b>				
<b>6-3100 · Wages &amp; Taxes</b>				
6-3110 · Regular & OT Wages	2,239.19	2,388.00	-148.81	93.77%
6-3120 · FICA/Medicare	183.69	183.00	0.69	100.38%
6-3130 · Unemployment Compensation	23.46	150.00	-126.54	15.64%
6-3140 · Workers Compensation	84.40	229.00	-144.60	36.86%
<b>Total 6-3100 · Wages &amp; Taxes</b>	<b>2,530.74</b>	<b>2,950.00</b>	<b>-419.26</b>	<b>85.79%</b>
<b>6-3200 · Employee Benefits</b>				
6-3210 · Holiday Pay	0.00	0.00	0.00	0.0%
6-3220 · Personal Time Compensation	162.00	125.00	37.00	129.6%

## Washburn Marina Ship Store Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
6-3230 · Health Insurance	444.76	525.00	-80.24	84.72%
6-3240 · Retirement Plan	45.40	68.00	-22.60	66.77%
<b>Total 6-3200 · Employee Benefits</b>	<b>652.16</b>	<b>718.00</b>	<b>-65.84</b>	<b>90.83%</b>
6-3300 · Education & Training	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	30.00	-30.00	0.0%
6-3320 · Freight/Shipping	215.92	200.00	15.92	107.96%
6-3330 · Supplies	209.00	65.00	144.00	321.54%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	412.41	400.00	12.41	103.1%
6-3360 · Utilities	103.87	100.00	3.87	103.87%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%
<b>Total 6-3000 · Ship Store Expenses</b>	<b>4,124.10</b>	<b>4,463.00</b>	<b>-338.90</b>	<b>92.41%</b>
<b>Total Expense</b>	<b>4,124.10</b>	<b>4,463.00</b>	<b>-338.90</b>	<b>92.41%</b>
<b>Net Ordinary Income</b>	<b>-1,790.49</b>	<b>-1,963.00</b>	<b>172.51</b>	<b>91.21%</b>
<b>Net Income</b>	<b>-1,790.49</b>	<b>-1,963.00</b>	<b>172.51</b>	<b>91.21%</b>

PREVIOUS YEAR COMPARISON	Apr 23	Apr 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4-3000 · Ship Store Income	9,329.91	7,515.28	1,814.63	24.15%
<b>Total Income</b>	<b>9,329.91</b>	<b>7,515.28</b>	<b>1,814.63</b>	<b>24.15%</b>
<b>Cost of Goods Sold</b>				
5-3000 · Ship Store COGS	6,996.30	4,988.45	2,007.85	40.25%
<b>Total COGS</b>	<b>6,996.30</b>	<b>4,988.45</b>	<b>2,007.85</b>	<b>40.25%</b>
<b>Gross Profit</b>	<b>2,333.61</b>	<b>2,526.83</b>	<b>-193.22</b>	<b>-7.65%</b>
<b>Expense</b>				
6-3000 · Ship Store Expenses	4,124.10	3,194.86	929.24	29.09%
<b>Total Expense</b>	<b>4,124.10</b>	<b>3,194.86</b>	<b>929.24</b>	<b>29.09%</b>
<b>Net Ordinary Income</b>	<b>-1,790.49</b>	<b>-668.03</b>	<b>-1,122.46</b>	<b>-168.03%</b>
<b>Net Income</b>	<b>-1,790.49</b>	<b>-668.03</b>	<b>-1,122.46</b>	<b>-168.03%</b>

## Washburn Marina General Expenses Budget vs. Actual April 2023

ACTUAL V BUDGET	Apr 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>6-4000 · General Expenses</b>				
<b>6-4100 · Wages &amp; Taxes</b>				
6-4110 · Administration Wages	10,840.70	10,651.00	189.70	101.78%
6-4120 · Repair/Maintenance Wages	2,080.56	2,931.00	-850.44	70.99%
6-4130 · FICA/Medicare	1,043.36	1,089.00	-45.64	95.81%
6-4140 · Unemployment Compensation	133.24	115.00	18.24	115.86%
6-4150 · Workers Compensation	479.39	450.00	29.39	106.53%
<b>Total 6-4100 · Wages &amp; Taxes</b>	<b>14,577.25</b>	<b>15,236.00</b>	<b>-658.75</b>	<b>95.68%</b>
<b>6-4200 · Employee Benefits</b>				
6-4210 · Holiday Pay	162.80	0.00	162.80	100.0%
6-4220 · Personal Time Compensation	554.60	325.00	229.60	170.65%
6-4230 · Health Insurance	337.98	2,105.00	-1,767.02	16.06%
6-4240 · Retirement Plan	394.85	427.00	-32.15	92.47%
<b>Total 6-4200 · Employee Benefits</b>	<b>1,450.23</b>	<b>2,857.00</b>	<b>-1,406.77</b>	<b>50.76%</b>
<b>6-4300 · Advertising &amp; Marketing</b>	<b>1,306.29</b>	<b>825.00</b>	<b>481.29</b>	<b>158.34%</b>
6-4310 · Contract Services	45.29	40.00	5.29	113.23%
6-4320 · Donations	250.00	0.00	250.00	100.0%
6-4330 · Education & Training	98.75	200.00	-101.25	49.38%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%
6-4350 · Insurance	1,958.67	2,100.00	-141.33	93.27%
6-4370 · License/Permit/Fee/Dues/Subscr	156.00	0.00	156.00	100.0%
6-4380 · Office Supplies/Postage	246.46	175.00	71.46	140.83%
6-4390 · Professional Services	588.00	150.00	438.00	392.0%
6-4400 · Service Charges	1,690.87	2,000.00	-309.13	84.54%
6-4410 · Supplies	262.46	100.00	162.46	262.46%
6-4420 · Travel/Lodging/Miles	0.00	25.00	-25.00	0.0%
6-4430 · Uniforms	396.39	300.00	96.39	132.13%
6-4440 · Utilities	301.79	265.00	36.79	113.88%
6-4450 · Misc Expenses	159.71	100.00	59.71	159.71%
6-4460 · Purchases Discount	-33.42	-50.00	16.58	66.84%
<b>Total 6-4000 · General Expenses</b>	<b>23,454.74</b>	<b>24,348.00</b>	<b>-893.26</b>	<b>96.33%</b>
<b>Total Expense</b>	<b>23,454.74</b>	<b>24,348.00</b>	<b>-893.26</b>	<b>96.33%</b>
<b>Net Ordinary Income</b>	<b>-23,454.74</b>	<b>-24,348.00</b>	<b>893.26</b>	<b>96.33%</b>
<b>Net Income</b>	<b>-23,454.74</b>	<b>-24,348.00</b>	<b>893.26</b>	<b>96.33%</b>

PREVIOUS YEAR COMPARISON	Apr 23	Apr 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>6-4000 · General Expenses</b>	23,454.74	22,387.70	1,067.04	4.77%
<b>Total Expense</b>	23,454.74	22,387.70	1,067.04	4.77%
<b>Net Ordinary Income</b>	-23,454.74	-22,387.70	-1,067.04	-4.77%
<b>Net Income</b>	-23,454.74	-22,387.70	-1,067.04	-4.77%

**Washburn Marina**  
**Revenue - Draw Report**  
**April 2023**

	<u>Apr 23</u>
9-1100 · Draws from City	(69,208.80)
9-2100 · Revenues Paid to City	<u>266,596.55</u>
	<u><u>197,387.75</u></u>

**Revenues Paid to City Detail**

Operating Revenue	185,305.51
Maintenance Fees-2023	<u>81,291.04</u>
Total	<u><u>266,596.55</u></u>

**CITY OF WASHBURN**  
**119 Washington Avenue**  
**P.O. Box 638**  
**Washburn, WI 54891**



**715-373-6160**  
**715-373-6161**  
**FAX 715-373-6148**

To: Harbor Commission Members  
From: Scott J. Kluver, Administrator <sup>SK</sup>  
Re: Commission Matters for May 17<sup>th</sup> Meeting  
Date: May 10, 2023

Please note the following items:

G.2 – The steering swivels on the Travelift are leaking. In order to expedite the repair of the Travelift when it is to be serviced in June, I wanted to make sure the parts were available and reserved for us. If the Harbor Commission disagrees with this action, a motion should be made as such.

H. – I have enclosed email chains related to recent failures of the Travelift tires. I will keep you posted on any additional correspondence. I am not certain at this point of specific action for the Harbor Commission to take, but the Commission will have the option to discuss and approve any potential action.

I. – Pier 4 has been repaired and is functional. Additional spuds have been placed to help hold the dock into place. I am just waiting for the bill and hope to have it for the meeting.

J. – I will have additional conversations later this week with our engineering consultants and will update you at the meeting.

K. Enclosed you will find the proposed dock agreement with Pearl Beach. At this time, I am still awaiting the payment for 2022 usage and recommend approval contingent upon that being received.

## Scott Kluver

---

**From:** Scott Kluver <washburnadmin@cityofwashburn.org>  
**Sent:** Wednesday, May 10, 2023 8:28 AM  
**To:** 'Bob Johnston'; 'Michelle Shrider'  
**Cc:** 'Washburn Marina'; 'Nicholas Suminski'  
**Subject:** RE: Additional Work for June Work Order

Bob,

We would like to add replacement of four swivels at this time to the upcoming work.

Scott J. Kluver  
City of Washburn

**From:** Bob Johnston <rjohnston@marinetraavelift.com>  
**Sent:** Wednesday, May 3, 2023 3:42 PM  
**To:** Michelle Shrider <michelle@washburnmarina.com>  
**Cc:** 'Scott Kluver' <washburnadmin@cityofwashburn.org>; 'Washburn Marina' <nick@washburnmarina.com>  
**Subject:** RE: Additional Work for June Work Order

Michelle,

We currently have 10 of the new swivels in stock.

**Bob Johnston** | Director of CustomerCare  
Phone +1.920.743.6202 | Direct +1.920.746.4269  
49 E. Yew Street, Sturgeon Bay, WI 54235 USA  
[www.marinetraavelift.com](http://www.marinetraavelift.com) | [www.shuttlelift.com](http://www.shuttlelift.com)



**From:** Michelle Shrider <michelle@washburnmarina.com>  
**Sent:** Wednesday, May 3, 2023 3:41 PM  
**To:** Bob Johnston <rjohnston@marinetraavelift.com>  
**Cc:** 'Scott Kluver' <washburnadmin@cityofwashburn.org>; 'Washburn Marina' <nick@washburnmarina.com>  
**Subject:** RE: Additional Work for June Work Order

Greetings Bob;

Scott Kluver will need to be in on this decision, so I can't unequivocally authorize the purchase. However, the swivels are leaking significantly, so it can't be let go. Please check availability of the new swivels as this seems the way to go. Thank you.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive

Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

**Live Webcam at the Marina – [Click Here](#)**  
**Join us on [Facebook](#)**

**From:** Bob Johnston <[rjohnston@marinetraavelift.com](mailto:rjohnston@marinetraavelift.com)>  
**Sent:** Wednesday, May 3, 2023 3:13 PM  
**To:** Michelle Shrider <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>  
**Cc:** Scott Kluver <[washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org)>  
**Subject:** RE: Additional Work for June Work Order

Hello Michelle,

That is correct, the seal kit for these swivels is obsolete. If these are original to the machine, my suggestion would be to replace them especially since they've been rebuilt several times, they may be to the point where they are just too worn at this point and may seal for a short period of time but wouldn't be a long-term solution. The new part number for the swivel themselves are 220-4007 and they are \$514.65 each. If you would like to move forward with placing an order, please let me know.

Regards,

**Bob Johnston** | Director of CustomerCare  
Phone +1.920.743.6202 | Direct +1.920.746.4269  
49 E. Yew Street, Sturgeon Bay, WI 54235 USA  
[www.marinetraavelift.com](http://www.marinetraavelift.com) | [www.shuttlelift.com](http://www.shuttlelift.com)



**From:** Michelle Shrider <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>  
**Sent:** Wednesday, May 3, 2023 3:06 PM  
**To:** Bob Johnston <[rjohnston@marinetraavelift.com](mailto:rjohnston@marinetraavelift.com)>  
**Cc:** Scott Kluver <[washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org)>  
**Subject:** Additional Work for June Work Order

Greetings Bob :

The steering swivels that we've had rebuilt several times are leaking massively again. They are part numbers 700764 and 601267 Swivel Kit, 4 qty. It seems to me that the last time you did them, the parts were no longer available and we had to use substitutions. Please look into this at your earliest convenience and let us know if the parts are available to be serviced when you come. Thanks.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

## Scott Kluver

---

**From:** Michelle Shrider <michelle@washburnmarina.com>  
**Sent:** Thursday, May 4, 2023 8:42 AM  
**To:** Scott Kluver; 'Washburn Marina'; 'Kate Johnson'; 'Toni Holly'; 'Chris Dale'  
**Cc:** 'Brock Rubens'; pomps053@pompstire.com  
**Subject:** Lift Flat Tire Issue Update  
**Attachments:** PXL\_20230503\_151146215.jpg; PXL\_20230503\_151413359.jpg; PXL\_20230504\_125543068.jpg; PXL\_20230504\_125545813.jpg; PXL\_20230504\_125553026.jpg

Greetings All :

Sean from Pomp's arrived this morning at 6:30 am with 2 of my staff members. 2 sets of tires are off and in the process of changing out the tubes. The 3 should be done by noon if all goes well and we will be back on schedule, albeit delayed.

Please look at the attached pictures. The existing tubes (originally provided by Marine Travelift) do NOT have the metal plate around the stem valve. The tubes Poms is installing do. Clearly the tubes without stem reinforcement are wholly inadequate and it will be only a matter of time before the other 5 fail. This is not a good position for Washburn Marina to be left in.

Additionally, there is a picture of a tugboat in the slings, mobilizing to the lift. We do not have a scale on the lift, but the boat is estimated at 100 ton. Please look at the squash on the tires at 145 PSI. If we were to lift a 150-ton boat, which we do, this will NOT work. The original owner manual specs 150 PSI. In previous tire – before this whole 2-year issue started – we have had more PSI in the tires and never this issue with the stems.

Please advise as to how this situation will be resolved for the safety of my staff, customers, and their boats.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

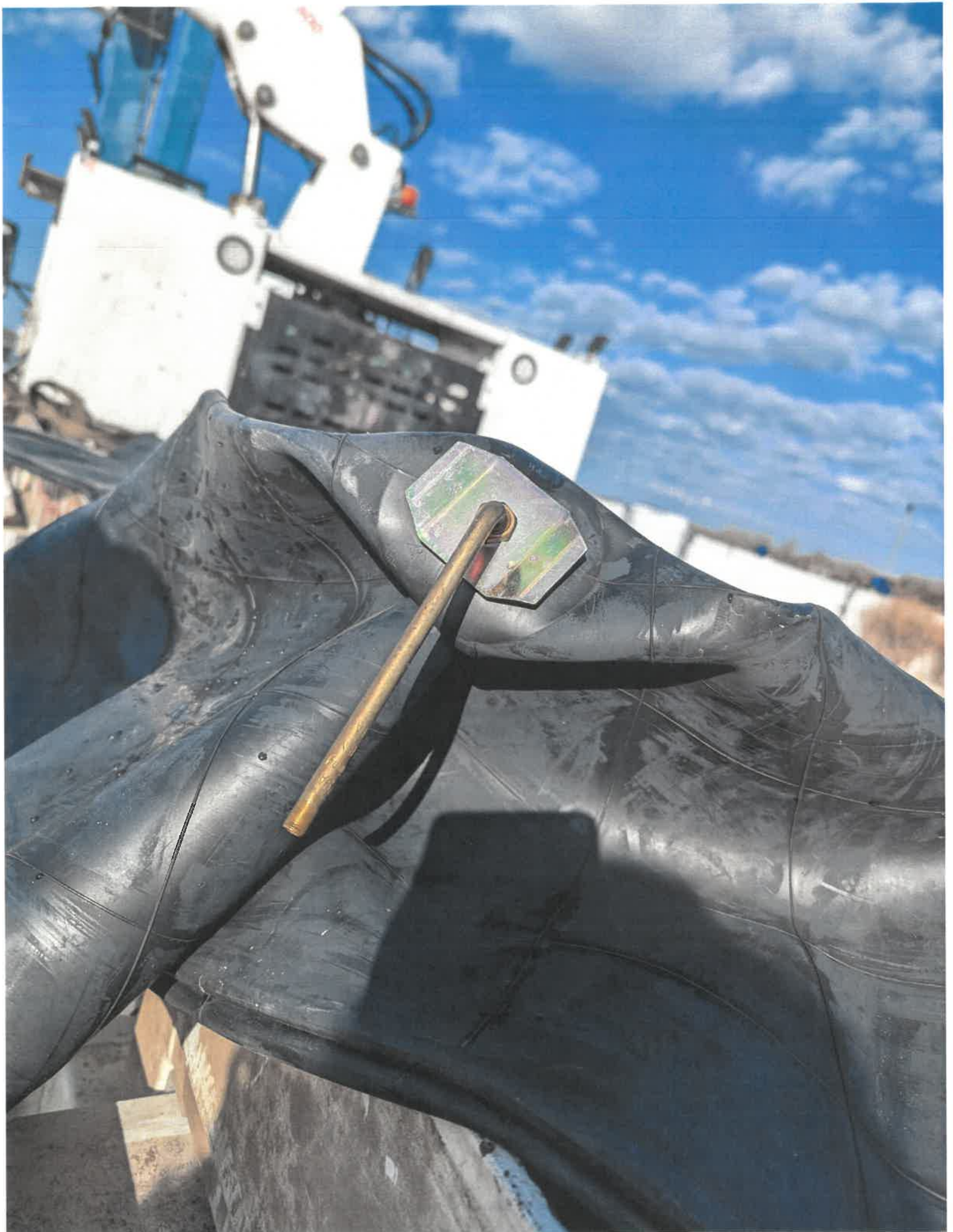
**Live Webcam at the Marina – [Click Here](#)**  
**Join us on [Facebook](#)**





















## Scott Kluver

---

**From:** Scott Kluver <washburnadmin@cityofwashburn.org>  
**Sent:** Wednesday, May 10, 2023 11:35 AM  
**To:** 'Bob Johnston'; 'Michelle Shrider'; 'Sean Hand'  
**Cc:** 'Brock Rubens'; 'Nick Suminski'  
**Subject:** RE: [External] RE: Tires Update

Bob,

I have read through the various messages over the past two weeks on this issue. Given the hassles the City has experienced related to the tires since last year, our confidence is shaken. Our concern is for the safety of the marina staff, the equipment, and the boats that are being hauled with the Travelift. To my knowledge, the lift has been properly operated, with properly inflated tires, and lifting boats within the design capacity. You have stated that the tires were designed to meet the load carrying capacity of our machine. Does that include the tubes? Did they meet the specifications? What is the status of the tubes that Pumps has replaced so far? They appear to be more robust. Who is responsible for the cost of the tube replacement? Each time issues like this happen, when the Travelift is down, there is loss of revenue and time to the Marina, and there is cost of staff time to assist with the repairs. That is a cost that the Marina and the City have been taking on. Next week our Harbor Commission is going to meet. Is there anything else that you can provide besides your statement below that can increase our confidence that the tires/tubes will not fail when we do lift the 150-ton ferry boat?

Scott J. Kluver, Administrator

City of Washburn  
P.O. Box 638  
119 Washington Ave.  
Washburn, WI 54891  
Phone – 715-373-6160 Ext. 4  
Fax – 715-373-6148

<http://www.cityofwashburn.org/>

The City of Washburn is an equal opportunity provider, employer, and lender.

**From:** Bob Johnston <rjohnston@marinetraavelift.com>  
**Sent:** Friday, May 5, 2023 2:25 PM  
**To:** Michelle Shrider <michelle@washburnmarina.com>; 'Sean Hand' <shand@pompstire.com>  
**Cc:** washburnadmin@cityofwashburn.org; Brock Rubens <brubens@shuttlelift.com>; 'Nick Suminski' <washburnsports@yahoo.com>  
**Subject:** RE: [External] RE: Tires Update

Michelle,

These tires were designed to meet the load carrying capacity and specifications for your machine, I cannot provide a spec sheet for these tires.

**Bob Johnston** | Director of CustomerCare  
Phone +1.920.743.6202 | Direct +1.920.746.4269  
49 E. Yew Street, Sturgeon Bay, WI 54235 USA  
[www.marinetraavelift.com](http://www.marinetraavelift.com) | [www.shuttlelift.com](http://www.shuttlelift.com)



## Scott Kluver

---

**From:** Bob Johnston <rjohnston@marinetraavelift.com>  
**Sent:** Friday, May 5, 2023 2:25 PM  
**To:** Michelle Shrider; 'Sean Hand'  
**Cc:** washburnadmin@cityofwashburn.org; Brock Rubens; 'Nick Suminski'  
**Subject:** RE: [External] RE: Tires Update

Michelle,

These tires were designed to meet the load carrying capacity and specifications for your machine, I cannot provide a spec sheet for these tires.

**Bob Johnston** | Director of CustomerCare  
Phone +1.920.743.6202 | Direct +1.920.746.4269  
49 E. Yew Street, Sturgeon Bay, WI 54235 USA  
[www.marinetraavelift.com](http://www.marinetraavelift.com) | [www.shuttlelift.com](http://www.shuttlelift.com)



**From:** Michelle Shrider <michelle@washburnmarina.com>  
**Sent:** Friday, May 5, 2023 2:19 PM  
**To:** Bob Johnston <rjohnston@marinetraavelift.com>; 'Sean Hand' <shand@pompstire.com>  
**Cc:** washburnadmin@cityofwashburn.org; Brock Rubens <brubens@shuttlelift.com>; 'Nick Suminski' <washburnsports@yahoo.com>  
**Subject:** RE: [External] RE: Tires Update

Greetings Bob:

Please forward the manufacturer's spec sheet on this tire. Thanks.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

*Live Webcam at the Marina – [Click Here](#)  
Join us on [Facebook](#)*

**From:** Bob Johnston <rjohnston@marinetraavelift.com>  
**Sent:** Friday, May 5, 2023 12:05 PM  
**To:** Michelle Shrider <michelle@washburnmarina.com>; 'Sean Hand' <shand@pompstire.com>  
**Cc:** washburnadmin@cityofwashburn.org; Brock Rubens <brubens@shuttlelift.com>; Nick Suminski <washburnsports@yahoo.com>  
**Subject:** RE: [External] RE: Tires Update

**From:** Michelle Shrider <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>  
**Sent:** Friday, May 5, 2023 2:19 PM  
**To:** Bob Johnston <[rjohnston@marinetravelift.com](mailto:rjohnston@marinetravelift.com)>; 'Sean Hand' <[shand@pompstire.com](mailto:shand@pompstire.com)>  
**Cc:** [washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org); Brock Rubens <[brubens@shuttlelift.com](mailto:brubens@shuttlelift.com)>; 'Nick Suminski' <[washburnsports@yahoo.com](mailto:washburnsports@yahoo.com)>  
**Subject:** RE: [External] RE: Tires Update

Greetings Bob:

Please forward the manufacturer's spec sheet on this tire. Thanks.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

*Live Webcam at the Marina – [Click Here](#)  
Join us on [Facebook](#)*

**From:** Bob Johnston <[rjohnston@marinetravelift.com](mailto:rjohnston@marinetravelift.com)>  
**Sent:** Friday, May 5, 2023 12:05 PM  
**To:** Michelle Shrider <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>; 'Sean Hand' <[shand@pompstire.com](mailto:shand@pompstire.com)>  
**Cc:** [washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org); Brock Rubens <[brubens@shuttlelift.com](mailto:brubens@shuttlelift.com)>; Nick Suminski <[washburnsports@yahoo.com](mailto:washburnsports@yahoo.com)>  
**Subject:** RE: [External] RE: Tires Update

Sean, Michelle,

The tires are a tire that we worked with a tire manufacturer to develop to achieve the load carrying capacity that we needed because the aircraft recapped tires that were originally on this machine are no longer available. These tires properly inflated meet the load carrying capacity needed for your 150AMO.

In addition, we have sold over 200 of these tires since we worked with the tire manufacturer to create this tire and have not had a single other issue, so I am confident that the tire itself is not the issue.

The proper inflation for this tire on this machine is 150psi.

Regards,

**Bob Johnston** | Director of CustomerCare  
Phone +1.920.743.6202 | Direct +1.920.746.4269  
49 E. Yew Street, Sturgeon Bay, WI 54235 USA  
[www.marinetravelift.com](http://www.marinetravelift.com) | [www.shuttlelift.com](http://www.shuttlelift.com)





**From:** Michelle Shrider <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>  
**Sent:** Friday, May 5, 2023 10:29 AM  
**To:** 'Sean Hand' <[shand@pompstire.com](mailto:shand@pompstire.com)>; Bob Johnston <[rjohnston@marinetraavelift.com](mailto:rjohnston@marinetraavelift.com)>  
**Cc:** [washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org); Brock Rubens <[brubens@shuttlelift.com](mailto:brubens@shuttlelift.com)>; Nick Suminski <[washburnsports@yahoo.com](mailto:washburnsports@yahoo.com)>  
**Subject:** RE: [External] RE: Tires Update

Greetings All:

Thank you to Sean for making the extreme effort to get us back up and running yesterday. So far today, we've lifted 3 boats, all well under 15 ton and no issues. Monday will have heavier boats, but nothing like the 2 tugboats that we had to pick up first. The 70 ton boat didn't pose any initial problems. The tug that we estimate weight of 100 tons is when all 3 failed.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

**Live Webcam at the Marina – [Click Here](#)**  
**Join us on [Facebook](#)**

**From:** Sean Hand <[shand@pompstire.com](mailto:shand@pompstire.com)>  
**Sent:** Friday, May 5, 2023 9:18 AM  
**To:** [rjohnston@marinetraavelift.com](mailto:rjohnston@marinetraavelift.com)  
**Cc:** [michelle@washburnmarina.com](mailto:michelle@washburnmarina.com); [washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org); [brubens@shuttlelift.com](mailto:brubens@shuttlelift.com)  
**Subject:** RE: [External] RE: Tires Update

Bob, sorry about the delayed response...after getting back from the marina yesterday I had a lot of catching up to do around the shop.

Last fall/winter when we installed the new tires on the lift the valve slot closures were installed in all 8 wheels. I was the one who came out and changed the 8 tires so I can confirm that they were installed. They were also reinstalled on the 3 that I worked on yesterday as well. The failures yesterday were caused by the valves being torn from the tubes. Everything that I saw yesterday before and during serving the tires indicated that the wheels had indexed inside the tires slightly causing the valve base to touch the valve slot in the wheel which is what caused them to tear off of the tube.

It's my understanding that under a static load there were no issues. It was when the lift starting to move the load that the failures started to happen, I believe the estimated weight was around 100 tons...Michelle, could you please confirm that I have that information correct?

Basing this off of my previous experiences wheels commonly index when the tires is severely under inflated, severely over its weight capacity or a combination of both. Is there any way we can confirm the specs of these tires? Max inflation pressure of the tire/wheel, weight capacity of the tire at the recommended inflation pressure, static load vs dynamic load, etc.

I would just like to make sure we get everything up to par so the customer can operate uninterrupted and have a successful launch season.

## Scott Kluver

---

**From:** Michelle Shrider <michelle@washburnmarina.com>  
**Sent:** Thursday, May 4, 2023 4:55 PM  
**To:** 'Bob Johnston'  
**Cc:** washburnadmin@cityofwashburn.org; washburnsports@yahoo.com; 'Chris Dale'; poms053@pompstire.com; 'Brock Rubens'; kate@washburnmarina.com; toni@washburnmarina.com  
**Subject:** RE: Tires Update  
**Attachments:** Possible Specs.png

Greetings All:

I am no tire expert by any means. A few people have suggested that the tires are under capacity given the circumstances we've experienced in the past 2 days. So with a bit of research, the attached spec's for tires that appear to be comparable to those installed. This information states the tires are rated to 21,000 lbs.  $21,000 \times 8 \text{ tires} = 168,000/2000 = 84 \text{ tons}$ . That leaves us at least 66 tons short. The load we picked yesterday was approximately 100 tons.

Can you please provide the specifications of this tire from the manufacturer? Thank you.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

*Live Webcam at the Marina – [Click Here](#)*  
*Join us on [Facebook](#)*

**From:** Bob Johnston <rjohnston@marinetraavelift.com>  
**Sent:** Thursday, May 4, 2023 2:25 PM  
**To:** 'Michelle Shrider' <michelle@washburnmarina.com>  
**Cc:** washburnadmin@cityofwashburn.org; washburnsports@yahoo.com; 'Chris Dale' <chris@washburnmarina.com>; poms053@pompstire.com; Brock Rubens <brubens@shuttlelift.com>; kate@washburnmarina.com; toni@washburnmarina.com  
**Subject:** RE: Tires Update

Hello Michelle,

When the tires were originally installed by Poms, were the valve slot closures shown below reinstalled in the wheels? This piece is designed to cover the opening in the rim and if they were not installed that would cause issues with the valve stem on the tube.

Any help, advice and information would be appreciated.

Thank you,

Sean Hand  
Commercial Sales/Service  
Pomp's Tire Superior WI  
218-391-5046

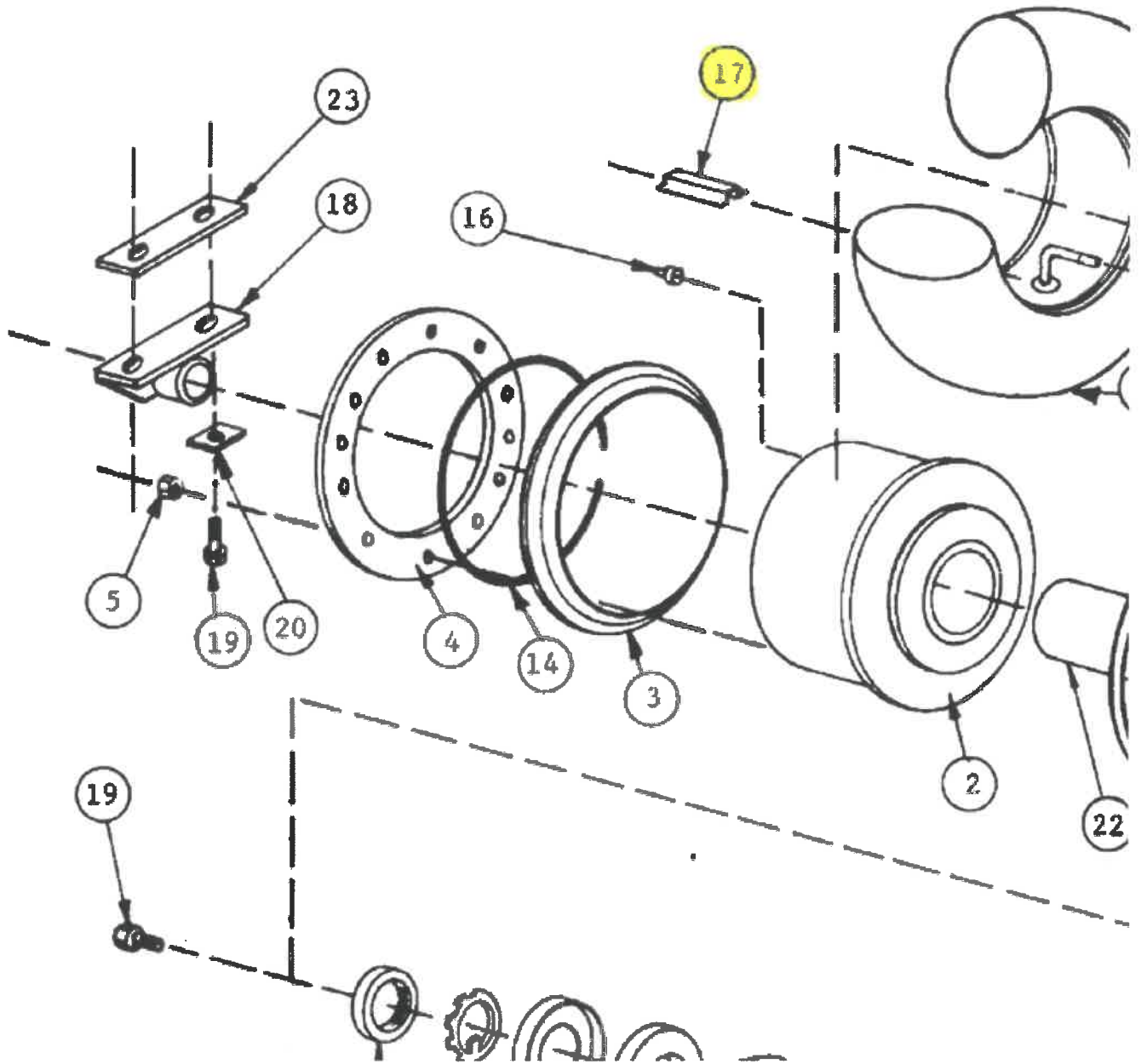
**From:** Lauren Massengill <[Lauren.Massengill@pompstire.com](mailto:Lauren.Massengill@pompstire.com)>  
**Sent:** Friday, May 5, 2023 8:11 AM  
**To:** Sean Hand <[shand@pompstire.com](mailto:shand@pompstire.com)>  
**Subject:** FW: [External] RE: Tires Update

**From:** Bob Johnston <[rjohnston@marinetraavelift.com](mailto:rjohnston@marinetraavelift.com)>  
**Sent:** Thursday, May 4, 2023 2:25 PM  
**To:** 'Michelle Shrider' <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>  
**Cc:** [washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org); [washburnsports@yahoo.com](mailto:washburnsports@yahoo.com); 'Chris Dale' <[chris@washburnmarina.com](mailto:chris@washburnmarina.com)>; Superior Group <[pomps053@pompstire.com](mailto:pomps053@pompstire.com)>; Brock Rubens <[brubens@shuttlelift.com](mailto:brubens@shuttlelift.com)>; [kate@washburnmarina.com](mailto:kate@washburnmarina.com); [toni@washburnmarina.com](mailto:toni@washburnmarina.com)  
**Subject:** [External] RE: Tires Update

EXTERNAL

Hello Michelle,

When the tires were originally installed by Pomps, were the valve slot closures shown below reinstalled in the wheels? This piece is designed to cover the opening in the rim and if they were not installed that would cause issues with the valve stem on the tube.



**Bob Johnston** | Director of CustomerCare  
 Phone +1.920.743.6202 | Direct +1.920.746.4269  
 49 E. Yew Street, Sturgeon Bay, WI 54235 USA  
[www.marinetraVELift.com](http://www.marinetraVELift.com) | [www.shuttlelift.com](http://www.shuttlelift.com)



**From:** Michelle Shrider <[michelle@washburnmarina.com](mailto:michelle@washburnmarina.com)>  
**Date:** May 4, 2023 at 12:11:08 PM CDT  
**To:** Scott Kluver <[washburnadmin@cityofwashburn.org](mailto:washburnadmin@cityofwashburn.org)>, Nick Suminski <[washburnsports@yahoo.com](mailto:washburnsports@yahoo.com)>, Chris Dale <[chris@washburnmarina.com](mailto:chris@washburnmarina.com)>, [pomps053@pompsstore.com](mailto:pomps053@pompsstore.com), Brock Rubens <[brubens@shuttlelift.com](mailto:brubens@shuttlelift.com)>

Cc: Kate Johnson <[kate@washburnmarina.com](mailto:kate@washburnmarina.com)>, Toni Holly <[toni@washburnmarina.com](mailto:toni@washburnmarina.com)>

**Subject: Tires Update**

Greetings:

Sean from Poms and my staff have managed to repair the 3 tires that were flat due to tube failure. Please advise as to how this issue will be resolved as soon as possible. The staff and I are not comfortable with the 5 existing tubes that appear to be a problem. Thank you.

Sincerely,  
Michelle Shrider, CMM  
Washburn Marina, Gen'l Mgr.  
Marina Management, Inc. Pres.  
1 Marina Drive  
Washburn, WI 54891  
715-373-5050  
[www.washburnmarina.com](http://www.washburnmarina.com)

*Live Webcam at the Marina – [Click Here](#)  
Join us on [Facebook](#)*

DISCLAIMER: This e-mail and any attachments to it contain confidential and proprietary material of Marine Travelift Inc., Exactech Inc., its affiliates and is solely for the use of the intended recipient. Any review, use, disclosure, distribution or copying of this transmittal is prohibited except by or on behalf of the intended recipient. If you have received this email unintentionally, please notify the sender and destroy this e-mail and any attachments.

**AGREEMENT BY AND BETWEEN THE  
HARBOR COMMISSION  
OF THE  
CITY OF WASHBURN  
AND PEARL BEACH CONSTRUCTION COMPANY, INC.**

---

**THIS NONEXCLUSIVE AGREEMENT** (hereinafter referred to as the “Agreement”) by and between the Harbor Commission of the City of Washburn, Bayfield County, Wisconsin (hereafter referred to as the “Commission”) and Pearl Beach Construction Company, Inc. of Clinton TWP, Michigan (hereafter referred to as the “User”) is hereby made effective on June 1, 2023.

**W I T N E S S E T H:**

**WHEREAS**, the Commission has available a Dock at the Port of Washburn for the transloading and storage of bulk materials; and,

**WHEREAS**, this Agreement is intended to provide for certain duties and responsibilities of the Commission and User for use of the Dock.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereby agree as follows:

**ARTICLE 1  
COMMISSION COVENANTS**

The Commission hereby covenants and agrees that it will:

Section 1.1 Use. Give the User free and unrestricted use of all /part of the Dock as described in the Addendum, by User, within the conditions, covenants, requirements, and responsibilities of this Agreement. City allows use of the Dock to the User “as is” and makes no representations as to its suitability or fitness to bear the weight of vehicle traffic and rock storage and movement.

Section 1.2 Access. Give the User vehicle access to the Dock, contingent upon applicable local street, road and highway load limits, however, the Commission and City will have the authority to determine the local roads the User shall be permitted to utilize to access the Dock.

Draft 05/10/23

## ARTICLE II USER COVENANTS

The User hereby covenants and agrees that it will:

Section 2.1 Responsibilities. Abide by the restrictions and responsibilities established by this Agreement.

Section 2.2 Insurance. Shall provide the Commission with a certificate of liability insurance indicating public liability insurance with limits of liability no less than the amount set forth in the Addendum, and naming both the Washburn Harbor Commission and the City of Washburn as additional insureds, and maintain such insurance coverage for the term of the agreement. User agrees that at no time will materials be stored on the Dock prior to the Commission's receipt of the required certificate of insurance.

Section 2.3 Material Removal. It will remove all materials from the Dock at the conclusion of the agreement term. If material remains on the Dock charges will apply as provided in the Addendum. In the event that weight restrictions remain on local and county streets, roads and highways at the conclusion of the agreement term, User shall remove said materials not less than two weeks after the removal of weight restrictions by the Bayfield County Highway Commissioner.

Section 2.4 Lawful Storage. It will not place materials on the Dock in any unlawful, or disreputable manner or in a condition which would be considered hazardous by the Commission. In the event materials are stored in a hazardous manner, the User agrees that it shall take immediate steps, upon notification of the Commission, to eliminate any unlawful, disreputable or hazardous condition.

Section 2.5 Hazardous Materials. It will not store any hazardous or toxic materials on the Dock. It will not allow any debris or other material to enter the waters of Lake Superior, and will immediately report any such incident to the Commission and the Wisconsin Department of Natural Resources (DNR), will remove any such material, will comply with any orders of the DNR or of any other state or federal agency, and will defend, indemnify, and hold the Commission and the City of Washburn harmless for any fines, forfeitures, damages, costs, and fees associated with any such release.

Section 2.6 Permits. It will comply with all local, state and federal regulations related to the storage, transportation, sale and distribution of said storage materials referred to herein and shall be responsible to obtain all licenses and permits necessary for the storage and transportation of said materials. Any violation by User of any permit or license or violation for failure to obtain

Draft 05/10/23

said permit or license shall be grounds for termination of this Agreement in accordance with Article III. The User agrees that it alone has responsibility to acquire the necessary licenses and permits to carry on its activities on the agreed upon premises of the Commission and that it shall hold the Commission and City harmless in the event said licenses and permits are not obtained by the User.

Section 2.7 Post Agreement Condition. It will, upon removal of stored materials on the Dock, leave the Dock surface and structure in as good or better condition than before the storage took place on said Dock. Further, if the Dock or the storage area is damaged by the User, the User agrees to be responsible for the costs of any repairs incurred by the City to the Dock caused by the User.

Section 2.8 Dock Access. It will follow the local roads designated by the Commission and City for access to the Dock and abide by local load and weight restrictions imposed by the Commission and City for local roads and city streets. The User agrees to be responsible for the costs of any repairs to any street or alley damaged by hauling to or from the dock.

Section 2.9 Nuisance Creation. It will not conduct any operation within the agreed upon area of use or in the course of transporting materials to or from the agreed upon area of use area that will create excessive noise, odors, smoke, dust, vibration, industrial waste, toxic matter or other excessive measurable external nuisances in violation of any municipal ordinance or applicable Wisconsin law or regulation. It will transport materials to and from the dock only during the hours specified by the Commission. It will conduct operations on the Dock only during the hours specified by the Commission. The User shall not allow any materials of any sort to fall onto any street or alley of the City or any property adjacent thereto from any truck on its way to or from the Dock, and if any material does so fall, shall remove it immediately, and if it does not remove it immediately shall be liable for the cost to the City for its removal.

Section 2.10 Reports. It will provide reports on the quantities of materials stored on the agreed upon area of use within 15 calendar days of a request submitted to it by the Commission.

Section 2.11. Third-party hauling. The User shall be responsible for compliance with the provisions of this Article II, whether or not any activities undertaken pursuant to this Agreement are undertaken by the User, or by a subcontractor, vendor, purchaser or other.



**ARTICLE III  
PUBLIC INFRASTRUCTURE PROTECTION**

Section 3.1. Prevention of spills; cleanup and repair. The User shall take reasonable precautions to prevent rocks, debris, soil or dust from being dropped or spilled from trucks onto roadways within the City limits and to assure that project-related trucking activities are conducted in such a manner that roadways are maintained in good condition for public use, all by and at the expense of the User. If rocks, debris, soil or dust originating from trucks hauling to and from the Dock fall into the roadway within City limits, the User shall remove such material immediately and at its expense. If the material is not removed immediately, the City's Director of Public Works shall contact the User and require that the necessary cleanup work occur. If the User fails to respond to said request by 4:00 p.m. of the day the request is made, the City may perform the work at the User's expense. However, if in the opinion of the City's Director of Public Works or its Police Chief, the material presents a public safety hazard, the City may immediately remove the material at the User's expense. The City's Director of Public Works may also require that any damage to a roadway caused by such materials be either temporarily or permanently repaired, or both, and upon User's failure to do so satisfactorily within the time allowed by the City, the City may undertake the repair at the User's expense. The User shall not be obligated to reimburse the City for routine street sweeping expenses or expenses of cleaning dust, debris or mud not originating from trucks hauling to and from the Dock. The City may enforce all applicable provisions of state and local law, including the provisions of Chapter 348 and Sec. 86.01, Wis. Stats., and any ordinances adopted in conformity therewith.

**ARTICLE IV  
TERM, RENEWAL & TERMINATION**

Section 4.1 Term. The term of this Agreement shall be as set forth in the Addendum.

Section 4.2 Renewal. All outstanding fees due the Commission shall be paid prior to the Renewal of this Agreement.

Section 4.3 Termination for Non Payment. Should the User fail to remit payments as required in this Agreement, or should the User fail to comply with any other term of this Agreement, the Commission may at its option, immediately terminate this Agreement and order any materials stored on the Dock at the time of termination immediately removed at the sole expense of the User.

Section 4.4 Notice to Terminate. It is understood by both parties that termination of this Agreement for any reason other than Non-Payment requires a written "Notice to Terminate" issued by the terminating party a minimum of thirty days in advance of the effective date of

Draft 05/10/23

termination.

A. If such “Notice of Termination” should be issued by the Commission, a prorated refund of the Agreement payment shall be returned to the User after taking into account any amounts due the Commission.

B. If such “Notice of Termination” should be issued by the User, the Commission shall not be obligated to return any portion of the Agreement fee paid by the User to the Commission.

**ARTICLE V  
AGREEMENT PAYMENT**

Section 5.1 Fee. The Fee for use of the dock shall be as set forth in the Addendum.

**ARTICLE VI  
TRANSFER RIGHTS**

Section 6.1. Transfer Rights. The User may not assign or transfer this agreement, or any of the rights conveyed herein, without written consent of the Commission.

**ARTICLE VII  
INDEMNITY**

Section 7.1 Indemnification. The User hereby agrees to indemnify and hold the City, its Commissions, Authorities, Boards, Committees, officers agents, and employees harmless from and against any and all liabilities, obligations, claims damages, injuries, penalties, causes of action, judgments, costs and expenses (including, but not limited to, reasonable attorney’s fees) imposed upon, incurred by or asserted against the Commission or City during or with respect to the term hereof, arising from the User’s use of the Dock or any failure of the User to duly and fully perform or comply with each and all of the terms of this Agreement.

**ARTICLE VIII  
NOTICES**

Section 8.1 For the City: All notices and issues involving the terms of this Agreement and payments required of this Agreement shall be directed, on behalf of the City, to:

Draft 05/10/23

Scott J. Kluver  
City Administrator  
City of Washburn  
P.O. Box 638  
Washburn, Wisconsin 54891  
715-373-6160 Extension 4  
Fax: 715-373-6148

The City's contact person for issues involving the use of the commercial (coal) dock shall be the office of Public Works Director:

Public Works Director  
City of Washburn  
P.O. Box 638  
Washburn, Wisconsin 54891  
715-373-6171  
Fax: 715-373-6148

Section 8.2 For User: All notices to the User shall be directed to:

Karl D. Dornburg  
Pearl Beach Construction Company, Inc.  
23450 Reynolds Court  
Clinton TWP, Michigan 48036-1240  
586-598-4780  
Fax: 866-470-5954  
E-mail: pbdisaster@hotmail.com

## **ARTICLE IX MISCELLANEOUS**

Section 9.1. Addendum. The Addendum to this Agreement is made a part hereof and its terms are fully incorporated in this Agreement as if set out in full.

Section 9.2 Amendments. Neither this Agreement nor any of the terms, covenants, or conditions herein may be modified or amended except by an agreement in writing approved and executed by the Commission and User.

Section 9.3 Severability. If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable under applicable law, then the remainder of the Agreement shall not be affected.

Section 9.4 Construction. The headings of the paragraphs and subparagraphs of this Agreement are for convenience only and shall in no way affect the construction or effect of any of the terms, covenants, or conditions hereof.

Section 9.5 Interpretation. This Agreement shall be interpreted and applied in accordance with the laws of the State of Wisconsin.

Section 9.6 Binding Effect. This Agreement shall inure to the benefit of, and shall be binding upon the Commission and User and their respective successors and assigns.

Section 9.7. Forum for Resolution of Disputes. Any dispute between the parties that cannot be amicably resolved shall be resolved in the Circuit Court for Bayfield County, Wisconsin.

**IN WITNESS WHEREOF, THE HARBOR COMMISSION OF THE CITY OF WASHBURN** has caused this Agreement to be signed by Carl Broberg, its President and countersigned by Scott J. Kluver, Clerk of the City of Washburn, Wisconsin this 18<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
???, Commission President

\_\_\_\_\_  
Scott J. Kluver, Clerk

USER:

By:

\_\_\_\_\_  
Karl D. Dornburg, President  
Pearl Beach Construction Company, Inc.

\_\_\_\_\_  
Date

**ADDENDUM TO AGREEMENT BY AND BETWEEN THE  
HARBOR COMMISSION OF THE CITY OF WASHBURN  
AND PEARL BEACH COMPANY, INC.**

---

1. Insurance.
  - a. General liability. Limits of liability shall be:  
Commercial General Liability \$1,000,000 for each occurrence/\$3,000,000 general aggregate  
Automobile \$1,000,000  
Umbrella \$1,000,000  
Workman Compensation – As required by State and Federal law.
  
2. Term. Start date: June 1, 2023  
End date: May 31, 2024  
Special provisions: Term may be extended by mutual agreement. No activities may be conducted on Sundays. No activities may be conducted outside the hours of 6:00 a.m. to 8:00 p.m. Monday through Friday, and 6:00 a.m. to 6:00 p.m. on Saturday.
  
3. Fees.
  - a. Loading/Unloading Fee for term: \$2.50/ton of material over dock including up to thirty (30) days free laytime storage.
  
  - b. Bulk Storage in Excess of Free Laytime: Of the actual dock area used, \$25 per 1,000 square feet or portion thereof for each month material is stored. \*
  
  - c. Equipment Storage/Marine Related Construction: Of the actual dock area used, \$25 per 1,000 square feet or portion thereof for each month. \*
  
  - d. Commercial Vessel Mooring: \$.25/ foot LOA per each 24-hour period. \*
  
  - e. Special provisions: Documentation of tonnage trans-loaded/stored material shall be provided on a monthly basis.
  
  - f. No loading/unloading fees or storage fees shall be charged for material that is owned by the City of Washburn or for use in projects under contract with the City of Washburn.
  
4. Portion of dock for use:  
 All.



Part. Describe: Approximate 150' x 40' area on west side of dock, as depicted on Map Exhibit A.

Set forth any load limits: Shall follow established road limits.

5. Dust control: Efforts shall be taken to minimize any dust. Should dust be an issue, watering shall occur.
6. Other special provisions: (1) Barricades and/or fencing will be used if necessary. (2) The intent of use is for staging of materials for various projects, not throughout the term of the Agreement. (3) Storage of materials, equipment and activities shall not impede traffic ingress or egress to other sections of the dock not covered by this agreement.

# Bayfield County, WI

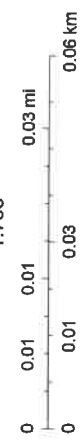


6/12/2020, 1:08:56 PM

**Legend**

- Lake Superior
- Lakes
- Tie Lines
- Meander Lines
- Approximate Parcel Boundary
- Section Lines
- Government Lot
- Rivers
- Municipal Boundary
- Red Cliff Reservation Boundary
- All Roads
- Federal
- State
- County
- Town
- CFR
- Private
- Survey Maps
- UnRecorded Map
- Recorded Map
- Corner Tie Sheets
- Section Corner Monument on File
- Section Corner Monument Referenced on Survey
- Building Footprint 2009-2015
- Changed
- Demolished
- Existing
- New
- Unknown

1:783



Bayfield, Bayfield County Land Records