

**August 16, 2023**

**HARBOR COMMISSION MEETING**

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Candace Kolenda; Michael Wright; Rodger Reiswig; Caroline Nelson; Matt Crowell

Commission Members Absent: Jared Trimbo

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager, Attorney Max Lindsey (6:40)

**Call to Order** – President Suminski called the meeting to order at 5:32 p.m.

**Approval of Minutes of the July 19, 2023 Meeting** – Kolenda moved, and Nelson seconded, to approve and place on file the July 19, 2023 meeting minutes. Motion carried 6-0.

**Public/Member Comment** – None.

**Treasurer’s Report** – Crowell moved, and Reiswig seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 6-0.

**Payment of Invoices** – None.

**Slip Transfers** – None.

**Marina Manager’s Report:** Shrider reported that they are finally getting caught up but haul out notices went out today. The Ship’s Store has been slower as there has not been the volume of people using their boats.

Nelson moved, and Wright seconded, to accept and place on file the Marina Manager’s Report. Motion carried 6-0.

**Discussion and Action on Repair Quote for the Travelift** – A quote was received based on the inspection report recently done. The significant items include the sprockets, chains, breaks, and hoses. Questions were posed. Shrider reported that she is planning to repair the injector of the engine at the end of the season which is not a Marine Travelift item. Reiswig moved and Kolenda seconded to approve the repairs to the lift. Motion carried 6-0.

**Discussion and Action on Repair of Boat Ramp and of Establishment of Rule or Creation of Ordinance Against Power Loading** – Shrider reported that the expanded metal mesh at the boat ramp was causing a hazard so it was removed. To fix the problem, she is looking to fill some of the void with rock and place diamond plate over it. It would need to be fastened underwater. Questions posed on other options and how the ice may affect it. Crowell moved and Nelson seconded to repair the boat ramp with diamond plate sheeting with a total cost not to exceed \$3,000. Motion carried 6-0. Discussion occurred on the creation of an ordinance and how it can be enforced. Discussed public education, signage, and fine amounts. Consensus to ask attorney to draft an ordinance for review at the next meeting.

**Discussion and Action on Fish Cleaning Station Clogging Issues and of Establishment of Rule or Creation of Ordinance Against Disposal of Fish Skins** – Shrider reported that it appears the skin slips through the grinder and then goes to the pump and gets caught in the macerator, which apparently burnt out the motor of the pump at the lift well. The fish grinder will have finer blades to address this. Shider provided a quote to get the parts and install it in house. It could then be monitored how the lift well handles the material after the blade change before any additional modifications would be made to the lift well. Crowell moved and Wright seconded to order the parts (22 cutters and spacers) for the fish cleaning station. Motion carried 6-0. Discussion occurred on creation of an ordinance. Attorney

Lindsey stated that it could be a Harbor Commission rule as well. Lindsey to draft options and bring that back for review.

**Update on Pier 4 Improvement Project** – Kluver reported that both DNR and Army Corps permits are in the public hearing stage. The City did not receive the Boating Infrastructure Grant even though it rated well. Once the permits are received, the application for the Recreational Boating Fund Grant can be completed.

**Discussion and Action on Capital Equipment/Improvements List and Potential Approvals** – There were no immediate concerns, so this topic will be postponed until the next meeting. There is a question on what the plan is to get water to Pier 4, and Kluver will follow up on that.

**Report on Commercial Ports Association Meeting** – Kluver attended that meeting in Green Bay last Thursday and Friday. Grant funding is available for emissions free equipment. A letter of support was sent to the USDOT for the reconstruction of the Blatnik bridge.

**Closed Session - Discussion on status of Action Related to Tires for the Travelift - Kolenda moved and Nelson seconded to go into closed session pursuant to Wisconsin State Statue 19.85(1)(g) for discussing and negotiating disputes with vendors and for conferring with legal counsel in regard to strategy for potential litigation over contract disputes, specifically related to tires purchased from Marine Travelift, and include Shrider, Kluver, and Lindsey for attendance. Motion carried on roll call vote 6-0.** Discussion on the topic occurred.

**Adjourn** – Suminski adjourned at 7:35 p.m.

Respectfully Submitted,  
Scott Kluver  
City Administrator