

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: President: Nick Suminski
VP: Candace Kolenda
Michael Wright

Caroline Nelson
Matt Crowell
City Administrator

Jared Trimbo
Rodger Reiswig
Marina Manager

NOTICE OF HARBOR COMMISSION MEETING

DATE: Wednesday, March 20, 2024

TIME: 5:30 P.M.

LOCATION: Washburn City Hall – 119 Washington Avenue

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link <https://us02web.zoom.us/j/89216047503?pwd=ZVltTitlbjNta0ovZzBuTWl5N040Zz09> 1(877) 853-5247 (Toll Free) and entering Webinar ID: **892 1604 7503** and using passcode **609642** as opposed to being present for the meeting.

Agenda

- A. Call to Order – Roll Call
- B. Approval of Minutes of the February 21, 2024 Meeting
- C. Public Comments/Member Comments
- D. Treasurer’s Report
 1. Payment of Invoices
- E. Slip Transfers –
 1. Slip #116 Strecker/Shaw and Booth
- F. Marina Manager’s Report
 1. Update on Utility Room Repairs
 2. Update on Water Line Repairs
- G. Discussion & Action on Potential Development of Additional Boat Storage Building
- H. Discussion & Action on Three-Year Statement of Intentions for Harbor Assistance Program
- I. Adjourn

February 21, 2024

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Candace Kolenda; Jared Trimbo; Rodger Reiswig; Matt Crowell; Michael Wright

Commission Members Absent: Caroline Nelson

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager; Arianna Austin, Administrative Assistant

Call to Order – President Suminski called the meeting to order at 5:30 p.m.

Approval of Minutes of the January 17, 2024 Meeting – Note was made that Kolenda started the meeting, as Suminski arrived late. The change will be made to minutes. Trimbo moved, and Kolenda seconded, to approve and place on file the January 17, 2024 meeting minutes with the noted change. Motion carried 6-0.

Public/Member Comment – None.

Treasurer’s Report – Kolenda moved, and Wright seconded, to accept and place on file the Treasurer’s Report. Motion carried 6-0.

Payment of Invoices – Crowell moved, and Trimbo seconded, to approve the invoice from Wisconsin Commercial Port Association in the amount of \$250.00. Motion carried 6-0. Trimbo moved, and Crowell seconded, to approve the invoice from Jolma Electric LLC in the amount of \$403.86. Motion carried 6-0.

Slip Transfers – None.

Marina Manager’s Report: Shrider reported that all areas are doing well, except for the Ship’s Store which is down. Travelift repairs are nearing completion. Utility room repairs are underway due to a leak in the valves. Work is being done by Adrien Cady. Kolenda moved, and Trimbo seconded, to accept and place on file the Marina Manager’s Report. Motion carried 6-0.

Discussion and Action on Potential Development of Additional Boat Storage Building – John Sheldon presented on the potential of additional boat storage. The location is closer to the water and coal dock. The design would coordinate with the existing structures at the marina, 150’ x 100’, the height would mirror the other storage buildings. Leasing arrangements were discussed. One-third of the building would be leased to Sheldon’s clients, two-thirds would be operated by the marina. The building would be owned by the Harbor Commission. Suminski commented on the benefits and drawbacks. The city attorney would need to be consulted on the proposal. Kluver noted the public perception of a similar project. Shrider commented on the potential for increased revenue. Shrider discussed further updates to the marina property to maximize additional outdoor storage. Kluver noted that an operation plan and the structure of what this plan would entail, financing, bidding requirements, zoning requirements and legal parameters would be necessary. Conceptual proposal would need to be reviewed by the Commission prior to presenting to Plan Commission and City Council.

Discussion and Action on Yard Trailer Repairs – Shrider discussed the current yard trailer, which is from the 1970s. Some of the hydraulic cylinder parts are no longer functioning. Trimbo moved, and Reiswig seconded, to authorize \$4,350.00 for the purchase of necessary parts. Motion carried 6-0.

Discussion and Action on 2024-2025 Marina Budget and Marketing Plan – Shrider reviewed the budget. Increased marketing and promotion of the Ship’s Store is a topic of discussion among marina management. Suminski suggested

posting fishing reports inside the Ship's Store. Crowell moved, and Trimbo seconded, to approve the budget as presented. Motion carried 6-0.

Discussion and Action on Coal Dock Usage Agreement with Pearl Beach Construction, Inc. – Trimbo moved, and Kolenda seconded, to approve the usage agreement with Pearl Beach Construction, Inc. Motion carried 6-0.

Discussion and Action on Harbor Commission Event for Safety Day – A half day of safety training is conducted. The date has not been determined. The Washburn Yacht Club asked for help from the marina this year. Crowell moved, and Trimbo seconded, to approve \$100 for pastries for the event. Motion carried 6-0.

Adjourn – Suminski adjourned at 7:13 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant

Harbor Pass Book - 2024

12/31/2023 Balance Carried Forward **\$493,290.58**

25-Jan Slip Transfer #45	100.00
Pearl Beach dock rent 2023	1,600.00
12-Jan Jan Fringe	-58.69
Scribble Software	-11,400.00
Washburn Marina	-1,672.51
Ritola	-2,537.50
Loffler	-5,511.99
31-Jan Interest	369.46
19-Feb February Office Fringe	-58.69
Washburn Harbor Towns Association	-250.00
Jolma Electric, llc	-403.86
January Payroll	-743.66
29-Feb Interest	333.16

Balance as of 3/8/24

\$473,056.30 (Includes CD of \$305,951.51)

Marina Operating Account 2024

12/31/2023 Balance Carried Forward		237,349.82
5-Jan	Deposit	39,266.89
5-Jan Ck# 1003	Washburn Marina	-20,165.00
12-Jan Ck# 1004	Washburn Marina	-20,165.00
12-Jan	Deposit	34,749.12
19-Jan Ck# 1005	Washburn Marina	-20,165.00
19-Jan	Deposit	34,319.17
20-Jan Ck# 1006	Washburn Marina	-20,165.00
	Sales Tax	-3,306.66
24-Jan	Deposit	15,391.62
31-Jan	Deposit	15,392.77
31-Jan	Interest	47.56
2-Feb Ck# 1007	Washburn Marina	-15,925.00
5-Feb	Deposit	13,277.82
9-Feb Ck# 1008	Washburn Marina	-15,925.00
15-Feb	Deposit	36,247.93
16-Feb Ck# 1009	Washburn Marina	-15,925.00
22-Feb Ck# 1010	Washburn Marina	-15,925.00
	Sales Tax	-4,103.94
22-Feb	Deposit	8,661.96
23-Feb	Deposit	1,076.63
29-Feb	Interest	46.73
1-Mar Ck# 1011	Washburn Marina	-15,150.00
8-Mar Ck# 1012	Washburn Marina	-15,150.00
8-Mar	Deposit	81,877.46
Balance as of 3/8/2024		335,634.88

ST'S TRUE VALUE HARDWARE
118 PRENTICE AVENUE
ASHLAND, WI. 54806
M-F 8-6 SAT 8-5 SUN 10-3
PHONE: (715) 682-9083

***** SAVE YOUR RECEIPT *****

****REQUIRED FOR RETURNS & CASH REFUNDS****

CUST NO: 6160 JOB NO: 000 PURCHASE ORDER: REFERENCE: TERMS: NET 10TH CLERK: MAR DATE / TIME: 2/21/24 10:43

SOLD TO:
 WASHBURN CITY
 119 WASHINGTON AVE
 WASHBURN WI 54891

SHIP TO:

DUE DATE: 3/10/24 TERMINAL: 552

HARBOR Repair

SALESPERSON: HA HOUSE ACCOUNT
 TAX: B NON TAX EXEMPT

INVOICE: 319440

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	450194	1-1/2x1 Galv Coupling		1	8.49 /EA	8.49 N
2	1	1	EA	236281	370414 11/4S/INSM/ADPTR *		1	5.49 /EA	5.49 N
3	1	1	EA	450194	1-1/2x1 Galv Coupling		1	8.49 /EA	8.49 N
4	2	2	EA	143034	1x1MIP Straig Connector		2	17.99 /EA	35.98 N
5	1	1	EA	450012	1-1/4x1 Galv Coupling		1	4.49 /EA	4.49 N

TAXABLE 0.00
 NON-TAXABLE 62.94
 SUBTOTAL 62.94

(JOE)
**** AMOUNT CHARGED TO STORE ACCOUNT **** 62.94

TAX AMOUNT 0.00

TOTAL 62.94

TOT WT: 3.43

[Handwritten Signature]
 02/27/24

X *[Handwritten Signature]*
 Received By

710-80-53540-342-000

REMITTANCE

CLOSING DATE : 2/25/24

DUE DATE: 3/10/24

AMOUNT PAID

ST'S TRUE VALUE HARDWARE

WASHBURN CITY
ACCOUNT : 6160

NEW BAL: 62.94

Please return remittance with your payment. If you wish to pay specific items on the statement, please include a copy of your statement with the items marked.

STATEMENT

ST'S TRUE VALUE HARDWARE
118 PRENTICE AVENUE
ASHLAND, WI. 54806
M-F 8-6 SAT 8-5 SUN 10-3
(715) 682-9083

CLOSING DATE: 2/25/24
DUE DATE : 3/10/24
ACCT: 6160

WASHBURN CITY
119 WASHINGTON AVE
WASHBURN WI 54891

Thank you for choosing St's True Value Hardware.

Date	Ref	ST	C	Description	Debit	Credit	Amount
				PREV BALANCE	0.00		0.00
2/ 8/24	318800	1	I	PO # UTILITIES	26.74		26.74
2/15/24	B13555	1	P	PAYMENT - THANK YOU		26.74	-26.74
2/21/24	319440	1	I	INVOICE	62.94		62.94

CURRENT 62.94	31-60 0.00	61-90 0.00	91-120 0.00	OVER 120 0.00	NEW BAL: 62.94
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TERMS: NET 10TH

HARBOR Repair

6160

A - Adjustment
B - Balance Forward

Transaction Codes
C - Credit
F - Finance Charge

I - Invoice
P - Payment

This statement covers transactions on your account for the period ending on the date above. Changes, payments, and credits received after the above date will be shown on your next statement.

ck
[Signature]
02/27/24

210-00-53540 342-000



L&M Charge

009 - Ashland

PROD ID	QTY	UM	PRICE	TOTAL
MALE ADAPTER INSERT 1-1/2"				
3220045	2	EA	1.290	2.58 e
ADAPTER 1" PTF X 1" MNPT LF				
36740046	2	EA	11.990	23.98 e
MALE ADAPTER INSERT 1-1/4"				
3220044	1	EA	1.490	1.49 e
SUBTOTAL				28.05
Tax			0.00	
TOTAL				28.05
L&M Charge Account				28.05

HARBOR

[Handwritten signature]
02/21/24

I certify that I am authorized to charge on this account. I also agree to the charge account agreement.

210-00-53540-342-000

[Handwritten signature]

X: _____
AMREIN, JOE

02/21/24 11:26:07 009 77220155009
9000022100 WASHBURN, CITY OF
PO BOX 638
WASHBURN, WI 54891-0000 USA
ATB: AMREIN, JOE
INVOICE #: 2882607 WSID: A-TILL-01
AF0A01ED-C033-4148-A787-D57FF493DE8C
0943DM 5.1.23.530 TILL ID: 01

L&M Charge

009 - Ashland



L&M Charge

009 - Ashland

<u>PROD ID</u>	<u>QTY</u>	<u>UM</u>	<u>PRICE</u>	<u>TOTAL</u>
COUPLING 1"X3/4" PTF LF				
36740115	2	EA	14.990	
		Sale Price	13.490	26.98 e
CLAMP RING 1" SS 10PK				
1001053	1	EA	4.990	
		Sale Price	4.490	4.49 e
TUBE CUTTER MINI 1/8" - 7/8"				
1020004	1	EA	9.990	
		Sale Price	8.990	8.99 e
PEXTUBING 3/4"X100' BLUE NO CUTS				
36740003	1	EA	46.990	
		Sale Price	42.290	42.29 e
SUBTOTAL				82.75
Tax			0.00	
TOTAL				82.75
L&M Charge Account				82.75

HARBOR

[Handwritten signature]
030724

210-00-53540-392-000

Water refills

I certify that I am authorized to charge on this account. I also agree to the charge account agreement.

[Handwritten signature]

X: _____
SCHUETTE, GERRY

02/27/24 10:24:38 009 77280121009
9000022100 WASHBURN, CITY OF
PO BOX 638
WASHBURN, WI 54891-0000 USA
ATB: SCHUETTE. GERRY



EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #2518
 PO BOX 802817
 CHICAGO, IL 60680-2817

Deliver To:
 From: Kathryn Anderson
 Comments:

Please Contact With Questions:
 763-560-5200

Invoice Number	Customer	Page
0525715	28164	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE ----> 160.62

FERGUSON WATERWORKS #2518
 PO BOX 802817
 CHICAGO, IL 60680-2817

Sold To:
 CITY OF WASHBURN
 502 WEST BAYFIELD STREET
 WASHBURN, WI 54891

Ship To:
 CITY OF WASHBURN
 502 WEST BAYFIELD STREET
 WASHBURN, WI 54891

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
2914	2914	WIE	VERBAL JERRY	914	1X300 WATER	02/07/2024	27083
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
300	300	PEC9BLG300	1X300 CTS DR9 HDPE BLUE PIPE	53.540	C	160.62	
Invoice Sub-Total						160.62	
Tax						0.00	
Total Amt						160.62	

TOTAL DUE ----> 160.62

HARBOUR LUNCH PAD

02/07/24

210-00-53540-342-000

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/website-info/terms-of-sale>
 GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.
 LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH 'NP' IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

City of Washburn-Credit Card

Employee: Gerry Schuette

Public Works

Harbor Supplies

Date	Account Number	Item	Total
4-Feb	Harbor	Fittings	\$ 380.11
4-Feb	Harbor	Fittings	\$ 19.79
4-Feb	Harbor	Fittings	\$ 62.48
4-Feb	Harbor	Fittings	\$ 44.87
Total Amount			\$ 507.25

Employee Signature: 

Date: 3-11-2024

Supervisor Approval: 

Date: 03/11/24

All receipts must be attached to back of this report in order to be paid or reimbursed
 Employee's & Supervisors must SIGN

Final Details for Order #114-0063025-8657844

[Print this page for your records.](#)

Order Placed: February 2, 2024

Amazon.com order number: 114-0063025-8657844

Order Total: \$380.11

Shipped on February 4, 2024

Items Ordered

1 of: *(Pack of 2) EFIELD 1 Inch Push-Fit Full Port Ball Valve with a Disconnect Clip Tool, UPC Certified*

Price

\$28.99

Sold by: Efield USA Inc (seller profile)

Supplied by: Efield USA Inc (seller profile)

Condition: New

Shipping Address:

Washburn Public Works

502 Bayfield St

Washburn, WI 54891

United States

Shipping Speed:

Delivery in fewer trips to your address

Shipped on February 4, 2024

Items Ordered

2 of: *(Pack of 2) EFIELD 1 Inch Push-Fit Full Port Ball Valve with a Disconnect Clip Tool, UPC Certified*

Price

\$28.99

Sold by: Efield USA Inc (seller profile)

Supplied by: Efield USA Inc (seller profile)

Condition: New

1 of: *(Pack of 5) EFIELD 1-inch Straight Coupling Push-Fit Fitting to Connect Pex, Copper, CPVC, 5 Pieces*

\$29.99

Sold by: Efield USA Inc (seller profile)

Supplied by: Other

Condition: New

7 of: *HQMPC 1" Pex fitting Push Fit Plumbing Tee, Push-to-Connect Plumbing Fittings, Brass Pipe Connector T Fittings for Copper, PEX, CPVC, No Pb (2pcs, 1 Inch(1"))*

\$26.99

Sold by: HQMPC (seller profile)

Supplied by: HQMPC (seller profile)

Condition: New

Shipping Address:

Washburn Public Works

502 Bayfield St

Washburn, WI 54891

United States

Shipping Speed:

Delivery in fewer trips to your address

Items Ordered

3 of: HQMPC 1" Pex fitting Push Fit Plumbing Tee, Push-to-Connect Plumbing Fittings, Brass Pipe Connector T Fittings for Copper, PEX, CPVC, No Pb (2pcs, 1 Inch(1"))

Price
\$26.99

Sold by: HQMPC (seller profile)

Supplied by: HQMPC (seller profile)

Condition: New

Shipping Address:

Washburn Public Works
502 Bayfield St
Washburn, WI 54891
United States

Shipping Speed:

Delivery in fewer trips to your address

Payment information

Payment Method:

Mastercard ending in 5379

Billing address

Washburn Public Works
502 Bayfield St
Washburn, WI 54891
United States

Credit Card transactions

Item(s) Subtotal:	\$386.86
Shipping & Handling:	\$0.00
Buy more, save 5%:	-\$6.75

Total before tax:	\$380.11
Estimated tax to be collected:	\$0.00

Grand Total:	\$380.11

MasterCard ending in 5379: February 4, 2024: \$380.11

To view the status of your order, return to Order Summary.

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English

United States

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Final Details for Order #114-1707429-1236240

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Order Placed: February 2, 2024

Amazon.com order number: 114-1707429-1236240

Order Total: \$19.79

Shipped on February 4, 2024

Items Ordered

1 of: *SharkBite 1-1/4 Inch x 1 Inch Reducing Coupling, Push to Connect Brass Plumbing Fitting, PEX Pipe, Copper, CPVC, PE-RT, HDPE, UXLO13528* **Price** \$19.79

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Shipping Address:

Washburn Public Works
502 Bayfield St
Washburn, WI 54891
United States

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Mastercard ending in 5379

Billing address

Washburn Public Works
502 Bayfield St
Washburn, WI 54891
United States

Credit Card transactions

Item(s) Subtotal:	\$19.79
Shipping & Handling:	\$0.00

Total before tax:	\$19.79
Estimated tax to be collected:	\$0.00

Grand Total:	\$19.79

MasterCard ending in 5379: February 4, 2024: \$19.79

To view the status of your order, return to [Order Summary](#).

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United States

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Final Details for Order #114-9269558-4941816

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Order Placed: February 2, 2024

Amazon.com order number: 114-9269558-4941816

Order Total: \$62.48

Shipped on February 4, 2024

Items Ordered

2 of: *Spears 1429 Series PVC Tube Fitting, Coupling, Schedule 40, Gray, 1-1/2" x 1" Barbed*

Sold by: Shark Supply Co (seller profile)

Supplied by: Shark Supply Co (seller profile)

Condition: New

2 of: *Spears 1429 Series PVC Tube Fitting, Coupling, Schedule 40, Gray, 1-1/4" x 1" Barbed*

Sold by: Plumbing Master (seller profile)

Supplied by: Plumbing Master (seller profile)

Condition: New

Price

\$8.45

\$6.49

Shipping Address:

Washburn Public Works

502 Bayfield St

Washburn, WI 54891

United States

Shipping Speed:

Delivery in fewer trips to your address

Shipped on February 4, 2024

Items Ordered

1 of: *SharkBite 1-1/2 Inch x 1 Inch Reducing Coupling, Push to Connect Brass Plumbing Fitting, PEX Pipe, Copper, CPVC, PE-RT, HDPE, UXL014128*

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Price

\$32.60

Shipping Address:

Washburn Public Works

502 Bayfield St

Washburn, WI 54891

United States

Shipping Speed:

Delivery in fewer trips to your address

Payment information

Payment Method:

Mastercard ending in 5379

Item(s) Subtotal: \$62.48

Shipping & Handling: \$0.00

Total before tax: \$62.48

Billing address

Final Details for Order #112-3703562-9255466

[Print this page for your records.](#)

Order Placed: February 6, 2024

Amazon.com order number: 112-3703562-9255466

Order Total: \$44.87

Shipped on February 7, 2024

Items Ordered

1 of: *SharkBite 2 Inch x 1 Inch CTS Fitting Reducer, Push to Connect Brass Plumbing Fitting, PEX, PE-RT, Copper, CPVC, HDPE, UXL125428* **Price** \$44.87

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Shipping Address:

Washburn Public Works
502 Bayfield St
Washburn, WI 54891
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Mastercard ending in 5379

Billing address

Washburn Public Works
502 Bayfield St
Washburn, WI 54891
United States

Credit Card transactions

Item(s) Subtotal:	\$44.87
Shipping & Handling:	\$0.00

Total before tax:	\$44.87
Estimated tax to be collected:	\$0.00

Grand Total:	\$44.87

MasterCard ending in 5379: February 7, 2024: \$44.87

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P.O. Box 482
Washburn, WI 54891

NOTIFICATION OF PENDING SLIP ASSIGNMENT

Date of Offer: 02/26/24

Slip Description: Pier , Slip #116, Size: 13' x 28'

Offered Price: \$13,000

Terms:

Maintenance Fees Due by Buyer: \$0

Slip Rental Proceeds Due to Buyer: \$0

Registration Fees Paid by: Buyer

Seller: John V. & Lorrie L. Strecker

Buyer: Randolph J. Shaw & Bonnie A. Booth

Transfer Processed by: Washburn Marina

RESPONSE REQUIRED BY: Wednesday, March 20th, 2024

Greetings Washburn Harbor Commission:

You are being advised of the above pending slip sale to a non-slip holder. Please consider this Assignment of Boat/Slip and render your authorization or decline no later than the Response Required By date as indicated above.

Sincerely,

Kate P. Johnson
Administrative Manager

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Harbor Commission Members
From: Scott J. Kluver, Administrator
Re: Harbor Matters for March 20th Meeting
Date: March 11, 2024

Please see the comments below on several agenda items:

- F 2. The water system was pressurized on March 8th. It held through the weekend and appears to be ready for the water to be connected at all piers at the appropriate time. Landscaping and concrete repairs will be scheduled soon.
- G. Mr. John Sheldon intends to be present to discuss a potential storage building in more detail, including potential layouts and locations.
- H. Each year WisDOT requests that ports with projects on the horizon submit a three-year statement of intentions for the Harbor Assistance Program (HAP). This program provides grant dollars for significant infrastructure improvement for commercial ports. In the City's case, the project would need to benefit commercial activity that would benefit the marina or the dock (e.g. commercial boat hauling, usage, cargo on the dock). In the past, the City has received HAP grants for the travelift well improvements and for the sheet piling project for the dock. The recreational boating projects are not allowed for this program.

For the past couple year, the City has not submitted a statement of intentions as there has not been a project on the horizon for the City to do, but the Harbor Commission may wish to start planning for future projects. Submitting this document is not a guarantee that the Harbor Commission will do the work in the given timeframe, but the State uses it for planning purposes to work to allocate funds and prioritize for potential upcoming projects. This is simply part of the planning process for the Harbor Commission as well. For each of the items, please indicate if you would like to do it in 2025 or 2026, and feel free to adjust my ballpark estimates. You should prioritize the items that you would like to complete.

Potential items to consider at this time include:

Lift Well Interior Repairs \$300,000
A new Travelift (I am not sure if this will be eligible) \$1,000,000
Improvements of boat storage space - \$100,000
Dredging the Marina basin and entrance - \$100,000
Additional improvements to rock wall and road to Coal Dock - \$100,000

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS
April 1, 2024 through December 31, 2026**

Due: April 1, 2024

**Send to: WisDOT
Railroads & Harbors Section
P. O. Box 7914
Madison, Wisconsin 53707-7914**

Port & Harbor Facility Name

Responsible Local Unit of Government
(Port, County, City, Village or Town)

Improvements Proposed in Calendar Year _____ (pick a year - 2024, 2025, 2026)

Instructions: Complete one of these sheets for each project contemplated in each of the next three years (2024, 2025, & 2026). Include only those projects that benefit WATERBORNE and/or COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal, dock wall construction, and other harbor assistance and improvement projects.

PART I Type of Project, Description and Objective(s)

PART II Project Resources

Expected Funding Sources (All types)	Amount
1)	
2)	
3)	
4)	
Total	

Notes:

PART III Rank & Probability

- (a) Of the projects listed for the year noted above, this project is of _____ priority to the applicant (1st, 2nd, 3rd, etc...)
- (b) The estimated probability of this project being started in the year noted above is:
(Circle one)
High Medium Low

Prepared By: _____

Date: _____