

May 17, 2023

**HARBOR COMMISSION MEETING**

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Caroline Nelson; Matt Crowell; Candace Kolenda; Michael Wright; Jared Trimbo; Rodger Reiswig.

Commission Members Absent:

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager; Arianna Austin, City Administrative Assistant

**Call to Order** – Vice President Suminski called the meeting to order at 5:30 p.m.

**Approval of Minutes of the April 19, 2023 Meeting** – Kolenda moved, and Crowell seconded, to approve and place on file the April 19, 2023 meeting minutes. Motion carried 7-0.

**Public/Member Comment** – None.

**Election of President and Vice President** – Kolenda moved, and Crowell seconded to nominate Nick Suminski as president. Kolenda moved, and Crowell seconded to approve Suminski as president. Motion carried 7-0. Nelson moved, and Trimbo seconded to nominate Candace Kolenda as vice president. Nelson moved, and Trimbo seconded to approve Kolenda as vice president. Motion carried 7-0.

**Treasurer’s Report** – Kolenda moved, and Trimbo seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 7-0.

Payment of Invoices – Crowell moved, and Nelson seconded, to approve the invoice from Washburn Hardware LLC in the amount of \$12.48. Motion carried 7-0. Nelson moved, and Crowell seconded, to approve the invoice from Jolma Electric LLC in the amount of \$7,380.00. Motion carried 7-0. Kolenda moved, and Trimbo seconded, to approve the invoice from Pearl Beach Construction in the amount of \$10,880.80. Motion carried 7-0.

**Slip Transfers** – None.

**Marina Manager’s Report:** Shrider reported that at least two of the new fenders were taken off by ice this winter. She suggested removing them permanently. One of the large break wall ladders was removed due to damage last fall, which should be reinstalled this summer. One side of the lift wall is crumbling and will need to be addressed. April financials are on budget. Crowell moved, and Nelson seconded, to accept and place on file the Marina Manager’s Report. Motion carried 7-0.

**Discussion & Action on Travelift Tire Matters** – Swivel rebuilds have been attempted three times, to no avail. Replacement swivels were requested for installation in June. On May 3, a 70-ton tugboat was lifted and placed in the water, a second 100-ton tugboat was lifted and placed in the water, as the tires began hissing. Five tube stems failed. Pumps installation occurred on May 4. The lift operated for about a week, until hissing began again under mobilization and steering. Pumps installation occurred again on May 16. It was determined that the tubs are too small for the beads and are slipping. Photos by Shrider were reviewed. Sean from Pumps determined that the tires are spinning on the unit. A representative from Travelift will be meeting Shrider, Kluver and Suminski on May 18. Tire specifications have been requested multiple times from Travelift, but have not been received. Pumps recommended taking two days to put a previous set of tires back on the travelift, which are available at Pumps. Launching boats is now delayed. Kluver suggested a special meeting may be necessary following tomorrow’s meeting.

**Update on Pier 4 Current Damage and Repairs** – Solution for this year looks solid. Review will be necessary next winter, including how bubbling affected the bending.

**Update on Pier 4 Improvement Project** - Kluver is working to complete the final grant application by June 1.

**Discussion & Action on Dock Agreement with Pearl Beach Construction, Inc.** - Payment has been received from 2022. The agreement has remained the same, with update dates for 2023. Kolenda questioned the umbrella insurance dollar amount. Kolenda moved, and Trimbo seconded, to approve the agreement with Pearl Beach Construction, Inc.  
Motion carried 7-0.

**Adjourn** – Suminski adjourned at 6:43 p.m.

Respectfully Submitted,  
Arianna Austin  
Administrative Assistant