

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

NOTICE OF FINANCE COMMITTEE MEETING

Monday, November 14, 2022 City Hall 4:30PM

- Committee Review-Monthly Expenditures

NOTICE OF CITY COUNCIL MEETING

Monday, November 14, 2022 Washburn City Hall 5:30 PM

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link

<https://us02web.zoom.us/j/82375220072?pwd=NnZBVmFRZmlzOWZ6aTBXSm8weDFCZz09>

by calling 1-888-788-0099 (Toll Free) and entering Webinar ID: 823 7522 0072 with passcode 111422 as opposed to being present for the meeting. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

AGENDA

- Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes – City Council/Historic Preservation Meetings – October 10, 2022
- Approval of Monthly Expenditures via Roll Call Vote
- Public Comment
- Mayoral Announcements, Proclamations, Appointments
 - Appointment to Housing Authority; Joint Review Board Citizen Member **TAB 1**
- Presentation & Discussion with Representatives from Cinnaire Solutions on Proposed County Housing Development Plans and Process **TAB 2**
- Discussion & Action on Thompson’s West End Park Camping Expansion and Park Committee Recommendation on Topic **TAB 2**
- Discussion & Action on Certified Survey Map for 101 Williamson Road – Mark Stilton, Petitioner **TAB 3**
- Discussion & Action on Resolution #22-009 to Amend the Bay Area Rural Transit (BART) Charter to Include Price County **TAB 4**
- Public Hearing, Discussion & Action on Recommendation to List the Washburn City Hall as a Local Historic Property **TAB 5**
- Public Hearing, Discussion & Action – 2022 (payable 2023) Municipal Tax Levy **TAB 6**
 - General Fund, Debt Service & Capital 2023 Budget Matters & Line-Item Adjustments
 - Action on Resolution #22-007 - Adopting the 2022 Tax Levy
 - Action on Resolution #22-008 - County Library Levy Exemption
- Discussion & Action on Approval of 2023 Water and Sewer Utility Budgets **TAB 7**
 - Action on Sewer Rate Increase
- Discussion & Action on Proposed 2023 Harbor Commission Budget and Slip Fees **TAB 8**
- Discussion on Concept to Create Tourism Committee **TAB 9**
- Discussion & Action on Temporary Street Closure (Omaha St. between 1st and 2nd Aves W.) and Property Use for Free Outdoor Play at Stage North on December 8-10, and 15-17 – Rebecca Weinel, Petitioner **TAB 10**
- Adjourn

October 10, 2022

HISTORIC PRESERVATION COMMISSION

5:30PM

Washburn City Hall & Remote Call-In

Present:

Carl Broberg, Karen Spears-Novachek, Tom Neimes, Mary McGrath, Jennifer Maziasz, Dave Anderson, Laura Tulowitzky

Present, remote:

none

Municipal Personnel:

Mayor Mary D. Motiff, City Administrator Scott J. Kluver, Assistant City Administrator Tony Janisch, City Attorney Max Lindsey

Excused Absence:

none

Called to Order – Meeting called to order at 5:30pm by Mayor Motiff. Roll call attendance depicted six (6) of seven (7) members of the Historic Preservation Commission in attendance. Quorum of the Commission recognized. Maziasz arriving after roll call.

Public Hearing and Recommendation on Designating the Washburn City Hall as a Historic Property – Moved by Novachek to open the Public Hearing, seconded by Anderson. Motion carried unanimously. Dora Kling, 522 3rd Ave. E, spoke about the local historic designation. She shared that the building was the first Library. When the Library moved it became City Hall, but the building wasn't big enough, so the brownstone section was added. Kling continued that if destination was approved, a bronze plaque would be attached to the building. The Mayor thanked Ms. Kling for her work on this initiative and if there were other benefits other than recognition. Kling responded that certain loans may be available for historic properties. The Mayor further asked of any restrictions. Kling responded that yes there would be any work would need to fit the historic theme and the Council would need to approve it. Moved by Novachek to recommend designation of City Hall as a Historic Property, second by Anderson. Moved by Neimes to closed Public Hearing, seconded by Novachek. Motion carried unanimously. Motion to recommend historic designation also carried unanimously.

Adjourn – Mayor Motiff adjourned the meeting at 5:41pm.

Tony Janisch
Assistant City Administrator

October 10, 2022

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM

Washburn City Hall & Remote Call-In

City Council Members:

Present, in-person:

Carl Broberg, Karen Spears-Novachek, Tom Neimes, Mary McGrath, Laura Tulowitzky, Jennifer Maziasz, Dave Anderson

Present, remote:

none

Municipal Personnel:

Present in-person:

Mayor Mary D. Motiff, City Administrator Scott J. Kluver, Assistant City Administrator Tony Janisch, City Attorney Max Lindsey

Present, remote:

none

Absent:

none

Call to Order - Meeting called to order at 5:41PM by Mayor Motiff. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting of September 12, 2022 - A motion was made by Neimes to approve the September 12, 2022 minutes of the City Council, second by Novachek. Motion carried.

Approval of Expenditures – A motion was made by Novachek to approve the monthly expenditures as reviewed, second by McGrath. Motion carried unanimously via a roll-call vote.

Public Comment – No public comment was made.

Mayoral Announcements, Proclamations, Appointments - The Mayor proclaimed October 10, 2022 to be Indigenous People Day and read the proclamation.

Discussion & Action on Creation of Utility/Recreational Easement West of Baseball Field, East of County Forestry, Pipgras, and Iron Works Properties – Washburn Iron Works, Petitioner – Novachek moved to approve the creation of a Utility/Recreational Easement, seconded by Neimes. Maziasz asked if trees were needed to be removed and if a buffer would be installed between the industrial park; she also noted the wetness of the area for the reroute. Kluver responded that some clearing may be needed but that landscaping, and trail building could occur. Tulowitzky asked about the cost of relocating the powerline. Kluver responded that the cost would fall to Washburn Iron Works and Xcel. Discussion ensued. Motion carried, McGrath abstaining.

Discussion & Action on Amendment to Development Agreement with The Brewing Badger, LLC – Broberg moved to amend the agreement with The Brewing Badger, LLC for demolition completion to June 30, 2023, seconded by Novachek. Badger Colish provided an update on the progress of development. He stated there were some delays with the Site Assessment Grant to assist with the cost of asbestos removal, which has now been awarded. Colish further stated that asbestos removal is scheduled for the week of October 24th. Novachek asked if opening by December 31, 2023 is still possible. Colish responded that this should still be on target. Motion carried unanimously.

Discussion & Action on Special Event Request for Book Across the Bay on February 17 and 18, 2023 - Benjamin Thoen, Petitioner – The Mayor noted an additional email/letter that was received over the weekend from the Book Across the Bay (BATB) Board. She further noted past discussions and the City expressing the desire of payment for services. Tulowitzky asked if there have been issues with damages in the past or with seeking costs for repairs. Kluver responded that the City has not seen reimbursement for past damages. Tulowitzky moved to approve the request as presented for Book Across the Bay in 2023, seconded by Maziasz. Neimes stated that he has observed the damage and trash left behind at West End Park, after this event, and that the City should do the plowing and be paid for this service. Maziasz added that this event is a benefit to the community and that the organizers and the City should be able to sit down, negotiate and discuss

the needs of the event and any repairs and clean-up if needed. Maziasz further expressed that garbage is unacceptable and that she does not want the event to be anywhere other than this community.

The Mayor asked if there is any liability with allowing someone else to plow city property. Kluver responded that if the Council allows something to be on City property, the City is responsible. If you allow someone else to do plowing, the City is responsible for workers comp or any damages that may occur. Attorney Lindsey added the City cannot agree or contract away its responsibilities, but that an agreement can be made that the City is paid back for its liabilities. This could be part of a memorandum of understanding (MOU). Ben Thoen, BATB board member, responding to comments made, that BATB would provide compensation for damages and can be noted in an MOU. Regarding clean-up, Mr. Thoen stated that BATB is 100% volunteer run and that several work groups earn percentages of the proceeds for given tasks, like clean-up from the event, but that the Board is ultimately responsible. He added that BATB does have an insurance policy that covers the participants, the board, volunteer operators and equipment; and a copy is provided to the City.

Novachek asked of the registration fee and when it was last increased. Thoen responded \$30 and last increased in 2004. He added the historically there was a tiered pricing, early registration at \$25, there is a student fee of \$20. The Mayor referenced last year's discussion at Council, and other events paying for services, noting the Birkebeiner charges a surcharge to pay for needed services. Discussion ensued. Thoen added that BATB has had a tremendous relationship with the cities of Ashland & Washburn and Washburn has been a wonderful host, BATB has no intention of pulling out the City.

Public Works Director Schutte expressed the concern that if BATB is allowed to do the plowing, this sets a precedence, and what happens with the next vendor and the next, and at some point, there is a loss of control. Maziasz agreed with the concern of setting precedence but suggested being open-minded and having the mechanisms and structure in place, realizing the need to back out if problems do occur. Discussion continued. Tulowitzky asked why BATB feels its important that they do the plowing. Thoen responded that the intent for plowing is the area where they place their two large tents. He continued, if the ground is plowed too early, frost sets in and it is harder to drive the stakes for the tents.

Anderson stated that this was a similar conversation to last year and the Council urged BATB to consider raising fees to offset the expenses incurred by the City. The Mayor added that aside of plowing, which is a large part of the costs, there are other expenses involved. She then asked when registration would be opened. Thoen responded that registration was already open. The Mayor questioned why registration was open, before an agreement what made with the City, and the City has been trying to resolve reimbursement of expenses for a long time. Thoen responded that BATB initially began as a fundraiser for the Washburn Public Library, then it evolved into a partnership with the Tri-County Medical Society, and then evolved into a work-group program. The overall purpose is for community wellbeing and youth engagement regardless of socioeconomic status so that local families can participate in the event. He continued that BATB feels that increasing the fee would be counterintuitive to its purpose. McGrath stated that the City has been asking for cost reimbursements for many, many years. And every year, BATB does not plan for this, so the City allows it one more time, and the next year and again and again, it's the same thing. McGrath concluded that to state in your email about moving BATB out of Washburn is not a worthy statement of your group. Melissa Martinez, Washburn Chamber Director, stated that everyone is supportive of this event and that she has been to these meetings where promises have been made, but have not come to fruition. She shared examples specific to the Chamber and the concern of things always being pushed off. Ms. Martinez concluded that if, in the future, the City is requesting payment for services for Chamber events, the Chamber would be happy to do so.

Maziasz added that BATB states they've dispersed \$248,000 over the region, at some level surely there could be something worked out for some type of compensation. She ended noting the comment made in BATB letter about if Washburn received payment would set the precedent for Ashland. Thoen responded to the items identified by Ms. Martinez. He further stated that several hundred thousand dollars over the course of twenty-five years is relatively impressive; but year-to-year, bad turn-out or cancellation, the costs for BATB do not go away. Thoen added that the volunteer workgroup project makes the event more sustainable, and the board does not want funding to go away from these groups and reallocate it to city administration. Funding goes back to the community that makes the event happen. Discussion continued. Kluver noted an

incompatible goal that has been identified. BATB would like the plowing late, so the ground does not freeze as deep; and the City would like the plowing early so the ground freezes deeper and protects it from damage. Thoen added with the heaters in the tent, on for several hours, the ground does thaw which can lead to turf damage.

Anderson stated the only way moving forward is to raise fees. He added that BATB could institute a local's fee or scholarship if they are concerned about the local community. The City of Bayfield charges for Applefest, and the taxpayers of Washburn should not continue to offset the costs to do business. Anderson concluded that as a business owner, this a nice boost to the economy, and there has to be a way that BATB and the City can work this out. Broberg moved to amend the motion to include that the City does the plowing and to charge for the direct costs, seconded by Neimes. Motion to amend the original motion fails; McGrath, Neimes, Broberg voting in favor; Maziasz, Tulowitzky, Anderson, Novachek voting against. Lindsey added that according to Ordinance 12-1-5(l), the City has the ability to charge for cleanup costs, which is agreed upon by the user when they sign an application for and receive a permit for exclusive use from the City. It is also required that the user provide proof of insurance and indemnification. Discussion continued about an MOU and what should be included. The Mayor further suggested an optional donation to be included on registration to help cover the burden of operational costs. McGrath moved to amend the motion to exclude snow plowing (Item 1.b.i. of the request) and allow for further discussion, seconded by Novachek. Motion to amend the original motion carried unanimously. Motion to approve the amended motion for the Request as presented for Book Across the Bay in 2023 excluding snow plowing carried unanimously.

Discussion & Action on Proposed 2023 Stormwater Utility Budget – Novachek moved to tentatively approve the proposed 2023 Stormwater Utility Budget, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Updates to/Recommendations on Proposed 2023 General Fund, Capital, and Debt Service Budgets – Novachek stated that the Finance Committee has reviewed these budgets, including cost increases and determined it is a solid budget to address the needs of the City. The Mayor added that the tennis courts and sidewalks should be added to the unfunded category. Novachek added appreciation that windows for City Hall is on the list for capital projects. She then reviewed the other projects identified for capital funding. Novachek moved to tentatively approve the 2023 General Fund, Capital & Debt Services Budgets, seconded by Anderson. Kluver stated that the City received notification of Highway Aid will be \$6,000 less next year. Discussion continued. Maziasz asked about the cable franchise fee. Kluver explained this is a revenue source from the State and cable providers. Motion carried unanimously. Kluver further requested that \$5,000 of streets funding be moved to Ambulance Service to assist in funding a new ambulance UTV. Their current UTV will then be transferred to Public Works. Anderson moved to approve the request to move \$5,000 from Streets to the Ambulance budget, seconded by Neimes. Motion carried unanimously. Discussion continued regarding the Parks Designated Fund.

Discussion & Action on Proposed 2023 Fee Schedule – The Mayor began discussion by stating that if the Flea Market License fee was to be eliminated, it would require an ordinance change. Anderson moved to approve the 2023 Fee Schedule as presented with changes, seconded by Novachek. Anderson asked about the Alarm Permit, which is recommended to be eliminated. Kluver responded that if a building has a fire alarm, with a fire alarm service connecting to 911, there is supposed to be a permit issued. Kluver continued that these have not been issued in more than 30 years, and that there are only two in the City. Anderson then asked about the Flea Market License. The Mayor responded that the recommendation is to raise the fee. Anderson further asked about the recommendation to eliminate the Electrical Permit fees, but not Plumbing. Kluver responded that it was considered to remove the Plumbing Permit fees as they are rarely issued, but that it wasn't recommended at this time. He further added that there are separate issues regarding Electrical, the State guidelines are strict, and it is hard to enforce. Discussion continued, including the thought to eliminate Plumbing & HVAC Permitting as well. Kluver added that the main purpose for permitting is to have a record of improvements on the property and to track property values. Anderson suggests keeping the Electrical Permit fees. Discussion continued including the Monuments Permit fee at the Cemetery and the Boat Mooring fees. Discussion then occurred regarding Camping fees. Maziasz asked about Seasonal Camping fees. Kluver responded that the Seasonal Camping rate is based on 55% of the maximum daily rate for a campsite. He continued that seasonal sites are limited at each campground and that they have been moved over the year to not be considered prime campsite locations. Anderson moved to amend the motion to keep Electrical Fees

and eliminate the Monuments Fee, seconded McGrath. Motion to amend the original motion carried unanimously. Kluver added that the fee schedule states sand provided for the Sidewalk Replacement Permit, this will be changed to topsoil provided. Motion to approve the amended motion for approval of the 2023 Fee Schedule keeping Electrical Permits & eliminating Monuments Permit carried unanimously.

Discussion & Action on Resolution 22-006 Endorsing the Bayfield County EMS Study Committee Final Report – McGrath moved to approve Resolution #22-006, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Street Use Permit for Halloween Parade on Washington Avenue and W. 8th Street on October 29 from 1:00 until 2:30 – Washburn Chamber of Commerce, Petitioner – McGrath moved to approve the Street Permit for the Halloween Parade, seconded by Tulowitzky. Motion carried unanimously.

Adjourn – Mayor Motiff adjourned the meeting at 8:18PM.

Tony Janisch
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Members Karen Spears-Novachek, Laura Tulowitzky & Mary McGrath reviewed monthly expenditure vouchers.

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P.O. Box 638
Washburn, WI 54891



715-373-6160
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FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SK} Administrator
Re: Mayoral Appointment – Housing Authority
Date: November 1, 2022

Mayor Motiff is nominating Jeff Bellile to the seat vacated by Roy Halverson. His application is enclosed. If approved, this term would expire October 1, 2026. Ordinarily, this is a five-year appointment.

CITIZEN PROFILE

APPLICATION FOR CITY OF WASHBURN COMMITTEE/COMMISSION APPOINTMENT

Please use this form to express your interest in serving on a committee or commission of the City of Washburn. Return to the City Clerk at City Hall, 119 Washington Ave., P.O. Box 638, Washburn, WI 54891. You may submit any additional material to support your application if you desire. Information on vacancies can be obtained by calling City Hall at 715-373-6160.

Committee or Commission Desired: Housing Authority Board

Name of Applicant: Jeffery R. Bellik

Home Address: 714 West 5th Street

Home Phone: 715-373-2932 Business or Cell Phone: 715-292-0457

E-mail: jrbellik2000@yahoo.com

Occupation: Retired Respiratory Therapist / Current Director of Washburn Ambulance

Are you currently serving on a City Committee, Board or Commission? Yes No

If yes, which one: _____

Please describe any background and experience you feel qualifies you for the seat you seek:

I am a life long resident of the City of Washburn. I feel as though my experience of working for the Housing Authority for 3 years will give more insight to the budgeting and daily challenges facing the Housing Authority. My experience as being a landlord for 30 years would also be beneficial to the housing board.

Are you able to attend meetings regularly? Yes NO

Signature: Jeffery R. Bellik Date: 9-22-22

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Washburn, WI 54891



715-373-6160
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FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SK} Administrator
Re: Cinnaire Solutions Housing Proposal
Date: November 3, 2022

Enclosed you will find a copy of the RFP response submitted by Cinnaire Solutions and accepted by Bayfield County for a proposed housing development to the east of the nursing home on 9.5 acres owned by Bayfield County. Mr. Jerrell Harris and Ms. Nicole Solheim are expected to be present at the Council meeting to discuss their proposal and answer questions that you may have about it.

Assuming that the project moves forward through the various approvals and funding requirements, it will of course at the appropriate time need to be reviewed for all of the relevant zoning requirements. Water and sewer utility extensions into the property will also need to be reviewed and discussed. I do anticipate that next month, there will be a request to commit the TIF dollars that the City approved last year to be set aside for an affordable housing development. That commitment is requested so that Cinnaire can include it as part of their application for the federal housing credits they need to apply for to make this happen. Cinnaire needs to complete that application very soon to make this current application cycle. I will have more information on that for the next meeting.

Please be prepared with any questions that you have regarding this proposed project and the role the City would have in it.

BAYFIELD COUNTY

RFP Submittal - Residential Development

9.23.2022



PHOTO CREDIT: MATT GOUDREAU



September 16, 2022

Mr. Mark Abeles-Wilson, Administrator
Bayfield County
117 E 5th Street
P.O. Box 878
Washburn, WI 54891

Re: Request for Proposal – Residential Development, City of Washburn, WI

Dear Mr. Abeles-Wilson:

On behalf of Cinnaire Solutions, I am pleased to submit this proposal for a 40-unit, mixed-income, senior and family housing development for Bayfield County's 9.5-acre parcel located at 901 E Bayfield Street, Washburn, Wisconsin. Cinnaire Solutions is a nonprofit corporation whose mission is to foster and sponsor development that supports the economic well-being of low-income individuals, families and communities. We have extensive experience working with municipalities across our footprint to come up with unique housing and creative gap financing solutions. Cinnaire Solutions has applied for and secured the Low-Income Housing Tax Credit (LIHTC), HOME Funds, AHP Grants, private grants and other financing for a range of catalytic and affordable housing products across the Wisconsin, Michigan and Mid-Atlantic markets for over 25 years.

The Bayfield County development will feature a variety of rental housing options for both seniors and large families ranging from one to three bedrooms and income levels from 30-120% of the area median income. With a focus on creating affordable, sustainable and quality homes, our plans will preserve the neighboring community's character while providing appropriate space for each tenant type. To make a competitive LIHTC application in WHEDA's upcoming round, this development will feature six (6) senior units at market rate to qualify as mixed-income housing and have units set aside with preference for veterans. We believe these unit mix, tenant type and design arrangements, further broken down in later sections of this proposal, will best meet the vision the County has as well as the needs of residents. Cinnaire Solutions is also actively engaged in exploring opportunities with the Communities of Ironwood, Michigan and Town of La Pointe, Wisconsin; our hope over time is that with the efficiency of supporting housing in multiple communities in this region of Wisconsin, we'd be able to deliver best-in-class service as all three communities explore their housing needs.

Thank you for your consideration for this proposal. We are confident that Cinnaire Solutions expertise, as well as our envisioning for this project, will exceed Bayfield County's expectations and deliver a high-quality final product that helps meet the demand for affordable senior and family housing. If you have any questions, please feel free to contact me, Christopher Laurent, at CLAurent@Cinnnaire.com or +1 (503) 869-6544.

Sincerely,

DocuSigned by:



E79654C9FEE146C
Christopher Laurent
President, Cinnaire Solutions

1. PRELIMINARY SITE PLAN

Existing Conditions + Opportunities

Through an assessment of the site and its surroundings, existing assets and future opportunities arise that will enhance the success of the development in meeting the County's objectives in providing a sustainable and inclusive community.

Our objectives in the following site plan studies are to:

- Minimize unnecessary site disturbance to maximize natural landscape potential.
- Provide accessible units that allow for aging in place, as well as a mix of units that encourage a diverse community.
- Prioritize Health and Wellness throughout the site. This is achieved by providing views to the bay, encouraging social interaction through various open space strategies, facilitating physical wellness through walking/bike paths and outdoor amenities, among other design strategies.

- Create affordable, quality homes through smart design best practices that reduce future costs to tenants and lower maintenance requirements.

Please note the following site plan is not final, but a demonstration of our approach. We will work with the selected architecture firm to finalize site plan design.

LEGEND

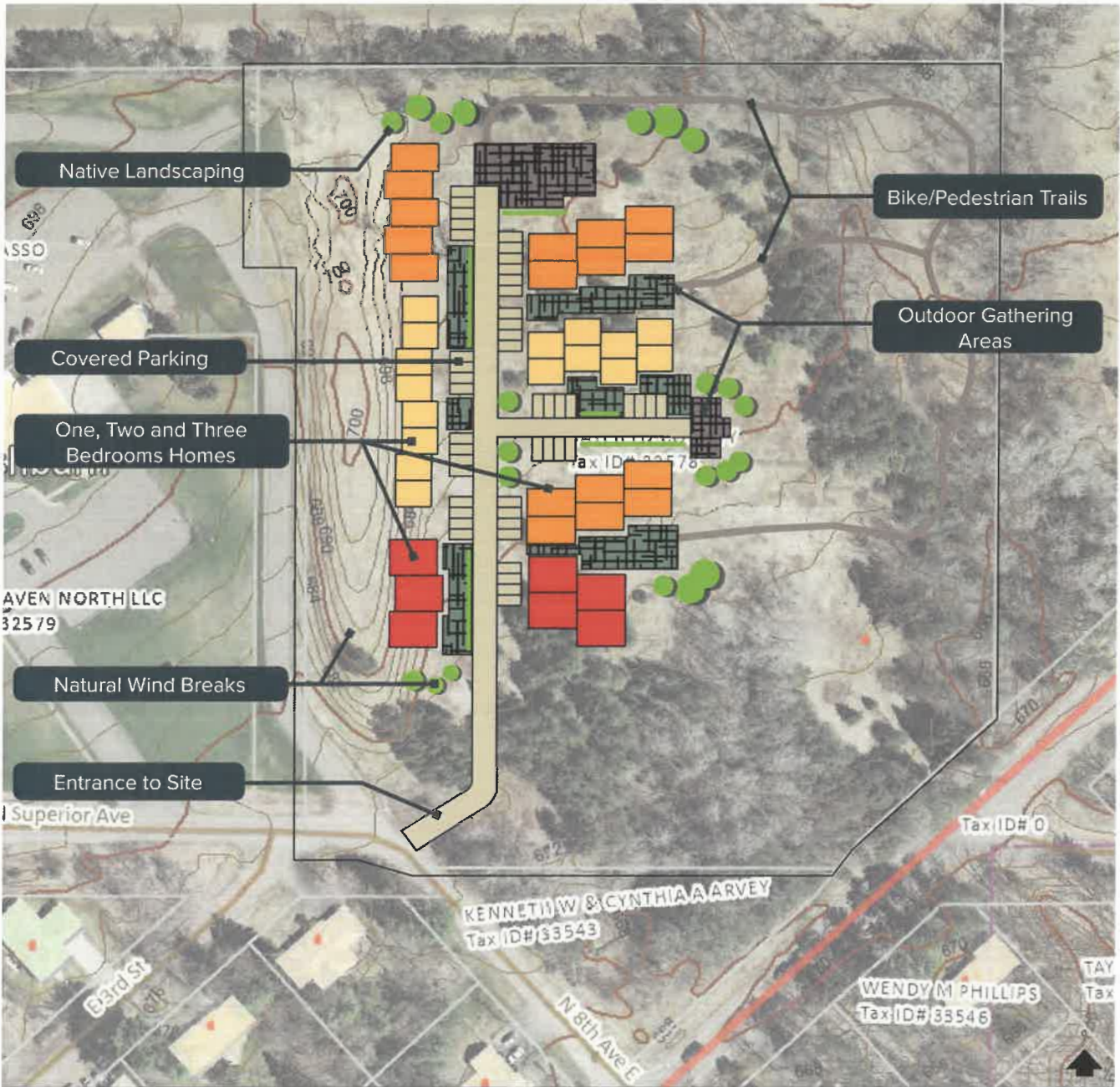
- Site
- 5 Minute Walk Radius
- Potential Entrances to Site
- Parks
- Hospital
- Views to Bay
- Existing Buildings



Site Plan

The site plan below focuses on utilizing the site to maximize its existing features that results in an efficient and thoughtful design. Cinnaire Solutions will use this site plan as a guide in the development of the project with the County and community.

SITE GOALS	
Minimize Unnecessary Site Disturbance	Maximize Views
Enhance Resident Connectivity	Effective Site Layout



2. PROPOSED BUILDING DESIGN

Syncing Building Best Practices with Health and Wellness

If awarded, Cinnaire Solutions will be engaging with one of the listed architecture firms found in Section 9 of this proposal to deliver a building design that meets the County's and our mission of creating healthier communities. We will work with the selected firm and General Contractor to deliver a home that threads the needle between quality design that promotes resident and building wellness. As such, we believe in an Integrated Design Approach that engages the necessary consultants early to help us achieve our goals within a realistic budget and attainable scope.

The homes will be one level structures of one, two and three bedroom units. Each home will be designed according to Enterprise Green Communities Plus standards, as well as adhere to WHEDA requirements, building codes, and other

invested agencies.

The building design will be efficient and well designed. We want to blend traditional materials with thoughtful design to provide a forward-thinking environment for the residents. We will work with the selected architecture firm to explore existing housing typologies in Bayfield as well as potential new design concepts focusing on energy efficient strategies.

Some examples of work we are inspired by:



Image Credit: <https://www.pinterest.com/>

Image Credit: <https://www.homestratosphere.com/types-of-eco-friendly-homes/>

Image Credit: <http://www.cottagecompany.com/Communities/Greenwood-Avenue-Cottages.aspx>

<https://www.studioarchitects.com/work/bungalow-courts-tiny-homes-1-0/>

3. PROPOSED FLOOR PLANS

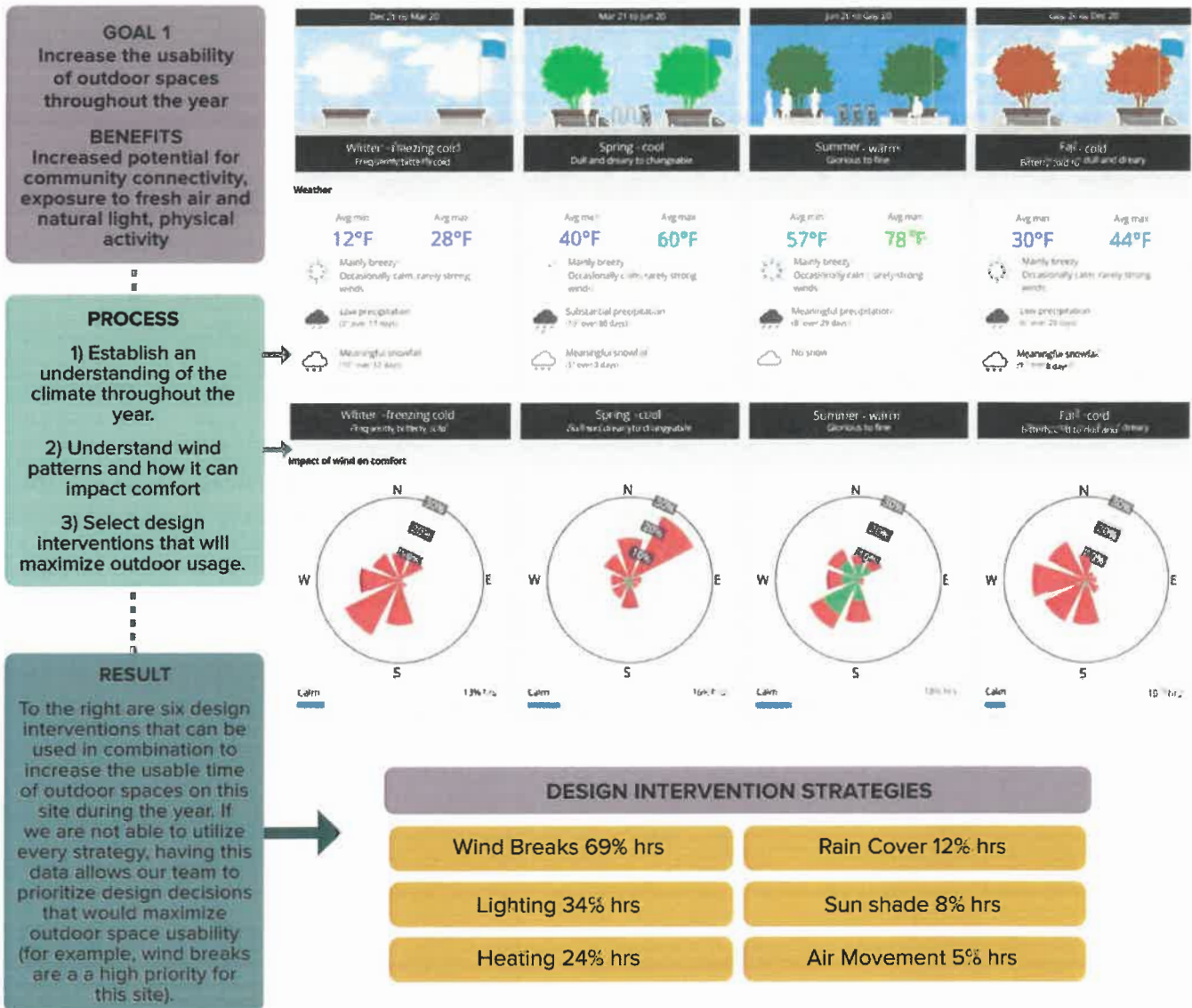
Using Data to Achieve Project Goals

We will work with our selected architecture firm to develop the floor plans for the various homes. Taking the community input already provided in the RFP, as well as any information gathered through future community engagement, our team is confident we will come up with a design that is adaptable to various households.

Through our early analysis of the site, we have compiled data (a sample is shown below) that will help inform the floor plans, building design and site layout. Understanding wind, solar and seasonal patterns gives us the opportunity

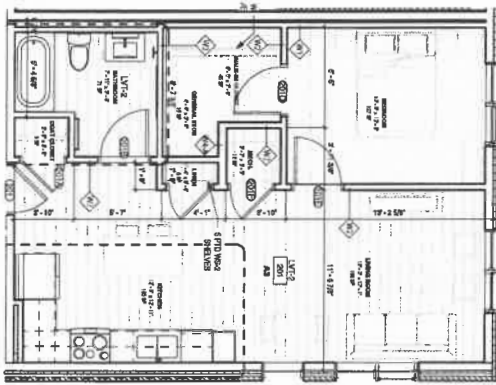
to incorporate design solutions that deliver a bigger impact.

Below is an example of how we can use our understanding of the site conditions to maximize outdoor spaces. While we are showing just one example below, we can use similar data to help inform specific floor plan decisions such as proper glazing, shading, etc.

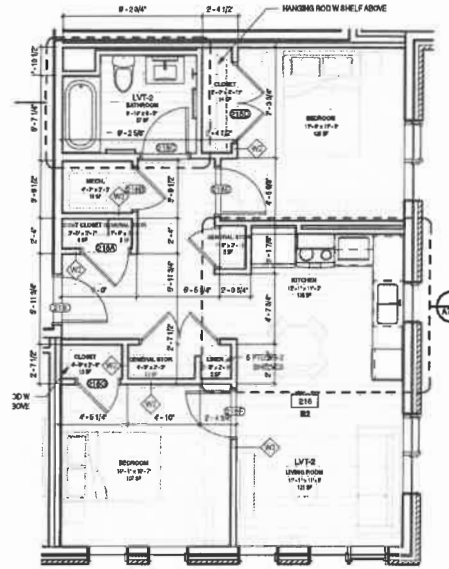


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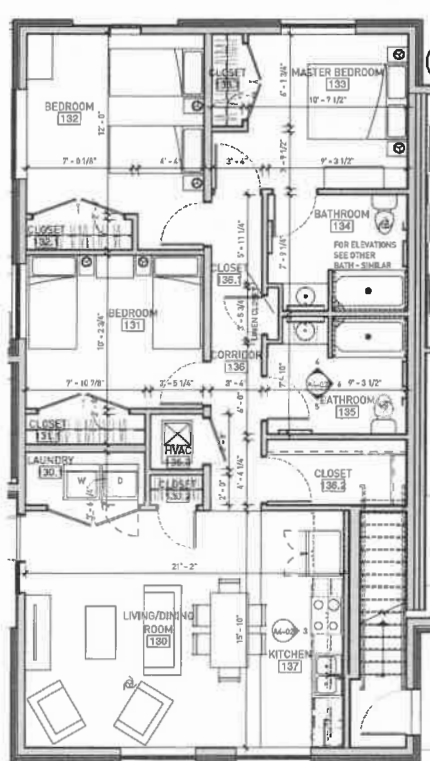
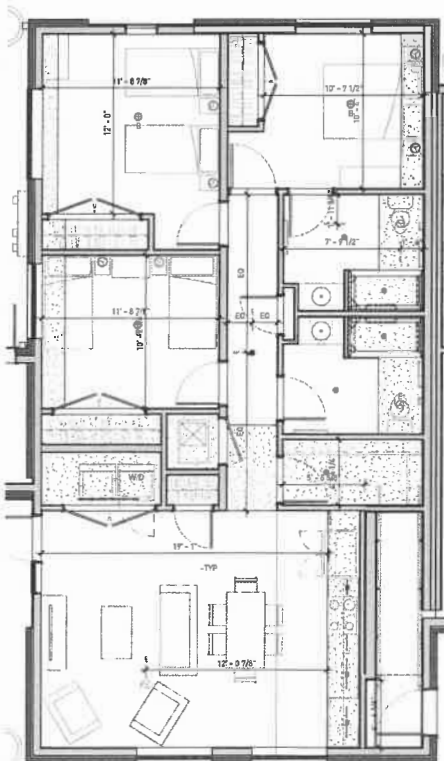
The following includes work samples of various one, two and three bedroom floorplans we have used in other projects. Please note, these are shown as samples of our space planning and are not representative of the floor plans for the Bayfield County site.



1 Bedroom



2 Bedroom



3 Bedroom

The floor plan shown is part of a townhome development. The floor plan would be adjusted to fit the single story homes we are proposing for this submission.

4. PROPOSED UNIT MIX

Our proposed Bayfield County Development will offer a total of 40 units, 34 affordable units and six (6) market rate units, to both seniors and large families. The affordable unit mix will include 13 one-bedrooms, 14 two-bedrooms and seven (7) three-bedroom units. All seven three-bedrooms will be housed in a separate building and be reserved for large families. Additionally, there will be six (6) market rate units – three one-bedrooms and three two-bedrooms – solely for seniors. See the full unit mix summary and income set-aside tables below:

Unit Mix Summary		
Residential Type	# of Units	%
Affordable - LIHTC Supported	34	85%
Market Rate	6	15%
Total Residential	40	

Unit Mix By Bedroom & Tenant Type			
Bedrooms	Resident Type	Units	Area (sq. ft.)
Affordable			
1	Senior	2	650
1	Senior	6	650
1	Senior	5	650
2	Senior	3	900
2	Senior	6	900
2	Senior	5	900
3	Large Families	3	1200
3	Large Families	4	1200
Market			
1	Senior	3	650
2	Senior	3	900
TOTAL		40	

5. PROPOSED RENTAL RATES AND INCOME TARGETS

The Bayfield County Development will offer 34 affordable units and six (6) market-rate units. Of the affordable units, all 27 one- and two-bedroom units will support senior residents with incomes up to 60% of the area median income, or no more than \$33,780 for individuals and \$38,580 for two-person households as of 2022 – income limits are updated annually. The remaining seven (7) affordable three-bedroom units will be reserved for large families: three (3) for households with very low incomes and four (4) for households with incomes of up to 60% of the area median income. The last six (6) units will be market rate units targeting only seniors. These rents will be confirmed using further market analysis and will have no income limits for prospective residents. See the full rent and income set-aside summaries below:

Unit Mix By Rents					
Bedrooms	Resident Type	Income Target	Units	Area (sq. ft.)	Net Rent
Affordable					
1	Senior	30%	2	650	\$377
1	Senior	50%	6	650	\$678
1	Senior	60%	5	650	\$784
2	Senior	30%	3	900	\$454
2	Senior	50%	6	900	\$815
2	Senior	60%	5	900	\$942
3	Large Families	30%	3	1200	\$526
3	Large Families	50%	4	1200	\$944
Market					
1	Senior	MKT	3	650	\$1,100
2	Senior	MKT	3	900	\$1,300

Unit Mix Summary by AMI		
AMI	# of Units	%
30%	8	20%
40%	0	0%
50%	16	40%
60%	10	25%
Market	6	15%
Total Residential	40	

Cinnaire Solutions believes the above unit arrangement and income targeting is well-suited for the County's expressed interests and for securing a competitive 9% Low Income Housing Tax Credit (LIHTC) award from WHEDA. Additionally, this arrangement was informed by the market and demand analyses provided in the RFP. Please note this unit mix is not final, and Cinnaire Solutions is committed to modifying these arrangements throughout the development process to best align with any updated County preferences.

Income & Rent Limits											
Effective Date:	4/18/2022										
County:	Bayfield, WI										
COUNTY AREA MEDIAN INCOME (AMI)											
	120%	100%	80%	60%	55%	50%	45%	40%	35%	30%	25%
1 Person	\$67,560	\$56,300	\$45,040	\$33,780	\$30,965	\$28,150	\$25,335	\$22,520	\$19,705	\$16,890	\$14,075
2 Persons	\$77,160	\$64,300	\$51,440	\$38,580	\$35,365	\$32,150	\$28,935	\$25,720	\$22,505	\$19,290	\$16,075
3 Persons	\$86,760	\$72,300	\$57,840	\$43,380	\$39,765	\$36,150	\$32,535	\$28,920	\$25,305	\$21,690	\$18,075
4 Persons	\$96,360	\$80,300	\$64,240	\$48,180	\$44,165	\$40,150	\$36,135	\$32,120	\$28,105	\$24,090	\$20,075
5 Persons	\$104,160	\$86,800	\$69,440	\$52,080	\$47,740	\$43,400		\$34,720	\$30,380	\$26,040	\$21,700
6 Persons	\$111,840	\$93,200	\$74,560	\$55,920	\$51,260	\$46,600	\$41,940	\$37,280	\$32,620	\$27,960	\$23,300
7 Persons	\$119,520	\$99,600	\$79,680	\$59,760	\$54,780	\$49,800	\$44,820	\$39,840	\$34,860	\$29,880	\$24,900
8 Persons	\$127,200	\$106,000	\$84,800	\$63,600	\$58,300	\$53,000	\$47,700	\$42,400	\$37,100	\$31,800	\$26,500
UNIT RENT RESTRICTIONS (INCLUDES UTILITIES)											
Efficiency	\$1,689	\$1,407	\$1,126	\$844	\$774	\$703	\$633	\$563	\$492	\$422	\$351
1 Bedroom	\$1,809	\$1,507	\$1,206	\$904	\$829	\$753	\$678	\$603	\$527	\$452	\$376
2 Bedroom	\$2,169	\$1,807	\$1,446	\$1,084	\$994	\$903	\$813	\$723	\$632	\$542	\$451
3 Bedroom	\$2,506	\$2,088	\$1,671	\$1,253	\$1,148	\$1,044	\$939	\$835	\$731	\$626	\$522
4 Bedroom	\$2,796	\$2,330	\$1,864	\$1,398	\$1,281	\$1,165	\$1,048	\$932	\$815	\$699	\$582
5 Bedroom	\$3,084	\$2,570	\$2,056	\$1,542	\$1,413	\$1,285	\$1,156	\$1,028	\$899	\$771	\$642

6. PROPOSED POPULATIONS SERVED

The proposed Bayfield County Development will target four mentioned populations in the market analyses provided in the RFP: low- and moderate-income (affordable) residents, seniors, families and veterans. Thirty-three (33) one- and two-bedroom units, 27 of which are affordable, will be designated for seniors. The remaining seven (7) 3-bedroom units will be set aside for large families within a separate townhouse style building. This arrangement will allow the development to serve multiple populations while also maximizing points in the "Serving Large Families" scoring category for the WHEDA LIHTC application.

Additionally, some units will targeted to Veterans, which enables the development to serve that need while also obtaining points in the "Veterans Housing" scoring category for the WHEDA LIHTC application. To comply with these points, the management agent will hold open at least one (1) vacant veterans housing unit for a minimum of 30 days, or until local collaborative long-term veterans service partners in conjunction with the management agent, finds a person meeting the target veteran definition and requisite income qualifications to lease the unit. After the 30 days, the unit may be leased to any otherwise income qualifying family or individual.

Cinnaire Solutions is committed to supporting the needs of the Bayfield County community. We believe that these served populations encompass a broad range of the stated needs. As a bonus, these served populations will ultimately make our pathway to a 9% LIHTC award clear and competitive. If selected, these served populations are subject to change if the needs of the County are updated.



7. PROPOSED SOURCES + USES

Cinnaire Solutions is confident in our ability to apply for and secure the necessary funding to get the proposed Bayfield County Development across the finish line. The first step in this process is obtaining a 9% credit award from the Wisconsin Housing and Economic Development Authority (WHEDA), which will require creative solutions to craft a competitive application. Permanent debt is the second largest source of financing. Cinnaire Solutions has worked with a variety of lenders and banks throughout the state, and our affiliate, Cinnaire Lending, is a Community Development Financial Institution (CDFI) with significant affordable housing lending experience. Gap funding sources are critical for affordable housing developments, and we anticipate pursuing an Affordable Housing Program (AHP) grant through the Federal Home Loan Bank (FHLB) of Chicago for this development as well as City/County/State housing grant or loan programs. Cinnaire Solutions has experience securing and disbursing a variety of gap financing sources, including HOME, CDBG, ARPA, Brownfield grants, USDA RD, WHEDA subordinate debt, and more. If in the event we seek a 4% credit award, a similar, yet more aggressive, gap source strategy will commence.

Cinnaire Solutions is committed to green building initiatives and has a substantial track record in LEED certified projects, Green Building Standards and more. After speaking with Kimberly Johnston, the Development Director at Slipstream, Inc. in Madison, WI, we are seriously considering PACE financing for this project. PACE can potentially finance above-code construction and installation costs for energy- and water-saving building characteristics. We intend to continue talks with Slipstream and our Architect to clarify the feasibility of this financing option with respect to our LIHTC equity and permanent debt financing aspirations.

In the wake of an unprecedented pandemic and its associated cost increases, Cinnaire Solutions has used an extensive list of local resources, relationships, value engineering and other solutions to bring our projects to close. This will be further demonstrated in the “Project Experience” section of this proposal. Despite these challenges, Cinnaire Solutions’ strategy has proven strategic and successful; the Bayfield County development will be treated with this same diligence.

Sources & Uses Summary			
Sources	Amount	Per-Unit Amount	%
Low Income Housing Tax Credit (LIHTC) Equity	\$6,639,336	\$165,983	66%
First Mortgage	\$1,675,000	\$41,875	17%
Affordable Housing Program (AHP) Grant	\$510,000	\$12,750	5%
HOME/Soft Funding from City	\$680,000	\$17,000	7%
Other Gap Financing	\$328,444	\$8,211	3%
Deferred Developer Fee (DDF)	\$300,000	\$7,500	3%
TOTAL	\$10,132,780	\$253,320	100%
Uses			
Acquisition (Land + Holding Costs)	\$0	\$0	0%
Hard Construction Costs	\$7,865,419	\$196,635	78%
Soft Costs	\$2,075,350	\$51,884	20%
Reserves	\$192,011	\$4,800	2%
TOTAL	\$10,132,780	\$253,320	100%

8. DEVELOPER QUALIFICATIONS

Project Highlights

Darlington Farmworkers Townhouses or “The Meadows” - Darlington, WI

Currently under construction, The Meadows is a 32-unit affordable, new construction project in Darlington, WI that is uniquely designed to serve the area’s agricultural workforce. Darlington is a farming community located in Wisconsin’s “driftless” region, home to much of Wisconsin’s crop production and dairy farms. The partnership, Darlington Farmworkers Townhomes LP, was created and co-developed by Cinnaire Solutions and Southwestern Wisconsin Community Action Program, Inc (“SWCAP”). SWCAP identified the initial need for farmworker housing several years ago and partnered with Cinnaire Solutions to secure the necessary financing and approvals to bring their vision to fruition.

The project was awarded a 9% LIHTC award from WHEDA in 2020. Other financing for the \$8.25 million project includes a USDA Rural Development first mortgage, State of WI HOME loan, and Federal Home Loan Bank Affordable Housing Program (AHP) Funds. All units have dedicated rental assistance from USDA Rural Development. This development exclusively serves the agricultural community; all households must have at least one member that works on a farm, is in the agricultural industry or is a retired farmworker. The Meadows’ units are divided among two identical, two-story townhome structures with ground-floor entrances. Construction began in October 2021 and households are starting to move in starting early October 2022.



Project Highlights

Transfiguration Place – Detroit, MI

Completed in early 2022, Transfiguration Place is a 19-unit, adaptive reuse of the Historic Transfiguration School and Parish located in Banglatown, Detroit. The Banglatown neighborhood straddles the Detroit-Hamtramck border and is home to one of the nation's densest clusters of Bangladeshi Americans. The neighborhood, which also is home to large numbers of African American, Yemeni, Polish, Bosnian and other diverse residents, is a dynamic place that demonstrates many of the values that a diverse, immigrant-rich community can offer. Transfiguration Place is an existing two-story school and parish in this community that will be redesigned to include all 19 units, accumulating to about 14.6K sq. ft. of leasable living space. All units are set aside for low- and moderate-income families at or below 60% of the area median income.

The project is supported by both 4% LIHTC and Federal Historic Tax Credits (accumulating to over \$307K in annual credits). Other sources include MSHDA Tax-exempt Bonds, MSHDA HOME funds, City of Detroit HOME funds, City of Detroit CDBG grant funds and a sponsor loan. The project accrued \$7.36M in total development costs. Pre-development and financing commitments occurred from 2017-2020. Construction began in July of 2020 and finished in February of 2022. Full occupancy was achieved this past Spring of 2022.



Project Highlights

Washington Park United Homes – Milwaukee, WI

Currently under construction, Washington Park United Homes is a 43-unit scattered-site, affordable housing project that is rehabilitating 28 buildings, all of which are single-family, duplex, triplex and fourplex homes. The Washington Park neighborhood in Milwaukee is one that has faced industrial and economic disinvestment, as well as a disintegrating housing stock, for decades. The community that has remained is one of resilience, and they are dedicated to blight removal, restoration of the housing stock and community redevelopment.

This is a 4% Federal and Wisconsin State LIHTC project earning an accumulation of \$832K in credits per year. Other financing includes WHEDA permanent debt, City of Milwaukee MERI Funds, City of Milwaukee HOME Funds and a Federal Home Loan Bank Affordable Housing Program

(AHP) grant. The outlined sources support \$10.74M in total development costs. Pre-development on this project has been underway since 2019 with construction anticipated to be completed in phases between September 2022 and August 2023. Lease-up, also occurring in phases, should place full occupancy between August and early Fall 2023. All units are considered AHP-assisted and 20% of total units (9) will be reserved for those with a mental, physical or developmental disability. All units will serve individuals or families with incomes at or below 60% of the area median income. Finally, Cinnaire Solutions is in agreement with the City of Milwaukee to show preference for current neighborhood or neighborhood-adjacent residents to mitigate displacement as much as possible. This is a shining example of Cinnaire Solutions' unwavering commitment to supporting the needs and preferences of the communities we work in.



Project Highlights

Cannery Trail Residences Phase 2 – Eau Claire, WI

Currently under construction, Cannery Trails is a 43-unit, mixed-income and new construction apartment-style development in downtown Eau Claire. After a \$483K 9% LIHTC award from WHEDA, and many cost increases due to the COVID-19 pandemic, this project is supported by permanent debt, subordinate cashflow-contingent debt, City of Eau Claire TIF, an Affordable Housing Program (AHP) grant, ARPA Funds from WHEDA, ARPA Funds from the County of Eau Claire, deferred developer fee and, finally, partnership equity for total costs around \$11.15M. This development is a shining example of the creative solutions and financing resources Cinnaire Solutions is equipped with and ready to bring to our projects.

Construction for this project is anticipated to be completed in the fall of 2023 with lease-up and stabilization following thereafter until January 2024. Seven (7) units will be market rate qualifying Cannery Trails as a mixed-income housing development. Cannery Trails' 36 affordable units are all AHP-assisted with eight (8) units subsidized through Project Based Vouchers. Nine (9) units will be reserved for those with disabilities and ten (10) units will target veterans in need of permanent supportive housing. Cinnaire Solutions worked diligently with partners and the City to provide housing solutions for the community; the result reaching a wide-range of residents for the City of Eau Claire.



Other Projects

Garden Homes, Milwaukee, WI

Currently under construction, Garden Homes is a 58-unit, affordable housing development rehabilitating 24 single-family and duplex housing structures in downtown Milwaukee. After being awarded \$522.8K in annual 9% LIHTC credits, this development is additionally supported by permanent debt, an Affordable Housing Program (AHP) grant, City of Milwaukee HOME Funds, Strong Neighborhoods Challenge Funds and ARPA Funds administered by WHEDA. The projected total development costs are \$8.23M. A phased development, construction started in August 2022 with initial units projected to begin leasing starting February 2023. The project will be completed and fully leased-up in January 2024. All units are reserved for low- and moderate-income families with incomes at or below 60% of the area median income.

Solomons Court Phase I – Wilmington, DE

Currently under construction, Solomons Court is a multi-phase new construction project near downtown Wilmington. With only six units, Cinnaire Solutions is providing high-quality, affordable and accessible housing for families in the community. Financed with debt, HOME Funds, Delaware State Housing Authority (DHSA) Housing Trust Funds (HTF) and Housing Development Funds (HDF), an Affordable Housing Program (AHP) grant, six other local and state grants and deferred developer fee, this project will cost around \$3.65M by completion. Construction is anticipated to be completed before the start of 2023. All units will be for families or individuals making at or below 80% of the area median income, with four (4) units for those at or below 30% of the area median income. Additionally, units have accessibility features and will have a leasing preference for people with disabilities.

8th Street Stabilization – Wilmington, DE

Currently under construction, 8th Street Stabilization is a single-family, homeownership initiative brought forth by Cinnaire Solutions and the Delaware Valley Development Company. Beginning with two homes and growing into a total of eight, the partnership is taking advantage of various grant and city funds to source this project including Strong Neighborhood Housing Funds, City of Wilmington CDBG, Downtown Development District funding and City of Wilmington HOME funds. The project will target low- and moderate-income homebuyers with a restricted sale price of around \$115K per home. Total development costs for this project are projected to be around \$2.05-3M. The homes will hit the market upon completion near the end of Q1 2023.

Eastside Housing Partners – Wilmington, DE

Currently under construction, Eastside Housing Partners, or the Eastside Rising Development Initiative, is a single-family, homeownership initiative brought forward by Cinnaire Solutions and Central Baptist Community Development Corporation. The project will acquire, demolish and rehabilitate or construct seven homes across 8-10 lots of land in Wilmington's east side. The partnership is using various city and grant funds to keep home prices affordable for low- and moderate-income homebuyers in the area. These funds include Strong Neighborhood Housing Funds, City of Wilmington HOME/CDBG and Downtown Development District funding for a total of \$1.86M in total development costs. The homes will hit the housing market upon construction completion near the end of Q1 2023 in the for-sale range of \$65-80K/home.

Allen Neighborhood Center – Lansing, MI

Completed in January 2021, Allen Place is a New Market Tax Credit (NMTC) development located on the East Kalamazoo Street corridor on the eastside of Lansing, Michigan. This project converted the Kircher Complex into an inclusive community space that provides 21 units of mixed-income housing along with community social services and programming. This project was financed using permanent debt, a Michigan Economic Development Corporation (MEDC) Community Revitalization Program (CRP) grant, a DEQ grant from Michigan's Department of Environment Great Lakes, and Energy, a Sponsor Note, over ten local and state grants and partnership equity for a total of \$9.6M in costs. Allen Place commenced construction in August 2020 and reached full occupancy in Spring of 2021. The building had 21 units of affordable and market-rate housing targeting for those making between 80-120% of the area median income. Additionally, NMTCs helped finance 22.5K square feet of retail space for the Allen Neighborhood Center, Ingham County Health Department, East Lansing Food Co-op and more.

Norman Towers – Monroe, MI

Norman Towers is a \$17.8M, four-story acquisition and historic rehabilitation development with 109 apartments. This development was made possible by collaborating with our partner, Chesapeake Community Advisors, along with funding provided by Cinnaire, National Park Services and Chemical Bank in the form of LIHTC, AHP, Senior Debt and Deferred Developer Fee. Completed in December 2018, this project was leased-up and stable by Q3 of 2019.

Municipal References

1. Donald Rencher, City of Detroit
Rencherd@detroitmi.gov
Project(s): Transfiguration School, St. Mathew's School, GenesisHOPE, 4401 Rosa Parks, Anchors at Mariners Inn & Burbank School
2. Maria Prioletta, City of Milwaukee
Maria.Prioletta@milwaukee.gov
Project(s): Garden Homes, Washington Park United Homes
3. Aaron White, City of Eau Claire
Aaron.White@eauclairewi.gov
Project(s): Cannery Trail Residences 2
4. Marty Oleniczak, City of Sturgeon Bay
MOleniczak@sturgeonbaywi.org
Project(s): The Bay Lofts
5. Olivia Parry, Dane County
Parry@countyofdane.com
Project(s): Middleton Station
6. Abby Attoun, City of Middleton
AAttoun@cityofmiddleton.us
Project(s): Middleton Station

LIHTC Credits Received

Cinnaire Solutions has received dozens of 4% and 9% award reservations from housing finance agencies in Wisconsin, Michigan, Delaware, New Jersey and Indiana. Here is a list of the ten most recent 9% awards we have received across our development footprint over the last 3-7 years.

- The Meadows, Darlington, WI - \$429K
- Cannery Trail Residences 2, Eau Claire, WI - \$483K
- Garden Homes, Milwaukee, WI - \$528K
- Forest Edge, Lac du Flambeau, WI - \$800K
- La Joya Gardens, Detroit, MI - \$909K
- Anchors at Mariners Inn, Detroit, MI - \$1.3M
- Rivercrest Apartments, Detroit, MI - \$1.5M
- Henry Street, Detroit, MI - \$1.15
- Parkside Development Phase I, Camden, NJ - \$510K
- Lincoln Apartments, Indianapolis, IN - \$1.157M

Cinnaire Solutions welcomes Bayfield County to inquire for an extended list of our 4%, or more dated 9%, LIHTC award experience, as well as request any additional information on any one of the above selected projects at any time.



Images of Allen Neighborhood Center

Board of Directors

Individual Bios



Peter Giles has been a part of the Cinnaire Solutions Board of Trustees for many years and currently resides as the board's **Chairman** with a term expiration date of **2023**. Outside of the Cinnaire Solutions board, he also works at Cinnaire as the **Senior Vice President of Public Funding**. Peter began working at Cinnaire in **2011**.

Brett Oumedian has been a part of the Cinnaire Solutions Board of Directors for **2 years** and currently resides as the board's **CFO** with a term expiration date of **May 2023**. Outside of the Cinnaire Solutions board, he also works at Cinnaire as the **Chief Financial Officer**. Brett began working at Cinnaire in **2013**.

Rich Swantek has been a part of the Cinnaire Solutions Board of Directors for over **7 years** and currently resides as the board's **Vice Chairman** with a term expiration date of **May 2023**. Outside of the Cinnaire Solutions board, he also works at Cinnaire as the **Vice President of Dispositions**. Rich began working at Cinnaire in **1998**.

Gary Sands has been a part of the Cinnaire Solutions Board of Directors for over **9 years** and currently resides as the board's **Secretary/Treasurer** with a term expiration date of **May 2023**. He is retired, but prior to retiring, Gary was a professor of urban planning at **Wayne State University**.

Robert Beck has been a part of the Cinnaire Solutions Board of Directors for **4 years** and currently resides as the board's **Vice President** with a term expiration date of **May 2023**. Outside of the Cinnaire Solutions board, he also works at Cinnaire as the **Senior Vice President of Equity Business Funding**. Robert began working at Cinnaire in **2015**.

Patrick Lonergan has been a part of the Cinnaire Solutions Board of Directors for many years and currently resides as one of the board's **Trustees** with a term expiration date of **May 2024**. He is presently retired; before retiring, he worked at **Fifth Third Bank** as the **Senior Vice President**.

Daniel Dierlam has been a part of the Cinnaire Solutions Board of Directors for many years and currently resides as one of the board's **Trustees** with a term expiration date of **May 2025**. Outside of the Cinnaire Solutions board, he also works at the **Teacher's Credit Union** as the **Vice President of Commercial Lending**. Daniel began working at the **Teacher's Credit Union** in **2017**.

Derrick Collins has been a part of the Cinnaire Solutions Board of Directors for over a year and currently resides as one of the board's Trustees with a term expiration date of May 2024. Outside of his work with the Cinnaire Solutions board, he is also the Dean at Chicago State University College of Business. Derrick began working at the university in 2010.

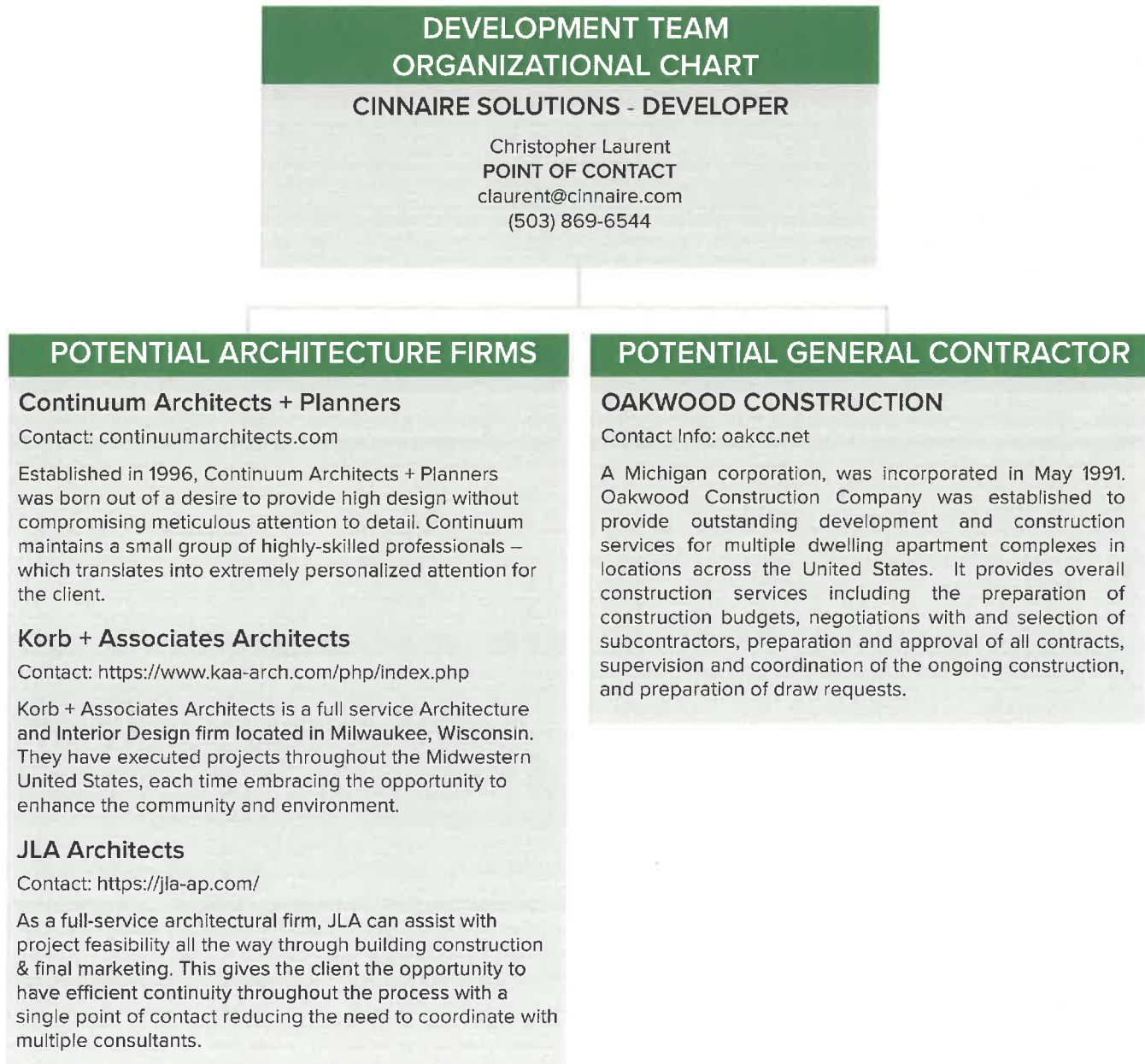
Donald Tucker has been a part of the Cinnaire Solutions Board of Directors for over a year and currently resides as one of the board's Trustees with a term expiration date of May 2023. Outside of the Cinnaire Solutions board, he also runs Don Tucker Consulting, LLC. He founded Don Tuckers Consulting, LLC in 2010 after retiring from the active practice of law.

Donsia Strong Hill has been a part of the Cinnaire Solutions Board of Directors for over a year and currently resides as one of the board's Trustees with a term expiration date of May 2024. Outside of the Cinnaire Solutions board, she also works at Cinnaire as the Senior Vice President of Corporate and Foundation Development. Donsia began working at Cinnaire in 2020.

Raheemah Jabbar-Bey has been a part of the Cinnaire Solutions Board of Directors for over a year and currently resides as one of the board's Trustees with a term expiration date of May 2023. Outside of the Cinnaire Solutions board, Raheemah also works at RJB Consulting as the President.

Lucius Vassar has been a part of the Cinnaire Solutions Board of Directors for over a year and currently resides as the board's Assistant Secretary (non-voting) with a term expiration date of May 2023. Outside of the Cinnaire Solutions board, he also works at Cinnaire as the Corporate Counsel & EVP of Equitable Engagement. Lucius began working at Cinnaire in 2018.

9. Development Team





AZEEZ WEEKS

DEVELOPMENT MANAGER, WILMINGTON

EDUCATION

Bachelor of Business Administration & Marketing
University of Delaware

PREVIOUS WORK

Enterprise Mobility Manager
Senior Mobile Device Specialist
GENESIS HEALTHCARE,
Kennett Square, PA (2014 - 2020)
Business Specialist, Mac/iOS Genius
APPLE INC., King of Prussia, PA (2008 - 2014)
Executive Director
Destiny Community Development Corp.
Wilmington, DE (2004 - 2007)

AFFILIATIONS

Executive Director
Destiny Community Development Corp.
Member
Kappa Alpha Psi Fraternity, Inc
Committee Member
New Castle County Community Court
Planning Committee
Board of Commissioners Member
Wilmington Housing Authority



WEST CENTER CITY 8TH STREET STABILIZATION

Wilmington, Delaware

Partnering with Delaware Valley Development Company and the City of Wilmington is a \$2.4MM project consisting of 9 newly constructed or renovated single family homes. These homes are replacing abandoned or dilapidated structures in blighted neighborhoods removing the safety hazard and eye sores in the community while increasing home values. In conjunction with this home revitalization is an effort to inform and educate first time home buyers on a path ways to homeownership. The combination of new homes along with new home owners in left behind communities is essential to success of a City that is redefining itself over this next decade.

LIVING ALL but 9 years of his life in Wilmington DE, Azeez has a zealously for this City as if he was a native Wilmingtonian. With the recent renaissance of the Wilmington through a massive injection of development for its downtown and riverfront areas, Azeez is focused on making sure that this opportunity extends deep into the neighborhoods that surround those new developed areas. An IT professional by trade, Azeez uses his problem solving training along with his passion for people to help reimagine what clean and safe living in healthy neighborhoods can look and feel like. Azeez also serves as the executive director of a CDC that supports the Northeast Wilmington area and lives with and supports both his college aged son and daughter. Azeez prefers walking to the riverfront, downtown, historic districts, and to local business to support the growing areas of his City and take in all of the entertainment options, food choices, sporting events, and shopping that the City has to offer.

RELEVANT EXPERIENCE

- EAST SIDE RISING DEVELOPMENT | \$2.2MM | 2021
Wilmington, DE
- WEST CENTER CITY 8TH STREET STABILIZATION | \$2.4MM | 2021
Wilmington, DE
- *State of DE DHSS Office Space Renovation | \$0.6MM | 2015
Wilmington, DE
- *Wiley Cork Factory Demo/Remediation with DNREC + US EPA | \$1.3MM | 2009
Wilmington, DE
- *New Destiny Fellowship Church | \$2.2MM | 2006
Wilmington, DE

* Non-Cinnaire projects



CHRISTINA ALVAREZ
DEVELOPMENT COORIDNATOR

GENESISHOPE VILLAGE - Detroit, Michigan

GenesisHOPE Village will be a catalyst of change in the Islandview community. Comprised of two components – a townhouse development and a 3-story mixed-use building, the development will be a model of infill and mixed-income housing that will help to stitch our neighborhood back together. Phase 1 will consist of 31 townhomes and Phase 2 will include 30 units in a 3-story mixed-use apartment building with 3,000 square feet of ground floor commercial space, for a total of 61 units. GenesisHOPE Village Phase I will not only provide affordable housing to the neighborhood, but infrastructure improvements will be made for the public good. In addition, green storm water infrastructure upgrades will take place. Phase 2 provides critical commercial space and market rate housing that helps meet the demand in the neighborhood.

EDUCATION

Small Scale Development Course
Community Economic Development Association of Michigan

Professional Graphic Design Certification
Madison College

Hubspot Email Marketing Certification
Hubspot Academy

CHRISTINA WAS BORN IN CHICAGO and now lives in downtown Madison, WI, where she enjoys the isthmus’s unique culture. She utilizes her background in marketing and K-12 STEAM education to aid in the creation of accessible community programs and affordable housing. Outside of her work with Cinnaire, Christina runs a freelance photography business and takes classes at the Madison Circus Space. She enjoys spending time with friends at local parks, community centers, theaters, and eateries.

PREVIOUS WORK

Assistant Director + Director of Marketing
Bergamot Massage Therapy & Bodywork, 2016-2021

Director
Badgerbots Junior Lego Robotics Summer Camp
Badgerbots Robotics, 2012-2017

AFFILIATIONS

Social Media Consultant
Make Music Madison
Madison, WI, 2022-Present

Planning Committee Member
Madison Reading Project’s Read(y) to Wear
Madison, WI, 2021-Present

Volunteer
BadgerBOTS Robotics
Middleton, WI, 2006-Present

** Non-Cinnaire projects*





CHRISTOPHER LAURENT
PRESIDENT, CINNAIRE SOLUTIONS

PREVIOUS WORK

Adjunct Professor
Milwaukee School of Engineering, 2022
Business Development, SVP
Cinnaire Corporation, 2015-2018
Consultant & Principal
Urban Apex, 2010-2019
Instructor
ACRE Marquette, 2005-2022
WI Market President & Sr Dev. Manager
Gorman & Company, 2003-2009
Director of Tax Legislation and Policy

AFFILIATIONS

Treasurer - *Madison Reading Project*
Treasurer - *Dane County Housing Authority*
Board Member - *ACRE Advisory Board*
Former President - *Porchlight*
Board Member - *Asset Builders of America*
Board Member - *Eagle Harbor Apartments*
Chair of Lending Committee - *Forward Community Investments*
Board Member - *Wisconsin Coalition Against Homelessness*

PARKSIDE REDEVELOPMENT - Camden, New Jersey
Partnering with Parkside Business And Community In Partnership and Conerstone Community Partnership for the development of a \$28.3MM mixed-use neighborhood development that entails thirty-two one and two-bedroom mixed-income residential units for workforce/supportive housing above 3,000SF of retail, townhomes, 25,853SF health center, community kitchen, and wellness center.

CHRIS LAURENT LEADS Cinnaire's nonprofit development affiliate, Cinnaire Solutions, in its work throughout its footprint in the Upper Midwest and Mid-Atlantic, with particular focus in Michigan, Wisconsin, Delaware, and New Jersey. Throughout his career, Chris has been involved in the development and financing of over \$600 million of residential real estate. In his free time, Chris practices Bikram yoga, volunteers in the community, plays and performs vocals and guitar, is a hobbyist photographer, loves to cook, and is a trained Zamboni driver. He enjoys traveling in his camping trailer to national parks and treasures his time with his four children and wife, Chris, a behavioral analyst in the autism field.

EDUCATION

Bachelor of Science in Zoology
University of Wisconsin
Working on Master of Servant Leadership
Viterbo University

RELEVANT EXPERIENCE

- PARKSIDE REDEVELOPMENT | \$28.3MM | 2022
Camden, New Jersey
- NORMAN TOWER APARTMENTS | \$22MM | 2018
Monroe, Michigan
- *VILLARD SQUARE | \$10MM | 2011
Milwaukee, Wisconsin
- *GRAND RIVER STATION | \$23MM | 2010
La Crosse, Wisconsin
- *BLUE RIBBON LOFTS | \$16MM | 2009
Milwaukee, Wisconsin
- *GUND BREWERY LOFTS | \$13M | 2009
La Crosse, Wisconsin
- *METCALFE PARK HOMES | \$7MM | 2009
Milwaukee, Wisconsin
- *DR. WESLEY L. SCOTT SENIOR LIVING | \$12MM | 2008
Milwaukee, Wisconsin
- *PARK EAST ENTERPRISE LOFTS | \$12MM | 20078
Milwaukee, Wisconsin

* Non-Cinnaire projects





THE ANCHOR AT MARINERS INN - Detroit, Michigan

Partnering with Mariners Inn, the development consists of an \$18.5MM four-story residential treatment community in Midtown. The 61,952 sf mixed-use development entails 44 permanent supportive housing units, 40 units of recovery housing, and ample space for staff and communal supportive services. Commercial spaces, office, administrative, meeting, and event spaces anchor the first floor with living spaces located on floors 2-4.

EDWARD POTAS
DEVELOPMENT MANAGER, DETROIT

A NEAR LIFE-LONG DETROITER, Ed has a passion for his city to make sure that all of its neighborhoods have the opportunity to participate in the resurgence that the downtown has enjoyed. Ed's an engineer by trade who leverages his systematic training with his commitment to people to reshape the built environment for neighborhoods. He lives a deliberate life on the near west-side with his entrepreneur wife. Ed believes the greatest invention remains the bicycle and enjoys going fast and sometimes slow in many cycling disciplines. He recharges with good food, good friends and trips to see his college aged son playing club hockey in Chicago.

EDUCATION

Bachelor of Science-Physics
University of Michigan

PREVIOUS WORK

Real Estate Development Manager
Midtown Detroit, 2011-2015
Detroit Revitalization Fellowship
Wayne State, 2013-2015
Anchor Strategy Manager
U3 Advisors, 2010-2011
Senior Analyst
Duff & Phelps LLC, 2006-2010

AFFILIATIONS

Founding Board Member
*Woodbridge Neighborhood
Development Corporation*

RELEVANT EXPERIENCE

- THE ANCHOR AT MARINERS INN | \$18.5MM | 2023
Detroit, Michigan
- LA JOYA GARDENS | \$19MM | 2023
Detroit, Michigan
- TRANSFIGURATION SCHOOL | \$7MM | 2022
Detroit, Michigan
- 3530 GRAND RIVER MIXED-USE | \$3MM | 2021
Detroit, Michigan
- NORMAN TOWER APARTMENTS | \$22M | 2018
Monroe, Michigan
- *STRATHMORE APARTMENTS | \$28M | 2015
Detroit, Michigan
- *WOODWARD & WILLIS | \$7MM | 2015
Detroit, Michigan
- *NORTH CORKTOWN SINGLE FAMILY | \$10MM | 2006
Detroit, Michigan



Ja'Shar Hartley
DEVELOPMENT ANALYST, CINNAIRE
EDUCATION

Master's of Science in
Business Administration
Northern Illinois University

Master's of Science in
International Management
University Bordeaux 4 Montesquieu

Bachelor's of Science in Management
in Finance & Marketing
Purdue University

Asset Management Specialist Certification
The Consortium for Housing and Asset Management

Receivership Institute Specialist Certification
Dearborn Realtist Group and City of Chicago
Community Receiver Certificate Training Program

Fellowship in Community Certification
Open Access Fellowship Program

Real Estate Education Certification
REAP

Community Development Certificate
Novogradac

AFFILIATIONS

Government Relations Committee Member - *ICSC (Chicago)*

DEI Committee Member - *ULI (Chicago)*

Public Policy Committee Member - *ULI (Chicago)*

Board Member - *The Ideal Candidate*

Mentor/Volunteer - *CHAMPS*

Volunteer - *My Block, My Hood, My City*

Volunteer - *Big Brothers Big Sisters*



PARKSIDE REDEVELOPMENT - Camden, New Jersey

Partnering with Parkside Business And Community In Partnership and Conerstone Community Partnernship for the development of a \$16.3MM mixed-use neighborhood development that entails thirty-six one and two-bedroom mixed-income residential units for workforce/supportive housing above 6,923SF of retail, townhomes, 25,000SF health center/hospital with pharmacy, community kitchen, and wellness center and new elementary school and childcare center.

JA'SHAR HARTLEY IS A CHICAGO NATIVE. Throughout Ja'Shar's academic career and after, he worked in several industries such as: banking, insurance, retail, and real estate. Ja'Shar is CEO/Founder of Property Blessings LLC, a real estate investor company in IL and IN focused on improving communities through real estate increasing homeownership, community, and economic development, and providing resources that will improve aspects of impoverished areas, like the one Ja'Shar grew up in. Over Ja'Shar's academic and professional career, he has received many awards and accolades, but remains humble, but vigilant in his pursuit of being the change he seeks. Ja'Shar is committed to God, his family, hard work ethic, determination, resiliency, and making a positive change in communities. Ja'Shar Hartley tends to live his life by the quote, "you didn't come this far only to come this far."

PREVIOUS WORK

Real Estate Investor
Property Blessings, Illinois & Indiana
2018 - Current

Financial Analyst W/ Asset Management
Cinnaire, 2021 - 2022

Real Estate Realtor
Exit Strategy Realty, 2022 - Current

Claims Supervisor
GEICO, 2015 - 2021

NMTC Fellowship
Cinnaire, 2021 - 2021

Director of Business Developmen
The Rehab Depot, 2019 - 2020

Management Development Program
Auto Damage Management Training, 2014 - 2015

Market Researcher
BKD, Merrillville, IN, 2011 - 2012

RELEVANT EXPERIENCE

*AUBURN GRESHAM | \$565k | 2022
Chicago, Illinois

* Non-Cinnaire projects



JERRELL HARRIS DEVELOPMENT MANAGER, DETROIT

EDUCATION

M.S. - Urban Policy Studies
Georgia State University
B.S. - Sociology
Georgia State University

PREVIOUS WORK

Real Estate Entitlement Consultant
*Araminta Planning Group,
Detroit, MI 2019-Present*
Interim Deputy Director of Transportation
City of Detroit, 2018-2019
Deputy Chief Operating Officer
City of Detroit, 2017-2019
Director of Restructuring and Transformation
City of Detroit, 2015-2017
Placemaking and Planning Manager
*Focus: HOPE
Detroit, MI 2013-2015*
Senior Project Manager
*University Legal Services
Washington, DC 2012-2013*
Planning and Zoning Administrator
*City of Riviera Beach, Riviera Beach, FL
2007-2010*

HENRY STREET REDEVELOPMENT - Detroit, Michigan
In conjunction with ODM Real Estate Ventures, L.L.C., the proposed Henry Street Redevelopment is a residential mixed-use, mixed-income development. Through the creation of new market-rate and affordable units, as well as the preservation of existing residents within a whole city block, the project restores seven buildings into a historically significant residential block. The seven-building campus that encompass the redevelopment will total approximately 170 units with a mix of studios, one bedroom, and two-bedroom units. Total estimated project cost of is \$60.7MM.

JERRELL IS A SELF-DESCRIBED explorer and enjoys seeking new adventures. He is a trained urban planner and genuinely believes that the built environment has the greatest impact on our quality of life. He has worked with institutions of higher education, non-profits, and local governments to help them understand their impact on the physical world around them. Jerrell has lived in Detroit for 9 years and enjoys spending time running, cooking, and visiting new places whenever possible.

RELEVANT EXPERIENCE

CASS HENRY REDEVELOPMENT | \$60.7MM | 2022
Detroit, Michigan
GENESIS HOPE VILLAGE | \$16.2MM | 2023
Detroit, Michigan
GRANDMONT ROSEDALE | \$9.6MM | 2023
Detroit, Michigan
WARREN TRUMBULL | TBD | TBD
Detroit, Michigan
**Eighth Avenue Commons* | \$42M | 2021
Hallandale Beach, Florida
**LaSalle Eco House* | \$250K | 2019
Detroit, Michigan

AFFILIATIONS

Board Member
Michigan Association of Planning
Board Chair
Ruth Ellis Center
Member
International Economic Development Council
Member
American Planning Association
* *Non-Cinnaire projects*



THE HIVE ON RUSSELL - Detroit, Michigan

Partnering with Develop Detroit for the development of a \$22.7 MM premier affordable rate housing apartment complex, one mile northeast of Detroit's downtown/central business district. Designed by the highly celebrated African-American architect, the late Phil Freelon, The Hive on Russell serves as an epicenter, connecting Eastern Market, the oldest continuously operating market in the United States, and Lafayette Park, containing the world's largest collection of Mies Van der Rohe residential architecture, and is an extension of the progressive drive and creative spirit of its bordering neighbors in a new residential community.

John Cipriano
DEVELOPMENT ANALYST

EDUCATION

Bachelor of Arts in Economics
& Minor in Urban Studies
University of Michigan

JOHN CIPRIANO WAS BORN AND RAISED IN MACOMB, MICHIGAN. He moved to Ann Arbor to pursue his Bachelor's in Economics and Minor in Urban Studies at the University of Michigan. After obtaining his degree, John was interested in exploring the east coast and made the long trek to Washington D.C, where he now calls home. Growing up during the recession, John saw a pressing need for affordable housing in his community, this passion for affordable housing was further ignited through his previous work in construction. When he isn't collaborating with the Cinnaire Solutions team, John enjoys playing video games, jogging, and spending quality time with his loved ones.

PREVIOUS WORK

Associate Analyst
Cinnaire Corporation, 2021-2022

Project Superintendent, Intern
Constructeam Inc, 2019-2019

Demolition Technician, Seasonal
Constructeam Inc, 2016-2019

Research Assistant
National Center for Institutional Diversity, 2017-2018

AFFILIATIONS

Treasurer
*UM Kappa Omega Alpha Pre-Law and Public Policy Fraternity
Ann Arbor, MI, 2020-2021*

Elected Student Representative
*LSA Student Government,
University of Michigan
Ann Arbor, MI, 2017-2018*



RIVER CREST APARTMENTS - Detroit, Michigan
 River Crest Apartments (formerly known as The Colony and Fisher Arms Apartments) is a \$24 million dollar acquisition and historic rehab, originally constructed in 1924. The development consists of 161 family units. The individual unit breakdown is 9 efficiency units, 104 one-bedroom units and 48 two-bedroom units. River Crest Apartments includes supportive housing services and amenities such as: Resident Empowerment Coordinator, Resident Council Organization, fitness center, community room, learning center and playground.

JOSH WHITE

DEVELOPMENT ASSET MANAGER
 DETROIT

EDUCATION

Master of Business Administration
Northwood University - Midland
 Bachelor of Business Administration
Northwood University - Midland
 State of Michigan Licensed Real Estate Agent

JOSH DISCOVERED HIS PASSION for community development 21 years ago while moonlighting from his sales career to rehab single family houses. After 6 years in sales Josh decided to pursue his passion of being in commercial real estate and began working for a local developer. Josh soon learned he had a knack for improving cash flow of multifamily assets and over the next 15 years Josh would evolve into a multi-family aficionado skilled in the art of stabilizing under performing assets and frequently speaks at industry conferences. Josh spends most of his free time with his wife LaDonna and two children. While he retired from competitive athletics after college he enjoys coaching his son's baseball team, throwing the football in the yard and the occasional round of golf.

PREVIOUS WORK

Asset Manager
McKinley Inc., Ann Arbor, MI 2011 – 2012
 Assistant General Manager/Asset Manager
RESSCO - Southfield, MI 2009 - 2011
 Territory Sales Manager
Philip Morris USA Inc., Livonia, MI 2000 - 2006

AFFILIATIONS

Board Member
*Nardin Park Non-profit Community
 Development Corporation - Detroit*
 Vice President
*Community Planning Association Non-profit
 Corporation*

RELEVANT EXPERIENCE

RIVER CREST APARTMENTS | \$24MM | 2019
Detroit, Michigan
NORMAN TOWER APARTMENTS | \$22M | 2018
Monroe, Michigan
CORE CITY ESTATES I & II | \$20MM | 2012
Detroit, Michigan
SILVER LAKE HILLS | \$15MM | 2010
Fenton, Michigan
HERITAGE PARK | \$11MM | 2012
Detroit, Michigan
PIQUETTE SQUARE | \$22MM | 2013
Detroit, Michigan



Kelly Swarthout
SENIOR DEVELOPMENT ANALYST

WASHINGTON PARK UNITED HOMES - Milwaukee, Wisconsin
Partnering with FIT Investment Group, a \$10.7M renovation of 43 units of scattered-site rental housing in Milwaukee's Washington Park, Metcalfe Park, Sherman Park, and Walnut Hill neighborhoods. The project will rehabilitate 28 single-family, duplex, triplex, and fourplex buildings, of which 26 were formerly tax foreclosed properties conveyed by the City of Milwaukee.

KELLY WAS BORN AND RAISED IN GREEN BAY, WISCONSIN and fell in love with Madison city life while attending college. She studied Economics but found that the real estate and urban planning classes held her attention and were the most interesting - so I guess you could say a career in real estate was only fitting. When she's not deep into excel spreadsheets, Kelly enjoys cycling, traveling, exploring nature with her family and their dog Millie, and a good glass of red wine.

EDUCATION

Project Management Certificate
University of Wisconsin - Milwaukee
Bachelor of Arts in Economics
University of Wisconsin - Madison

PREVIOUS WORK

Debt Analyst
Cinnaire Lending, 2020-2022
Development Associate
Commonwealth Development Corporation of America, 2019-2020
Senior Analyst, Affordable Housing
Baker Tilly, 2017-2019

RELEVANT EXPERIENCE

- *RIVER FLATS | 92 UNITS
Janesville, WI
- *AJAX II | 54 UNITS
Racine, WI
- *PAWNEE SENIOR HOMES | 30 UNITS
Pawnee, IL
- *TROLLEY STATION TERRACE | 42 UNITS
Marinette, WI
- *BROADWAY LOFTS | 107 UNITS
Green Bay, WI
- *CLARKE SQUARE APARTMENTS | 40 UNITS
Milwaukee, WI
- *ASPEN COURT | 140 UNITS
Urbana, IL
- *HARMONY @ GRANDVIEW COMMONS | 94 UNITS
Madison, WI

** Non-Cinnaire projects*



LILIANA GONZALEZ
 RA, LEED ND, PMP
 DEVELOPMENT MANAGER

LA JOYA GARDENS - Detroit, Michigan
 Partnering with Southwest Detroit Business Association and Invest Detroit, La Joya Gardens is a \$19MM, four story mixed-use, mixed-income development offering 53 residential units and 7,000 sf of commercial space. Public plazas, a central community room, among other green features contribute to the projects goals to activate vacant lots in the community, fill in missing retail activity, and offer more affordable housing options in Southwest Detroit.

LILY IS COMMITTED to doing good work that is both eco-conscious and a positive contribution to the urban fabric and community. Trained as an architect and urban designer, Lily's passion lies in creating spaces that bring people together. She enjoys traveling and exploring different cities, sketching and going on long runs.

EDUCATION

Registered Architect, New York
 Master of Urban Design
University of Michigan
 Master of Architecture
Virginia Polytechnic Institute & State University
 Bachelor of Science in Architecture
University of Texas at San Antonio

PREVIOUS WORK

Urban Designer/Architect
Lord Aeck Sargent
Lexington, KY 2014-2017
 Graphic Designer
STPP + Ecology Center
University of Michigan, 2013-2014
 Architectural Intern
Colley Architects
Blacksburg, VI 2010-2012
 Architectural Intern
John Grable Architects
San Antonio, TX 2008-2009
 Architectural Intern
William E. Epp & Associates
San Antonio, TX 2006-2008

RELEVANT EXPERIENCE

THE ANCHOR AT MARINERS INN | \$18.5MM | 2023
Detroit, Michigan
LA JOYA GARDENS | \$19MM | 2023
Detroit, Michigan
3530 GRAND RIVER MIXED-USE | \$3MM | 2021
Detroit, Michigan
**Patterson Hall Renovation | 2017*
Lexington, KY
**West Rosemary Street Development Guide | 2017*
Chapel Hill, NC
**Cardinal Valley Small Area Plan | 2015*
Lexington, KY

AFFILIATIONS

Board Member + Co-Vice Chair
Market Leadership Advisory Board, USGBC Detroit Co-Chair -
Pathways to Inclusion
Urban Land Institute Michigan
 Open Space Stakeholder Committee Member
Detroit Future City
 Cohort II Fellow
ULI Health Leaders Network, 2018 - 2019
 Detroit Revitalization Fellow
Cinnaire, Detroit, MI 2017-2019
 Fulbright Scholar
Barcelona, Spain 2012 - 2013

** Non-Cinnaire projects*





MONTAVIUS JONES
DEVELOPMENT ASSOCIATE

THE MEADOWS - Darlington, Wisconsin

Partnering with Southwest Wisconsin Community Action Program (SWCAP) to deliver a \$7.1MM thirty-two unit affordable housing development targeted for dairy farm workers in SW Wisconsin. The development will use Low-Income Housing Tax Credits and funds from the U.S. Dept. of Agriculture. SWCAP will provide on-site resident services for the families who call the Meadows home.

MONTAVIUS HAS DEDICATED his life to building equitable and high quality spaces. Growing up in Milwaukee, WI he saw first hand the effect the built environment has on people, an experience that started him on a path- first to study real estate, then working with community groups to revitalize commercial corridors, then to building homes. When he's not fighting for safer roads and better public spaces, he enjoys biking through cities, traveling and learning Spanish, reading, studying with his Church group, and playing with his two cats.

EDUCATION

B.S in Business Administration
Area of Focus: Commercial Real Estate
Marquette University, Milwaukee, WI

PREVIOUS WORK

Economic Development Specialist
Department of City Development
Milwaukee, WI 2016 - 2019
Economic Development Intern
Milwaukee Downtown, BID #21,
Milwaukee, WI 2014 - 2015
Brokerage Intern
Cushman-Wakefield: The Boerke Company
Milwaukee, WI 2013 - 2014
Real Estate Development Intern
Community Preservation & Development Corp.
Washington, D.C Sep-Dec 2012
Community Reinvestment Intern
Guaranty Bank
Brown Deer, WI June-Aug 2012

RELEVANT EXPERIENCE

LA JOYA GARDENS | \$19MM | 2023
Detroit, Michigan
THE MEADOWS AT DARLINGTON | \$7MM | 2021
Darlington, Wisconsin
CANNERY TRAIL RESIDENCES II | \$8MM | 2021
Eau Claire, Wisconsin
WASHINGTON PARK UNITED HOMES | \$10.7M | 2023
Milwaukee, Wisconsin
*IKON HOTEL | \$36M | 2021
Milwaukee, Wisconsin
*WALNUT COMMONS | \$3M | 2020
Milwaukee, Wisconsin

AFFILIATIONS

Member
Congress for the New Urbanism
Member
Milwaukee Bike and Pedestrian Task Force
Co-Host
Urban Spaceship



NICOLE SOLHEIM
VICE PRESIDENT, DEVELOPMENT

CANNERY TRAIL RESIDENCES: PHASE II - Eau Claire, Wisconsin
A partnership between W Capital Group and Cinnaire Solutions to bring 43 units of much-needed mixed-income and affordable housing to downtown Eau Claire. The four-story building features a mix of studio, one-, two-, and three-bedroom units, with individual exterior entries. Resident amenities include a community room, underground parking, and free in-unit internet for all residents. The development incorporates affordable units targeted to Veterans and households with special needs.

NICOLE IS PASSIONATE ABOUT working with communities to realize their vision, and has spent her career at the intersection of real estate, community development, and urban planning. She has led a statewide nonprofit dedicated to affordable housing, and worked on over \$330 million in residential and commercial real estate with a national development firm. A lifelong Wisconsin Badger, Nicole lives in downtown Madison with her husband and dog. She enjoys gardening, biking and running on the isthmus, and long road trips to explore new places.

EDUCATION

Master of Science-Department of Urban and Regional Planning
University of Wisconsin-Madison, Madison, WI
Bachelor of Business Administration-Real Estate & Urban Economics
University of Wisconsin-Madison, Madison, WI

PREVIOUS WORK

Executive Director
Wisconsin Partnership for Housing Development, Inc. Madison, WI, 2019-2020
Director of Development
Gorman & Company, Inc. Oregon, WI, 2016-2019
Development Analyst
Gorman & Company, Inc., Oregon, WI, 2011-2016
Project Assistant
Thrive – Madison Region Economic Partnership, Madison, WI, 2010-2011
Development Department Coordinator
T. Wall Properties, Madison, WI, 2008-2010

RELEVANT EXPERIENCE

- CANNERY TRAIL RESIDENCES II | \$11.2MM | 2023
Eau Claire, Wisconsin
- WASHINGTON PARK UNITED HOMES | \$10.7MM | 2022
Milwaukee, Wisconsin
- THE MEADOWS AT DARLINGTON | \$7MM | 2021
Darlington, Wisconsin
- GARDEN HOMES NEIGHBORHOOD INITIATIVE | \$8.3MM | 2021
Milwaukee, Wisconsin
- *ELEVEN41 MAIN | \$15MM | 2020
Sun Prairie, Wisconsin
- *UNION CORNERS MASTER DEVELOPMENT | \$35MM | 2019
Madison, Wisconsin
- *MODELLO HOMES | \$30MM | 2019
Miami, Florida
- *MILWAUKEE HOMEOWNERS INITIATIVE | \$75MM | 2019
Milwaukee, Wisconsin

AFFILIATIONS

- City of Madison Plan Commission Member
- President of the Rodney Scheel House Board of Directors (Section 811 housing project)
- Dane County Housing Initiative Committee Member
- WI Collaborative for Affordable Housing Committee Member

* Non-Cinnaire projects



10. DEVELOPMENT TIMELINE

Although WHEDA has not yet announced their 2023 cycle, the following timeline is based on previous schedules and timing goals. If awarded the Bayfield County development, we will work diligently to establish a development team, form an entity and secure permanent and gap financing to submit a 9% LIHTC application in the upcoming December application round (if feasible). Subsequently, another gap soft funding search will commence after the awards are announced, if necessary. If in the event the 2022 application deadline is not feasible, this timeline may shift by approximately 8-12 months.


Bayfield Development Timeline	
WHEDA 9% Application Deadline*	Dec-22
WHEDA 9% Award Announcement*	May-23
FHLB Chicago AHP Grant Application Deadline	Jun-23
FHLB Chicago AHP Grant Award Announcement	Nov-23
Tax Credit Closing	May-24
Construction Start	May-24
Construction Completion	Sep-25
Placed in Service	Oct-25
Stabilization	Jan-26

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Tony Janisch, Assistant City Administrator 
Re: Thompson's West End Park Campground Expansion
Date: November 3, 2022

At the July 11, 2022 meeting, Council directed the Parks Committee to solicit public comment for the proposed campground expansion at Thompson's West End Park. The Parks Committee developed a questionnaire and held two Public Input Sessions in August at West End Park. Both input sessions were well attended, and tabling had also occurred at the IGA.

Attendees were asked to fill out the questionnaire and provide written comment about the campground expansion proposal. 67 questionnaires were received by September 9th, with several comments and additional questionnaires being received after this day.

Initially, discussion of questionnaire results occurred at the September Parks Meeting. Discussion included the pros & cons of each of the proposed location for expansion as well as various types of camping amenities: full-service RV, tent camping and yurts. The 2015 West End Park Expansion Plan included the concept of yurts on the Open Field area, and the committee began discussion of this for potential development. Discussion was tabled to October.

At the October Parks Meeting, public comment was received primarily against campground expansion in the open field. The Committee discussed estimated expenses & revenues of RV camping and Yurt camping. Given the public comment regarding the visual appearance of large RV's and the locations, it was felt that yurts might be a good alternative. A bathhouse would be the better amenity for Yurt camping, over port-a-johns, and there would be higher recurring costs like cleaning, but it would generate income year-round.

The Parks Committee passed a recommendation to Council to delay Campground Expansion plans and consider Yurts for generating revenue along with potential locations.

Included are Park Committee Minutes, estimated income/expenses for RV and Yurt camping and Questionnaire Results, along with the expansion plans from Cooper Engineering.

Regardless of RV or Yurt camping, the key concept is to increase the revenue generated at the campgrounds. The estimates provided are only estimates and are likely to change. But given the two styles of camping, I would recommend yurt camping given for the potential of year-round income. Or a mixture of yurt and tent/small RV camping to accommodate more users. If you have any questions regarding any of this information, please feel free to contact me.

The City of Washburn is an equal opportunity provider, employer, and lender.

October 26, 2022

City of Washburn Parks Committee Meeting Minutes

5:30 PM

Washburn City Hall and Virtual

Members Present:

Angel Croll, Jamie Cook (late), Jeremy Oswald,
Erika Lang, Jennifer Maziasz (Council rep)

Municipal Personnel Present:

Mayor Mary Motiff, Scott Klauer, City Administrator,
Tony Janisch, Assistant City Administrator

Call to Order/Roll Call

Meeting was called to order at 5:32 PM. Four (4) of Five (5) members are present; quorum is recognized. Cook arrived late.

Approval of September 20, 2022 Parks Committee Meeting Minutes

Motion made to approve minutes by Oswald, second by Lang. Minutes approved unanimously.

Motion by Oswald made to change to the order of Meeting Agenda, second by Lang. Change to the order of Meeting agenda approved unanimously.

Update & Presentation of Invasive Species Control along the Lakeshore Parkway by Bay Area Environmental Consulting, LLC- Michael Sinclair & Nile Merton - Control of invasive buckthorn and honeysuckle via mechanical and chemical means is working well. 80-90% reduction in buckthorn observed. Moneywort located in research area has increased dramatically. Advise on tree planting along lakeshore should include shrubs for bird habitat and long-lived trees species such as white pine and sugar maple to replace ash trees.

Discussion & Action of Public Input Meeting for Proposed Expansion of West End Park Campground - Maziasz summarized public outreach opportunities and public responses. She also raised the question: "What is the goal of the campground expansion?" Response is revenue for the City. The idea of yurts was investigated as an option to RVs. Janisch provided a "Yurt Proposal" handout illustrating costs (upfront and recurring), income (variables for # nights/yr and fee/night) and payback for 1-4 yurts. And handout on "Campground Fee Revenues" for 2013-2022. Motion made by Oswald to open floor for public input/comment with 3 minute limit per person for a 15 minute total, second by Croll. Motion carried unanimously.

Tom Neimes, 605 W 4th St. Generally in support of yurts as part of campground expansion. He is concerned about illegal activities that have occurred at other yurt locations within Bayfield County. He is also in support of the "T" fishing dock placed back at West End Park.

Roth Edwards, 221 W 6th St. Edwards is not supportive of development on Holman Lakeview Drive. He is concerned with smoke created by campfires. He expressed displeasure at preferential treatment of condo and business owners along the shoreline trail. Additionally,

Edwards submitted a written comment on the proposed Motorhome/RV or Yurts development on Holman Lakeview Drive.

Bill Scripps, 228 W 4th St. While not supportive of a “permanent” improvement, he is okay with the use of the overflow area. He encourages City Council to seek other revenue sources. He expressed that green space is more valuable to the City of Washburn in the long term than if improved.

John R. Hopkins, 631 W Bayfield St. Public green space is a quality-of-life issue. Young professionals have more flexibility regarding where they live based on quality of life. Those individuals are a potential economic driver for the City of Washburn.

Nile Merton, 216 W 4th St. Recognizing the walking trail is still recovering from its industrial days, he urges the City to plan for future as a “wilderness” space. To balance improvements and environmental issues; use green infrastructure/ low impact infrastructure. Based on that criteria, yurts are okay.

Joe Groshek, 30650 Sky Rd. Washburn. The Lakeshore Trail is a major draw for the City of Washburn. People are moving for a lifestyle, and they create economic opportunities. He is supportive of developing the overflow area.

Motion by Oswald to close the floor to additional public comment, second by Cook. Approved unanimously. Mayor Mary Motiff asks the Committee to consider these items: Washburn is a city not a national park. The City needs money. City Council is taking into consideration 2015 Thompson West End Plan priorities of increasing campsites, adding shower/bath house, playground improvement, and glamping. Yurts are not permanent. Washburn City Administrator Scott Kluver commented that the City needs money or operations will have to be cut. Motion made by Oswald to recommend to Council to delay Campground Expansion plans and consider Yurts for generating revenue along with potential locations, second by Lang. Motion passes four (4) to one (1): Oswald, Croll, Lang, Maziasz voting in favor, Cook voting against. Oswald added that Yurts could be considered in the current camping area.

Updates from Public Works Department - Public Works Director Gerry Schuette absent; Asst. Administrator Tony Janisch provided the following updates:

- Athletic Fields projects completed: Ball park dug outs installed; lighting at skate rink and walk upgraded. Pending: patch blacktop where utilities were moved.
- Campgrounds projects completed: Memorial waterline upgrade 800’ and 8 spigots; stumps ground and damaged trees removed; lift stations serviced.
- Campgrounds closed for season; Red Cliff donated used ice skates to the City; City Council approved to relocate utility easement and walking trail extension at the Athletic Fields.

Update on Implementation of the Walking Trail Land Management Plan & Coastal Management Grant - City awarded Coastal grant for 2021; not applying for 2022.

Discussion & Action of Mowing Procedures & Locations Outlined in the Walking Trail Land Management Plan - Motion by Oswald to table discussion to November meeting, second by Croll. Motion approved unanimously.

Discussion In-person vs Virtual Meetings - Kluver commented on the legal liability of virtual meetings. He encourages everyone to participate in-person; emphasized in-person is preferred. The Mayor commented of improved rapport when in person.

Discussion & Recommendations of 2023 Parks & Recreation Budgets - Packet handouts provided for informational purposes. Discussion/overview illustrates proposed income and expenditures for the Parks & Recreation. No action taken by Parks Committee.

Adjournment

Meeting was adjourned at 7:37PM.

Angel Croll
Secretary, Parks Committee

September 20, 2022

**CITY OF WASHBURN PARKS COMMITTEE
MEETING MINUTES**

5:30 PM

Washburn City Hall and Virtually

Members Present:

Angel Croll, Jamie Cook, Jeremy Oswald (late),
Erika Lang

Municipal Personnel Present:

Scott Kluver, City Administrator, Tony Janisch,
Assistant City Administrator

Absent:

Jennifer Maziasz (Council rep)

Call to Order/Roll Call

Meeting was called to order at 5:32 PM. Three (3) of Five (5) members are present; quorum is recognized. Oswald arriving late.

Approval of the August 10, 2022 and August 16, 2022 Parks Committee Meeting Minutes
Motion made to approve minutes of August 10 & 16, 2022 by Cook, second by Lang. Minutes approved unanimously.

Updates from Public Works Department - Public Works Director Gerry Schuette absent; Asst. Administrator Tony Janisch provided an update:

- Goose control at sewage treatment plant
- City recognized Niles Eilertsen for service to the City and area youth.
- Park Inventory Survey by Janisch of Wikdal, Legion, Jackies Field, athletic fields, East Side, and Hillside reviewed/updated.

Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant - No updates on the walking trail. Lang to reach out to Coast Management regarding 2021 grant status. 2022 grant application is due early November. Suggested project is to address the drainage issue at the western most culvert on the walking trail.

Motion made to change order of Meeting Agenda by next addressing the Discussion and Action of Public Input Meetings for Proposed Expansion of West End Campground by Cook, second by Lang. Agenda change approved unanimously.

Discussion & Action of Public Input Meeting for Proposed West End Campground Expansion - Janisch compiled public responses to the proposed campground expansion reported: 67 questionnaires returned in addition to 3 letters or emails; Facebook posts were not included as part of the summary of responses. Responses were almost evenly split between support for or against expansion among city residents. Of those supportive, more wanted expansion in the overflow area versus the open field.

Comment was made about the small response relative to the City population and thoughts on why few respondents (time of year, length of time to respond). Members discussed the pros and

cons of the locations proposed and considered other areas such as within the current campground footprint or in a wooded area. Also discussed was what type of camping equipment (Class A RV, tent, glamping or yurts).

City Administrator Scott Kluver urges the Parks Committee to make recommendations; his opinion is expansion is needed as a source of City revenue; he included that seeking grant money will be done to offset costs of construction. Council Member Karen Novachek noted a general consensus of support to increase daily rates, increase seasonal rates, decrease the number of seasonal sites, and expand in already impacted areas. Motion to table discussion and action on Public Input Meeting of the Proposed West End Campground Expansion until October 18, 2022 meeting by Croll. Second by Oswald. Tabling approved unanimously.

Discussion and Action of mowing procedures and locations outlined in the Walking Trail Land Management Plan - Motion to table made by Croll, second by Cook. Tabling approved unanimously.

Discussion & Action of Outdoor Recreation Plan (assets, priorities, and projects)

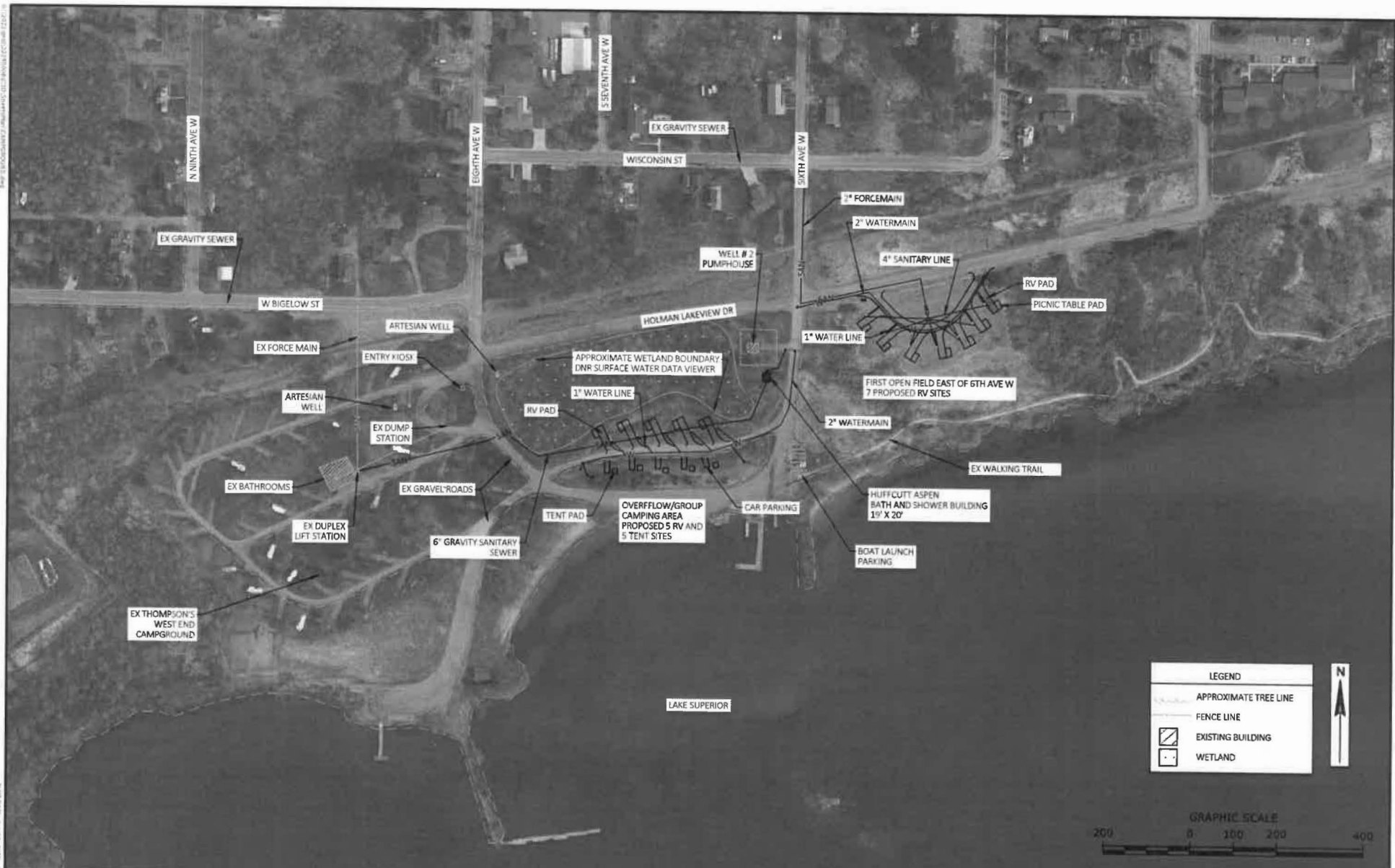
Edits suggested:

- Throughout document use “native” with plantings
- “Walking Trail” section- relocate to improve access and safety; minimize trail erosion.
- “Future Concepts” DuPont section- surface trail with appropriate material.
- “Public Open Green Space”- Thompson West End to City Limits- add under “priority” invasive plant control.

Adjournment

Meeting was adjourned at 7:05 PM.

Angel Croll
Secretary, Parks Committee



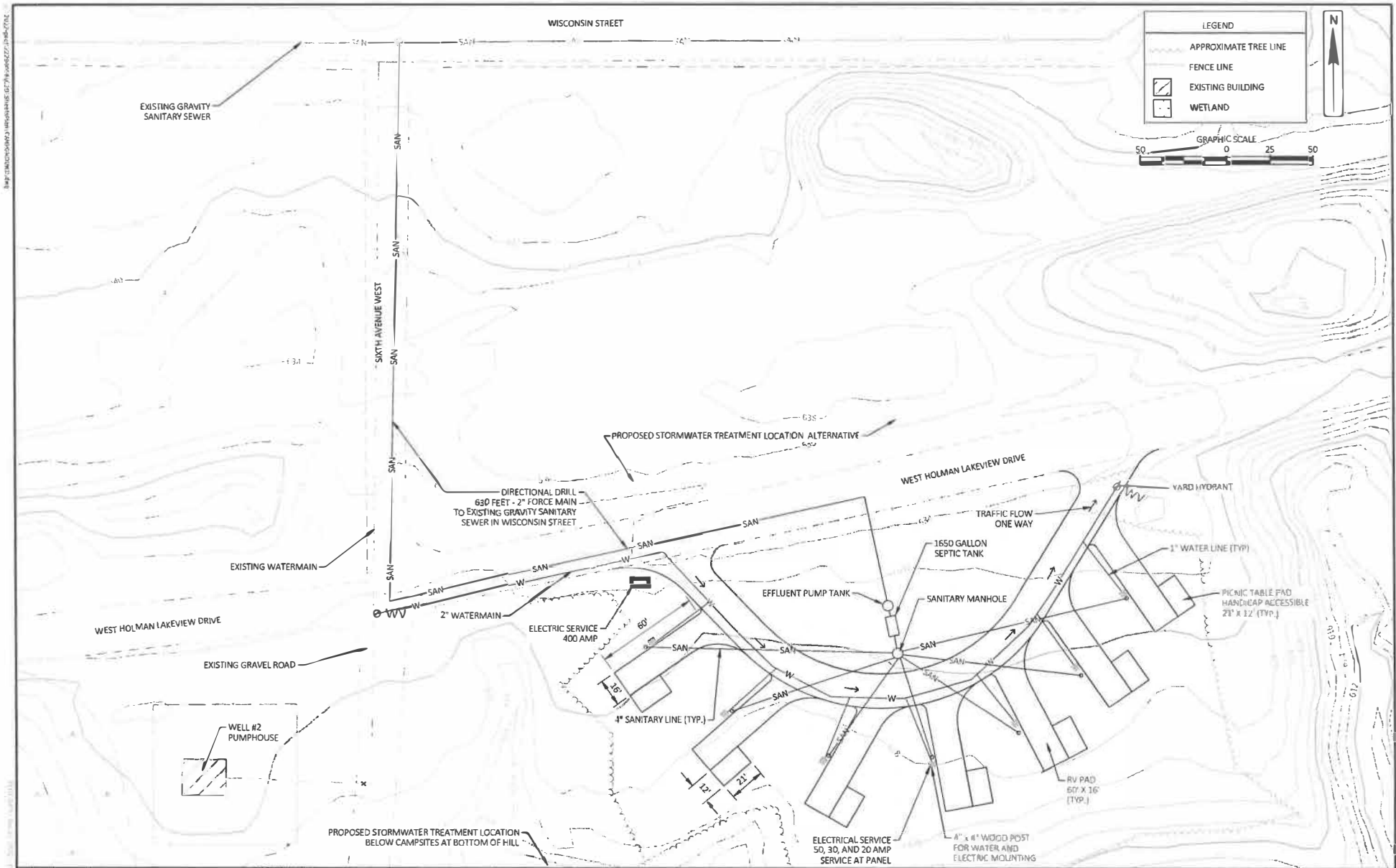
LEGEND

- APPROXIMATE TREE LINE
- FENCE LINE
- EXISTING BUILDING
- WETLAND



		SEC PROJECT NO. 2229070B	PROJECT MANAGER NICOLE HODKIEWICZ	2900 COLLEGE DRIVE, P.O. BOX 130 WASHBURN, WISCONSIN 54881-0130 TELEPHONE (715) 314-7799 FAX (715) 314-1025	CITY OF WASHBURN	WEST END PARK CAMPGROUND	
NO.	BY	DATE	REVISIONS	DRAWN BY NRH CHECKED BY NRH ISSUE DATE 6/23/2022	CITY OF WASHBURN, BAYFIELD COUNTY	AREA OVERVIEW	SHEET 1





LEGEND

- APPROXIMATE TREE LINE
- - - - - FENCE LINE
- ▭ EXISTING BUILDING
- ◻ WETLAND

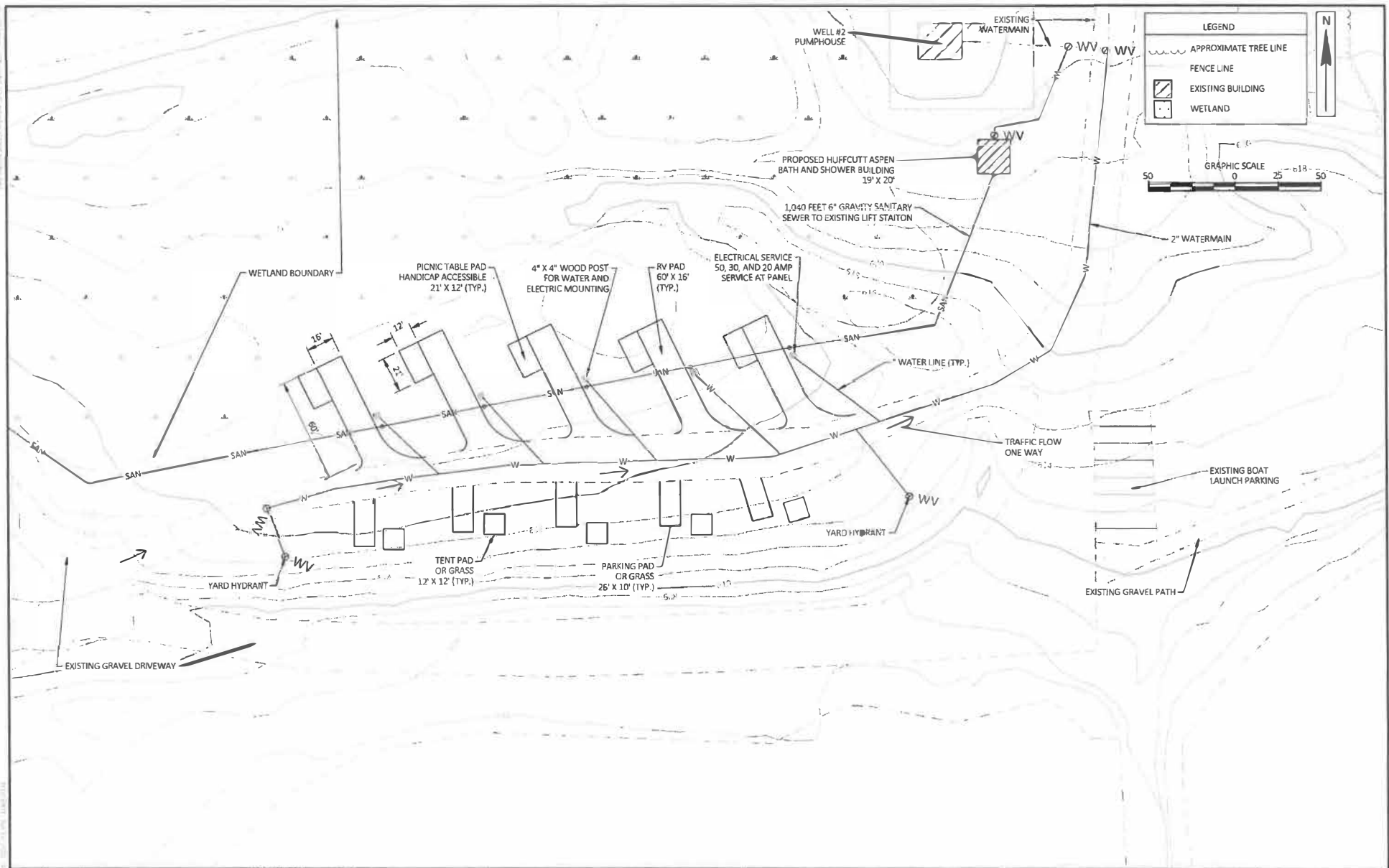


SITE PROJECT NO. 222400018		PROJECT PLANNING BY NICOLE HODKIEWICZ		2694 COLLEGE DRIVE, P.O. BOX 239 RICE LAKE, WISCONSIN 54868-0239 TELEPHONE (715) 234-7009 FAX (715) 234-1025		CITY OF WASHBURN		WEST END PARK CAMPGROUND	
DRAWN BY TRICE		CHECKED BY NRH		COOPER ENGINEERING		CITY OF WASHBURN, BAYFIELD COUNTY		LAYOUT FIRST OPEN FIELD E 6TH AVE W	
DATE 02/27/2023		APPROVED BY NRH						SHEET 1	

**June 2022 Thompson's West End Campground Expansion
First Open Field East of 6th Avenue West**

6/23/22

Item No.	Description	Unit	Est Quantity	Unit Price	Price
1	Mobilization (All Work)	LS	1	\$ 4,500.00	\$ 4,500.00
2	Excavation Common (Site Grading)	CY	3400	\$ 7.00	\$ 23,800.00
3	Salvaged Topsoil	SY	959	\$ 3.50	\$ 3,356.50
4	Subbase 12" Sand	SY	931	\$ 5.00	\$ 4,655.00
5	Base Aggregate Dense 1 1/4-Inch Driveways 8" Thick	TON	366	\$ 19.00	\$ 6,954.00
6	Base Aggregate Dense 1 1/4-Inch Camper Pads (16' X 60') 8" Thick	TON	332	\$ 19.00	\$ 6,308.00
7	Base Aggregate Dense 1 1/4-Inch Table Pads (21' X 12') 4" Thick	TON	44	\$ 19.00	\$ 836.00
8	Geotextile Fabric - Type SAS	SY	931	\$ 1.50	\$ 1,396.50
9	Water Line 1" To Each Site	LF	257	\$ 28.00	\$ 7,196.00
10	Watermain 2"	LF	713	\$ 38.00	\$ 27,094.00
11	Sanitary Sewer 4" From Each Site	LF	669	\$ 31.00	\$ 20,739.00
12	Sanitary Force Main 2"	LF	887	\$ 40.00	\$ 35,480.00
13	Culvert Pipe 18" CMCP At Both Road Connections	LF	100	\$ 25.00	\$ 2,500.00
14	18" CMCP Apron End wall	EACH	4	\$ 400.00	\$ 1,600.00
15	600 Gallon Effluent Pump Tank	EACH	1	\$ 1,210.00	\$ 1,210.00
16	1,650 Gallon Huffcutt Septic Tank	EACH	1	\$ 2,070.00	\$ 2,070.00
17	Effluent pump in pump tank	EACH	1	\$ 2,000.00	\$ 2,000.00
18	Stormwater Treatment	LS	1	\$ 12,000.00	\$ 12,000.00
19	Cedar Trees	EACH	25	\$ 100.00	\$ 2,500.00
20	Landscaping Shrubs	EACH	20	\$ 40.00	\$ 800.00
21	Fire Ring	EACH	7	\$ 350.00	\$ 2,450.00
22	Grill	EACH	7	\$ 375.00	\$ 2,625.00
23	Picnic Table	EACH	7	\$ 400.00	\$ 2,800.00
24	Garbage Can	EACH	4	\$ 50.00	\$ 200.00
25	Wi-Fi Router	LS	1	\$ 10,500.00	\$ 10,500.00
26	Shower/flush toilet Aspen (20'x19')prefabricated building Huffcutt Includes Delivery and Setting on Prepared Slab	LS	1	\$ 150,000.00	\$ 150,000.00
27	Footings/Site Prpeparation Shower/Bath Building	LS	1	\$ 5,400.00	\$ 5,400.00
28	Electric Shower/bath building	LS	1	\$ 5,384.00	\$ 5,384.00
29	Electric for Sites (50, 30, and 20 AMP)	LS	1	\$ 49,661.00	\$ 49,661.00
30	Lighting (Dark Sky Initiative) Driveway and Registraiton Station	LS	1	\$ 10,115.00	\$ 10,115.00
31	Riprap on HR Fabric	CY	3	\$ 80.00	\$ 240.00
32	Erosion Mat Class II - Type B	SY	900	\$ 4.00	\$ 3,600.00
33	Silt Fence	LF	800	\$ 4.50	\$ 3,600.00
34	Ditch Checks	LF	100	\$ 9.00	\$ 900.00
35	Tracking Pads	EACH	1	\$ 2,000.00	\$ 2,000.00
36	Seeding Mixture No. 40	LB	155	\$ 4.00	\$ 620.00
37	Mulch	SY	4300	\$ 0.25	\$ 1,075.00
38	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00
39	Permits, Plan Review Fees, Campground Plan Fees	LS	1	\$ 3,000.00	\$ 3,000.00
40	Site Signs and Sign Posts	EACH	7	\$ 80.00	\$ 560.00
41	Main Sign at Entrance	EACH	1	\$ 1,600.00	\$ 1,600.00
42	Registration and Message Center	EACH	1	\$ 2,400.00	\$ 2,400.00
43	Engineering (Estimate)	LS	1	\$ 50,000.00	\$ 50,000.00
	Total				\$ 481,225.00
	Recommended Contingency			15%	\$ 72,183.75
	Subtotal				\$ 553,408.75



NO. BY DATE REVISIONS		PROJECT NO. 22240200 DRAWN BY JKH CHECK DATE 02/27/2022	PROJECT MANAGER NICOLE HODKIEWICZ CHECKED BY JKH APPROVED BY JKH	2600 COLLEGE DRIVE, P.O. BOX 232 RICE LAKE, WISCONSIN 54988-0230 TELEPHONE: (715) 734-7000 FAX: (715) 234-1925	CITY OF WASHBURN CITY OF WASHBURN, BAYFIELD COUNTY	WEST END PARK CAMPGROUND LAYOUT OVERFLOW CAMPING AREA	SHEET 1
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**June 2022 Thompson's West End Campground Expansion
Overflow Area**

6/24/22

Item No.	Description	Unit	Est Quantity	Unit Price	Price
1	Mobilization (All Work)	LS	1	\$ 4,500.00	\$ 4,500.00
2	Excavation Common (Site Prep)	LS	1	\$ 5,000.00	\$ 5,000.00
3	Salvaged Topsoil	SY	704	\$ 3.50	\$ 2,464.00
4	Subbase 12" Sand	SY	533	\$ 5.00	\$ 2,665.00
5	Base Aggregate Dense 1 1/4-Inch Camper Pads (16' X 60') 8" Thick	TON	240	\$ 19.00	\$ 4,560.00
6	Base Aggregate Dense 1 1/4-Inch Table Pads (21' X 12') and car pads 4" Thick	TON	102	\$ 19.00	\$ 1,938.00
7	Geotextile Fabric - Type SAS	SY	533	\$ 1.50	\$ 799.50
8	Water Line 1" To Each Site	LF	320	\$ 28.00	\$ 8,960.00
9	Watermain 2"	LF	651	\$ 38.00	\$ 24,738.00
10	6" Gravity Sanitary Sewer	LF	1035	\$ 31.00	\$ 32,085.00
11	Stormwater Treatment	LS	1	\$ 12,000.00	\$ 12,000.00
12	Cedar Trees	EACH	18	\$ 100.00	\$ 1,800.00
13	Landscaping Shrubs	EACH	12	\$ 40.00	\$ 480.00
14	Fire Ring	EACH	10	\$ 350.00	\$ 3,500.00
15	Grill	EACH	10	\$ 375.00	\$ 3,750.00
16	Picnic Table	EACH	10	\$ 400.00	\$ 4,000.00
17	Garbage Can	EACH	4	\$ 50.00	\$ 200.00
18	Wi-Fi Router	LS	1	\$ 5,400.00	\$ 5,400.00
19	Shower/flush toilet Aspen (20'x19')prefabricated building Huffcutt Includes Delivery and Setting on Prepared Slab	LS	1	\$ 150,000.00	\$ 150,000.00
20	Footings/Site Prparation Shower/Bath Building	LS	1	\$ 5,400.00	\$ 5,400.00
21	Electric Shower/bath building	LS	1	\$ 5,384.00	\$ 5,384.00
22	Electric for Sites (50, 30, and 20 AMP)	LS	1	\$ 35,476.00	\$ 35,476.00
23	Lighting (Dark Sky Initiative) Driveway and Registraiton Station	LS	1	\$ 10,115.00	\$ 10,115.00
24	Erosion Mat Class II - Type B	SY	600	\$ 4.00	\$ 2,400.00
25	Silt Fence	LF	600	\$ 4.50	\$ 2,700.00
26	Tracking Pads	EACH	1	\$ 2,000.00	\$ 2,000.00
27	Seeding Mixture No. 40	LB	130	\$ 4.00	\$ 520.00
28	Mulch	SY	3000	\$ 0.25	\$ 750.00
29	Traffic Control	LS	1	\$ 3,400.00	\$ 3,400.00
30	Permits, Plan Review Fees, Campground Plan Fees	LS	1	\$ 3,000.00	\$ 3,000.00
31	Site Signs and Sign Posts	EACH	10	\$ 80.00	\$ 800.00
32	Update Existing Sign at Entrance	EACH	1	\$ 600.00	\$ 600.00
33	Engineering (Estimate)	LS	1	\$ 42,000.00	\$ 42,000.00
	Subtotal				\$ 383,384.50
	Recommended Contingency			15%	\$ 57,507.68
	Subtotal				\$ 440,892.18

Full Service RV Proposal

11/4/2022

Estimated yearly income and payoff of investment.

Overflow Area

Costs:	Upfront	\$440,893	<i>Bathhouse included</i>
		\$252,520	<i>No bathhouse</i>
	Recurring	\$10,625	
	routine		
	maintenance	\$4,375	5 hrs/wk, for 25 weeks, \$35/hr
	Cleaning	\$6,250	10 hr/week @ 25 weeks, 250 hrs x \$25/hr

Income: Based on 136 daily rentals (75% of season), for 5 sites

# of Nights	Bathhouse			No Bathhouse		
	680	680	680	680	680	680
Fee/night	\$65	\$75	\$85	\$65	\$75	\$85
	\$44,200	\$51,000	\$57,800	\$44,200	\$51,000	\$57,800
Payback:	on initial investment after operating costs					
Revenue per year	\$33,575	\$40,375	\$47,175	\$33,575	\$40,375	\$47,175
Years to pay off	13.1	10.9	9.3	7.5	6.3	5.4

Open Field Area

Costs:	Upfront	\$553,410	<i>Bathhouse included</i>
		\$368,510	<i>No bathhouse</i>
	Recurring	\$10,625	
	routine		
	maintenance	\$4,375	5 hrs/wk, for 25 weeks, \$35/hr
	Cleaning	\$6,250	10 hr/week @ 25 weeks, 250 hrs x \$25/hr

Income: Based on 136 daily rentals (75% of season), for 7 sites

# of Nights	Bathhouse			No Bathhouse		
	952	952	952	952	952	952
Fee/night	\$65	\$75	\$85	\$65	\$75	\$85
	\$61,880	\$71,400	\$80,920	\$61,880	\$71,400	\$80,920
Payback:	on initial investment after operating costs					
Revenue per year	\$51,255	\$60,775	\$70,295	\$51,255	\$60,775	\$70,295
Years to pay off	10.8	9.1	7.9	7.2	6.1	5.2

Yurt Proposal

11/4/2022

Estimated yearly income and payoff of investment.

1 yurt

Income: Based on 300 & 250 night rentals per year						
# of Nights	300	300	300	250	250	250
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$22,500	\$30,000	\$37,500	\$18,750	\$25,000	\$31,250
Payback: on initial investment after operating costs						
Revenue per year	(\$5,250)	\$2,250	\$9,750	(\$9,000)	(\$2,750)	\$3,500
Years to pay off	-45.1	105.3	24.3	-26.3	-86.2	67.7

2 yurts

Income: Based on 300 & 250 night rentals per year at each yurt						
# of Nights	600	600	600	500	500	500
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$45,000	\$60,000	\$75,000	\$37,500	\$50,000	\$62,500
Payback: on initial investment after operating costs						
Revenue per year	\$2,500	\$17,500	\$32,500	(\$5,000)	\$7,500	\$20,000
Years to pay off	124.8	17.8	9.6	-62.4	41.6	15.6

3 yurts

Income: Based on 300 & 250 night rentals per year						
# of Nights	900	900	900	750	750	750
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$67,500	\$90,000	\$112,500	\$56,250	\$75,000	\$93,750
Payback: on initial investment after operating costs						
Revenue per year	\$10,250	\$32,750	\$55,250	(\$1,000)	\$17,750	\$36,500
Years to pay off	37.8	11.8	7.0	-387.0	21.8	10.6

4 yurts

Income: Based on 300 & 250 night rentals per year						
# of Nights	1200	1200	1200	1000	1000	1000
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$90,000	\$120,000	\$150,000	\$75,000	\$100,000	\$125,000
Payback: on initial investment after operating costs						
Revenue per year	\$18,000	\$48,000	\$78,000	\$3,000	\$28,000	\$53,000
Years to pay off	25.7	9.6	5.9	154.0	16.5	8.7

Yurt Proposal

1 Yurt

Costs: Upfront \$237,000
 Yurt \$26,000 per yurt
 decking
 stove
 bedding
 table/chairs
 Bathhouse \$162,000.00 cost estimate

Recurring \$27,750
 Cleaning \$19,500 15 hr/week @ 52 weeks, 780 hrs x \$25/hr
 routine
 maintenance \$1,750 50 hrs/yr x \$35/hr
 firewood \$6,500 \$125/face cord
 AirBnB fees

Income: Based on 300 & 250 night rentals per year

# of Nights	300	300	300	250	250	250
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$22,500	\$30,000	\$37,500	\$18,750	\$25,000	\$31,250
Payback: on initial investment after operating costs						
Revenue per year	(\$5,250)	\$2,250	\$9,750	(\$9,000)	(\$2,750)	\$3,500
Years to pay off	-45.1	105.3	24.3	-26.3	-86.2	67.7

Yurt Proposal

2 Yurts

Costs:	Upfront	\$312,000	
	Yurt		\$26,000 per yurt
	decking		
	stove		
	bedding		
	table/chairs		
	Bathhouse	\$162,000.00	cost estimate
	Recurring	\$42,500	
	Cleaning	\$26,000	20 hr/week @ 52 weeks, 1,040 hrs x \$25/hr
	routine		
	maintenance	\$3,500	100 hrs/yr x \$35/hr
	firewood	\$13,000	\$125/face cord
	AirBnB fees		

Income: Based on 300 & 250 night rentals per year at each yurt

	600	600	600	500	500	500
# of Nights	600	600	600	500	500	500
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$45,000	\$60,000	\$75,000	\$37,500	\$50,000	\$62,500
Payback: on initial investment after operating costs						
Revenue per year	\$2,500	\$17,500	\$32,500	(\$5,000)	\$7,500	\$20,000
Years to pay off	124.8	17.8	9.6	-62.4	41.6	15.6

Yurt Proposal

3 Yurts

Costs:	Upfront	\$387,000	
	Yurt decking		\$26,000 per yurt
	stove		
	bedding		
	table/chairs		
	Bathhouse	\$162,000.00	cost estimate
	Recurring	\$57,250	
	Cleaning routine	\$32,500	25 hr/week @ 52 weeks, 1,300 hrs x \$25/hr
	maintenance	\$5,250	150 hrs/yr x \$35/hr
	firewood	\$19,500	\$125/face cord
	AirBnB fees		

Income: Based on 300 & 250 night rentals per year

	900	900	900	750	750	750
# of Nights	900	900	900	750	750	750
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$67,500	\$90,000	\$112,500	\$56,250	\$75,000	\$93,750
Payback: on initial investment after operating costs						
Revenue per year	\$10,250	\$32,750	\$55,250	(\$1,000)	\$17,750	\$36,500
Years to pay off	37.8	11.8	7.0	-387.0	21.8	10.6

Yurt Proposal

4 Yurts

Costs: Upfront \$462,000

Yurt \$26,000 per yurt

decking

stove

bedding

table/chairs

Bathhouse \$162,000.00 cost estimate

Recurring \$72,000

Cleaning \$39,000 30 hr/week @ 52 weeks, 1,560 hrs x \$25/hr routine

maintenance \$7,000 200 hrs/yr x \$35/hr

firewood \$26,000 \$125/face cord

AirBnB fees

Income: Based on 300 & 250 night rentals per year

# of Nights	1200	1200	1200	1000	1000	1000
Fee/night	\$75	\$100	\$125	\$75	\$100	\$125
	\$90,000	\$120,000	\$150,000	\$75,000	\$100,000	\$125,000

Payback: on initial investment after operating costs

Revenue per year	\$18,000	\$48,000	\$78,000	\$3,000	\$28,000	\$53,000
Years to pay off	25.7	9.6	5.9	154.0	16.5	8.7

Campground Fee Revenues

<u>Year</u>	<u>West End</u>	<u>Memorial</u>	<u>Designated</u>	<u>Total</u>
2013	\$106,705	\$ 72,349	\$21,740	\$200,794
2014	\$103,709	\$ 77,348	\$17,410	\$198,467
2015	\$107,541	\$ 91,066	\$19,753	\$218,360
2016	\$104,277	\$ 92,193	\$25,954	\$222,424
2017	\$104,433	\$ 88,449	\$28,782	\$221,664
2018	\$116,631	\$ 94,102	\$30,950	\$241,683
2019	\$117,998	\$ 90,546	\$25,881	\$234,425
2020	\$112,190	\$ 98,414	\$31,713	\$242,317
2021	\$153,971	\$128,558	\$38,055	\$320,584
2022	\$147,815	\$125,222	\$41,141	\$314,178

October 26th, 2022

To: The Washburn Parks Committee

From: Roth Edwards

Re. Proposed Motorhome (r.v.) or Yurts Development on Holman Lakeview Drive

Save the Heart of Our Lakefront Jewel to Safeguard Washburn's Prospects for Long-term Growth and Development as a Quality Small Town

In Washburn, a few elected representatives are making another push for lakefront "development." Currently proposed is a \$553,000 motorhome development for two acres of the Lake Superior frontage on Holman Lakeview Drive (16 acres in total) (where a lakefront condominium proposal was defeated by nearly a 6-1 margin at referendum in 2004).

A "compromise" proposal favors the development of yurts for the same area. But either motorhomes or yurts would obstruct views to the lake and introduce land-use conflicts. And presented has been no detailed description of the finances nor proof of the financial soundness of the proposal (in its entirety, a proposed \$1,000,000 project, one including 7 r.v. sites on Holman Lakeview Drive and 5 on the "overflow area" above the West End Park boat launch).

The miraculously still remaining open shoreline and its greenery represents Washburn's crown jewel, our city's fulcrum for development elsewhere in Washburn. Better ideas are arriving for our lakefront, ones within the parameters and guided by our city's comprehensive plan.

Many city council meetings over years have centered on the question, "What can we do to get people to come here?"

Ultimately, what our community really wants is a community so lovely to be in that people will want to come here to enjoy it with us, but mostly that it be a joyful, healthy place to live and raise children.

After all, Washburn has a rare, nearly extinct resource in our still open, and green municipally owned frontage on the world's greatest freshwater lake. Our community has the chance to do with it something more than practically any other community has — that is, preserve and add to its natural beauty!

Selling off and fronting our lakefront with more pell mell "development" likely isn't going to be a charm to bring folks here let alone add to local bank accounts.

In short, to put short-term commercial and monetary goals ahead of our city's long-term economic and environmental well-being just isn't advisable. Rather, keeping that irreplaceable asset, our remaining lakefront, would be an overall greater advantage in all ways to our community, to the people who would visit here — to our town's overall potential for economic growth and prosperity.

Some further points:

- 1) Looked at properly, the current lakefront controversy gives Washburn yet another opportunity is to embrace and market its "differentness." the rustic, pristine, rural, leafy, green aspects that are the emblematic qualities that make our town a unique destination and attract "our kind" of tourists
- 2) Partly because of Washburn's municipally owned, green, and publicly accessible lakefront, it is a town where people like to live: a town that so far has avoided the pitfalls of so many "newly discovered" places
- 3) The City of Washburn owns some 300 acres of parklands and open spaces: "There are plenty of other places that those [r.v. sites or yurts] could be built." one local citizen well stated
- 4) Green space, especially Great Lakes shoreline, is an increasingly rare resource: it's Washburn's "major engine for growth," our fulcrum for development elsewhere in town
- 5) People "looking for and making decisions regarding where to locate are using green space as a main criteria: public green space needs to be there inviolate"
- 6) Holman Lakeview Drive is designated as the detour route during the upcoming Bayfield Street reconstruction; we can ask ourselves how that development (a paved road with substantially more traffic) alters the development question in front of us today
- 7) Another citizen asked: "What is the fear of protecting the green space: how does protecting green space hurt the city?"
- 8) To develop the first open area of the city's Holman Lakeview Drive frontage sets a precedent, one that could lead to a "domino effect," a wall of lakefront development
- 9) We can at last realize and accept that preserving – and adding to – green space, including natural, uncultivated areas is paramount to our city's overall, long-term development; as more people discover the benefits of "living in and with Nature," our green space will only become more desirable, and generally, more central to our city's overarching economic and environmental well-being

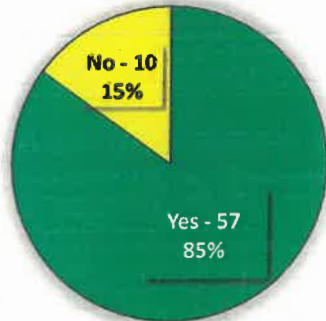
A handwritten signature in cursive script, reading "Roth Edwards". The signature is written in black ink on a white background.

West End Campground Expansion

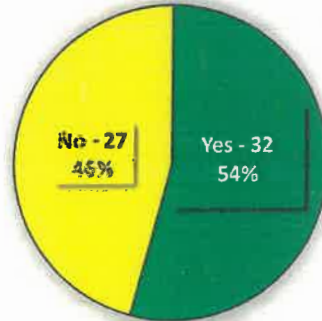
Questionnaire Results

All results

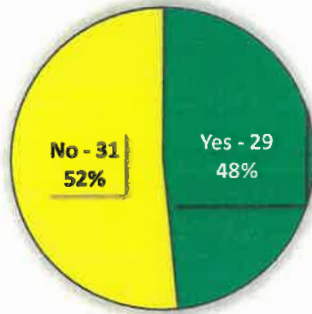
City Resident



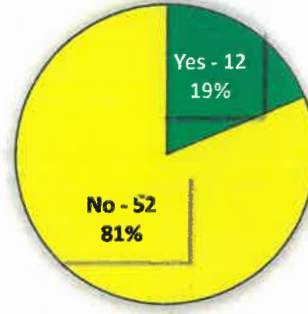
In favor of Expansion



Support Overflow Area

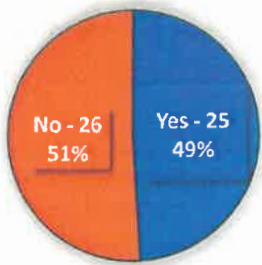


Support Open Field

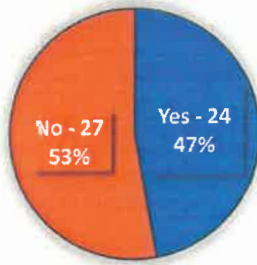


City Residents

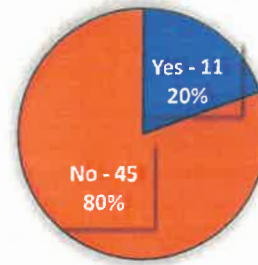
In favor of Expansion



Support Overflow Area

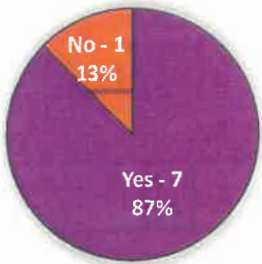


Support Open Field

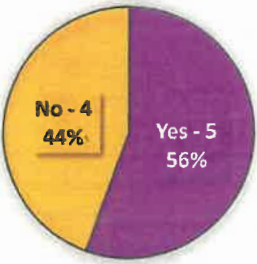


Local Residents or Out-of-Town

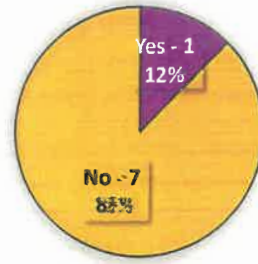
In favor of Expansion



Support Overflow Area



Support Open Field



West End Campground Expansion Questionnaire Results

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
No	Lawton, OK We come here for 2 1/2 months every year (for the last 5 years) the appeal is the space between sites, quietness and view.	Yes	The overflow area has been full with people waiting for a site in the main area. This has been the case for the last 3 years. Expand sites into the overflow, but NOT the main camp area.	Yes	Expand the overflow by adding sites. Keep costs down by providing electric only in the overflow sites. Put in 1 or 2 faucets for water. The area does not need sewer nor water at each site. This would meet the demand, reduce costs and let you keep the daily fee lower.	No	Would be right on the street (temp Hwy 13), block view of Lake for local residents, make this an overflow only not permanent sites for large RVs as you proposed.	Please do not change the existing park sites. The openness and the view are what we drive 1,200 miles to come to for 2 months every year. If you add more sites, add congestion and block the view, you change the appeal of this park. That would eliminate our reason to come here.
Yes		Yes	no comment	Yes	no comment	Yes	no comment	
Yes		Yes	We need to generate some sort of income to help our tax base.	Yes	More income.	Yes		My only concern is we are borrowing more \$ for this project. I know we need to spend money to make money. We're going to borrow money for the parks, the highway, a new fire truck, this council needs to realize we need businesses for Washburn to help with our tax base. Expanding the park is great for visitors but what about me as a tax payer. What do I get? Higher taxes - Less Services, because were broke thanks to the State and no new businesses.
Yes		No	I've been here 19 years now and watched as Memorial Park & West End Park were taken over by more & more RV's. It's gotten so I consider the Council feels the tourists are more important than the citizens when it comes to our waterfront.	No	No, for the same reason as above.	No	Definitely Not! See above, also I question, given the expansion will cost \$500,000, the city will benefit financially. I know it won't aesthetically.	Campsites equal erosion & pollution. There are already too many sites & people (tourists) on the waterfront.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
Yes		Yes	I know it's the chief moneymaker for the City and it's important, to the citizens, in that way.	Yes	Functions now as a natural extension of the current campgrounds: is already open to the Lake: does not destroy habitat or the Walking Trail. Can hold more sites than the open field, suggesting a better cost-benefit ratio.	No	1) Would likely result in taking down the bushes along one of the nicest spots along the Walking Trail, ruining the experience in order to open the view. Removes habitat. 2) The expenditure of \$ is very high in the face of an uncertain future (gas, etc.). 3) More RV's: :(4) Too much \$ for only 7 sites. 5) That part of the Trail has vegetation important for migrating birds, etc.	Let's go slowly and maintain our green spaces as much as possible IF you were to go ahead with #2, I would think another bathroom would be essential, increasing fees for existing revenue?
Yes		Yes	Comments on Facebook: I won't make the meeting, but would love to share my opinion!	Yes	I'd see the area closest to the boat ramp as being the best spot to go with first (getting the RVs sites going will return the investment faster) and this area would be best for the more intrusive development needed for RVs since it's already a disturbed, high traffic area.	Yes	The open field location would be awesome for low-impact tent only camping, since it's by the nice, quiet, secluded trail and closer to people's houses. I would really appreciate keeping the quiet appeal of our amazing lakeside trail intact.	For all camping areas it would be great to see some trees/shrubs put back in for water quality and for privacy/aesthetics of campers. I live in town, so I don't have a need to camp here- but I wouldn't personally chose to camp in a wide open field and feel that we can make these areas more appealing to our visitors with some greenery (while protecting scenic views)
Yes		No	Not unless existing RV sites are re-configured to allow more sites in existing campgrounds. City cannot afford \$1,000,000 with any future profits 15-20 years or more in the future.	No	Unrealistic to expect a profit in foreseeable future. If sufficient demand, private enterprise should respond and City should not compete.	No	Same as reason above. City should not cater to rich visitors who can afford high site rates. Many residents like to see the Lake without large metal rectangles in view.	Would like to know why the City is even considering this, when struggling to provide police, ambulance, and fire services. Who is more important, residents or visitors? See attached figures from 2022 City Budget. re: park operations, which show City is actually losing money on park operations. [Included an attachment listing Revenue: \$231,700; Expense: \$235,3000; Net Loss: \$3,600]

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
Yes	Summer resident, Winter in California	No		No		No		In the good intentional decision to raise revenue, you will destroy the actual setting of why people love this area. It will become crowded, noisy and busy with traffic, etc. You will lose the peacefulness and tranquility.
Yes		No	Already the spaces are toooo big for the RV's.	Yes	Make more narrow spaces, most RV homes have 15' apart, not 50'60'.	No	Room to expand at regular park & overflow.	The RV's don't need an "estate" just make the sites less of an angle, closer together, you could get 20 more in.
Yes		Yes	I think with a little more planning and creative thinking some camper/trailer site could be added in more appropriate areas of West End. (augmenting where current sites are)	No	I don't think tent campers would appreciate being exposed at the top of the hill with larger RV's and loud generators behind them. You could have tent camping next to the wooded area and open public space viewing the Lake.	No	The open field overlooks the lead of the walking trail, pollinator garden and exercise area. I don't think RV/large campers are suited for parking on that hill. The hill would be well suited for an amphitheater for programing.	The boat ramp improvement are great. I am sure you know you need more truck/boat trailer parking. When you plan this please keep the area by the lakeshore trail open. I hope you encourage the sailing school to stay. We do not have nearly enough Rec. activities for young people. And of course, you need to keep parking for the trail.
Yes		Yes	But only at the current overflow area.	Yes	But make thus into the area for the "luxury huge campers" at the back of this area.	No	Make the open field a "new" overflow site. This way it could still be an open field for parking. Portable toilets could be used here.	Increase the parking for the boat landing and walking trail. Enclose with a 4-season building (like Ashland) the artesian well. Its dangerous in the winter. An enclosure would also improve its sanitation needs.
Yes		Yes	Yes, to the overflow area.	Yes	This space is already being used for camping. Can't see any reason not to develop it.	No	This field should be preserved for use by the citizens of Washburn as part of the park system. Former councils have done a great job of protecting our waterfront lands. Lets not go backwards on this.	The return of Investment seems minimal. Let's look at the other ways to increase tourism and benefit citizens such as expansion of walking and biking trails, supporting our youth and seniors at the Club, etc.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
Yes		Yes	Only if campsites at Memorial are designated small RVs or tent trailers (south of ravine) and tent camp only north of ravine.	Yes	Design looks reasonable - relatively low impact vis-à-vis # of campsites.	Yes	Yes, but I would like to see one of the open fields along the West End Walking Trail turned into a festival park w/ band shell.	
No	Town of Bell	Yes	There is a need for more camping in the area. Increase revenue for the City of Washburn. Remember most campers do not spend loads of money at the local food store, gas stations or eating places. They bring their own things in the RV.	Yes	Great views - charge more. Restrooms are needed on that end of the park.	No	Great Views, closer to existing campground.	Add Wi-Fi. Charge more for seasonals, they are getting a bargain for lakeshore views. Get your stats in order to make a case: present revenue, future revenue-projected, operation costs-present, projected costs, complete list of funding sources-public & private.
No	Cornucopia	Yes	There is a need for additional camping in our area	Yes	This seems like the most logical expansion.	No	I think the overflow area is a better option as it is closest to existing camping area.	
Yes		Yes		Yes		Yes		Go Now.
Yes		No		No		No		
Yes			Not sure if it will do the City any good, but at least you stopped messing with Memorial Park.	No	As a tent camper, I don't like mixing tent & RV sites. This area should be reserved for tents only.	Yes	I don't have a problem with using this location. It is not a pristine, natural area, but a reclaimed industrial area. If it doesn't work out as a campground, it can easily be reclaimed again.	Are you sure this will generate more revenue than it will cost?
Yes		Yes	Make use of space if camping is in demand. Personally, as a tent camper I like the idea of the Class A's in a different area.	Yes	But keep overflow area flexible... that is a great group area site.	Yes	Gets big Class A's away from tent campers.	The generally unused beach below the campground would be great for small boat/mast up storage.
Yes		No	I think we should focus on implementing the plan from 2015.	No	Already camping there and I like to be able to group camp with my family. PLEASE don't take that away!	No	Don't block the view for the people who live here. Is that really the best use for water view property? 7 Rich RV's!!	Yeah start thinking about your community and housing. Please don't give up a prime piece of real estate for 0 tax base and 7 rich RV's!!! Thankyou for letting me comment!!
Yes		Yes		Yes		Yes		

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:			
Yes	No	Location	Yes	No	Comments	Yes	No				
Yes					At this point there are too many unanswered questions about the proposed expansion to be for or against: 1) How much revenue is generated for the city from Thompson fees annually and what has this averaged over a number of years? What are the costs of maintaining the campground and the profit or loss from camping fees to offset this overtime, e.g. a number of years. 2) How long would it take to retire the proposed \$440,892 debt at the overflow site with the average camping profits? Would there be actual profit/benefit for the City (and taxpayers)? 3) Could increased profits be realized by an increase in camping fees without going into debt to develop additional infrastructure? "Meeting the demand" is one thing; is there clear benefit to the City? So far none has been presented in clear fashion.		No	This should remain a greenspace and never be developed for any other purpose; it is part of the lakeshore and walking trail that appeals to visitors as well as local people.			
Yes			Yes		Just the overflow area. Too costly to do more, with energy bills increasing and cost of living.	Yes		Yes, because its already in use or its needed.	No	Too costly. Don't like that location for adding campsites.	Instead of making more camping sites, create pocket parks like Ashland, Ironwood, Bessemer has. Put flowers up, like Ashland does. It makes the city look welcoming & friendly. Washburn downtown looks like a depressed area. Totally not inviting look. Create a bike trail. Improve walking trail. More can be done to improve looks of Washburn.
Yes			No		No benefit to Washburn residents. Large expense, low income, more traffic and noise.	No		No benefit to Washburn residents. Large expense, low income and traffic and noise.	No	No benefit to Washburn residents. Large expense, low income and traffic and noise. Loss of natural area & walking trail.	
Yes			No		1) No benefit to Washburn residents, only negatives. 2) Large expense, low income. 3) More traffic & noise. 4) Loss of natural area & walking trail.	No		No benefit to Washburn residents. Large expense for small income and traffic and noise.	No	No benefit to Washburn residents. Large \$500,000 for small income. More traffic and noise. Loss of natural area & walking trail.	Summary: Do not see any benefits for Washburn Residents.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:			
Yes	No	Location	Yes	No	Comments	Yes	No				
Yes			No		The golf course is developing campsites around the course. I would support a tent only campsite, quitter, cheaper, port-a-potties	No		The big RV's will soon disappear. The younger generation cannot afford them. AARP lists purchases of an RV as one of 10 regrets about spending money. Make it tent only.	No	Why spoil bird watching and the walking trail?	Develop housing for residents. Stop all the spending on tourists. Our Washburn folks need a place to live. Stop trying to be Bayfield, an awful place to be a resident.
Yes			Yes		I am in favor of improving the "overflow" area of the park.	Yes			No	It would be a poor use of an important green space in our community. Putting large RV's on that spot would take away the view from the local residents. That area would not feel like it was part of West End Campground and would be difficult for the campground hosts to monitor.	I understand the city's desire to increase revenue with this expansion but I feel it may be short sighted. If our area needs more camping spots let the private sector come up with a campground. Continue to raise the fees for the existing campgrounds until they are a match to what people pay nationwide.
Yes			Yes		I am in favor of reconfiguration of current RV camping area to optimize space and improve character, amenities & services as mapped out in the 2015 master plan. NOT focusing on super sized RVs. Include tent sites and Class B RV's is what will be future trend.			What is the cost/benefit analysis as above.	No	NO! Let's not take down paradise and put up a parking lot. Where's the cost/benefit analysis? Of infrastructure needs & ongoing maintenance? With current trends supersized RV's are dropping because of fuel costs, etc. Thompson Park & Lake Superior Shoreline is an incredible resource - the proposal does not have it.	Has the City considered the on-line registration for sites, decreasing "seasonal" # of sites, instead of focusing on 3 months of income through campsites. Is there a plan toward also addressing housing issues, home sites, single family, on current vacant city owned property, aside from new proposed project with county land near nursing home.
Yes			No		I think developing the overflow would be a good idea.	Yes			No	I don't believe the cost of 7 full hookup sites is worth the money. I also don't like the development of that area.	

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:		
Yes	No	Location	Yes	No	Comments	Yes	No		Comments	
Yes			Yes	No	ONLY in the existing West End park premises - No new land location. Use 2015 Master Plan & reduce size of campsites to accommodate more. Do Not cater to very large RV's who need their own water & sewer etc.!!	No	No	This flexible use space can be used for multiple purposes in various seasons A bathroom would be ok to add but not a shower. No more campsites here.	This would permanently alter this land for tourist camping and not serve locals for other purposes, Too expensive RV's will be a thing of the past. Not good for climate change. Short sighted thinking.	Please research the entire cost/benefit over years for the public. Please make accurate projections and explain actual income projected. Please find OTHER sources of income than camping. Another campground (private) is being put in on Hwy C! We need more small year round housing units that city could get rent year round for workers.
Yes			Yes	No	Only if the expansion takes place in the existing campground - no additional land. Follow one of the alternatives in the 2015 plan!	No	No	Only if it is to add a small bathroom for fishermen etc. It is a flexible space which works great now.	Ruins land & view for other uses. There are other ways to generate more income. Gas Large RV's are not environmentally intelligent. Don't ruin this site with campers & expensive utilities! Bad idea. Let this be local residents usage not tourists!	Please research & present actual figures for detailed cost/benefit! Please make the sites smaller & more of them at existing West End Park. A private new large campground is planned & underway off "C". That's enough for our area. Put City \$ into small affordable housing rentals for the workers our town needs who can't find year-round housing. The rent could be an income stream for City!
Yes			No		Campers don't want a crowded area. Maintain what is there.		No	Mixed feelings, would spending approx.. \$500,000 bring in enough money to pay the loan, maintain park, etc. Will it cause more issues? Less parking for boat trailers, lower # of campers due to less space. Heavy use of the bathroom and it's the only area for a group to camp.	It would be a poor financial move.	Has there been any thought of expanding Memorial Park? How many years would it take to see a profit from the campgrounds? Loan payoff timeline?

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
Location		Comments		Comments		Comments		
Yes		No	Do we really need it all the time. Overflow happens now and then, holidays, etc.	No	If building must be done then it should be limited to this area and nothing beyond that space.	No	1) It would create an eyesore for our waterfront. 2) It would take years to get back \$ from the investment. 3) The field, as all along the open lake front should benefit the community - that is what is so unique about Washburn - it remains unspoiled. 4) The future of large RV's in iffy - so why build for them?	1) Overflow happens sporadically - why invest in something that is not useful all the time. 2) Covid caused an increase in camping - will that continue? 3) Would like to see some rules put in place to increase & help campers. i.e. A limit time to keep your RV at the site to discourage people who just park their RV's there for the summer and then leave the town.
Yes		Yes	The cost now is well worth it for future years of generated income.	Yes	Yes, we live in such a beautiful area. We can share this beauty with others.	Yes		The tourism is very important to generate future income.
No	I live here all summer. [seasonal camper] I would live here all year if there was affordable housing to buy or rent. I go to Bayfield in the winter & rent a small available, affordable place.		I'm sort of neutral. I strongly feel the existing campground should stay as is. It's a rare gem. People come here for its spaciousness & beauty. This is my 5th summer in the campground & I've listened to a lot of campers. Many would go on to Bayfield but for this campground with such an open feeling.	No	Putting full hookup campers & tents together isn't what either of them want. Tenters want a more natural surrounding. Full hookup people don't want tents in their view of the Lake. Also if the City wants/needs more working capital, perhaps the full hookup will put them in more debt for a longer period of time before reaping the benefits. If you put in electric only sites there it will be more compatible with tents. Perhaps an expansion of the bathroom facility is all that would be needed.		I'm neutral again. If you need full hookup, that can be a good location. No extra bathroom needed. The walking trail will be affected but only for a short distance/. It's close enough to the campground for the beach and boat landing, so it can feel like part of the campground.	In thinking about the tents, Two Harbors city campground had a separate area for tents. What about the field above the exercise equipment? Its still very much a part of the campground or overflow area for tents & the field for campers. Tenters are often silent sport people. They may spend more money in the community than RVs & campers that can bring everything with them. Everyone deserves a good campsite, a view of the Lake and a welcoming feeling regardless of how wealthy they area.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
No	Buying a house in the city, close in October 2022.	Yes	I think the space in the existing RV park can be organized to accommodate more RV's. But, we can't ignore tent campers.	No	It's prime land. Very valuable, the best vantage point. Should be available to all citizens as shown in the 2015 expansion plan. Committing it to RV's would be an eyesore for all, limit access & generally be a travesty.	No	That should be saved for tent campers if it is to be developed at all. More like the 2015 expansion plan. We don't have to develop all the open space in one generation. Leave it.	1) Tighten-up the camping types & reservations system. a) RV campsite regular, b) RV campsite w/ lake view, c) tent or group campsite, d) tent or glamp campsite w/ lake view. The existing categories do not distinguish these: and tent campers are paying = to RV campers - ?? 2) Trim seasonal camping way back or eliminate. Its abused & the City is losing a lot of revenue. Presently, 16 sites (paid) x \$3000 = \$38,000/year = \$16.50/day - What?? 16 sites x 182 days x \$30/day = \$87,360/ year. \$49,360 loss/year. The seasonal feature is a significant feature that can be changed to adjust to recreational trends without disturbing any soil.
Yes		Yes		Yes	Please include an overflow area in another (less desirable location). First-come/first-served is tough for a lot of people driving hours to get here, but overflow offers reassurance that they won't be stuck without a place to camp.	Yes		
Yes		No	The existing campground is sufficient for a city this size. There are many seasonal campers using the facilities as a summer home. Consider limiting stay for two weeks at a time. This would open more new traffic to more exposure to outsiders to the city.	No	I have not seen a financial justification to warrant spending \$450K when it has not provided profitability of current campground. Don't confuse revenue with profit. More detailed analysis detailing expenses of all park facilities funded by Park Operations. Not just that revenues go into the "general fund".	No	Absolutely Not. Washburn residents have very few unobstructed views of the Lake. This proposed expenditure cannot be justified. This site would look more like a trailer court than a campground.	Not a responsible expenditure of City funds for a small city. What happens if revenues can't support an expenditure of this magnitude? Spend and tax? Aging population can't support increases in property taxes. Money would be better spent in exploring new private home areas. With a proposed campground being proposed on the golf course on Hwy C, this private enterprise endeavor should not be in competition with the City. Please consult 2015 expansion report.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:				
Yes	No	Location	Yes	No	Comments	Yes	No					
Yes			No		1) Cost!!!! - How long to recuop expense of developing? 2) Lack of park space for non-campers.	No		Motor homes are self-contained - do not need power or electricity. Tent sites without ultities are sufficient utilizing overflow.	No		Cost!! Don't want to look at more motor home campers at the park.	Look at the parks along the lake in Escanaba & Gladstome, MI - Gorgeous!
Yes	25 years.				Maybe - Hesitation that we will become "The Jellystone Campground" city.			Maybe - Desire for revenue starts stripping preservation of natural soroundings & animal habitat.	No		Whenevr "expansion" starts getting talked about, trees start getting cut down! Money gets put b-4 nature/natural areas.	People are still upset the trees (hundreds of years old!) that cut down a few years back. The cedars cut out along the curve would now be shading the tent & RV sites on the overflow area. Something campers like me like.
Yes			Yes		It is a beautiful place for people to come visit and is often full.			Possibly - If this can be expanded but maintain some flexibility of use, that would be ideal. As others have pointed out there are those who enjoy having space that is not regrdly appointed.	No		I would support expansion to that area possibly if it was more diverse and not just RV spots. Additionally, explore expanding the current campground should be considered first. Using the open field, maybe some what smaller sites. Limiting or doing away with seasonal sites would help.	Having looked over the proposal that were prepared with much thought and consideration, I believe those ideas should be intedrated into any plan mvng forward. Camping, RV'ing, glamping all meet different needs. There should ne options provided that are affordable for all.
Yes			Yes			Yes			Yes			I feel this area needs to pay attention to maintaining a balance in regards to business develoment and environmental conservation. This is a wise choise in business development. Tourism is perhaps the best choice.
Yes			No		Raise fees first.	No		See above.	No		See above.	Stop putting burdens on our infrastrucuter & services. Increase the tax base. That is what you all were elected to do.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
Yes			If there is consistently an overflow of campers, it sounds like you have already spent a ton of money -planning- again. So we should get something for the money spent.					We just spent \$200,000 a couple years ago planning West End Park. Why do we need to plan AGAIN!?!? How much will taxpayers have to pay? How does the water & sewer work with the campgrounds. Is there a meter for water usage & sewer? Campgrounds needs to pay the same as residents. We should know if your planning to hire these expensive itmes before it happens. I feel if you give back to the taxpayers in the form of Senior Center, Rec. Center & a director there will be a much more positive attitude. Bring in business anf HOUSING. Decent affordable housing. Expand H2O & sewer. We can not afford this spending.
Yes		Yes	Keep the expansion there.	No	Don't think we will see the \$ council is expecting.	No		So I was told we were at capacity at current campsites. Has this been the last 3 years with Covid? or last 10 years? I was told it would take over 10 years to pay the \$1 million loan if we were at capacity. So in the 10 years to pay off loan, City doesn't make any income? because of loan debt? Can't we invest \$ for new business? Why not raise campground fees substantially becasue as I was told people come here from 100's of miles since we have 'the best' view anywhere. If that is so, they will still come. We will be paying staff additionally to maingtain new areas. I love out lakefront also and don't want it to become another Tourist Town where I can't enjoy peace & quiet.
Yes	a couple	No	Seek other alternatives.	No	Seek other alternatives.	No	Seek other alternatives.	The residents of the city are the #1 priority, not providing more for visitors. Raise the fee!!
Yes	We are a couple answering together	No		No		No	Do you really need to spend the cities \$ in this way? So many things more important.	Borrowing so much money? Is it right? Charge more for exisiting sites if you need it. Thank you!

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
Yes			Indifferent	Yes	Not sure I would want huge campers overlooking my tent site. There are the cream of the crop sites, make them pay their way!	No	I do not want the campsites to be on the east side of 6th Ave. We want to be a city on a Lake - not a city overlooking an RV park. Also, let private developers take on the cost. They have expressed an interest!	We need to consider the impact on local residents of giving over our lakeside to tourists. Also, we need to proceed with caution with changing values of gasoline consumption. If we use the "open field" then we expand further east to the area with trees and then... to the condos. Keep our wildness wild.
Yes		Yes	Do not support adding additional sites within existing footprint. Do favor development of "overflow" area. Adding sites affects current open setting.	Yes	Overflow is, when crowded, an uncontrolled mess! Its very doubtful everyone is paying the required \$25 fee especially if they are a group. Should be developed for protection of resources also.	No	Don't feel there is a need to spend all that money for something that may not be needed for a future monetary return.	Better yet, raise fees for seasonal users AND get rid of weekly/monthly discounts. Back in the day it may have been necessary to bring folks to Washburn but now it is a money loser. Basically Memorial & Thompson become trailer storage sites and block campers who are coming to visit the area. There was talk of raising fees up to \$65 - raise special fees or eliminate first. Thank you for the ability to comment.
Yes		Yes	I would not like to see the number of campsites increased within the current campground boundary. On some occasions I have witnessed large groups w/ several vehicles, boats, campers, etc. crammed onto 1 site. Should limit the number & charge extra for vehicles or camper or # of users to protect the resources.	Yes	Absolutely need some designated parking spurs & camping sites in the overflow. It was chaos up there the last 2 years. People parking everywhere, fire rings all over the place. Large groups who's paying for what. I like having tents sites. Needs to be leveled though.	No	I think a couple of changes could be made before such a major expense endeavor is attempted. If you get rid of seasonal campsites, more sites might open up & you may not need the expansion. Some folks are there for the long term but many have little occupancy, with an occasional visit & have turned into a RV, boat storage area.	If revenue is a driving factor in some of these proposals, let's get rid of seasonal, monthly & weekly rates. If you pay for the season or month that comes out to \$16/night. Weekly is \$25/night. Charge per night, period. Maybe discuss occupancy of site requirements and stay limits.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:							
Yes	No	Location	Yes	No	Comments	Yes	No								
No		Town of Bayview Moved to Washburn in 1966, having lived within 3 miles of City Hall since. I would consider myself a Washburn resident.	Yes		West End Campground is a valuable income producer for the City and brings in tourist dollars. The fact that the campground is full during most of the summer indicates a need for expansion.	Yes		It is clear by the occupancy of the main area that the overflow area should be improved to provide more camping area. I support the RV sites, but question tent sites. They should be RV sites as I see them as the greatest need. There are plenty of tent sites available in Memorial Park. With water at sites, fee could be higher than other sites.	Yes		The need is there and as a city asset should be expanded to take an environmental friendly development and an expanded economic improvement.			Arae east of 6th Ave are premium sites as they have electric, water and sewer and should be priced accordingly. \$50.night would be reasonable considering the Lake View. A reservation system should be established for them.	
No		camper													We love your overflow camping! This area is a highlight of summer for us and the overflow always has a spot. Please keep it!
Yes			No		West End campsites already are beginning to intrude into surrounding residential neighborhoods, impacting traffic, creating potential partying/noise, and of prime importance, impacting future re-sale real estate values. No one wants to purchase a home that overlooks or is near an RV park for obvious reasons everyone understands.	No		At the meeting, a question was posed regarding financial gain to the city from these additional RV and camping spaces. The answer was approximately \$14,000. That is very little gain in proportion to the unreasonable and unpleasant situation forced upon tax-paying residents who already live near the current RV park - home owners who purchased homes assuming this was and would remain a residential area. Home values will be jeopardized. And at this point, no one on either side of this issue can accurately answer how much noise, disruption and	No		We would ask that the city not give away more lakefront to out of town RV owners at the expense of those who live here and pay taxes here. A beach next to an RV park is not an appealing place to walk or swim to tourists other than RV owners. There are many other options in the area where an RV park could be placed - areas which would not be so hugely unpopular to local homeowners. A beautiful RV park could be put further up the hillside in a lovely green, wooded area, away from existing homes in a specially zoned area. And the out-of-town RV owners			It will be very unfortunate for both residents and business owners+tourism dollars when Washburn becomes increasingly known not as an artsy, interesting place to shop, explore and dine out, but instead as the RV Park of Bayfield County. Tourists wish to visit charming small towns with galleries, restaurants, shops, taverns, etc .. Towns with industrial city/county large equipment and truck storage creating an eyesore directly in the center of town, and RV rigs covering the in-city public beach area? Not so much. Washburn's future potential depends on recognition that \$14,000 in RV fees could easily be cancelled out by the loss of business and tourism dollars to another completely different tourist crowd. The city will get 10-15 more RV owners/campers. Maybe \$14,000. But the hundreds of visitors	

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:		
Yes	No	Location	Yes	No	Comments	Yes	No	Comments		
					unpleasantness will occur to home owners who live here year-round.			(non-tax-paying summertime visitors) could walk or drive to the beach areas just like everyone else who lives here full time. And obviously, the second option is simple: do not increase the size of the current RV situation.	remaining (with plenty of vacation/weekend dollars to spend) will eventually choose a more appealing, less industrialized location in the surrounding area.	
Yes			No		It is too expensive, there is not indication they will be fully used in the future, residents can not utilize the present spaces, the payback is not guaranteed, it will cause more congestion, it is not addressing the needs of our residents but only those of summer visitors, and the golf course wants to put sites which would be a far better place.	No		Not for RVs. Maybe some of that area could be used for tent sites, rather than putting in all the infrastructure for big rigs. This area is a great overlook for our residents. Lets keep it a park.	Absolutely not. It will impose on the walking trail, it will be in sight of shoreline homes, it will increase traffic, it will become a sprall of RV's, and no longer a park-like atmosphere.	In the near past, sites could not be kept full. Once the pandemic is over, campers may not come but go back to other types of vacations. Present generations are turning to silent sports, so will gas prices & expensive RV's cause RV camping to decrease when that generation no longer exists.
Yes			No		Washburn does not need more RVs dominating the precious lakeshore.	Yes		Only tent camping sites should be expanded & only within the current footprint of the park.	The 'proposal' is out of the blue, out of line with all previous community plans of the past 30 years, and out of keeping with the needs of the people who actually live here.	This should be voted on by referendum.
Yes					I would like to see the city use the 2015 "City of Washburn Expansion of West End Park" final report as the guide for any expansion.	No		Please Use the plan presented and approved from 2015.	No	I think what you are proposing is short sighted. It is not in keeping with the 2015 plan and would not benefit the community as a whole. The community gave the City the insights for park improvements in 2015. Please read and consider all that was done at that time.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:				
Yes	No	Location	Yes	No	Comments	Yes	No					
Yes			No		It is nice as is.	No		The overflow is used for local picnics and meetings.	No		More RV's will make the City look like a Links Bros. RV sales lot.	The pay back time is too long & uncertain. What if gas prices are \$10 a gallon? Will the demand still exist in 10 years? Conflict with Hwy 13 rebuild?? Its not needed, find more \$ thru permanent housing!
Yes			No		The money needs to be spent on installing utilities to the numerous undeveloped housing lots instead of a tourist driven project. Washburn needs more permanent, property owning residents for long-term tax revenues.	No		See above. Make it easy & financially possible for families to build homes on unused land, thus increasing the long-term, reliable income from property taxes.	No		No, this would create obstacles to the view and also be a waste of money. RVs will lose popularity as baby boomers die off & gas becomes more expensive. Fee above for better use of city money.	See above.
Yes			No		I believe <u>no</u> action should occur until the 10 year City Comprehensive plan is reviewed by city residents and adopted by the City of Washburn. The City has chosen to ignore the Thompson Wets End Plan created in 2015.	No		The City is already receiving \$8,000/year without improvements. It would eliminate the group camping area.	No		Until a comprehensive plan - with goals defined & community input respected - no development should occur.	If the City Council is interested in creating a revenue stream, the City needs to find a project with a better return on investment (10 year?!? Too long) and take into consideration current & projected camping trends. The City also should know what the campgrounds are actually costing (labor, benefits, equipment, materials) instead of assuming expansion will yield money for the City.
Yes			Yes		There is clearly a need. The campgrounds are full most of the summer.	Yes		In 140 years of Washburn history, no one has made better use of this spot. No businesses, no parks, no native plant emphasis...	No		Use existing overflow!	

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:				
Yes	No	Location	Yes	No	Comments	Yes	No					
Yes			No	No	1) Estimated pay-off for the project is ten years. If the City is going to re-develop what is now open space it should provide a guaranteed return on investment in less than half a generation. 2) One implied goal of this project is to bring in even more tourist and increase traffic at local businesses. Businesses that can't find employees and employees who can't find places to live in town.	No	No	Encroachment on declinated wetlands, limiting use of the area that has the best view of the Lake to RV campers only all summer long. Elimination of boat trailer parking.	No	No	Encroachment on Walking Trail, RV campers will take over one of the few beaches that are now used by city residents as opposed to campers.	This proposed provides no significant benefit to city residents, If the City is going to develop or re-develop space that is now open it should provide direct benefits to a majority of city residents. 2015 Thompson West-End Plan should direct development especially the community center.
Yes			No	No	Thompson's is already an eyesore. I try to avoid that part of the lakefront.	No	No	Expansion for camping or parking?? Eitherway, I don't support any further development within 3 blocks of the shoreline. Even parking areas will compact the soil and do ecological harm.	No	No	This area should be converted to forest or native prairie.	Further development near the waterfront will cause more surface runoff and soil compaction. We need to be conducting ecological restoration, not adding to the problem. I understand development makes the city money, but so does grant writing. If you do develop, please leave buffers of native vegetation between the sites and water resources. Slow surface flow by making water channels curvey.
Yes			No	Yes	You are losing a battle against a wetland.	Yes	No	It's already pretty much established, might as well. But please stop cutting down the cedar. Also, get some native plants in the drainage area.	No	No	I have concerns that more trees will be cut down for view. Also have concerns about stormwater run off.	This lakeshore is already heavily degraded and I feel these actions will only lead to further negative impacts. I wouldn't mind seeing mitigation being done around these sites. Please consider green infrastructure and native plantings to increase resilience.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:
Yes	No	Yes	No	Yes	No	Yes	No	
No	Town of Washburn	Yes	I agree with the campsite expansion in the "overflow" area. (There is already camping there and should continue.) I oppose camping sites in the "field" area. This is an interruption of the precious green space that Washburn has.	Yes	There is not any interruption of "green space". There is already camping in this area. I support sites here.	No	I am opposed to proposed expansion. Washburn is blessed (among other Lake Superior communities) to have a natural green buffer that is continuous and hosts native flora and fauna. Habitat segmentation should be avoided. Once this expansion goes through it would be extremely difficult to get it back. "Pave paradise, put up a parking lot!" This green space is Washburn's gem!	Do not start hacking it up for some short term dollars. If folks are really coming here to enjoy the Lake and it's surroundings - increase the camping fees - campers will pay for the experience of lake solitude!
No	Texas. We try to spend our summers in West End Park, this year the plan is about five months.	Yes	Lets be clear about expansion, we are talking about the Overflow Area and the Open Field, NOT the existing campground as in the 2015 plan.	No	The proposed sites are not long enough. The tent sites ruin the view. The Overflow Area has the best view in the campground. Many people camp up there just for the view and accept the lack of services. This would be the best location for the high dollar sites. The sites should be diagonal pull-thru and have water and sewer, forget the bathroom because it is unnecessary with water and sewer and only attracts people who should not be using it. The tent sites should be in the Open Field location. A rough measurement of the Overflow Area from Goggle Earth is about 360 feet by 100 feet. The road could be moved closer to the lake and the brush could be cut back to the trees to enlarge the site. Maybe seven pull-thru sites could be put in this area. A back road is necessary for pull- thru sites. I haven't drawn this out as my tools are somewhat limited in the trailer.	No	This would be a good location for the overflow and tent sites. The Open Field site looks big enough for pull-thru overflow sites. Pull-thru sites are always preferred over back-in sites. A motorhome towing a vehicle with the usual four wheels down on the ground can't use a back-in site without first disconnecting the vehicle as it can only be backed about two feet before the steering and hitch get jammed. Look at motorhomes towing on the highway and you see at least 50% are towing a vehicle four wheels down.	Find a design firm that knows how to design a campground. If you want more income from the campground raise the rates. I think the seasonal rate is way too low. Yes, they are paying for every night in the season, but at about \$17 per night. Now with the campground fuller you loose income on those sites. Brown sites are \$30. Seasonal sites have the advantage of always having their site, even when the campground is full and they should pay for this advantage. I would set the seasonal rate at \$4,000. I have no accurate information on the occupancy of the sites, but a little work with a spreadsheet could be enlightening. You have to be very careful about comparing the West End Campground to Kreher RV Park in Ashland as they have water at the campsites. You shouldn't have to have a 200 foot water hose to camp in a campground. Another thought on the Overflow Area, if it was rebuilt with pull-thru sites to ensure a good view of the lake we would pay \$10,000 for a seasonal site up there.

City Resident?		In favor of expanding campsites?		Support expansion Overflow Area?		Support expansion Open Field?		Additional Comments:					
Yes	No	Location	Yes	No	Comments	Yes	No		Comments				
Yes			Yes		In general, I am supportive. However, not in the natural area of the walking trail and underdeveloped lakeshore. If this area is to be developed, it should be in a way that complements nature and is open to everyone. City should carefully think about cost outlay for related to return.	Yes		If expansion is to be moved forward by City Council and deemed to provide revenue sooner than later (10 yrs is too long), it would be better to expand/enhance an area that is already being used for camping. This area has nominal natural resource value and is also closer to the other campsites. And it would not be in everyone's viewshed as you go to the lake. Also, do not construct a bathroom. RV's should be hooked into sanitary lines.	No		No, I do not support this! This area is a natural area and closer to the Lake. It provides habitat even as an open field. It is within the viewshed from Holman Lake Dr. and the Lake. RV presence would change the aesthetics of the Walking Trail as it would have a visual and sound impact. It is also not conducive to the vision of the area.		The City should move carefully consider how much it will be to develop an area and when they would see return on investment. The lakeshore is an tremendous asset and it is so nice to see a natural area that you don't see in other nearby cities like Ashland or Bayfield. Also, will RV visitors spend much money when visiting? Many RV owners are older and may not have extra funding to spend but would be thrilled to have "cheap rent" for the summer. The City should think carefully about what it would charge per night if sites are developed.
No	St.Paul		No		There are plenty of campsites right now. No need for expansion.	No		You've already asked this question and it was answered in the 2015 report referenced on your website. From page 12: "A. Camping - included the text. From page 17: "VIII. Campground Study Sketches - included the text.	No		You've already asked this question and it was answered in the 2015 report referenced on your website. From page 12: "A. Camping - included the text. From page 17: "VIII. Campground Study Sketches - included the text.		<i>Comments have been included with the attached additional comments.</i>

West End Campground Expansion – Additional Comments

To alleviate the overflow overcrowding.

- 1) Cut the number of seasonal sites in half, from 17 to 8 or 9. Many of these sites are hardly used. These people park their rigs & leave them and only use them on weekends if that. These sites have become a cheap way to have a summer cabin without the need to buy land & maintain it. They don't have to pay taxes on their "cabin" or upkeep of the property. Will this result in more, less or break even to the city? Only time will tell. But it would open up more campsites for the populous.
- 2) Create an area strictly for tent users. The open lawn in front of the premium sites I believe would be best served. There is a question about if that area is restricted by the DNR due to its proximity to the lakeshore. But, to create this would be a simple job. Make a loop road of class 5 gravel. Make parking spaces for cars only out of the same class 5. Make tent pads out of class 5. Add picnic tables & fire rings. In the future add a shower & bath house. No need for electric or cable at each site. If electric is needed for phone charging, maybe a station in the bathhouse area.
- 3) Sites 18 & 33 (pull thru) need to be designated as premium sites (\$40). We've been to many campgrounds where the cost of a pull thru is higher than a back in site. In one case at a casino campground the pull thru sites are double the cost of a back in.
- 4) Lease overflow as is. By restricting number of campers in overflow we lose money & people camping in West End. If they can't find a place in Washburn, they try someplace else & city businesses loose them as a customer.

We enjoy camping at West Thompson Campground. We were told there are plans to put in 5 electric campsites in the overflow area. Please, please, don't do that. Leave it as is. Every time we come from Grand Rapids, MN to camp, we find all the electric sites are unavailable because they are already being used. If the overflow area becomes 5 electric sites, the chances of us getting an open site becomes very unlikely. The overflow site, as it is, allows for more than 5 campers.

I hope you do expand the number of camping sites but don't put in electric in the overflow. It is getting more difficult to find places to camp. We see sites without campers on them night after night. We wish your policy would require for non-seasonal; campers to occupy the site every night. It is a shame to see sites unoccupied not available to be used. Thank you.

Tony Janisch, Jennifer Maziasz, all Council members, Mayor,

Glad to read the article in the paper. Tourism is growing and a big demand for RV's and campsites. We are overflowing. You have to turn the daring vision into a reality. Success is making, choices depends on the understanding the choices of others. We go down for friends to

get a site and over & over have a hard time – “full”. More and more are seasonal. They spend money – groceries, gas, restaurants, laundry, etc. Three years in a row we have friends who come from Phoenix, AZ., we get them a site. This year we couldn’t, they had to go to Bayfield for two weeks & drive to Washburn almost every day.

Check out Bayfield, they are expanding and even building 5 cabins and a pond: Beautiful. Then they went to Houghton Michigan a month. Came back, we couldn’t get them a site, they have a very large RV & pull a jeep car. So we had them park at our house for 4 days and then they left for the State of Washington. They came from May 1st to Sept. 1st.

You have to spend money to make money. You can’t expand into the sites at Thompson Park as people have boats, atv, etc. and they need room. We have beautiful space where you plan is wonderful, what a view & the land is just doing nothing. Been in Washburn over 70 years and this is the best idea I’ve seen in a long time.

Additional Comments from Last Questionnaire

I have been coming to the Chequamegon Bay area for forty years to work, recreate and visit. Though I am not a permanent resident I feel strongly connected to the community here and the outlying environment. I love Washburn above all for many reasons but perhaps the most attractive feature is the substantial amount of undeveloped land abutting Lake Superior. Its value is priceless and pales in comparison to any dollar amount associated with any short term gains for the enjoyment of a select few. Over the past few years I have observed a significant degradation in small things that have taken the shine off this gem of a town. The walking path has been covered in large gravel that is uncomfortable to the foot and noisy to the ear. A small wetland marsh with cattails between the marina and Harbor View has been replaced with a suburban lawn down to the shoreline. The lovely beach by the coal dock has been ravaged by signage (one planted right next to a picnic table) and boulders rendering it less aesthetically appealing. I have been awakened at Memorial Campground by a mower flattening the tops of small rises of terrain down to the sand and gravel and shaving- the tops of exposed tree roots while not cutting a blade of grass. I have seen a field of parched brown grass "cut" with only mountains of dust coming out the-chute. Huge swaths of natural growth abutting the walking trail where I have witnessed unique wildlife sightings have now been cleared. This casual carelessness towards any sense of environmental ethic at the grassroots (literally ...) level does little to instill faith and trust in town leadership to make wise decisions on a larger scale. This is a watershed moment - literally and figuratively. The unique resource here in Washburn can be nurtured and tended to with great care or it can be destroyed with one short-sighted vote. Once it's gone it will never be reclaimed. I am FOR Washburn protecting the Lake Superior buffer. I am FOR Washburn maintaining a paradise for the citizens who live here. I am FOR Washburn setting high standards of environmental aesthetics that others will envy and imitate.

Sorry so very late :-)

CITY OF WASHBURN PARKS COMMITTEE: PUBLIC INPUT SESSION QUESTIONAIRE
PROPOSED THOMPSON'S WEST END CAMPGROUND EXPANSION PROJECT

Are you a resident of the City of Washburn?

YES NO

*If no, you are a resident of _____ (where)

Are you in favor of expanding the number of campsites at Thompson's West End Park?

YES NO

*Please tell us why or why not: In a restrained manner - put in a few more pads in the existing park - I don't think adding water/sewer is a good plan.

Do you support the proposed expansion plan for the Overflow Area?

YES NO

*Please tell us why or why not:

I am okay with adding some sites/~~to~~ improving the sites to the overflow area * as long as no damage is done to the healthy and viable little wetland immediately below to the north.

Do you support the proposed location for the Open Field (east of 6th Avenue)?

YES NO

*Please tell us why or why not: I think it will be unsightly. That is getting to be too many campgrounds. I would rather have the rates raised for the existing sites.

Is there anything else you would like to tell us about these two proposals that the City Council may find helpful?

I don't know how closely the Parks committee works or consults with Public Works for the City, but I wish more environmental care would be taken, and the seasonal timing for wildlife would be considered. The dredging of the drainage area by the gravel road destroyed thousands of tadpoles. Not many people know about the little wetland below the overflow campground. It's full of turtles. Green Herons have raised young there.

*Please turn in questionnaire to Washburn City Hall by September 9th, 2022

Tony Janisch

From: no-reply@weebly.com
Sent: Tuesday, November 1, 2022 10:19 AM
To: asstadmin@cityofwashburn.org
Subject: New Form Entry: Contact Form

You've just received a new submission to your [Contact Form](#).

[Mark as Spam](#)

Submitted Information:

Name

Genave Dwyer

Phone Number

3603620763

Email

Genavemarie@gmail.com

Address

63 Pond drive
North Stonington, CT CT 06359

Comment

Hello,

To whom it may concern, I just wanted to briefly & kindly write & express my opinion regarding the Lakefront proposal for the campground expansion. From the information I was able to research online, it greatly concerns me that citizens (local & afar) were not informed of this decision/proposal until recently. Washburn is where I was born & raised & will forever be my home, even though currently as a military spouse I follow my husbands duty locations. The value and peace that I still cherish of our hometown is true to the Lakefront peace & serenity offered. This should be STRONGLY considered and protected for our current generation & mindfully for all future generations to come. I pray, and will continue to learn, how I am able to help influence or encourage our city to protect the

Lakefront front development while still entertaining the beautiful opportunity for growth & revenue in this manner in other various locations in the city.

Lake Superior, and our Lakefront - is something that we should educate our community about continuously, and protect with all of our hearts.

Thank you for hearing my voice,
Genave (Haugen) Dwyer

3

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SK}Administrator
Re: Proposed Certified Survey Map – Stilton
Date: October 4, 2022

Enclosed you will find a copy of a draft certified survey map that would combine two parcels owned by Mark Stilton at 101 Williamson Rd. This combination would eliminate a non-conformity of having a land-locked parcel.

In reviewing this, two lots are turned into one with the lot more than meeting the minimum lot size for the C-1 Cottage Commercial District. No new nonconformities are created in relation to dimensional standards as all setbacks and frontages are met. There are no concerns with the Comprehensive Plan Land Use Map either.

Property taxes are up to date, and utilities are also current.

I recommend approval of the proposed survey map. Please let me know if you have any questions on this matter.

The City of Washburn is an equal opportunity provider, employer, and lender.

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO.

LOT 1 AND PART OF LOT 2 OF CSM NO. 1749, RECORDED IN VOL. 10 OF CSM ON PAGES 202-204 AS DOC. NO. 2011R-538647, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 33, T. 49 N., R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN

NOTE:

SEE BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. 1648, 1689 & 1749 FOR ACCESS EASEMENT LOCATIONS AND ADDITIONAL INFORMATION.

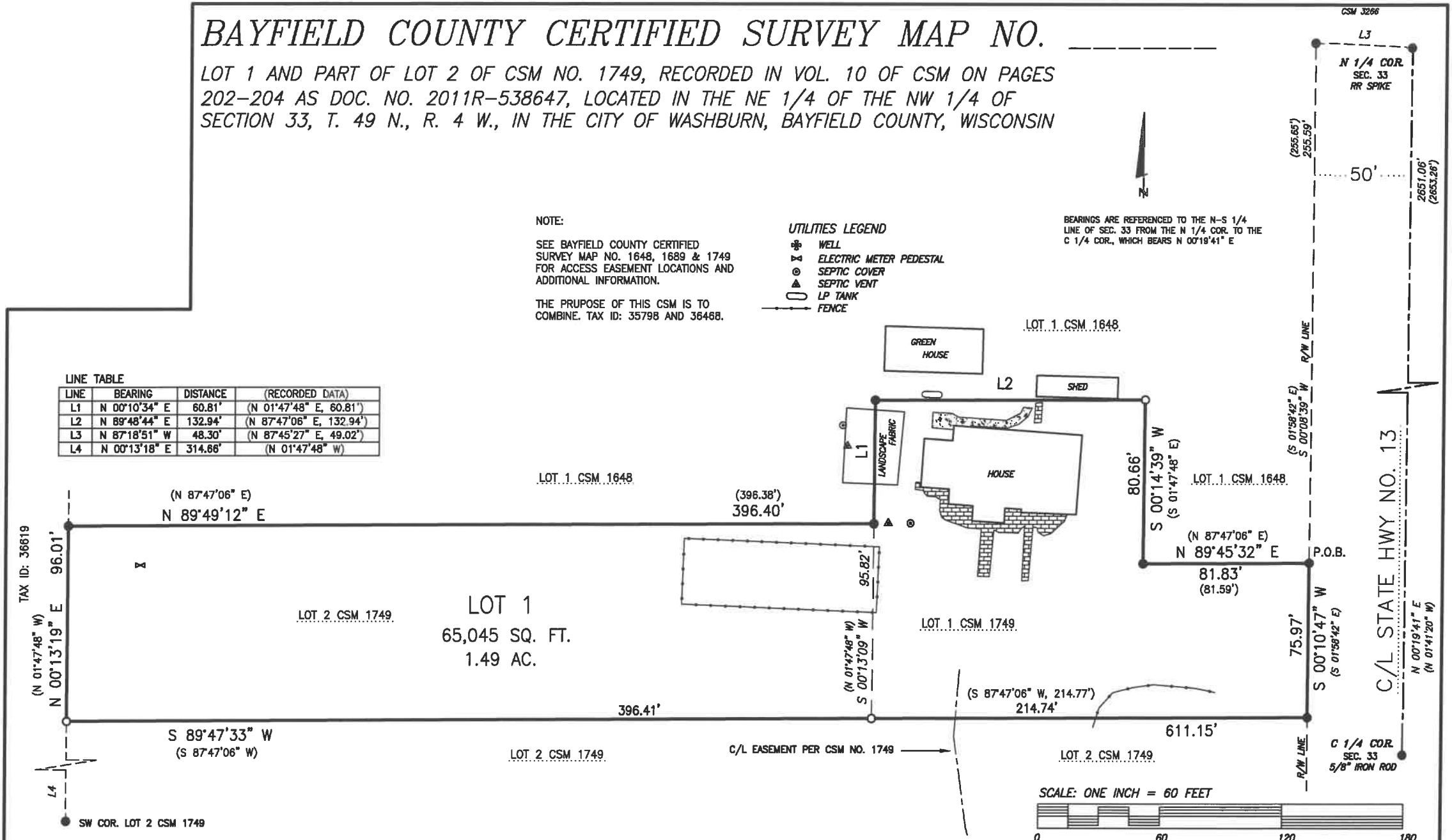
THE PRUPOSE OF THIS CSM IS TO COMBINE. TAX ID: 35798 AND 36468.

UTILITIES LEGEND

- ⊕ WELL
- ⊗ ELECTRIC METER PEDESTAL
- ⊙ SEPTIC COVER
- ⊕ SEPTIC VENT
- LP TANK
- FENCE

BEARINGS ARE REFERENCED TO THE N-S 1/4 LINE OF SEC. 33 FROM THE N 1/4 COR. TO THE C 1/4 COR., WHICH BEARS N 00°18'41" E

LINE	BEARING	DISTANCE	(RECORDED DATA)
L1	N 00°10'34" E	60.81'	(N 01°47'48" E, 60.81')
L2	N 89°48'44" E	132.94'	(N 87°47'06" E, 132.94')
L3	N 87°18'51" W	48.30'	(N 87°45'27" E, 49.02')
L4	N 00°13'18" E	314.66'	(N 01°47'48" W)



TAX ID: 36619

(N 01°47'48" W)
N 00°13'19" E

96.01'

(N 87°47'06" E)
N 89°49'12" E

LOT 2 CSM 1749

LOT 1
65,045 SQ. FT.
1.49 AC.

LOT 1 CSM 1648

(396.38')
396.40'

(N 01°47'48" W)
S 00°13'09" W

LOT 1 CSM 1749

80.66'
S 00°14'39" W
(S 01°47'48" E)

LOT 1 CSM 1648

(N 87°47'06" E)
N 89°45'32" E

P.O.B.

75.97'
S 00°10'47" W
(S 01°58'42" E)

C 1/4 COR.
SEC. 33
5/8" IRON ROD

C/L STATE HWY NO. 13

(N 01°41'20" W)

LEGEND

- FOUND 1-1/4" IRON PIPE (IP), UNLESS NOTED
- 1-1/4" X 18" IRON PIPE, WEIGHING 1.67 LBS/FT SET THIS SURVEY
- () RECORDED DATA
- PIPE DIMENSIONS ARE OUTSIDE DIAMETER

- PATIO BRICK
- CONCRETE

CLIENT: MARK STILTON
JOB NO.: N22/109
SCALE: ONE INCH = 60 FEET
DATE: 9/13/2022
FIELD WORK COMPLETED: 8/23/2022

FILE: N\T49N\4W\SEC.33
PSDATA\ACAD: N22_109_STILTON
NB. 431 PG. 15
DRAFTED BY: TZB
SHEET 1 OF 2 SHEETS

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(715) 682-2882
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MAP NO. CSM 3266

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. _____
LOT 1 AND PART OF LOT 2 OF CSM NO. 1749, RECORDED IN VOL. 10 OF CSM ON PAGES 202-204 AS DOC. NO. 2011R-538647, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 33, T. 49 N., R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, PETER A. NELSON, PROFESSIONAL LAND SURVEYOR IN THE STATE OF WISCONSIN, HEREBY CERTIFY:

THAT ON THE ORDER OF MARK STILTON, I HAVE SURVEYED AND MAPPED LOT 1 AND PART OF LOT 2 OF CSM NO. 1749, RECORDED IN VOL. 10 OF CSM ON PAGES 202-204 AS DOC. NO. 2022R-594183, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 33, T. 49 N., R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

TO LOCATE THE POINT OF BEGINNING, COMMENCE AT A RAILROAD SPIKE AT THE NORTH 1/4 CORNER OF SAID SECTION 33 AND RUN N 87°18'51" W, 48.30 FEET TO THE WESTERLY RIGHT OF WAY LINE OF STATE HIGHWAY "13". THENCE ON SAID WESTERLY RIGHT OF WAY LINE, S 00°08'39" W, 255.59 FEET TO THE POINT OF BEGINNING.

THENCE FROM SAID POINT OF BEGINNING BY METES AND BOUNDS:

CONTINUE ON SAID WESTERLY RIGHT OF WAY LINE, S 00°10'47" W, 75.97 FEET. THENCE LEAVING SAID WESTERLY RIGHT OF WAY LINE, S 89°47'33" W, 611.15 FEET TO THE WEST LINE OF SAID CSM NO. 1749. THENCE ON SAID WEST LINE, N 00°13'19" E, 96.01 FEET. THENCE LEAVING SAID WEST LINE AND ON THE NORTH LINE OF SAID CSM NO. 1749, N 89°49'12" E, 396.40 FEET. THENCE N 00°10'34" E, 60.81 FEET. THENCE N 89°48'44" E, 132.94 FEET. THENCE S 00°14'39" W, 80.66 FEET. THENCE N 89°45'32" E, 81.83 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 65,045 FEET, WHICH IS 1.49 ACRES.

SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, RESERVATIONS AND RIGHTS OF WAY OF RECORD OR USE, IF ANY.

THAT SAID SURVEY AND MAP FULLY COMPLY WITH SECTION 236.34 OF THE WISCONSIN STATUTES AND CITY OF WASHBURN SUBDIVISION CONTROL ORDINANCE;

THAT THIS MAP IS A TRUE REPRESENTATION OF SAID SURVEY; AND

THAT SAID SURVEY AND MAP ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

 PETER A. NELSON PLS - 3071

CITY OF WASHBURN ZONING APPROVAL

THIS BAYFIELD COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE CITY OF WASHBURN ZONING COMMITTEE.

 SCOTT KLUVER - CITY ADMINISTRATOR DATED THIS _____ DAY OF _____, 2022

9925 / NSJ

CERTIFICATIONS	<p>CLIENT: MARK STILTON JOB NO.: N22/109 SCALE: ONE INCH = 60 FEET DATE: 9/13/2022 FIELD WORK COMPLETED: 8/23/2022</p>	<p>FILE: N/T49NR4W/SEC33 ACAD: N22_109_STILTON PSDATA: N22_109 NB. 431 PG. 15 DRAFTED BY: TZB SHEET 1 OF 2 SHEETS</p> <p style="text-align: center;">NELSON SURVEYING INCORPORATED</p> <p style="font-size: small;">101 W. MAIN STREET ASHLAND, WISCONSIN 54806 (715) 682-2002 WWW.NELSONSURVEYING.COM</p> <p style="text-align: right;">MAP NO. CSM 3268</p> <p style="text-align: right; font-size: x-small;">SURVEYING YOUR NECK OF THE WOODS SINCE 1964 ©</p>
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CITY OF WASHBURN

PO BOX 638
WASHBURN, WI 54891

Receipt Nbr: 33386
Date: 10/04/2022
Check

RECEIVED FROM Nelson Surveying, Inc. \$25.00

<u>Type of Payment</u>	<u>Description</u>	<u>Amount</u>
Accounting	ZONING PERMITS Stilton CSM Review Fee	25.00

TOTAL RECEIVED 25.00

Receipt Memo: Stilton CSM

4

Scott Kluver

From: P. Daoust <p.daoust@bartbus.com>
Sent: Friday, October 21, 2022 7:07 AM
To: 'Dan Grady'; Mark Abeles-Allison; Matt Mac Kenzie; Mary Motiff; mayorringberg@cityofbayfield.com
Cc: washburnadmin@cityofwashburn.org; Billie Hoopman (cityclerk@cityofbayfield.com); bkucera@coawi.org
Subject: [SPF-Error] BART Charter
Attachments: Cty Clerk Printer_20221019_162325.pdf; BART Joint Resolution.pdf

Good morning,

In 2016 BART added a route in Park Falls WI at the request of Price County, this route took off and became a well-received addition to Park Falls. In 2018 a similar route was started in Phillips that offered connections to Park Falls, this again was a well-received addition. In 2020 a route between Phillips, Park Falls and Minocqua was started to assist getting persons to Dialysis or medical appointments. Today this route is used extensively for medical purposes that the area needed to help the communities it serves.

Due to the Price County growth and there increasing contribution to BART, the BART board has extended an invitation to for Price County to join the charter and have a seat at the Board of Directors table. Price county has agreed to this and has passed a resolution requesting to join the Bay Area Rural Transit Commission (see Attached). On Thursday, October 20, 2022, the BART board unanimously approved forwarding the resolution to all of the originating partners for acceptance and to pass resolutions to modify the original charter to add Price County. I have attached the charter as modified and sample resolutions for each of you to pass at an upcoming meeting.

This addition of Price County will not have any financial impact with the operations that each of you have been contributing to. Operations will continue as they are today with the Ashland and Bayfield County expenses paid for the partners in Ashland and Bayfield County and the expenses in Price County paid for by Price County.

Please look over the attachments and let me know if you have any questions.

I am available to attend any meetings to answer questions that may arise

Thank you

Patrick Daoust, Manager
Bay Area Rural Transit
PO Box 612
2216 6th St E
Ashland, WI 54806
(715)682-9664 Ext 101
Fax (715)682-5570
Bartbus.com

**CITY OF ASHLAND,
ASHLAND COUNTY,
BAD RIVER RESERVATION,
BAYFIELD COUNTY,
CITY OF WASHBURN,
CITY OF BAYFIELD,
RED CLIFF RESERVATION, AND
PRICE COUNTY**

WHEREAS, the Bay Area Rural Transportation Commission (hereinafter "BART") is a commission formed under Wisconsin Statutes Chapter 66;

WHEREAS, the Red Cliff and Bad River bands of Lake Superior Chippewas; the Cities of Bayfield, Washburn, and Ashland; and the Counties of Bayfield and Ashland (hereinafter "Members") are the current members of the Commission;

WHEREAS, Price County has passed an ordinance accepting the Charter and its rights and responsibilities and filed a certified copy of the ordinance with the BART Commission;

WHEREAS, Price County has designated a representative to the BART Commission Board;

WHEREAS, Members executed a Charter on August 21, 1984 (Exhibit A);

WHEREAS, Article X of the Charter states it may be amended by a two-thirds vote of the Board and upon ratification by a majority vote of the governing bodies of Members;

Members jointly resolve on _____ as follows:

- (1) Members approve the addition of Price County to the BART Commission.
- (2) Price County shall have one Commissioner.
- (3) A typographical error in Article VIII, Section 2, is also being corrected to require an audit within five months of the close of each fiscal year.
- (4) Accordingly, the attached amendment to the BART Charter (Exhibit B) is approved. Price County shall file a certified copy of this ordinance with the BART Commission.
- (5) By signing this joint resolution, Price County ratifies its ordinance accepting the Charter and its rights and responsibilities by its representative's endorsement.

Exhibit A

The joint resolution and amendment to the BART Charter attached as Exhibit B was passed and approved by the City of Washburn on the _____ day of _____, 2022.

Signature _____

Print _____

Title: _____

EXHIBIT A

CHARTER

BAY AREA RURAL TRANSPORTATION COMMISSION

The parties to this contract agree to and do hereby create a commission to be known as the Bay Area Rural Transportation Commission.

Article I

CREATION, NAME, PURPOSE AND DEFINITIONS

Section 1 - Authority: This commission is created under, by virtue of and pursuant to the provisions of S. 66.30, Wis. Stat., as amended.

Section 2 - Name: The commission shall be known as the Bay Area Rural Transportation Commission; hereinafter referred to as the "Commission".

Section 3 - Purpose: To provide, preserve, promote, protect, plan, assist, finance, acquire, operate, maintain and enhance existing and future transportation systems in Ashland and Bayfield Counties, Wisconsin including but not limited to the existing Bay Area Rural Transit System, BART, providing service to the communities of Red Cliff, Bayfield, Washburn, Ashland, Odanah and the corridor connecting these communities to establish and maintain effective coordinated public transportation services for the benefit of the member municipalities.

Section 4 - Definitions: For the purpose of this agreement:

- (a) "Municipality" means any city, village, town, county or federally recognized Indian tribe or band.
- (b) "Transportation System" means any public or private passenger or freight transportation facility or operation including, but not limited to motor buses or any other systems of public transportation utilized by, or for the benefit of the citizens of Wisconsin. The term "transportation system" will be broadly construed to include auxiliary facilities such as but not limited to depots, maintenance facilities, and motor vehicle parking areas.
- (c) "Governing body" means (1) the common council of a city; (2) the board of trustees or board of supervisors of a village or town; (3) the board of supervisors of a county; (4) the tribal council of a federally recognized Indian tribe or band; or (5) the board of Commissioners or trustees of a mass transit commission, district or authority.
- (d) "Board" means the Board of Commissioners of the Bay Area Rural Transportation Commission.
- (e) "Member Municipality" means a municipality which is a member of the Commission under the terms of Article II of this contract.
- (f) "Commissioner" means a person designated by a Member Municipality or by the Board pursuant to ART. II Sec. 10 to serve on the Board of the Commission.
- (g) "Fiscal Year" means January 1 through December 31.

ARTICLE II

MEMBERSHIP

Section 1 - Creators: The Red Cliff and Bad River bands of Lake Superior, Chippewas, the Cities of Bayfield, Washburn and Ashland and the Counties of Bayfield and Ashland are the creating municipalities and original members of this Commission.

Section 2 - Member Eligibility and Procedure: Any other municipalities within the Counties of Ashland and Bayfield are eligible for membership upon ordinance of their governing bodies accepting this contract, filing a certified copy of such ordinance with the Commission, and approval by a majority vote of the Board. The municipality shall designate the name of their representatives to the Board. These municipalities shall then be members of the Commission subject to compliance with Wis. Statutes with rights and responsibilities as specified in the by-laws.

Section 3 - Financial Contributions: Any member who fails to comply with Article VI, Section 5 (payment of allocated cost) shall, upon resolution of the Board, cease to be a member in good standing, and its representatives on the Board shall be ineligible to vote until payment is made.

Section 4 - Withdrawal: Any member Municipality may withdraw from the Commission upon a majority vote of its governing body.

Section 5 - Number of Commissioners Per Member: The number of Commissioners representing each municipality shall, as closely as possible, be equal to that municipality's proportionate share of the cost of operating the BART system with each member having at least one Commissioner. Original membership Commissioners shall consist of:

City of Ashland - 2
Ashland County - 1
Bad River Reservation - 1
Bayfield County - 1
City of Washburn - 1
City of Bayfield - 1
Red Cliff Reservation - 1

(*) Each representative shall have 1 vote.

Section 6 - Term: The Commissioners shall serve for a period of two (2) years, four to be appointed each year so as to provide a staggering of terms.

Section 7 - Compensation: Commissioners shall not be paid, by the Commission but shall be compensated for authorized travel and other expenses.

Section 8 - Removal: A commissioner may be removed from office by a two-thirds vote of the Board or by a majority of the governing body of the appointing municipality for misconduct, malfeasance or neglect of duty in office. Any vacancy so created shall be filled as provided in Section 10.

Section 9 - Succession: A commissioner shall hold office until his or her successor has been appointed, except in the case of removal pursuant to Art. 11, Sec. 8.

Section 10 - Vacancies: Vacancies on the Board shall be filled by the appointing municipality within sixty (60) days after occurrence of the vacancy; or by the Board within thirty (30) days thereafter if not made within said 60 day period by the appointing municipality.

Section 11 - Indemnification: The Commission agrees to hold harmless or indemnify its directors, officers, commissioners, employees and agents against any claims or judgments arising out of or in connection with their work under the provisions of this contract. The Commission shall seek appropriate counsel to defend any claims filed against these individuals concerning work done under the charter, and shall pay for such legal services.

Section 12 - Liquidation: In the event of liquidization, the assets shall be used for payment of the obligations and debts of the Commission, and the remaining assets, if any, shall be distributed to the remaining member municipalities in ratio to past capital contributions by those remaining municipalities.

ARTICLE III

ORGANIZATION

Section 1 - Officers: The Board shall at its first official meeting elect one of its members as chairman, one as vice-chairman, one secretary and one treasurer. The posts of secretary and treasurer may be held by one member, at the discretion of the Commissioners. The Board shall thereafter elect officers at its May meeting.

Section 2 - Quorum: The presence of a simple majority of the member municipalities in good standing shall constitute a quorum for Commission action. Any number of Commissioners may adjourn a meeting to a later date.

Section 3 - Majority: All resolutions, ordinances and by-laws must be approved by a majority of the Commissioners present, unless otherwise specified in this Charter.

Section 4 - By-laws: The Chairman shall have the power to designate a by-laws committee. By-laws shall contain the committee structure, the rights and responsibilities of members, and general operating procedures of the Commission.

ARTICLE IV

POWERS OF THE COMMISSION

Section 1 - The Commission under this contract may exercise the power granted by law from time to time to its member municipalities. If these municipalities have varying powers or duties under the law, each may act under the contract to the extent of its lawful powers and duties. Thus, the Commission has the status of a municipality. This section shall supersede any conflicting charter provisions, and shall be liberally construed. The Commission especially possesses all powers of the member municipalities relating to the promotion and operation of transportation systems which further the purposes of the Commission as expressed in Article I, Section 3 of this charter. The Commission's power includes, but is not limited to, the following:

- (a) To purchase, lease, use, sell, subsidize, contract for, own, operate or provide for the operation of any transportation system or any part thereof or any property or franchise necessary or desirable for the purpose of the Commission, with or from any governmental or private body, including the right to contract for management or any other services;
- (b) To conduct or contract for transportation-studies and planning, and to coordinate these plans with any other political subdivision or public agency, including Wisconsin State agencies;
- (c) To employ a transit manager and such other employees as it deems desirable to accomplish its purposes;
- (d) To make, amend and repeal all by-laws, rules and regulations not inconsistent with the purposes of this agreement as deemed necessary to the discharge of the powers, duties and functions of the Commission;
- (e) To establish and alter rates, fares, and other charges for services and facilities;
- (f) To establish and alter schedules and routes;
- (g) To apply for and/or accept gifts or grants of money or other property;

(h) To promulgate policies which may affect the operational efficiencies of the transportation system;

(i) To adopt, use and alter at will a corporate seal;

(j) To do all acts and things necessary or convenient for the conduct of its business and the general welfare of the Commission in order to carry out the powers granted to it by this charter or any other law.

Section 2 - Board of Commissioners: All actions of the Bay Area Rural Transportation Commission shall be exercised under the control and direction the Board.

Section 3 - Financing: The Commission, upon approval of the member municipalities, may under Section 66.30(3m), Wisconsin Statutes finance the acquisition, development, remodeling, construction of buildings and facilities for purposes of the Commission under Sec. 66.066, Stats. Member municipalities may jointly or separately finance such projects, or an agreed share of the cost thereof, under Chapter 67, Stats. The Commission may exercise any power of any of its members to borrow funds in the furtherance of the Commission's contractual functions.

Section 4 - Under Section 194.33, Wis. Stats., no common motor carrier of passengers shall operate any motor vehicle within or through any member city, village or town except in compliance with action taken by the Commission on behalf of its member municipalities in relation to such streets and routes.

ARTICLE V

INTERGOVERNMENTAL COOPERATION

Section 1 - Intergovernmental Agreements: This Commission may enter into agreements under Section 66.30, Wis. Statutes and any future amendments to this section, with any municipality, as defined in Sec. 66.30, Stats. or with any private entity.

ARTICLE VI

FINANCING

Section 1 - Budget Preparation: The Transit Manager or any other person as directed by the Board shall, annually, before the 15th day of September, prepare the operating budget, and shall present it to the Board for consideration and approval. Approval of the budget shall be accomplished prior to expenditure of funds in the following fiscal year beginning on January first.

Section 2 - Budget Review: The Board shall have full authority to amend in any manner the proposed budget, and before final action on the budget, shall send copies of it to the member municipalities for review and approval.

Section 3 - Budget Hearing: The Board shall establish a date and place for public hearing and review of the proposed budget before final approval is made thereon.

Section 4 - Final Approval: Final approval of the budget shall be made by the Board. Upon final approval of the budget, the Board shall certify it to each member municipality together with a statement of the member's share thereof, which shall be determined as follows:

- 1) Urban Service. Since the City of Ashland is considered by the state to be an urban area (population = 5,000+), it is eligible for Section 18 and State \$5.20 Transit Assistance dollars. Since the type of service provide in Ashland is different than the rural service, (slower speeds, more stops, requiring more labor & fuel per mile), the City of Ashland purchase service based on the percentage of time the rural system spends in Ashland. At the present service level, 34% of the transit service time occurs in Ashland and thus the City purchases service at a price equal to 34% of the total system cost. Fares collected for trips within the City will be applied toward the price of that service with the balance of the cost coming from local and whatever state and federal dollars the City can secure. If the present level of State and Federal funding falls, the City of Ashland retains the right to renegotiate.
- 2) Rural Service. Rural service cost is relatively consistent throughout the system. The cost of rural service shall be divided equally among the rural member communities.

Cash contributions from local units can be reduced by the provision of "in kind" service or "soft" federal or state match items.

Section 5 - Capital Expenditures: Each member municipality shall pay an equal share of Capital costs.

Section 6 - Payment: Each member shall pay its allocated cost within thirty (30) days after the start of the new fiscal year. Budget allocations as provided for in Section 4 hereof, approved by member municipalities and included in such municipal budgets shall be a legal debt for which the Commission may bring legal action.

ARTICLE VII

PUBLIC NOTICE OF MEETINGS

Section 1 - Notification: The Commission shall notify its official newspaper and each member municipality of regularly scheduled and special meetings, submitting with such notice the time and place of such meeting and copies of the proposed agenda.

Section 2 - Rules: The meetings shall be open to the public, and the Board may establish reasonable regulations to enable members of the public to be heard on any matter coming before the meeting.

Section 3 - Records: All minutes and budget records of the Commission shall be deemed public records and shall be made available to the public under reasonable rules and regulations, including charges for copies, which the Board shall establish, except for those documents and records used in negotiations or legal actions or proceedings to which the Commission is a party.

ARTICLE VIII

ACCOUNTING & BUDGETARY PROCEDURES

Section 1 - Procedures. The Commission shall establish appropriate accounting and budgetary procedures in its by-laws.

Section 2 - Annual Audit: An annual audit shall be performed by the Wisconsin Department of Transportation or by an independent certified public accountant hired by the Commission to audit the accounting and budgetary records of the commission. This shall be completed within ~~four~~ ⁵ months after the close of each fiscal year. Certified copies of annual audits shall be filed with the governing board of each member municipality.

Section 3 - Financial Report: The Commission shall publish a certified annual statement which shall be furnished to the governing bodies of each member and released to the public.

ARTICLE IX

EFFECTIVE DATE

Section 1 - Effective Date: This charter shall become effective upon ratification and execution by member municipalities.

ARTICLE X

AMENDMENTS

Section 1 - Procedure: This Charter may be amended by a two-thirds vote of the Board and upon ratification by a majority vote of the governing bodies of the member municipalities.

Section 2 - Effective Date: Upon ratification, amendments shall become effective when copies of said amendments have been delivered by certified mail to each member municipality.

ARTICLE XI

SEVERABILITY

If any article, section, subsection, sentence, clause, or provision of this Charter is held invalid, illegal or unenforceable, the remainder of this Contract shall not be affected.

In witness whereof, the following parties executed this Contract on the respective dates shown:

City of Newark Aug 21-84
Municipality Date

By: [Signature]
Officer, Title

EXHIBIT B

Amendments to the BART Charter

Article II, Section 1 currently states the following:

Creators: The Red Cliff and Bad River Bands of Lake Superior Chippewas, the Cities of Bayfield, Washburn and Ashland and the Counties of Bayfield and Ashland are the creating municipalities and original members of this Commission.

Article II, Section 1 is amended to the following:

Members: The Red Cliff and Bad River Bands of Lake Superior Chippewas; the Cities of Bayfield, Washburn and Ashland; and the Counties of Bayfield, Ashland, and Price are the creating municipalities and original members of this Commission.

Article II, Section 5 currently states the following:

Number of Commissioners per member: The number of Commissioners representing each municipality shall, as closely as possible, be equal to that municipality's proportionate share of the cost of operating the BART system with each member having at least one Commissioner. Membership Commissioners shall consist of:

- City of Ashland – 2
- Ashland County – 1
- Bad River Reservation – 1
- Bayfield County – 1
- City of Washburn – 1
- City of Bayfield – 1
- Red Cliff Reservation – 1

Each representative shall have 1 vote.

Article II, Section 5 is amended to the following:

Number of Commissioners per member: The number of Commissioners representing each municipality shall, as closely as possible, be equal to that municipality's proportionate share of the cost of operating the BART system with each member having at least one Commissioner. Membership Commissioners shall consist of:

- City of Ashland – 2
- Ashland County – 1

Bad River Reservation – 1
Bayfield County – 1
City of Washburn – 1
City of Bayfield – 1
Red Cliff Reservation – 1
Price County - 1

Each representative shall have 1 vote.

Article VI currently states the following:

Section 4 – Final Approval: Final approval of the budget shall be made by the Board. Upon final approval of the budget, the Board shall certify it to each member municipality together with a statement of the member’s share thereof, which shall be determined as follows:

- 1) Urban Service. Since the City of Ashland is considered by the state to be an urban area (population = 5,000 +), it is eligible for Section 18 and State 85.20 Transit Assistance Dollars. Since the type of service provide in Ashland is different than the rural service, (slower speeds, more stops, requiring more labor & fuel per mile), the City of Ashland purchase service based on the percentage of time the rural system spends in Ashland. At the present service level, 34% of the transit service time occurs in Ashland and thus the City purchases service at a price equal to 34% of the total system cost. Fares collected for trips within the city will be applied toward the price of that service with the balance of the cost coming from local and whatever state and federal dollars the City can secure. If the present level of State and Federal Funding falls, the City of Ashland retains the right to renegotiate.
- 2) Rural Service. Rural Service cost is relatively consistent throughout the system. The cost of rural service shall be divided equally among the rural member communities. Cash contributions from local units can be reduced by the provision of “in kind” service or “soft” federal or state match items.

Article VI is amended to the following:

Section 4 – Final Approval: Final approval of the budget shall be made by the Board. Upon final approval of the budget, the Board shall certify it to each member municipality together with a statement of the member’s share thereof, which shall be determined as follows:

- 1) **Expenses related to Ashland County and Bayfield County Services:**
 - a. **Urban Service.** Since the City of Ashland is considered by the state to be an urban area (population = 5,000 +), it is eligible for Section 18 and State 85.20 Transit Assistance Dollars. Since the type of service provide in Ashland is different than the rural service, (slower speeds, more stops, requiring more labor

& fuel per mile), the City of Ashland purchase service based on the percentage of time the rural system spends in Ashland. At the present service level, 34% of the transit service time occurs in Ashland and thus the City purchases service at a price equal to 34% of the total system cost **related to Ashland County and Bayfield County**. Fares collected for trips within the city will be applied toward the price of that service with the balance of the cost coming from local and whatever state and federal dollars the City can secure. If the present level of State and Federal Funding falls, the City of Ashland retains the right to renegotiate.

- b. **Rural Service.** Rural Service cost is relatively consistent throughout the system. The cost of rural service shall be divided equally among the rural member communities **except for Price County**. Cash contributions from local units can be reduced by the provision of “in kind” service or “soft” federal or state match items.

2) Expenses related to Price Services:

- a. Price County shall pay the cost of services provided for Price County.

Article VIII, Section 2 currently states the following:

Annual Audit: An annual audit shall be performed by the Wisconsin Department of Transportation or by an independent certified public accountant hired by the Commission to audit the accounting and budgetary records of the Commission. This shall be completed within four (6) months after the close of each fiscal year. Certified copies of annual audits shall be filed with the governing Board of each member municipality.

Article VIII, Section 2 is amended to the following:

Annual Audit: An annual audit shall be performed by the Wisconsin Department of Transportation or by an independent certified public accountant hired by the Commission to audit the accounting and budgetary records of the Commission. This shall be completed within five months after the close of each fiscal year. Certified copies of annual audits shall be filed with the governing Board of each member municipality.

Resolution 43-22
Accepting the Charter of, and Requesting Membership on, the
Bay Area Rural Transit (BART) Commission

WHEREAS, the Bay Area Rural Transit (BART) Commission is a commission formed under Wisconsin Statutes Chapter 66; and

WHEREAS, the Red Cliff and Bad River bands of Lake Superior Chippewas; the Cities of Bayfield, Washburn, and Ashland; and the Counties of Bayfield and Ashland are the current members of the Commission; and

WHEREAS, Price County requests membership on the Commission; and

WHEREAS, Price County accepts the Charter executed by Members on August 21, 1984 as amended (Exhibit A) and its rights and responsibilities of the BART Commission; and

WHEREAS, Price County will designate a representative to the BART Commission Board; and

WHEREAS, Article X of the Charter states it may be amended by a two-thirds vote of the Board and upon ratification by a majority vote of the governing bodies of Members; and

WHEREAS, Members jointly will need to:

- (1) Approve the addition of Price County to the BART Commission.
- (2) Provide Price County to have one Commissioner.

NOW THEREFORE BE IT RESOLVED, the attached Bay Area Rural Transit (BART) Charter (Exhibit A) and amendments (Exhibit B) are approved by the Price County Board of Supervisors.

BE IT FURTHER RESOLVED, that Price County shall file a certified copy of this resolution with the BART Commission.

Submitted by the Price County Health and Human Services Board:

Paula Houdek
Paula Houdek, Chair

Mark Kyle
Mark Kyle

Gerald Swenson
Gerald Swenson

Peter Danneberg
Peter Danneberg

remote
Suzanne Ocker

excused
Lorelei Wakefield

Sally Huml
Sally Huml

Patricia Stephan
Patricia Stephan

Dennis Wartgow
Dennis Wartgow

Reviewed by County Administrator:

Nicholas Trimner
Nicholas Trimner

Adopted by the Price County Board of Supervisors this 18th day of October 2022.

Alan Barkstrom
Alan Barkstrom, County Board Chair

Jean Gottwald
Jean Gottwald, County Clerk

For 11 Against 0
abstain 1

The joint resolution and amendment to the BART Charter attached as Exhibit B was passed and approved by the County of Price on the 18th day of October, 2022.

Signature 

Print Nicholas Trimmer

Title: County Administrator

Exhibit A

5

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

City of Washburn Common Council
Notice of Public Hearing for Nomination of Historic Property

Notice is hereby given that the City of Washburn Common Council will hold a Public Hearing on Monday, November 14, 2022 at 5:30 PM at the Washburn City Hall, 119 Washington Avenue, for consideration of the Washburn City Hall as a historic property. The specific area to be considered is the City Hall building that is on Tax ID 33200.

After obtaining input at the Public Hearing, the Council may take final action on this matter.

A copy of the application and other materials may be viewed at the Washburn City Hall during regular business hours. Questions may be directed to the City Administrator on this matter by calling 715-373-6160 Ext 4, or by emailing at washburnadmin@cityofwashburn.org.

Respectfully Submitted,
Scott J. Kluver
Administrator/Clerk

Daily Press – Box Ad October 14 and 21, 2022

Website, City Hall, Library

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator ^{SK}
Re: Designation of a Portion of the Washburn City Hall as a Historic Property
Date: August 16, 2022

The Council will first meet as the Historic Preservation Commission before the regular Council meeting begins on Monday, September 12th. The purpose of this meeting is to consider a request from the Washburn Heritage Association to designate the City Hall as a historic property. Included in this packet is the application materials, a copy of the ordinance that outlines the procedure and implications of the designation. I anticipate that Mary Gruhl (President WHA) and Dora Kling will be present at the meeting to assist in answering questions about the request.

As for process, if the Historic Preservation Commission (Council) is interested in pursuing this, it should agree to the definition of the area to be designated and agree to hold a public hearing at a future meeting on the matter and then decide whether or not to move forward. Per the ordinance, the Council must then also hold a public hearing on the matter and make the ultimate decision. Know that we are just discussing a local designation at this point, not a state designation.

At this point, the area defined to be designated as a historic property is the building itself, not the grounds. The reasons for the request to designate the building as a local historic property is that the original brick portion of the building (Council area) originally served as the library from 1893 until 1905 and is made from bricks no longer manufactured. An addition to the building in 1938 was made from brownstone salvaged from the Northern State Bank building. This gives the building a unique architectural revolution, even after renovations in 1975 and beyond. Please review the criteria in section 13-4-4 of the ordinance. I believe that an argument can be made for the designation.

What would a designation mean and what would the implications be? The detailed provisions are outlined in section 13-4-6 of the ordinance. If there would be exterior modifications to the building, a certificate of appropriateness would need to be issued by the Historic Preservation Commission. Such a thing would be needed for example if the windows are ever replaced.

I do not have an objection to the proposed designation.



**Historic Site Designation Application
City of Washburn, Wisconsin**

1. Name of Building/Site/Object

Historic: Washburn City Hall

Common: N/A

2. Location:

**Address: 119 Washington Avenue
Washburn, WI 54891**

3. Owner of Property

**Name: City of Washburn
Address: 119 Washington Avenue
City/State: Washburn, WI 54891**

4. Classification

Category	Ownership	Present Use	
<input checked="" type="checkbox"/> Building	<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Private residence	<input type="checkbox"/> Industrial
<input type="checkbox"/> Object	<input type="checkbox"/> Private	<input type="checkbox"/> Commercial	<input type="checkbox"/> Museum
<input type="checkbox"/> Site	<input type="checkbox"/> Both	<input type="checkbox"/> Entertainment	
		<input checked="" type="checkbox"/> Other (Police Headquarters)	
		<input checked="" type="checkbox"/> Educational (Public Lectures)	
		<input checked="" type="checkbox"/> Government	

5. Description:

Year Built: The smaller brick portion was built in 1893.

The brownstone portion was completed in 1938.

Architect/Builder: O'Connor, Porter & Padley/Windahl & Company

Written Description of building/site/object:

The smaller brick portion of the building was originally built to serve Washburn residents as a library. This part has a central, arched opening that defines the entrance. On either side of the entrance are matching arched windows. The brick used is unique in that it is rounded on the exposed edge. The outer edge of the three arches has a raised border of molded brick.

In 1938, a brownstone portion was added. The brownstone used was salvaged from the old Northern State Bank building.

In 1975, exterior and interior renovation was done.



6. Areas of Significance:

Architecture

Landscape architecture

Politics/government

History of Washburn

The photo shows where people gathered at the post office. Today, that area is the current city fountain.



Photo: Post office on the left, City Hall on the right.

7. Written Statement of Significance



The original brick building served as Washburn's library from 1893 until 1905. It was constructed out of unique bricks which are no longer manufactured, and the source is unknown. When the Carnegie Free Library was built in 1905, books were moved to the new location and the building was turned over to the Commercial Club to become the town hall.

An addition was planned in the 1930s. However, the unusual bricks could not be sourced so the new addition was constructed with salvaged brownstone from the Northern State Bank building which was being dismantled nearby. The addition was completed in 1938 and consisted of a fire hall and council chambers. Similar brownstone to cover the brick of the original building could not be found or quarried, so it was left as built. The building is a true example of architectural evolution, guaranteed to confuse the most ardent historian.



Date: July 11, 2022

All photos are from *Wood, Stone and Water*, pages 18,19.

Form Prepared By: Dora Kling, Dave Nyhus and Mary Gruhl

Title: Washburn Heritage Association board members

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator
Re: General Fund Budgets, Tax Levy, and Library Exemption
Date: November 4, 2022

First, there is a public hearing on the proposed 2022 Tax Levy for the 2023 budget. This is an opportunity for the public to comment on budget provisions and express their thoughts on the proposed tax amount.

This year, the levy is higher because of the referendum. The total levy, including the \$200,000 increase, is proposed to be \$1,294,252. Based on the City's assessed value, the proposed levy would increase the overall mill rate for the City to \$11.87/\$1000 of assessed value from the current \$10.05/\$1,000. (or \$1.82 per \$1,000 of value) which is an increase of 18.11 percent. In the referendum, I projected 18.24 percent. Any desired reduction to the levy amount would require reductions in either the capital or operating budgets. The Council still has the ability to make any last-minute changes to the budget if it so chooses. Once the levy is set, no additional changes can be made that would adjust the levy amount. We will be using that amount to prepare the tax bills for distribution in December. I recommend approval of the attached levy resolution.

Enclosed you will find the published budget. There is a \$20,000 change from when you last saw it. I had planned that TID 2 would make a payment, but it already paid everything back! TID 3 still owes the General Fund, but is not in a position to make a payment. As such, I increased the amount to be taken out of the fund balance to balance the budget. That amount is a little higher than I would like, so it will be important that all departments are conservative in their spending. Over the years, we have been pretty good at only spending what we need, and not spending because it is in the budget. The departments know that it is in their interest to do that, otherwise there will not be enough money to balance the budget for the next year.

One additional request that I have received from a Housing Authority Board member is to increase the committee pay. Currently, the City pays \$25 for Council members, Plan Commission members, and Housing Authority members to attend eligible committee meetings. Council members receive \$80 for a Council meeting. Bayfield County is apparently going to pay its Housing Authority members \$75 next year. So, the question is do you want to increase the pay for all committee meetings, only Housing Authority, or leave it the same? If you adjust committee pay, do you want to adjust Council pay? Do know that if you

make an adjustment either committee or Council pay, the new rate would go into effect for any elected official after the current term of office has expired. Please let me know your pleasure on this issue. There is some room within the budget to make an adjustment as it will be a gradual increase for some.

Finally, included for your approval is a resolution for being exempted from the County Library Tax. This is an annual resolution that must be adopted by communities that fund their own libraries, so they do not have to pay County property tax for that service. The County does contribute an amount each year to help fund our Library from the taxes received from towns and communities without a library. That amount is included in the budget. I recommend approval of this resolution.

Please do not hesitate to contact me if you have any questions on any of these budget matters.

CITY OF WASHBURN
2022 (2023 Municipal Budget) Tax Levy Hearing

NOTICE IS HEREBY GIVEN that on Monday, November 14, 2022, at 5:30 PM in the Council Chambers of the Washburn City Hall, 119 Washington Avenue, Washburn, Wisconsin, a public hearing will be held on the 2022 tax levy for the City of Washburn. The 2023 budget is available for inspection at the Washburn City Hall during normal business hours (Tuesday-Friday 10:00 am - 4:30 pm). The following is a summary of the proposed 2023 budget under discussion. Action on establishing the 2022 tax levy will likely occur following the public hearing. A copy of the budget will also be posted on the the City of Washburn website at <http://www.cityofwashburn.org/finance.html> .

<u>GENERAL FUND</u>	<u>2022 Budget</u>	<u>2022 Year End Estimated</u>	<u>2023 Budget</u>	<u>Percentage Change</u>
REVENUES				
Gen Property Taxes	\$ 479,443	\$ 479,443	\$ 685,000	42.9%
Other Taxes	\$ 71,780	\$ 71,780	\$ 112,280	56.4%
Intergovernmental Revenues	\$ 896,396	\$ 896,396	\$ 890,840	-0.6%
Licenses & Permits	\$ 35,950	\$ 35,950	\$ 35,450	-1.4%
Fines, Forfeitures & Penalties	\$ 7,750	\$ 7,750	\$ 7,750	0.0%
Public Charges for Services	\$ 536,600	\$ 536,600	\$ 584,600	8.9%
Intergovernmental Charges	\$ 188,453	\$ 188,453	\$ 204,580	8.6%
Miscellaneous	\$ 8,000	\$ 8,000	\$ 8,700	8.8%
Transfers from Other Funds	\$ 25,000	\$ 25,000	\$ 45,000	80.0%
G.O. REVENUES	\$ 2,249,372	\$ 2,249,372	\$ 2,574,200	14.4%
Fund Balance Applied	<u>\$ 212,876</u>	<u>\$ 212,876</u>	<u>\$ 243,298</u>	14.3%
TOTAL REVENUES	\$ 2,462,248	\$ 2,462,248	\$ 2,817,498	14.4%
EXPENDITURES				
General Government	\$ 418,085	\$ 418,085	\$ 482,573	15.4%
Public Safety	\$ 850,017	\$ 850,017	\$ 1,046,495	23.1%
Public Works	\$ 613,897	\$ 613,897	\$ 632,496	3.0%
Health & Human Services	\$ 37,132	\$ 37,132	\$ 39,134	5.4%
Culture, Education & Recreation	\$ 451,414	\$ 451,414	\$ 485,197	7.5%
Conservation & Development	\$ 19,703	\$ 19,703	\$ 21,603	9.6%
Miscellaneous	\$ 72,000	\$ 72,000	\$ 110,000	52.8%
G.O. EXPENDITURES	\$ 2,462,248	\$ 2,462,248	\$ 2,817,498	14.4%
SUMMARY ITEMS:				
General Fund Property Taxes	\$ 479,443		\$ 685,000	42.9%
Capital Projects Taxes	\$ 295,900		\$ 293,975	-0.7%
Debt Service Taxes	<u>\$ 315,668</u>		<u>\$ 315,277</u>	-0.1%
Total Property Tax Amount	\$ 1,091,011		\$ 1,294,252	18.63%

General Fund Balance December 31, 2021 = \$1,596,325
 Projected General Fund Balance December 31, 2022 = \$1,383,449
 Projected General Fund Balance December 31, 2023 = \$1,160,151

Scott J. Kluver
 City Administrator/Clerk

Publication: 10/18/2022 0:00
 Block Ad: Daily Press

**COMMON COUNCIL FOR THE CITY
OF
WASHBURN, WISCONSIN**

Resolution No. 22-007

**RESOLUTION ADOPTING THE
2022 MUNICIPAL TAX LEVY**

WHEREAS, the proposed 2023 Budget requires funding from the levying of taxes on real and personal property within the corporate limits of the City of Washburn, Bayfield County, Wisconsin,

BE IT RESOLVED, that there is hereby levied a tax of \$1,294,252

General Fund	\$685,000
Debt Service Fund	\$315,277
Capital Improvement	\$293,975

TOTAL: \$1,294,252

BE IT FURTHER RESOLVED, that the Clerk of the City of Washburn is hereby authorized and directed to spread said tax upon the current tax roll of the City of Washburn and to collect the same at the proper time, as set by law.

Dated this 14th day of November, 2022

Mary D. Motiff, Mayor

STATE OF WISCONSIN)
)
COUNTY OF BAYFIELD)

I hereby certify that the foregoing revised resolution is a true, correct and complete copy of Resolution #22-007 duly and regularly passed by the Common Council for the City of Washburn on the 14th day of November, 2022, and that said resolution has not been repealed or amended, and is now in full force and effect.

Scott J. Kluver, City Clerk

**COMMON COUNCIL FOR THE CITY
OF
WASHBURN, WISCONSIN**

Resolution No. #22-008

COUNTY LIBRARY LEVY EXEMPTION RESOLUTION

WHEREAS, Section 43.64(2)(b), Wisconsin Statutes, permits municipalities levying a tax for the operation of a public library to exempt its jurisdiction from the County library levy upon written application to the County if the municipal library expenditure is higher than the corresponding County public library levy; and,

WHEREAS, such an exemption requires a written application to Bayfield County; and,

WHEREAS, the City of Washburn continues to fund its municipal library at a higher level than Bayfield County’s contributions to the operation of the Washburn Public Library.

NOW THEREFORE BE IT RESOLVED, that the Common Council for the City of Washburn, Bayfield County, Wisconsin, in accordance with the intent of the above referenced Wisconsin Statute, hereby enacts the provisions of Section 43.64(2)(b) and exempts itself from the Bayfield County library levy for the year 2022 tax levy payable in 2023; and,

BE IT FURTHER RESOLVED, that this Resolution consists of the City’s written application for the library tax exemption and that the Clerk of the City of Washburn is hereby instructed to communicate this Resolution and application for an exemption of the Bayfield County library levy to Bayfield County.

Dated this 14th day of November, 2022.

Mary D. Motiff, Mayor

STATE OF WISCONSIN)
)
COUNTY OF BAYFIELD)

I hereby certify that the foregoing resolution is a true, correct and complete copy of a Resolution #22-008 duly and regularly passed by the Common Council for the City of Washburn on the 14th day of November, 2022, and that said resolution has not been repealed or amended, and is now in full force and effect.

Scott J. Kluver, City Clerk

Published Budget

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	475,000.69	0.00	479,443.00	685,000.00	42.87
100-00-41150-000-000	MANAGED FOREST LAND	252.96	0.00	250.00	250.00	0.00
100-00-41210-000-000	ROOM TAX	98,383.95	0.00	55,000.00	95,000.00	72.73
100-00-41310-000-000	TAXES FROM MUNICIPAL UTILITY	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	TAXES FROM HOUSING AUTHORITY	16,340.46	0.00	16,500.00	17,000.00	3.03
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	33.31	0.00	30.00	30.00	0.00
100-00-41901-000-000	OMITTED TAXES	0.00	0.00	0.00	0.00	0.00
TAXES		590,011.37	0.00	551,223.00	797,280.00	44.64
100-00-43300-000-000	ARPA LOCAL RECOVERY FUND AID	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	SHARED REVENUES	616,986.47	0.00	626,762.00	626,762.00	0.00
100-00-43411-000-000	PERSONAL PROPERTY TAX AID	2,520.46	0.00	3,202.00	3,202.00	0.00
100-00-43412-000-000	EXPENDITURE RESTRAINT	32,811.27	0.00	32,415.00	31,792.00	-1.92
100-00-43413-000-000	BUSINESS COMPUTER CREDIT	491.56	0.00	491.00	492.00	0.20
100-00-43414-000-000	STATE MEDICAL TRANSPORT REIMB	12,318.97	0.00	5,500.00	5,500.00	0.00
100-00-43415-000-000	CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43420-000-000	FIRE INSURANCE	5,945.55	0.00	11,500.00	11,500.00	0.00
100-00-43421-000-000	FIRE DEPARTMENT RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-43422-000-000	POLICE DEPARTMENT RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-43430-000-000	LAW ENFORCEMENT AIDS	800.00	0.00	1,000.00	1,000.00	0.00
100-00-43431-000-000	PD COUNTER ACT FUND	0.00	0.00	0.00	0.00	0.00
100-00-43520-000-000	PUBLIC SAFETY GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43521-000-000	STATE AID RECYCLING GRANT	15,467.96	0.00	15,200.00	15,400.00	1.32
100-00-43523-000-000	STATE GRANTS -FIRE	0.00	0.00	0.00	0.00	0.00
100-00-43524-000-000	PEFCA TANK REMOVAL GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	MARINA REPAY - COAL DOCK	0.00	0.00	0.00	0.00	0.00
100-00-43526-000-000	STATE GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43527-000-000	URBAN FORESTRY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	HIGHWAY AIDS	144,889.75	0.00	145,080.00	134,410.00	-7.35
100-00-43535-000-000	SAFETY GRANT	630.00	0.00	0.00	0.00	0.00
100-00-43536-000-000	FEMA DISASTER REIMBURSEMENT	3,511.43	0.00	0.00	0.00	0.00
100-00-43537-000-000	FEMA GRANT - FIRE	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	STATE AID GRANT CDBG	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	OTHER PAYMENTS FOR MUN SERVICE	268.73	0.00	360.00	296.00	-17.78
100-00-43611-000-000	WHEDA PAINT & FIX UP GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43612-000-000	VIDEO SERVICE PROVIDER AID	5,069.81	0.00	3,000.00	5,000.00	66.67
100-00-43620-000-000	LIBRARY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43621-000-000	LIBRARY - CO. GRANT	48,548.82	0.00	50,054.00	53,319.00	6.52
100-00-43622-000-000	COMMUNITY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43632-000-000	LIBRARY-CROSS COUNTY GRANT	3,468.82	0.00	1,832.00	2,167.00	18.29
100-00-43650-000-000	MFL -STATE AID	4.96	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		893,734.56	0.00	896,396.00	890,840.00	-0.62
100-00-44110-000-000	LIQUOR LICENSES	5,246.00	0.00	4,700.00	5,000.00	6.38
100-00-44121-000-000	OPERATOR LICENSES	1,890.00	0.00	2,000.00	2,000.00	0.00
100-00-44122-000-000	CIGARETTE LICENSES	150.00	0.00	150.00	150.00	0.00
100-00-44125-000-000	SUNDRY LICENSES	762.50	0.00	500.00	700.00	40.00
100-00-44200-000-000	CABLE FRANCHISE FEE	20,385.68	0.00	21,000.00	20,000.00	-4.76
100-00-44301-000-000	BUILDING PERMITS	5,736.85	0.00	5,000.00	5,000.00	0.00
100-00-44400-000-000	ZONING PERMITS	5,472.64	0.00	2,500.00	2,500.00	0.00
100-00-44420-000-000	VACATING FEES	2,710.00	0.00	0.00	0.00	0.00
100-00-44421-000-000	LEASE AGREEMENT	100.00	0.00	100.00	100.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
LICENSES & PERMITS		42,453.67	0.00	35,950.00	35,450.00	-1.39
100-00-45110-000-000	COURT PENALTIES AND COSTS	6,506.65	0.00	7,000.00	7,000.00	0.00
100-00-45130-000-000	PARKING VIOLATIONS	950.00	0.00	750.00	750.00	0.00
100-00-45131-000-000	MUNICIPAL ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
100-00-45191-000-000	OTHER LAW/ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
FINES, FORFEITURES & PENALTIES		7,456.65	0.00	7,750.00	7,750.00	0.00
100-00-46192-000-000	MAPS & PLATS	0.00	0.00	0.00	0.00	0.00
100-00-46193-000-000	COPY SERVICE	543.92	0.00	200.00	200.00	0.00
100-00-46194-000-000	LOAN FEE	0.00	0.00	0.00	0.00	0.00
100-00-46230-000-000	AMBULANCE FEES	166,181.01	0.00	145,000.00	150,000.00	3.45
100-00-46430-000-000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00
100-00-46431-000-000	SOLID WASTE DISP-CUSTOMER	135,024.14	0.00	137,000.00	140,000.00	2.19
100-00-46432-000-000	SOLID WASTE DISPOSAL - BAGS	0.00	0.00	0.00	0.00	0.00
100-00-46433-000-000	FEES CHARGED/CITY WIDE CLEANUP	5,966.00	0.00	5,000.00	5,000.00	0.00
100-00-46540-000-000	CEMETERY	5,850.00	0.00	7,000.00	7,000.00	0.00
100-00-46541-000-000	MISC CEMETERY	0.00	0.00	0.00	0.00	0.00
100-00-46542-000-000	CEMETERY LOTS	3,600.00	0.00	2,000.00	2,000.00	0.00
100-00-46550-000-000	DOG LICENSE FEES	433.00	0.00	400.00	400.00	0.00
100-00-46720-000-000	PARK FEES - WEST END	153,971.00	0.00	120,000.00	140,000.00	16.67
100-00-46721-000-000	CAMP FEES - MEMORIAL	128,558.12	0.00	100,000.00	120,000.00	20.00
100-00-46722-000-000	SHOWERS	7,378.50	0.00	5,000.00	5,000.00	0.00
100-00-46723-000-000	OTHER PARK FEES	1,989.00	0.00	700.00	700.00	0.00
100-00-46724-000-000	SEASONAL SECURITY DEPOSIT	-150.00	0.00	0.00	0.00	0.00
100-00-46725-000-000	BOAT LAUNCH FEES	8,710.00	0.00	7,000.00	7,000.00	0.00
100-00-46726-000-000	FIRE WOOD SALES	7,082.41	0.00	6,000.00	6,000.00	0.00
100-00-46743-000-000	RECREATION PROGRAM PROCEEDS	0.00	0.00	300.00	300.00	0.00
100-00-46744-000-000	RECREATION-TENNIS PARTNERSHIP	0.00	0.00	0.00	0.00	0.00
100-00-46745-000-000	Y.C. CONCESSIONS	0.00	0.00	1,000.00	1,000.00	0.00
100-00-46790-000-000	SIDEWALK REPAIRS	0.00	0.00	0.00	0.00	0.00
100-00-46901-000-000	EQUIPMENT RENTAL	1,445.20	0.00	0.00	0.00	0.00
100-00-46902-000-000	MATERIAL SALES	6,216.00	0.00	0.00	0.00	0.00
100-00-46903-000-000	LABOR FOR PRIVATE WORK	12,804.30	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		645,602.60	0.00	536,600.00	584,600.00	8.95
100-00-47321-000-000	FIRE CONTRACTS	61,365.52	0.00	56,644.00	62,025.00	9.50
100-00-47322-000-000	AMBULANCE CONTRACTS	106,416.55	0.00	113,121.00	123,867.00	9.50
100-00-47323-000-000	TOWNSHIP SHARE P & I	70,746.28	0.00	18,348.00	18,348.00	0.00
100-00-47324-000-000	LAW SVC - OTHER LOCAL GOVTS	0.00	0.00	0.00	0.00	0.00
100-00-47341-000-000	LANDFILL LONG-TERM MNTNCE	582.00	0.00	340.00	340.00	0.00
INTERGOVT CHARGES FOR SERVICES		239,110.35	0.00	188,453.00	204,580.00	8.56
100-00-48100-000-000	INTEREST ON INVESTMENTS	366.00	0.00	1,000.00	1,200.00	20.00
100-00-48111-000-000	INTEREST ON LATE PAYMENTS	0.00	0.00	0.00	0.00	0.00
100-00-48112-000-000	INTEREST FROM WWSU	0.00	0.00	0.00	0.00	0.00
100-00-48115-000-000	HARBOR INTEREST REPAY	0.00	0.00	0.00	0.00	0.00
100-00-48200-000-000	RENT	50.00	0.00	0.00	0.00	0.00
100-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	SALE OF CITY EQT	6,039.00	0.00	1,000.00	1,000.00	0.00
100-00-48400-000-000	INSURANCE RECOVERIES	6,919.91	0.00	2,000.00	2,000.00	0.00
100-00-48401-000-000	INSURANCE AUDIT ADJUSTMENTS	13,376.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-48402-000-000	INSURANCE RECOVERIES OTHER	1,186.45	0.00	0.00	0.00	0.00
100-00-48403-000-000	DAMAGED PROPERTY RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	DONATIONS	11,355.00	0.00	1,000.00	1,000.00	0.00
100-00-48501-000-000	FIRE DEPT. DONATION	100.00	0.00	0.00	0.00	0.00
100-00-48502-000-000	DONATIONS - Non Gov. GRANT	0.00	0.00	0.00	0.00	0.00
100-00-48503-000-000	DONATIONS-H.P.C	0.00	0.00	0.00	0.00	0.00
100-00-48504-000-000	LIBRARY - DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48505-000-000	AMBULANCE DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48600-000-000	MISCELLANEOUS REVENUES	4,651.48	0.00	3,000.00	3,500.00	16.67
100-00-48601-000-000	MISC.-LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-48605-000-000	MISC. ZONING	0.00	0.00	0.00	0.00	0.00
100-00-48901-000-000	GARNISHMENT REVENUES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		44,043.84	0.00	8,000.00	8,700.00	8.75
100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-00-49101-000-000	TRAN. FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-49102-000-000	TRANS. FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	212,876.00	243,298.00	14.29
100-00-49211-000-000	TRANSFER FROM ATHLETIC FIELD	0.00	0.00	0.00	0.00	0.00
100-00-49221-000-000	TRANSFER FROM MARINA OPERATION	0.00	0.00	0.00	0.00	0.00
100-00-49222-000-000	TRANSFER FROM ECONOMIC DEVEL	0.00	0.00	0.00	0.00	0.00
100-00-49223-000-000	TRANSFER FROM TAX INCREMENT	0.00	0.00	20,000.00	0.00	-100.00
100-00-49224-000-000	TRANSFER FROM CEM PERP CARE	0.00	0.00	0.00	0.00	0.00
100-00-49225-000-000	TRANSFER FROM PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-49226-000-000	TRANSFER FROM ACT 102	0.00	0.00	5,000.00	5,000.00	0.00
100-00-49227-000-000	TRANSFER FROM REFUSE FUND	0.00	0.00	0.00	0.00	0.00
100-00-49228-000-000	TRANS. FROM PD CRIME PREVENTIO	0.00	0.00	0.00	0.00	0.00
100-00-49229-000-000	TRANSFER FROM COMMUNITY DEV.	0.00	0.00	0.00	0.00	0.00
100-00-49230-000-000	TRANSFER FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-49231-000-000	TRANSFER FROM LEGION PARK	0.00	0.00	0.00	0.00	0.00
100-00-49241-000-000	TRANSFER FROM WATERFRONT DEV	0.00	0.00	0.00	0.00	0.00
100-00-49242-000-000	TRANSFER FROM PUBLIC FAC. FUND	0.00	0.00	0.00	0.00	0.00
100-00-49243-000-000	TRANSFER FROM SKATE BOARD FUND	0.00	0.00	0.00	0.00	0.00
100-00-49244-000-000	TRANSFER FROM WWSU	0.00	0.00	0.00	0.00	0.00
100-00-49245-000-000	TRANSFER FROM BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
100-00-49246-000-000	TRANSFER FROM CIVIC CENTER	0.00	0.00	0.00	0.00	0.00
100-00-49247-000-000	TRANSFER FROM STORMWATER	0.00	0.00	0.00	40,000.00	999.99
100-00-49300-551-323	F/C BAL. LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
100-00-49450-000-000	TRANSFER FROM FUND 450	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	237,876.00	288,298.00	21.20
Total Revenues		2,462,413.04	0.00	2,462,248.00	2,817,498.00	14.43

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-51101-000-000	COUNCIL	0.00	0.00	0.00	0.00	0.00
100-00-51101-111-000	COUNCIL PER DIEM	9,620.00	0.00	13,650.00	13,650.00	0.00
100-00-51101-151-000	COUNCIL FICA	736.06	0.00	1,044.00	1,044.00	0.00
100-00-51101-152-000	COUNCIL RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51101-158-000	COUNCIL WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51101-299-000	COUNCIL CONTINUING EDUCATION	205.00	0.00	750.00	750.00	0.00
100-00-51101-311-000	COUNCIL SUPPLIES	0.00	0.00	0.00	0.00	0.00
COUNCIL		10,561.06	0.00	15,444.00	15,444.00	0.00
100-00-51102-000-000	MAYOR	0.00	0.00	0.00	0.00	0.00
100-00-51102-110-000	MAYOR SALARY	9,140.99	0.00	9,288.00	9,474.00	2.00
100-00-51102-151-000	MAYOR FICA	699.22	0.00	711.00	725.00	1.97
100-00-51102-152-000	MAYOR RETIREMENT	614.45	0.00	604.00	644.00	6.62
100-00-51102-155-000	MAYOR LIFE INSURANCE	0.00	0.00	8.00	8.00	0.00
100-00-51102-158-000	MAYOR WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51102-297-000	MAYOR ENTERTAINMENT	79.50	0.00	500.00	500.00	0.00
100-00-51102-299-000	MAYOR CONTINUING EDUCATION	988.62	0.00	3,000.00	3,000.00	0.00
100-00-51102-311-000	MAYOR OFFICE SUPPLIES/EQUIP.	19.99	0.00	200.00	200.00	0.00
100-00-51102-312-000	MAYOR PROJECTS	0.00	0.00	0.00	0.00	0.00
MAYOR		11,542.77	0.00	14,311.00	14,551.00	1.68
100-00-51103-000-000	PUBLICATION FEES	0.00	0.00	0.00	0.00	0.00
100-00-51103-322-000	PUB. FEES NEWS PAPER ADV.	10,015.32	0.00	13,000.00	12,000.00	-7.69
100-00-51103-323-000	PUBL. FEES NEWSLETTER	107.93	0.00	0.00	0.00	0.00
PUBLICATION FEES		10,123.25	0.00	13,000.00	12,000.00	-7.69
100-00-51301-000-000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
100-00-51301-210-000	ATTORNEY PROF. SERVICE	27,555.10	0.00	31,000.00	31,000.00	0.00
ATTORNEY		27,555.10	0.00	31,000.00	31,000.00	0.00
100-00-51302-000-000	LEGAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
100-00-51302-210-000	LEGAL CONTINGENCY PROF. SERVIC	2,547.50	0.00	10,000.00	10,000.00	0.00
LEGAL CONTINGENCY		2,547.50	0.00	10,000.00	10,000.00	0.00
100-00-51303-000-000	MUNICIPAL CODE	0.00	0.00	0.00	0.00	0.00
100-00-51303-210-000	MUNICIPAL CODE PROF. SERVICES	298.00	0.00	2,500.00	2,500.00	0.00
MUNICIPAL CODE		298.00	0.00	2,500.00	2,500.00	0.00
100-00-51304-000-000	PROFESSIONAL CONSULTANT	0.00	0.00	0.00	0.00	0.00
100-00-51304-210-000	PROF. CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL CONSULTANT		0.00	0.00	0.00	0.00	0.00
100-00-51410-000-000	CITY ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-00-51410-110-000	CITY ADMINISTRATOR SALARY	61,237.98	0.00	61,022.00	67,357.00	10.38
100-00-51410-112-000	CITY ADMINISTRATOR MILEAGE	676.98	0.00	1,380.00	1,380.00	0.00
100-00-51410-113-000	CITY ADMINISTRATOR-LONGEVITY	195.75	0.00	209.00	223.00	6.70
100-00-51410-151-000	CITY ADMINISTRATOR FICA	4,608.72	0.00	4,684.00	5,170.00	10.38
100-00-51410-152-000	CITY ADMINISTRATOR RETIREMENT	4,034.49	0.00	3,980.00	4,595.00	15.45
100-00-51410-154-000	CITY ADMINISTRATOR HEALTH INS.	6,508.71	0.00	6,848.00	6,968.00	1.75
100-00-51410-155-000	CITY ADMINISTRATOR LIFE INS.	14.28	0.00	11.00	18.00	63.64

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-51410-158-000	CITY ADMIN. WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51410-159-000	CITY ADMINISTRATOR ICI	0.00	0.00	153.00	169.00	10.46
100-00-51410-294-000	CITY ADMIN. COMPUTER SUPP/SERV	0.00	0.00	500.00	500.00	0.00
100-00-51410-297-000	CITY ADM. ENTERTAINMENT	0.00	0.00	300.00	300.00	0.00
100-00-51410-299-000	CITY ADMIN. CONTINUING EDUC	1,563.04	0.00	2,000.00	2,000.00	0.00
100-00-51410-311-000	CITY ADMIN OFFICE SUPPLIES	94.54	0.00	200.00	200.00	0.00
100-00-51410-321-000	CITY ADMIN PUBLICATIONS DUES	757.79	0.00	1,000.00	1,000.00	0.00
100-00-51410-323-000	CITY ADMIN INTERN	0.00	0.00	0.00	0.00	0.00
100-00-51410-324-000	CITY ADMIN-SOLICITATION	0.00	0.00	0.00	0.00	0.00
100-00-51410-820-000	CITY ADMIN MOVING EXPENSE	0.00	0.00	0.00	0.00	0.00
CITY ADMINISTRATOR		79,692.28	0.00	82,287.00	89,880.00	9.23
100-00-51420-000-000	CLERK	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK SALARY(2)	82,388.52	0.00	82,305.00	89,988.00	9.33
100-00-51420-111-000	CLERK PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-51420-112-000	CLERK MILEAGE	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51420-113-000	CLERK LONGEVITY	340.71	0.00	341.00	355.00	4.11
100-00-51420-151-000	CLERK FICA	6,015.93	0.00	6,322.00	6,911.00	9.32
100-00-51420-152-000	CLERK RETIREMENT	5,447.89	0.00	5,372.00	6,143.00	14.35
100-00-51420-154-000	CLERK HEALTH INSURANCE	23,120.90	0.00	23,592.00	24,058.00	1.98
100-00-51420-155-000	CLERK LIFE INSURANCE	48.06	0.00	30.00	65.00	116.67
100-00-51420-158-000	CLERK WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51420-159-000	CLERK ICI	0.00	0.00	207.00	226.00	9.18
GENERAL & ADMIN. SALARY		117,362.01	0.00	119,669.00	129,246.00	8.00
100-00-51422-000-000	ADMINISTRATIVE ASSISTANT	0.00	0.00	0.00	0.00	0.00
100-00-51422-110-000	ADMIN. ASSISTANT SALARY	1,502.97	0.00	4,124.00	4,329.00	4.97
100-00-51422-111-000	ADMIN. ASSISTANT PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-51422-112-000	ADMIN ASSISTANT MILEAGE	0.00	0.00	500.00	500.00	0.00
100-00-51422-113-000	ADMIN. ASSISTANT LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-51422-151-000	ADMIN. ASSISTANT FICA	115.02	0.00	315.00	331.00	5.08
100-00-51422-152-000	ADMIN. ASSISTANT RETIREMENT	0.00	0.00	268.00	294.00	9.70
100-00-51422-154-000	ADMIN. ASSISTANT HEALTH INS	20.00	0.00	0.00	360.00	999.99
100-00-51422-155-000	ADMIN. ASSISTANT LIFE INS.	0.00	0.00	8.00	1.00	-87.50
100-00-51422-157-000	ADMIN. ASSISTANT UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-00-51422-158-000	ADMIN. ASSISTANT WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51422-159-000	ADMIN. ASSISTANT ICI	0.00	0.00	10.00	11.00	10.00
ADMINISTRATIVE ASSISTANT		1,637.99	0.00	5,225.00	5,826.00	11.50
100-00-51440-000-000	ELECTIONS	0.00	0.00	0.00	0.00	0.00
100-00-51440-110-000	ELECTIONS SALARIES	2,058.50	0.00	4,800.00	2,400.00	-50.00
100-00-51440-112-000	ELECTIONS MILEAGE	0.00	0.00	200.00	200.00	0.00
100-00-51440-116-000	ELECTIONS INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-51440-151-000	ELECTIONS FICA	0.00	0.00	0.00	0.00	0.00
100-00-51440-152-000	ELECTIONS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51440-154-000	ELECTIONS HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-51440-155-000	ELECTIONS LIFE INS.	0.00	0.00	0.00	0.00	0.00
100-00-51440-158-000	ELECTIONS WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51440-159-000	ELECTIONS ICI	0.00	0.00	0.00	0.00	0.00
100-00-51440-299-000	ELECTIONS TRAINING	0.00	0.00	300.00	300.00	0.00
100-00-51440-311-000	ELECTION SUPPLIES	344.45	0.00	2,100.00	2,100.00	0.00
100-00-51440-321-000	ELECTION PUBLICATION DUES	937.75	0.00	500.00	500.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-51440-322-000	ELECTIONS NEWSPAPER ADV.	648.08	0.00	1,000.00	1,000.00	0.00
100-00-51440-342-000	ELECTIONS EQT. REPAIRS & MAINT	1,264.74	0.00	2,000.00	2,000.00	0.00
100-00-51440-810-000	ELECTION OUTLAY	0.00	0.00	0.00	0.00	0.00
ELECTIONS		5,253.52	0.00	10,900.00	8,500.00	-22.02
100-00-51450-000-000	OFFICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-51450-191-000	OFFICE DEPART. PERSONNEL TRAIN	30.00	0.00	4,000.00	4,000.00	0.00
100-00-51450-210-000	OFFICE DEPART PROF. SERVICE	2,688.96	0.00	4,650.00	4,650.00	0.00
100-00-51450-294-000	OFFICE COMPUTER SUPP/SERVICE	731.03	0.00	2,500.00	2,500.00	0.00
100-00-51450-295-000	OFFICE COPY MACHINE MAINT.	6,418.66	0.00	3,500.00	3,500.00	0.00
100-00-51450-311-000	OFFICE DEPART. SUPPLIES	1,801.54	0.00	4,000.00	4,000.00	0.00
100-00-51450-312-000	OFFICE DEPARTMENT POSTAGE	5,655.89	0.00	6,000.00	6,000.00	0.00
100-00-51450-313-000	OFFICE COPY MACHINE SUPPLIES	889.71	0.00	1,000.00	1,000.00	0.00
100-00-51450-321-000	OFFICE DEPART PUBLICATION DUES	1,239.99	0.00	2,000.00	2,000.00	0.00
100-00-51450-810-000	OFFICE DEPART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51450-820-000	OFFICE DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
OFFICE DEPARTMENT		19,455.78	0.00	27,650.00	27,650.00	0.00
100-00-51451-000-000	COMPUTER CONTRACT	0.00	0.00	0.00	0.00	0.00
100-00-51451-210-000	COMPUTER CONTRACT/SERVICES	3,485.50	0.00	5,000.00	9,300.00	86.00
COMPUTER		3,485.50	0.00	5,000.00	9,300.00	86.00
100-00-51510-000-000	AUDIT/ACCOUNTING	0.00	0.00	0.00	0.00	0.00
100-00-51510-210-000	AUDIT/ACCOUNTING PROF. SERVICE	19,500.00	0.00	19,800.00	21,000.00	6.06
AUDIT/ACCOUNTING		19,500.00	0.00	19,800.00	21,000.00	6.06
100-00-51530-000-000	ASSESSMENT OF PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-51530-210-000	ASSESS. OF PROPERTY PROF. SERV	13,062.71	0.00	13,200.00	0.00	-100.00
ASSESSMENT OF PROPERTY		13,062.71	0.00	13,200.00	0.00	-100.00
100-00-51531-000-000	REASSESSMENT OF PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-51531-210-000	REASSESS. OF PROP. PROF. SERV	0.00	0.00	0.00	53,450.00	999.99
REASSESSMENT OF PROPERTY		0.00	0.00	0.00	53,450.00	999.99
100-00-51601-000-000	CITY HALL	0.00	0.00	0.00	0.00	0.00
100-00-51601-110-000	CITY HALL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-51601-116-000	CITY HALL SUMMER YOUTH LABOR	0.00	0.00	0.00	0.00	0.00
100-00-51601-151-000	CITY HALL FICA	0.00	0.00	0.00	0.00	0.00
100-00-51601-152-000	CITY HALL RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51601-158-000	CITY HALL WORMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51601-194-000	CITY HALL EMPLOYEE INCENTIVES	170.42	0.00	200.00	200.00	0.00
100-00-51601-221-000	CITY HALL TELEPHONE	6,366.89	0.00	7,000.00	7,000.00	0.00
100-00-51601-222-000	CITY HALL ELECTRICITY/HEAT	6,620.50	0.00	7,000.00	9,000.00	28.57
100-00-51601-223-000	CITY HALL WATER & SEWER	1,897.84	0.00	2,000.00	2,000.00	0.00
100-00-51601-224-000	CITY HALL STORM WATER	226.80	0.00	250.00	250.00	0.00
100-00-51601-341-000	CITY HALL OPERATING SUPPLIES	2,854.03	0.00	2,500.00	2,500.00	0.00
100-00-51601-342-000	CITY HALL EQT. REPAIRS & MAINT	1,154.18	0.00	1,500.00	1,500.00	0.00
100-00-51601-350-000	CITY HALL BLDGS. MAINT.-REPAIR	3,866.87	0.00	3,000.00	3,000.00	0.00
100-00-51601-810-000	CITY HALL CAPTIAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51601-820-000	CITY HALL CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
CITY HALL		23,157.53	0.00	23,450.00	25,450.00	8.53
100-00-51602-000-000	CUSTODIAN	0.00	0.00	0.00	0.00	0.00
100-00-51602-110-000	CUSTODIAN SALARY	18,709.82	0.00	7,832.00	10,701.00	36.63
100-00-51602-113-000	CUSTODIAN LOGEVITY	58.50	0.00	0.00	0.00	0.00
100-00-51602-151-000	CUSTODIAN FICA	1,434.62	0.00	599.00	819.00	36.73
100-00-51602-152-000	CUSTODIAN RETIREMENT	1,245.82	0.00	509.00	728.00	43.03
100-00-51602-154-000	CUSTODIAN HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51602-155-000	CUSTODIAN LIFE INSURANCE	3.12	0.00	1.00	1.00	0.00
100-00-51602-158-000	CUSTODIAN WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51602-159-000	CUSTODIAN ICI	0.00	0.00	19.00	27.00	42.11
CUSTODIAN		21,451.88	0.00	8,960.00	12,276.00	37.01
100-00-51910-000-000	TAX REFUND/ADJSTMENTS	0.00	0.00	0.00	0.00	0.00
TAX REFUND/ADJSTMENTS		0.00	0.00	0.00	0.00	37.01
100-00-51912-000-000	ILLEGAL TAX CHARGEBACK	0.00	0.00	500.00	500.00	0.00
ILLEGAL TAX CHARGEBACK		0.00	0.00	500.00	500.00	0.00
100-00-51913-000-000	USDA SPEC. ASSESS. CITY PROP.	0.00	0.00	1,189.00	0.00	-100.00
SPEC. ASSESS. ON CITY PROPERTY		0.00	0.00	1,189.00	0.00	-100.00
100-00-51930-000-000	PROPERTY & LIABLITY INS	117.50	0.00	10,000.00	10,000.00	0.00
100-00-51930-210-000	INSURANCE CONSULTANT	0.00	0.00	0.00	0.00	0.00
INSURANCE		117.50	0.00	10,000.00	10,000.00	0.00
100-00-51931-152-000	RETIREMENT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-51931-157-000	FRINGE BENEFITS UNEMPLOYMENT	0.00	0.00	500.00	500.00	0.00
100-00-51931-158-000	FRINGE BENEFITS WORKMENS COMP	1,500.00	0.00	1,500.00	1,500.00	0.00
100-00-51931-159-000	FRINGE FLEX BENEFIT PLAN	1,417.52	0.00	2,000.00	2,000.00	0.00
FRINGE BENEFITS		2,917.52	0.00	4,000.00	4,000.00	0.00
GENERAL GOVERNMENT		369,721.90	0.00	418,085.00	482,573.00	15.42
100-00-52101-000-000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52101-110-000	PD CHIEF SALARY	67,648.92	0.00	72,474.00	74,286.00	2.50
100-00-52101-111-000	POLICE PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-52101-112-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-00-52101-113-000	POLICE DEPARTMENT LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52101-114-000	POLICE DEPARTMENT SEVERANCE	0.00	0.00	0.00	0.00	0.00
100-00-52101-115-000	PD ASSISTANT CHIEF SALARY	57,293.58	0.00	62,947.00	64,521.00	2.50
100-00-52101-120-000	POLICE OFFICER BASE SALARY	161,151.37	0.00	174,030.00	178,381.00	2.50
100-00-52101-121-000	POLICE PART TIME OFFICERS	0.00	0.00	0.00	0.00	0.00
100-00-52101-123-000	POLICE DEPART LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52101-124-000	POLICE DEPARTMENT SHIFT	954.18	0.00	1,000.00	1,000.00	0.00
100-00-52101-125-000	POLICE DEPARTMENT OTHER PAY	1,830.30	0.00	1,000.00	3,004.00	200.40
100-00-52101-126-000	POLICE DEPART SPECIAL EVENT	0.00	0.00	0.00	0.00	0.00
100-00-52101-128-000	POLICE DEPARTMENT PART TIME	0.00	0.00	10,000.00	7,500.00	-25.00
100-00-52101-151-000	POLICE DEPARTMENT FICA	21,896.10	0.00	24,687.00	25,260.00	2.32
100-00-52101-152-000	POLICE DEPARTMENT RETIREMENT	33,652.42	0.00	37,270.00	42,265.00	13.40

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-52101-154-000	POLICE DEPARTMENT HEALTH INS	60,108.85	0.00	61,654.00	62,572.00	1.49
100-00-52101-155-000	POLICE DEPARTMENT LIFE INS	66.72	0.00	60.00	83.00	38.33
100-00-52101-157-000	POLICE DEPARTMENT UNEMPLOYMENT	0.00	0.00	600.00	600.00	0.00
100-00-52101-158-000	POLICE DEPARTMENT WORKMENS COM	9,000.00	0.00	9,000.00	9,000.00	0.00
100-00-52101-159-000	POLICE DEPARTMENT ICI	0.00	0.00	744.00	800.00	7.53
100-00-52101-160-000	PD LIABILITY INSURANCE	9,194.00	0.00	7,600.00	7,600.00	0.00
100-00-52101-191-000	POLICE PERSONNEL TRAINING	2,196.68	0.00	6,000.00	5,000.00	-16.67
100-00-52101-192-000	POLICE DEPARTMENT UNIFORMS	1,627.69	0.00	4,000.00	4,000.00	0.00
100-00-52101-221-000	POLICE DEPARTMENT TELEPHONE	3,885.54	0.00	3,600.00	5,000.00	38.89
100-00-52101-291-000	POLICE RADIO MAINTENANCE	302.40	0.00	1,500.00	1,500.00	0.00
100-00-52101-292-000	POLICE DEPARTMENT RADAR	120.00	0.00	300.00	360.00	20.00
100-00-52101-299-000	PD CONTINUING EDUCATION	973.22	0.00	1,000.00	1,000.00	0.00
100-00-52101-311-000	POLICE OFFICE SUPPLIES	759.27	0.00	2,000.00	2,000.00	0.00
100-00-52101-312-000	POLICE DEPARTMENT POSTAGE	32.99	0.00	150.00	150.00	0.00
100-00-52101-321-000	POLICE PUBLICATION DUES	0.00	0.00	100.00	100.00	0.00
100-00-52101-331-000	POLICE GAS & OIL VEHICLES	9,696.56	0.00	12,000.00	14,000.00	16.67
100-00-52101-332-000	POLICE VEHICAL REPAIR & MAINT	6,356.16	0.00	4,500.00	4,500.00	0.00
100-00-52101-341-000	POLICE DEPART OPERATING SUPP	4,354.38	0.00	8,500.00	8,000.00	-5.88
100-00-52101-342-000	POLICE EQT. REPAIRS & MAINT	1,825.22	0.00	1,700.00	1,500.00	-11.76
100-00-52101-344-000	POLICE DEPART INVESTIGATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52101-810-000	POLICE DEPART CAPTIAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52101-820-000	POLICE DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52101-830-000	POLICE DEPT GRANT EXPENSES	2,692.92	0.00	0.00	0.00	0.00
POLICE DEPARTMENT		457,619.47	0.00	508,416.00	523,982.00	3.06
100-00-52102-000-000	LICENSE INVESTIGATION FEE	0.00	0.00	0.00	0.00	0.00
LICENSE INVESTIGATION FEE		0.00	0.00	0.00	0.00	3.06
100-00-52103-000-000	PD COUNTERACT FUND	0.00	0.00	0.00	0.00	0.00
PD COUNTERACT FUND		0.00	0.00	0.00	0.00	3.06
100-00-52201-000-000	FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-110-000	FIRE DEPARTMENT SALARY	6,500.00	0.00	6,500.00	6,500.00	0.00
100-00-52201-115-000	FD ASSISTANT CHIEF'S SALARY(2)	3,500.00	0.00	3,500.00	3,500.00	0.00
100-00-52201-122-000	FIRE DEPARTMENT ATTENDANT FEES	14,652.00	0.00	14,857.00	16,194.00	9.00
100-00-52201-151-000	FIRE DEPARTMENT FICA	2,199.64	0.00	2,215.00	2,356.00	6.37
100-00-52201-152-000	FIRE DEPARTMENT RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-156-000	FIRE DEPART LENGTH OF SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-52201-157-000	FIRE DEPARTMENT UNEMPLOYMENT	384.72	0.00	0.00	0.00	0.00
100-00-52201-158-000	FIRE DEPARTMENT WORKMENS COMP	3,273.00	0.00	3,000.00	3,000.00	0.00
100-00-52201-160-000	FD LIABILITY INSURANCE	12,800.00	0.00	12,800.00	12,800.00	0.00
100-00-52201-191-000	FIRE DEPART PERSONNEL TRAINING	460.00	0.00	2,000.00	2,000.00	0.00
100-00-52201-192-000	FIRE DEPART INCENTIVE PAY	2,100.09	0.00	2,100.00	2,100.00	0.00
100-00-52201-193-000	FIRE DEPARTMENT INSPECTION	2,000.00	0.00	2,500.00	2,500.00	0.00
100-00-52201-221-000	FIRE DEPARTMENT TELEPHONE	1,222.95	0.00	1,000.00	1,000.00	0.00
100-00-52201-222-000	FIRE DEPART ELECTRICITY/HEAT	3,934.88	0.00	5,000.00	5,000.00	0.00
100-00-52201-223-000	FIRE DEPARTMENT WATER & SEWER	815.76	0.00	800.00	800.00	0.00
100-00-52201-224-000	FIRE DEPARTMENT STORM WATER	418.68	0.00	419.00	419.00	0.00
100-00-52201-291-000	FIRE DEPART RADIO MAIN/SAFTEY	2,807.89	0.00	2,000.00	2,000.00	0.00
100-00-52201-294-000	FIRE DEPART COMPUTER SUPP/SERV	950.40	0.00	600.00	1,000.00	66.67
100-00-52201-321-000	FIRE DEPART PUBLICATION DUES	0.00	0.00	400.00	400.00	0.00
100-00-52201-331-000	FIRE DEPART GAS & OIL VEHICLES	937.38	0.00	1,350.00	3,000.00	122.22

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-52201-332-000	FIRE DEPART VEH REPAIR & MAINT	8,619.87	0.00	4,000.00	5,000.00	25.00
100-00-52201-341-000	FIRE DEPART OPERATING SUPPLIES	3,025.63	0.00	5,000.00	5,000.00	0.00
100-00-52201-352-000	FIRE DEPARTMENT 2% EXPENSES	26,587.79	0.00	8,500.00	11,500.00	35.29
100-00-52201-810-000	FIRE DEPART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52201-820-000	FIRE DEPARTMENT CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52201-830-000	FIRE DEPARTMENT GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
FIRE		97,190.68	0.00	78,541.00	86,069.00	9.58
100-00-52301-000-000	MUNICIPAL AMBULANCE	0.00	0.00	0.00	0.00	0.00
100-00-52301-110-000	MUNICIPAL AMBULANCE SALARY	13,044.69	0.00	22,500.00	22,500.00	0.00
100-00-52301-113-000	AMBULANCE LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52301-121-000	CUSTODIAN/DAY ATTEND/ADMIN.	8,887.57	0.00	5,554.00	98,829.00	999.99
100-00-52301-122-000	AMBULANCE ATTENDANT FEES	81,445.37	0.00	105,000.00	114,450.00	9.00
100-00-52301-123-000	AMBULANCE RUN REPORT	5,140.00	0.00	5,500.00	5,500.00	0.00
100-00-52301-151-000	AMBULANCE FICA	9,097.42	0.00	10,845.00	18,917.00	74.43
100-00-52301-152-000	AMBULANCE RETIREMENT	209.53	0.00	361.00	6,720.00	999.99
100-00-52301-154-000	AMBULANCE HEALTH INSURANCE	868.48	0.00	460.00	46,361.00	999.99
100-00-52301-155-000	AMBULANCE LIFE INSURANCE	1.08	0.00	6.00	50.00	733.33
100-00-52301-156-000	AMBULANCE LENGTH OF SERVICE	6,445.79	0.00	9,000.00	9,000.00	0.00
100-00-52301-157-000	AMBULANCE UNEMPLOYMENT COMP	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52301-158-000	AMBULANCE WORKMENS COMP	6,000.00	0.00	6,000.00	9,000.00	50.00
100-00-52301-159-000	AMBULANCE ICI	0.00	0.00	14.00	247.00	999.99
100-00-52301-160-000	AMB. LIABILITY INSURANCE	4,457.66	0.00	7,700.00	7,700.00	0.00
100-00-52301-191-000	AMBULANCE PERSONNEL TRAINING	5,565.87	0.00	17,000.00	17,000.00	0.00
100-00-52301-192-000	AMBULANCE INCENTIVE PAY	10,117.31	0.00	6,000.00	6,000.00	0.00
100-00-52301-194-000	AMB RETENTION/RECOGNITION	0.00	0.00	1,300.00	1,300.00	0.00
100-00-52301-210-000	AMB BILLING CONTRACT SERVICE	13,730.02	0.00	11,500.00	14,000.00	21.74
100-00-52301-221-000	AMBULANCE TELEPHONE	2,478.59	0.00	2,200.00	2,200.00	0.00
100-00-52301-222-000	AMBULANCE ELECTRICITY/HEAT	3,945.66	0.00	3,500.00	5,500.00	57.14
100-00-52301-223-000	AMBULANCE WATER & SEWER	741.43	0.00	1,000.00	1,000.00	0.00
100-00-52301-224-000	AMBULANCE STORM WATER	418.68	0.00	420.00	420.00	0.00
100-00-52301-291-000	AMBULANCE RADIO MAINTENANCE	174.50	0.00	2,800.00	2,800.00	0.00
100-00-52301-311-000	AMBULANCE OFFICE SUPPLIES	1,344.73	0.00	850.00	1,150.00	35.29
100-00-52301-312-000	AMBULANCE POSTAGE	0.00	0.00	100.00	100.00	0.00
100-00-52301-321-000	AMBULANCE INTERNET	1,144.45	0.00	1,700.00	1,700.00	0.00
100-00-52301-323-000	AMBULANCE PUBLICATION DUES	3,217.00	0.00	3,000.00	3,000.00	0.00
100-00-52301-331-000	AMBULANCE GAS & OIL VEHICLES	3,895.90	0.00	4,000.00	5,500.00	37.50
100-00-52301-332-000	AMBULANCE VEH REPAIR & MAINT	6,774.62	0.00	4,000.00	4,500.00	12.50
100-00-52301-341-000	AMBULANCE OPERATING SUPPLIES	9,620.01	0.00	15,000.00	15,000.00	0.00
100-00-52301-342-000	AMB. EQUIP. REPAIRS & MAINT.	2,379.26	0.00	4,000.00	4,000.00	0.00
100-00-52301-350-000	AMBULANCE BLDG. REPAIR & MAINT	1,422.59	0.00	3,000.00	3,000.00	0.00
100-00-52301-351-000	AMBULANCE RESCUE EQUIP.	30.00	0.00	750.00	1,000.00	33.33
100-00-52301-352-000	AMBULANCE ACT 102 PURCHASES	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52301-810-000	AMBULANCE CAPITAL OUTLAY	600.00	0.00	0.00	0.00	0.00
100-00-52301-820-000	AMBULANCE CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52301-830-000	MUNICIPAL AMBULANCE GRANT EXP	0.00	0.00	0.00	0.00	0.00
AMBULANCE		203,198.21	0.00	263,060.00	436,444.00	65.91
100-00-52410-000-000	BUILDING INSPECTOR	0.00	0.00	0.00	0.00	0.00
100-00-52410-210-000	BLDG INSPECTOR PROF. SERVICE	0.00	0.00	0.00	0.00	0.00
BUILDING INSPECTOR		0.00	0.00	0.00	0.00	65.91

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PUBLIC SAFETY		758,008.36	0.00	850,017.00	1,046,495.00	23.11
100-00-53101-000-000	STREET DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-53101-110-000	STREET DEPARTMENT SALARY	32,348.72	0.00	48,945.00	52,188.00	6.63
100-00-53101-111-000	STREET DEPART PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-53101-113-000	STREET DEPART LONGEVITY	302.85	0.00	310.00	388.00	25.16
100-00-53101-151-000	STREET DEPARTMENT FICA	13,397.74	0.00	13,500.00	14,500.00	7.41
100-00-53101-152-000	STREET DEPART RETIREMENT	10,273.32	0.00	10,125.00	11,116.00	9.79
100-00-53101-154-000	STREET DEPARTMENT HEALTH INS	39,508.89	0.00	49,079.00	43,320.00	-11.73
100-00-53101-155-000	STREET DEPARTMENT LIFE INS	77.18	0.00	65.00	90.00	38.46
100-00-53101-157-000	STREET DEPARTMENT UNEMPL. COMP	1,634.79	0.00	3,000.00	3,000.00	0.00
100-00-53101-158-000	STREET DEPART WORKMENS COMP	11,689.25	0.00	13,000.00	13,000.00	0.00
100-00-53101-159-000	STREET DEPARTMENT ICI	2,513.00	0.00	380.00	409.00	7.63
100-00-53101-160-000	STREET DEPT. LIABILITY INS.	11,018.00	0.00	14,600.00	14,600.00	0.00
100-00-53101-191-000	STREET DEP PERSONNEL TRAINING	1,613.43	0.00	4,000.00	4,000.00	0.00
100-00-53101-192-000	STREET TRAINING SERVICE	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53101-194-000	STREET DEPT EMPLOYEE INCENTIVE	0.00	0.00	600.00	600.00	0.00
100-00-53101-322-000	STREET PUBLICATION FEES	59.99	0.00	200.00	200.00	0.00
100-00-53101-820-000	STREET DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-53101-830-000	LRIP - 3RD AVENUE EAST	0.00	0.00	0.00	0.00	0.00
STREET DEPARMENT		124,437.16	0.00	159,304.00	158,911.00	-0.25
100-00-53201-000-000	ENGINEERING SERVICES	125.00	0.00	2,000.00	2,000.00	0.00
ENGINEERING SERVICES		125.00	0.00	2,000.00	2,000.00	0.00
100-00-53202-810-000	STREET & ALLEYS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
STREET & ALLEYS		0.00	0.00	0.00	0.00	0.00
100-00-53230-000-000	GARAGE & MACHINE SHED	0.00	0.00	0.00	0.00	0.00
100-00-53230-221-000	GARAGE TELEPHONE	3,454.42	0.00	5,000.00	5,000.00	0.00
100-00-53230-222-000	GARAGE ELECTRICITY/HEAT	7,206.14	0.00	7,500.00	10,000.00	33.33
100-00-53230-223-000	GARAGE WATER & SEWER	2,773.92	0.00	2,000.00	2,500.00	25.00
100-00-53230-224-000	GARAGE/MACHINE SHED STORMWATER	1,116.52	0.00	1,535.00	1,535.00	0.00
100-00-53230-311-000	GARAGE OFFICE SUPPLIES	1,544.37	0.00	1,500.00	1,500.00	0.00
100-00-53230-341-000	GARAGE OPERATING SUPPLIES	10,305.22	0.00	7,500.00	8,500.00	13.33
100-00-53230-342-000	GARAGE EQT. REPAIRS & MAIN	866.84	0.00	4,000.00	4,000.00	0.00
100-00-53230-350-000	GARAGE BLDG. REPAIR & MAINT	7,713.92	0.00	5,000.00	5,000.00	0.00
100-00-53230-810-000	GARAGE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
GARAGE & MACHINE SHED		34,981.35	0.00	34,035.00	38,035.00	11.75
100-00-53270-000-000	WEED LEAVES & BRUSH	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	WEED LEAVES & BRUSH SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53270-121-000	WEED LEAVES & BRUSH SEASONAL	3,441.00	0.00	5,000.00	5,000.00	0.00
100-00-53270-345-000	WEED-BRUSH EQUIP. RENTAL	0.00	0.00	1,400.00	1,400.00	0.00
WEED LEAVES & BRUSH		3,441.00	0.00	6,400.00	6,400.00	0.00
100-00-53271-000-000	TREE CONTROL	0.00	0.00	0.00	0.00	0.00
100-00-53271-110-000	TREE CONTROL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53271-121-000	TREE CONTROL SEASONAL STAFF	515.00	0.00	500.00	500.00	0.00
100-00-53271-210-000	TREE CONTROL CONTRACT SERVICES	787.50	0.00	3,800.00	3,800.00	0.00
100-00-53271-345-000	TREE CONTROL MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00

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Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-53271-810-000	TREE CONTROL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
	TREE CONTROL	1,302.50	0.00	4,300.00	4,300.00	0.00
100-00-53272-000-000	GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
100-00-53272-110-000	GRASS CUTTING SALARY	4,018.63	0.00	3,059.00	3,262.00	6.64
100-00-53272-121-000	GRASS CUTTING SEASONAL SUBS	18,390.98	0.00	14,000.00	14,000.00	0.00
	GRASS CUTTING	22,409.61	0.00	17,059.00	17,262.00	1.19
100-00-53301-000-000	REPAIRS OF STREETS & ALLEYS	20,816.63	0.00	35,000.00	30,000.00	-14.29
	REPAIRS OF STREETS & ALLEYS	20,816.63	0.00	35,000.00	30,000.00	-14.29
100-00-53302-000-000	REPAIR OF STR & ALLEYS	0.00	0.00	0.00	0.00	0.00
100-00-53302-110-000	REPAIR OF STR & ALLEYS - LABOR	55,124.54	0.00	38,238.00	40,772.00	6.63
100-00-53302-121-000	REPAIR OF STREETS/SEASON STAFF	3,265.25	0.00	1,500.00	1,500.00	0.00
	REPAIR OF STR & ALLEYS - LABOR	58,389.79	0.00	39,738.00	42,272.00	6.38
100-00-53305-000-000	SNOW & ICE REMOVAL	0.00	0.00	0.00	0.00	0.00
100-00-53305-110-000	SNOW & ICE REMOVAL-LABOR	18,382.99	0.00	22,943.00	24,463.00	6.63
100-00-53305-299-000	SNOW & ICE REMOVAL CONTIGENCY	0.00	0.00	0.00	0.00	0.00
100-00-53305-450-000	SNOW & ICE REMOVAL MATERIALS	14,671.78	0.00	11,400.00	11,400.00	0.00
	SNOW & ICE REMOVAL	33,054.77	0.00	34,343.00	35,863.00	4.43
100-00-53306-000-000	BLACKTOP	0.00	0.00	0.00	0.00	0.00
100-00-53306-110-000	BLACKTOP SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53306-121-000	BLACKTOP / SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-53306-450-000	BLACKTOP MATRERIALS	4,261.50	0.00	8,500.00	5,500.00	-35.29
	BLACKTOP	4,261.50	0.00	8,500.00	5,500.00	-35.29
100-00-53307-000-000	ST. SIGN & MARKINGS MATERIALS	0.00	0.00	0.00	0.00	0.00
100-00-53307-110-000	STREET SIGNS & MARKINGS SALARY	2,202.68	0.00	3,059.00	3,262.00	6.64
100-00-53307-121-000	STREET SIGNS SEASONAL LABOR	737.50	0.00	2,200.00	2,200.00	0.00
100-00-53307-810-000	STREET SIGNS & MARKINGS	6,538.81	0.00	5,000.00	5,000.00	0.00
	STREET SIGNS & MARKINGS	9,478.99	0.00	10,259.00	10,462.00	1.98
100-00-53308-000-000	STREET MACHINERY	0.00	0.00	0.00	0.00	0.00
100-00-53308-110-000	STREET MACHINERY SALARY	34,245.03	0.00	33,650.00	35,879.00	6.62
100-00-53308-121-000	STREET MACHINERY/SEASON STAFF	81.25	0.00	0.00	0.00	0.00
100-00-53308-331-000	STREET MACHINERY GAS & OIL	17,824.77	0.00	17,000.00	25,000.00	47.06
100-00-53308-332-000	STREET MACHINERY REPAIR & MAIN	2,724.37	0.00	0.00	0.00	0.00
100-00-53308-342-000	ST. MACHINE EQT REPAIR/MAINT.	24,409.76	0.00	18,000.00	23,000.00	27.78
100-00-53308-343-000	ST MACHINERY EQUIP. LEASE PAY	0.00	0.00	0.00	0.00	0.00
100-00-53308-810-000	ST. MACHINERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53308-820-000	ST. MACHINERY CAPTIAL IMPROV.	0.00	0.00	0.00	0.00	0.00
	STREET MACHINERY	79,285.18	0.00	68,650.00	83,879.00	22.18
100-00-53309-000-000	PRIVATE WORK	0.00	0.00	0.00	0.00	0.00
100-00-53309-110-000	PRIVATE WORK SALARY	3,686.40	0.00	0.00	0.00	0.00
100-00-53309-450-000	PRIVATE WORK MATERIALS	2,564.00	0.00	0.00	0.00	0.00

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Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
PRIVATE WORK		6,250.40	0.00	0.00	0.00	22.18
100-00-53310-000-000	UNCLASSIFIED LABOR	0.00	0.00	0.00	0.00	0.00
100-00-53310-110-000	UNCLASSIFIED LABOR SALARY	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED		0.00	0.00	0.00	0.00	22.18
100-00-53311-000-000	D&A TESTING	205.00	0.00	600.00	600.00	0.00
D&A TESTING		205.00	0.00	600.00	600.00	0.00
100-00-53420-000-000	STREET LIGHTING	36,734.36	0.00	37,000.00	40,000.00	8.11
STREET LIGHTING		36,734.36	0.00	37,000.00	40,000.00	8.11
100-00-53421-000-000	TRAFFIC CONTROL	500.76	0.00	750.00	750.00	0.00
TRAFFIC CONTROL		500.76	0.00	750.00	750.00	0.00
100-00-53430-000-000	SIDEWALK REPAIRS	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	SIDEWALKS SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53430-121-000	SIDEWALKS SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
SIDEWALKS		0.00	0.00	0.00	0.00	0.00
100-00-53431-000-000	CURB & GUTTER	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53431-110-000	CURB & GUTTER SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53431-121-000	CURB & GUTTER SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
CURB & GUTTER		0.00	0.00	5,000.00	5,000.00	0.00
100-00-53445-000-000	FEMA COST INCURRED	0.00	0.00	0.00	0.00	0.00
FEMA COST INCURRED		0.00	0.00	0.00	0.00	0.00
100-00-53540-000-000	DOCKS & HARBORS COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-53540-152-000	DOCKS & HARBORS COMMISSION	322.56	0.00	500.00	400.00	-20.00
100-00-53540-820-000	DOCKS/HARBORS COMM CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
DOCKS & HARBOR		322.56	0.00	500.00	400.00	-20.00
100-00-53630-000-000	MUNICIPAL LANDFILL	0.00	0.00	0.00	0.00	0.00
100-00-53630-110-000	MUNICIPAL LANDFILL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53630-121-000	MUNICIPAL LANDFILL-SEASONAL	0.00	0.00	0.00	0.00	0.00
100-00-53630-349-000	LANDFILL LONG TERM MAINT AGREE	2,425.00	0.00	2,400.00	2,400.00	0.00
MUNICIPAL LANDFILL		2,425.00	0.00	2,400.00	2,400.00	0.00
100-00-53631-000-000	SOLID WASTE CONTRACTOR COSTS	129,175.87	0.00	132,500.00	132,500.00	0.00
100-00-53631-110-000	LITTER CONTROL	186.70	0.00	500.00	500.00	0.00
100-00-53631-121-000	LITTER CONTROL-SEASONAL	62.50	0.00	1,000.00	1,000.00	0.00
100-00-53631-342-000	SOLID WASTE SUPPLIES	0.00	0.00	0.00	0.00	0.00
SOLID WASTE		129,425.07	0.00	134,000.00	134,000.00	0.00
100-00-53632-000-000	CITY COMMERCIAL COSTS	3,253.32	0.00	3,000.00	3,200.00	6.67
100-00-53632-110-000	ANNUAL CLEANUP BASE SALARY	1,131.95	0.00	3,059.00	3,262.00	6.64
100-00-53632-121-000	ANNUAL CLEANUP SEASONAL	0.00	0.00	0.00	0.00	0.00

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100-00-53632-810-000	CITY ANNUAL CLEANUP	8,069.16	0.00	8,000.00	8,000.00	0.00
CITY COMMERCIAL COSTS		12,454.43	0.00	14,059.00	14,462.00	2.87
PUBLIC WORKS		580,301.06	0.00	613,897.00	632,496.00	3.03
100-00-54510-000-000	HOUSING AUTHORITY	0.00	0.00	0.00	0.00	0.00
100-00-54510-111-000	HOUSING AUTHORITY PER DIEM	1,250.00	0.00	2,000.00	2,000.00	0.00
100-00-54510-151-000	HOUSING AUTHORITY FICA	95.50	0.00	153.00	153.00	0.00
HOUSING AUTHORITY		1,345.50	0.00	2,153.00	2,153.00	0.00
100-00-54910-000-000	CEMETERY	0.00	0.00	0.00	0.00	0.00
100-00-54910-110-000	CEMETERY SALARY	12,273.53	0.00	20,421.00	22,025.00	7.85
100-00-54910-113-000	CEMETERY LONGEVITY	130.04	0.00	74.00	78.00	5.41
100-00-54910-116-000	CEMETERY INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-54910-121-000	CEMETERY SEASONAL SALARY	0.00	0.00	3,600.00	3,600.00	0.00
100-00-54910-151-000	CEMETERY FICA	907.30	0.00	1,838.00	1,966.00	6.96
100-00-54910-152-000	CEMETERY RETIREMENT	834.51	0.00	1,332.00	1,503.00	12.84
100-00-54910-154-000	CEMETERY HEALTH INS	6,562.42	0.00	4,537.00	4,625.00	1.94
100-00-54910-155-000	CEMETERY LIFE INS	22.02	0.00	14.00	17.00	21.43
100-00-54910-158-000	CEMETERY WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-54910-159-000	CEMETERY ICI	0.00	0.00	51.00	55.00	7.84
100-00-54910-160-000	CEMETERY LIABILITY INS.	0.00	0.00	0.00	0.00	0.00
100-00-54910-221-000	CEMETERY TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-00-54910-222-000	CEMETERY ELECTRIC/HEAT	251.42	0.00	500.00	500.00	0.00
100-00-54910-223-000	CEMETARY FIRE PROTECTION	222.48	0.00	112.00	112.00	0.00
100-00-54910-331-000	CEMETERY GAS & OIL VEHICLES	202.26	0.00	450.00	450.00	0.00
100-00-54910-332-000	CEMETERY VEH. REPAIR & MAINT	0.00	0.00	0.00	0.00	0.00
100-00-54910-341-000	CEMETERY OPERATING SUPPLIES	1,677.90	0.00	1,250.00	1,250.00	0.00
100-00-54910-342-000	CEMETERY EQT. REPAIRS & MAINT	56.52	0.00	800.00	800.00	0.00
100-00-54910-390-000	CEMETERY DIGGING	0.00	0.00	0.00	0.00	0.00
100-00-54910-810-000	CEMETERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-54910-820-000	CEMETERY CAPITAL IMPROVMENT	0.00	0.00	0.00	0.00	0.00
CEMETERY		23,140.40	0.00	34,979.00	36,981.00	5.72
HEALTH AND HUMAN SERVICES		24,485.90	0.00	37,132.00	39,134.00	5.39
100-00-55110-000-000	LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-55110-110-000	LIBRARY DIRECTOR SALARY	47,837.44	0.00	47,407.00	54,695.00	15.37
100-00-55110-111-000	LIBRARY PER DIEM	0.00	0.00	240.00	240.00	0.00
100-00-55110-112-000	LIBRARY MILEAGE	0.00	0.00	250.00	250.00	0.00
100-00-55110-113-000	LIBRARY LONGEVITY	628.67	0.00	581.00	332.00	-42.86
100-00-55110-116-000	LIBRARY INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55110-120-000	LIBRARY ASSISTANT WAGES	46,199.91	0.00	44,200.00	48,000.00	8.60
100-00-55110-121-000	LIBRARY SEASONAL SUBS	0.00	0.00	0.00	0.00	0.00
100-00-55110-127-000	LIBRARY CUSTODIAL SERVICES	0.00	0.00	979.00	1,338.00	36.67
100-00-55110-132-000	LIBRARY LTE	347.80	0.00	8,401.00	9,343.00	11.21
100-00-55110-133-000	LIBRARY PAGES	0.00	0.00	1,600.00	0.00	-100.00
100-00-55110-140-000	LIBRARY ADMIN. SERVICES	3,066.45	0.00	3,069.00	3,387.00	10.36
100-00-55110-151-000	LIBRARY FICA EXPENSE	7,116.70	0.00	8,145.00	9,067.00	11.32
100-00-55110-152-000	LIBRARY RETIREMENT	6,066.05	0.00	6,041.00	7,067.00	16.98
100-00-55110-154-000	LIBRARY HEALTH INS	6,488.57	0.00	7,591.00	3,661.00	-51.77

		Fund: 100 - GENERAL FUND				
Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-55110-155-000	LIBRARY LIFE INS	59.64	0.00	42.00	48.00	14.29
100-00-55110-157-000	LIBRARY UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00
100-00-55110-158-000	LIBRARY WORKMENS COMP.	0.00	0.00	500.00	500.00	0.00
100-00-55110-159-000	LIBRARY ICI	0.00	0.00	232.00	260.00	12.07
100-00-55110-191-000	LIBRARY PERSONNEL TRAINING	0.00	0.00	500.00	500.00	0.00
100-00-55110-194-000	LIBRARY EMPLOYEE INCENTIVES	0.00	0.00	200.00	200.00	0.00
100-00-55110-224-000	LIBRARY ALL UTILITIES	8,566.51	0.00	9,795.00	10,000.00	2.09
100-00-55110-225-000	LIBRARY STORM WATER	279.12	0.00	279.00	279.00	0.00
100-00-55110-295-000	LIBRARY COPY MACHINE MAINT	1,323.44	0.00	1,648.00	1,648.00	0.00
100-00-55110-310-000	LIBRARY PROGRAM SUPPLIES	919.27	0.00	800.00	800.00	0.00
100-00-55110-311-000	LIBRARY OFFICE SUPPLIES	640.47	0.00	2,050.00	2,050.00	0.00
100-00-55110-312-000	LIBRARY POSTAGE	298.35	0.00	900.00	900.00	0.00
100-00-55110-321-000	LIBRARY PRINTED MATERIALS	23,855.80	0.00	19,950.00	19,950.00	0.00
100-00-55110-323-000	LIBRARY INTERNET ACCESS	9,292.00	0.00	9,292.00	11,565.00	24.46
100-00-55110-324-000	INTER LIBRARY DELIVERY	1,116.79	0.00	600.00	600.00	0.00
100-00-55110-341-000	LIBRARY BLDG. MAIT. & SUPPLIES	1,629.39	0.00	2,050.00	2,050.00	0.00
100-00-55110-350-000	LIBRARY OFFICE EQUIPMENT	4,448.58	0.00	1,230.00	1,230.00	0.00
100-00-55110-351-000	LIBRARY REPAIRS & MAINT	7,177.94	0.00	2,050.00	2,050.00	0.00
100-00-55110-511-000	LIBRARY INSURANCE	2,000.00	0.00	2,000.00	2,000.00	0.00
100-00-55110-810-000	LIBRARY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
LIBRARY		179,358.89	0.00	182,622.00	194,010.00	6.24
100-00-55200-000-000	PARKS	0.00	0.00	0.00	0.00	0.00
100-00-55200-110-000	PARKS SALARY	37,723.30	0.00	29,311.00	32,399.00	10.54
100-00-55200-111-000	PARKS PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-55200-113-000	PARKS LONGEVITY	48.08	0.00	49.00	53.00	8.16
100-00-55200-114-000	PARKS AMDIN. SALARY	26,496.11	0.00	35,238.00	37,770.00	7.19
100-00-55200-115-000	PARKS OTHER PAY	0.00	0.00	0.00	0.00	0.00
100-00-55200-116-000	PARKS INTER DEPT LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55200-117-000	PARKS SKATING RINK	2,822.74	0.00	3,000.00	3,000.00	0.00
100-00-55200-118-000	PARKS ATTENDANT	10,738.00	0.00	7,000.00	10,000.00	42.86
100-00-55200-119-000	PARKS BOAT LAUNCH ATTENDENT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55200-120-000	LAUNCH REPAIR/MAIT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55200-121-000	PARKS SEASONAL SUBS	19,201.25	0.00	15,730.00	17,730.00	12.71
100-00-55200-121-000	PARKS SEASONAL SUBS	19,201.25	0.00	15,730.00	17,730.00	12.71
100-00-55200-121-000	PARKS SEASONAL SUBS	19,201.25	0.00	15,730.00	17,730.00	12.71
100-00-55200-151-000	PARKS FICA	7,175.93	0.00	7,059.00	7,794.00	10.41
100-00-55200-152-000	PARKS RETIREMENT	4,791.27	0.00	4,199.00	4,775.00	13.72
100-00-55200-152-000	PARKS RETIREMENT	4,791.27	0.00	4,199.00	4,775.00	13.72
100-00-55200-154-000	PARKS HEALTH INSURANCE	8,620.05	0.00	14,268.00	14,544.00	1.93
100-00-55200-154-000	PARKS HEALTH INSURANCE	8,620.05	0.00	14,268.00	14,544.00	1.93
100-00-55200-155-000	PARKS LIFE INSURANCE	25.34	0.00	23.00	39.00	69.57
100-00-55200-155-000	PARKS LIFE INSURANCE	25.34	0.00	23.00	39.00	69.57
100-00-55200-157-000	PARKS UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00
100-00-55200-157-000	PARKS UNEMPLOYMENT COMP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-158-000	PARKS WORKMENS COMP.	0.00	0.00	161.00	176.00	9.32
100-00-55200-159-000	PARKS ICI	0.00	0.00	3,500.00	3,500.00	0.00
100-00-55200-160-000	PARKS LIABILITY INSURANCE	0.00	0.00	3,500.00	3,500.00	0.00
100-00-55200-160-000	PARKS LIABILITY INSURANCE	0.00	0.00	3,500.00	3,500.00	0.00
100-00-55200-210-000	PARKS CONTRACTED SERVICES	21,476.38	0.00	13,000.00	13,000.00	0.00
100-00-55200-210-000	PARKS CONTRACTED SERVICES	21,476.38	0.00	13,000.00	13,000.00	0.00
100-00-55200-221-000	PARKS TELEPHONE	602.15	0.00	600.00	600.00	0.00
100-00-55200-221-000	PARKS TELEPHONE	602.15	0.00	600.00	600.00	0.00
100-00-55200-222-000	PARKS ELECTRIC/HEAT	25,155.51	0.00	23,000.00	26,000.00	13.04
100-00-55200-222-000	PARKS ELECTRIC/HEAT	25,155.51	0.00	23,000.00	26,000.00	13.04
100-00-55200-223-000	PARKS WATER & SEWER	7,171.06	0.00	9,000.00	9,000.00	0.00
100-00-55200-223-000	PARKS WATER & SEWER	7,171.06	0.00	9,000.00	9,000.00	0.00
100-00-55200-224-000	VFW/DOG POUND UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55200-224-000	VFW/DOG POUND UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55200-297-000	PARKS ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
100-00-55200-297-000	PARKS ENTERTAINMENT	0.00	0.00	10,000.00	8,000.00	-20.00
100-00-55200-298-000	PARKS GARBAGE	6,780.38	0.00	10,000.00	8,000.00	-20.00
100-00-55200-298-000	PARKS GARBAGE	6,780.38	0.00	10,000.00	8,000.00	-20.00
100-00-55200-321-000	PARKS PUBLICATION DUES	1,098.00	0.00	1,500.00	1,500.00	0.00
100-00-55200-321-000	PARKS PUBLICATION DUES	1,098.00	0.00	1,500.00	1,500.00	0.00
100-00-55200-322-000	PARKS NEWSPAPER ADV.	0.00	0.00	200.00	200.00	0.00
100-00-55200-322-000	PARKS NEWSPAPER ADV.	0.00	0.00	200.00	200.00	0.00
100-00-55200-323-000	PARK CABLE TV	9,667.97	0.00	8,500.00	10,000.00	17.65

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100-00-55200-331-000	PARKS GAS & OIL VEHICLES	1,972.29	0.00	2,000.00	2,000.00	0.00
100-00-55200-332-000	PARKS VEH. REPAIR & MAINT.	0.00	0.00	0.00	0.00	0.00
100-00-55200-341-000	PARKS OPERATING SUPPLIES	18,295.48	0.00	12,000.00	15,000.00	25.00
100-00-55200-342-000	PARKS EQT. REPAIRS & MAINT.	629.46	0.00	3,000.00	3,000.00	0.00
100-00-55200-343-000	LAUNCH MAIT/REPAIRS	1,672.72	0.00	1,000.00	1,000.00	0.00
100-00-55200-350-000	PARKS BLDG. REPAIR & MAINT.	5,032.83	0.00	7,000.00	7,000.00	0.00
100-00-55200-351-000	PARKS GROUND REPAIR & MAINT.	24,969.24	0.00	17,000.00	17,000.00	0.00
100-00-55200-352-000	SKATING RINK BLDG./GROUNDS	5,662.91	0.00	1,000.00	2,000.00	100.00
100-00-55200-353-000	LEGION PARK	0.00	0.00	500.00	500.00	0.00
100-00-55200-591-000	PARKS SALES TAX	16,281.87	0.00	12,500.00	14,000.00	12.00
100-00-55200-592-000	PARKS LICENSES	671.00	0.00	671.00	671.00	0.00
100-00-55200-593-000	PARKS CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00
100-00-55200-810-000	PARKS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	MEMORIAL PARK BLDG RENOVATION	0.00	0.00	0.00	0.00	0.00
100-00-55200-830-000	PARKS ATHLETIC FIELD	0.00	0.00	0.00	0.00	0.00
100-00-55200-831-000	PARKS WALKING TRAIL EXPENSES	13,127.72	0.00	5,000.00	5,000.00	0.00
	PARK	277,909.04	0.00	250,009.00	270,251.00	8.10
100-00-55201-000-000	RECREATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-55201-129-000	ICE RINK PART TIME AIDES	2,507.25	0.00	5,000.00	7,000.00	40.00
100-00-55201-151-000	RECREATION FICA	306.59	0.00	383.00	536.00	39.95
100-00-55201-152-000	RECREATION RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-55201-155-000	RECREATION LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55201-157-000	RECREATION UNEMPLOYMENT COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55201-158-000	RECREATION WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55201-210-000	RECREATION PROFESIONAL SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-55201-321-000	REC. DEPT. HOCKEY PROGRAM	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55201-324-000	REC. DEPT. GOLF PROGRAM	0.00	0.00	400.00	400.00	0.00
100-00-55201-340-000	REC DEPT. TENNIS PROGRAM	2,639.43	0.00	2,000.00	2,000.00	0.00
100-00-55201-341-000	RECREATION OPERATING SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55201-342-000	REC. DEPT. REPAIRS/MAINTENANCE	2,516.71	0.00	4,000.00	4,000.00	0.00
	RECREATION PROGRAMS	7,969.98	0.00	14,783.00	16,936.00	14.56
100-00-55300-000-000	CELEBRATIONS	3,343.16	0.00	3,000.00	3,000.00	0.00
100-00-55300-110-000	CELEBRATIONS BASE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-55300-113-000	CELEBRATIONS LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-55300-121-000	CELEBRATIONS/SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-55300-151-000	CELEBRATIONS FICA	0.00	0.00	0.00	0.00	0.00
100-00-55300-152-000	CELEBRATIONS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-55300-154-000	CELEBRATIONS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55300-155-000	CELEBRATIONS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55300-158-000	CELEBRATIONS WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55300-159-000	CELEBRATIONS ICI	0.00	0.00	0.00	0.00	0.00
	CELEBRATIONS	3,343.16	0.00	3,000.00	3,000.00	0.00
100-00-55301-000-000	HOMECOMING	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55301-110-000	HOMECOMING/SALARY	0.00	0.00	0.00	0.00	0.00
100-00-55301-113-000	HOMECOMING/LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-55301-121-000	HOMECOMING / SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-55301-151-000	HOMECOMING/FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-55301-152-000	HOMECOMING/RETIREMENT	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
HOMECOMING		0.00	0.00	1,000.00	1,000.00	0.00
CULTURE, RECREATION & EDUCAT		468,581.07	0.00	451,414.00	485,197.00	7.48
100-00-56110-000-000	URBAN FORESTRY INITIATIVE	0.00	0.00	0.00	0.00	0.00
100-00-56110-110-000	URBAN FORESTRY/SALARY	0.00	0.00	0.00	0.00	0.00
100-00-56110-121-000	URBAN FORESTRY PT STAFF	0.00	0.00	0.00	0.00	0.00
100-00-56110-151-000	URBAN FORESTRY FICA	0.00	0.00	0.00	0.00	0.00
100-00-56110-152-000	URBAN FORESTRY/RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-56110-341-000	URBAN FOREST SUPPLIES/EXPENSES	0.00	0.00	5,000.00	5,000.00	0.00
URBAN FORESTRY INITIATIVE		0.00	0.00	5,000.00	5,000.00	0.00
100-00-56300-000-000	PUBLIC ACCESS TELEVISION	0.00	0.00	0.00	0.00	0.00
100-00-56300-321-000	PUBLIC ACCESS TV/MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-00-56300-810-000	PUBLIC ACCESS TV / WCAT	10.00	0.00	600.00	0.00	-100.00
PUBLIC ACCESS TELEVISION		10.00	0.00	600.00	0.00	-100.00
100-00-56301-000-000	PLANNING COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-56301-110-000	PLANNING COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-56301-111-000	PLANNING PER DIEM	1,625.00	0.00	1,500.00	1,500.00	0.00
100-00-56301-151-000	PLANNING FICA	124.31	0.00	115.00	115.00	0.00
100-00-56301-152-000	PLANNING COMMISSION RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-56301-158-000	PLANNING WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
PLANNING COMMISSION		1,749.31	0.00	1,615.00	1,615.00	0.00
100-00-56302-000-000	PLANNING SERVICE	232.00	0.00	1,000.00	1,000.00	0.00
100-00-56302-810-000	COMP. PLAN OUTLAY	0.00	0.00	0.00	0.00	0.00
PLANNING		232.00	0.00	1,000.00	1,000.00	0.00
100-00-56303-000-000	ECONOMIC DEVELOPMENT	200.00	0.00	800.00	800.00	0.00
100-00-56303-110-000	ECON. DEV/MAIN ST FLOWER LABOR	0.00	0.00	2,250.00	4,750.00	111.11
100-00-56303-121-000	SEASONAL LABOR FLOWERS	0.00	0.00	0.00	0.00	0.00
100-00-56303-151-000	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-56303-152-000	DEVELOPMENT OF CITY PROPERTY	759.00	0.00	5,000.00	5,000.00	0.00
100-00-56303-153-000	VACANT LAND FIRE PROTECTION	556.20	0.00	750.00	750.00	0.00
100-00-56303-154-000	ECO. DEV. CHEQ. INITIATIVE	0.00	0.00	0.00	0.00	0.00
100-00-56303-350-000	NEIGHBORHOOD FIX-UP PROJECT	0.00	0.00	0.00	0.00	0.00
100-00-56303-810-000	CAPITAL OUTLAY/WELCOME SIGN	0.00	0.00	0.00	0.00	0.00
ARPA RECOVERY FUND EXPENSES		1,515.20	0.00	8,800.00	11,300.00	28.41
100-00-56400-000-000	HISTORIC PRESERVATION	0.00	0.00	0.00	0.00	0.00
100-00-56400-151-000	HISTORIC PRES. / FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-56400-293-000	HISTORIC PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-56400-294-000	HISTORIC PRESERVATION SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-56400-810-000	HISTORIC PRESERVATION OUTLAY	0.00	0.00	0.00	0.00	0.00
HISTORIC PRESERVATION PROJECT		0.00	0.00	1,000.00	1,000.00	0.00
100-00-56401-000-000	ZONING BOARD OF APPEAL	45.70	0.00	500.00	500.00	0.00
100-00-56401-111-000	ZONING BOARD PER DIEM	0.00	0.00	500.00	500.00	0.00
100-00-56401-151-000	ZONING BOARD FICA	0.00	0.00	38.00	38.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
100-00-56401-158-000	ZONING BOARD WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-56401-810-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
ZONING BOARD OF APPEAL		45.70	0.00	1,038.00	1,038.00	0.00
100-00-56402-000-000	ZONING ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-00-56402-210-000	ZONING ADMIN. PROF. SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-56402-294-000	ZONING ADMIN COMPUTER SUPP/SER	0.00	0.00	0.00	0.00	0.00
100-00-56402-299-000	ZONING ADMIN. CONTINUING ED	0.00	0.00	350.00	350.00	0.00
100-00-56402-311-000	ZONING ADMIN OFFICE SUPPLIES	88.68	0.00	300.00	300.00	0.00
100-00-56402-810-000	CODE ENFORCEMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-56402-820-000	CODE ENFORCEMENT REMEDIES	0.00	0.00	0.00	0.00	0.00
ZONING ADMINISTRATOR		88.68	0.00	650.00	650.00	0.00
CONSERVATION & DEVELOPMENT		3,640.89	0.00	19,703.00	21,603.00	9.64
100-00-57321-000-000	BART	13,850.00	0.00	13,850.00	14,850.00	7.22
100-00-57321-351-000	BART BUS STOP MAINTENANCE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-57321-810-000	BART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
BART		13,850.00	0.00	14,850.00	15,850.00	6.73
100-00-57520-000-000	SENIOR VAN	3,950.00	0.00	3,950.00	4,950.00	25.32
100-00-57520-810-000	SENIOR VAN CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
SENIOR VAN		3,950.00	0.00	3,950.00	4,950.00	25.32
100-00-57652-000-000	PURCHASE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
PURCHASE OF PROPERTY		0.00	0.00	0.00	0.00	25.32
PROJECTS		17,800.00	0.00	18,800.00	20,800.00	10.64
100-00-58100-000-000	PRINCIPAL ON DEBT	0.00	0.00	0.00	0.00	0.00
SHORT TERM DEBT		0.00	0.00	0.00	0.00	0.00
100-00-58200-000-000	INTEREST ON DEBT	0.00	0.00	0.00	0.00	0.00
INTEREST ON DEBT		0.00	0.00	0.00	0.00	0.00
100-00-58201-000-000	INTEREST ON SHORT TERM LOANS	0.00	0.00	0.00	0.00	0.00
INTEREST ON SHORT TERM LOANS		0.00	0.00	0.00	0.00	0.00
100-00-58202-000-000	PAYING AGENT CHARGES	400.00	0.00	3,600.00	3,600.00	0.00
PAYING AGENT CHARGES		400.00	0.00	3,600.00	3,600.00	0.00
LOAN/LEASE PAYMENT		400.00	0.00	3,600.00	3,600.00	0.00
100-00-59103-000-000	MAPS & PLATS	0.00	0.00	0.00	0.00	0.00
MAPS & PLATS		0.00	0.00	0.00	0.00	0.00
100-00-59104-000-000	SALE OF CITY PROPERTY EXPENSE	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
SALE OF CITY PROPERTY EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-59105-000-000 BANK SERVICE CHARGES	42.10	0.00	100.00	100.00	0.00
BANK SERVICE CHARGES	42.10	0.00	100.00	100.00	0.00
100-00-59109-000-000 ROOM TAX TO CHAMBER	90,819.44	0.00	49,500.00	85,500.00	72.73
ROOM TAX TO CHAMBER	90,819.44	0.00	49,500.00	85,500.00	72.73
100-00-59110-000-000 AMBULANCE A/R WRITE OFF	41,724.40	0.00	0.00	0.00	0.00
BAD DEBT WRITE OFF	41,724.40	0.00	0.00	0.00	72.73
100-00-59119-000-000 UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00
MISC. EXPENSE	0.00	0.00	0.00	0.00	72.73
100-00-59235-000-000 TRANSFER TO ECONOMIC DEV.	0.00	0.00	0.00	0.00	0.00
TRANSFER TO ECONOMIC DEV.	0.00	0.00	0.00	0.00	72.73
100-00-59264-000-000 TRANSFER TO CAPITAL EQUIP FUND	0.00	0.00	0.00	0.00	0.00
TRANSFER TO CAPITAL EQUIP FUND	0.00	0.00	0.00	0.00	72.73
GASB 75 EXPENSE	132,585.94	0.00	49,600.00	85,600.00	72.58
Total Expenses	2,355,525.12	0.00	2,462,248.00	2,817,498.00	14.43
Net Totals	106,887.92	0.00	0.00	0.00	72.73

Fund: 410 - CAPITAL IMPROVEMENT

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
410-00-41110-000-000	GENERAL PROPERTY TAXES	293,000.00	0.00	295,900.00	293,975.00	-0.65
TAXES		293,000.00	0.00	295,900.00	293,975.00	-0.65
410-00-43536-000-000	LRIP MONEY	0.00	0.00	0.00	12,865.00	999.99
410-00-43537-000-000	GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43538-000-000	VOTING EQUIPMENT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
410-00-43539-000-000	GREAT LAKES RESTORATION GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43540-000-000	LIBRARY COUNTY GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43541-000-000	LIBRARY BREMER GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43542-000-000	GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	12,865.00	999.99
410-00-46371-000-000	FEES	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		0.00	0.00	0.00	0.00	0.00
410-00-48100-000-000	INTEREST ON INVESTMENTS	69.10	0.00	0.00	0.00	0.00
410-00-48200-000-000	RENT	0.00	0.00	0.00	0.00	0.00
410-00-48303-000-000	SALE OF CITY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
410-00-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
410-00-48600-000-000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		69.10	0.00	0.00	0.00	0.00
410-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
410-00-49101-000-000	2003 CAPITAL PROJECT PROCEEDS	0.00	0.00	0.00	0.00	0.00
410-00-49102-000-000	PROCEEDS FROM CITY	0.00	0.00	0.00	0.00	0.00
410-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
410-00-49223-000-000	TRANSFER FROM TAX INCREMENT	0.00	0.00	0.00	0.00	0.00
410-00-49224-000-000	TRANSFER FROM CEM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
410-00-49225-000-000	TRANSFER FROM PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-49242-000-000	TRANSFER FROM PUBLIC FAC. FUND	0.00	0.00	0.00	0.00	0.00
410-00-49243-000-000	TRANSFER FROM SKATE PARK	0.00	0.00	0.00	0.00	0.00
410-00-49244-000-000	TRANSFER FROM PD CRIME PREV.	0.00	0.00	0.00	0.00	0.00
410-00-49245-000-000	TRANSFER FROM SMART GROWTH	0.00	0.00	0.00	0.00	0.00
410-00-49246-000-000	TRANSFER FROM LIBRARY ACCT	0.00	0.00	0.00	0.00	0.00
410-00-49300-000-000	TRANSFER FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
410-00-49301-000-000	FUND/CASH BAL. APPLIED	0.00	0.00	35,000.00	0.00	-100.00
410-00-49510-000-000	TRANSFER FROM CEM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	35,000.00	0.00	-100.00
Total Revenues		293,069.10	0.00	330,900.00	306,840.00	-7.27

Fund: 410 - CAPITAL IMPROVEMENT

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
410-00-51440-810-000	ELECTIONS OUTLAY	6,687.68	0.00	0.00	0.00	0.00
410-00-51450-810-000	OFFICE CAPITAL OUTLAY	0.00	0.00	5,000.00	0.00	-100.00
410-00-51450-820-000	OFFICE DEP. CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-51601-000-000	CITY HALL	0.00	0.00	0.00	0.00	0.00
410-00-51601-810-000	CITY HALL	0.00	0.00	20,000.00	110,000.00	450.00
410-00-51601-820-000	CITY HALL CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT		6,687.68	0.00	25,000.00	110,000.00	340.00
410-00-52101-810-000	POLICE DEP. CAPITAL OUTLAY	42,849.48	0.00	1,000.00	0.00	-100.00
410-00-52201-810-000	FIRE DEP. CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-52201-820-000	FIRE DEP. CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-52301-351-000	AMBULANCE RESCUE EQUIPMENT	0.00	0.00	7,400.00	5,000.00	-32.43
410-00-52301-810-000	AMBULANCE CAPITAL OUTLAY	0.00	0.00	7,500.00	0.00	-100.00
PUBLIC SAFETY		42,849.48	0.00	15,900.00	5,000.00	-68.55
410-00-53202-810-000	STREET & ALLEYS CAPITAL OUTLAY	140,418.66	0.00	52,000.00	60,365.00	16.09
410-00-53202-820-000	STREET & ALLEYS CRACK FILLING	0.00	0.00	48,000.00	47,500.00	-1.04
410-00-53203-810-000	BAYFIELD STREET PROJECT	63,912.08	0.00	80,000.00	0.00	-100.00
410-00-53230-810-000	GARAGE/MACHINE SHED CAPITAL	0.00	0.00	0.00	0.00	0.00
410-00-53271-810-000	TREE CONTROL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53307-810-000	STREET SIGNS & MARKINGS	0.00	0.00	0.00	0.00	0.00
410-00-53308-810-000	ST. MACHINERY CAPITAL OUTLAY	5,499.99	0.00	40,000.00	18,000.00	-55.00
410-00-53440-820-000	PW GARAGE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53610-810-000	TREATMENT PLANT UPGRADE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		209,830.73	0.00	220,000.00	125,865.00	-42.79
410-00-54910-820-000	CEMETERY CAPITAL PROJECT	0.00	0.00	8,000.00	0.00	-100.00
HEALTH AND HUMAN SERVICES		0.00	0.00	8,000.00	0.00	-100.00
410-00-55110-810-000	LIBRARY	0.00	0.00	0.00	0.00	0.00
410-00-55110-820-000	LIBRARY ROOF PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-55200-810-000	PARKS CAPITAL OUTLAY	0.00	0.00	17,000.00	45,975.00	170.44
410-00-55200-820-000	BEACH RESTORATION	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION & EDUCAT		0.00	0.00	17,000.00	45,975.00	170.44
410-00-56300-810-000	PUBLIC ACCESS TELEVISION	0.00	0.00	0.00	0.00	0.00
410-00-56302-810-000	COMPREHENSIVE PLAN	15,485.00	0.00	0.00	0.00	0.00
410-00-56303-810-000	CAPITAL OUTLAY WELCOME SIGN	0.00	0.00	0.00	0.00	0.00
410-00-56400-810-000	HISTORIC PRESERVATION	0.00	0.00	0.00	0.00	0.00
410-00-56401-810-000	CONSER/DEV. CAPITAL OUTLAY	0.00	0.00	45,000.00	20,000.00	-55.56
CONSERVATION & DEVELOPMENT		15,485.00	0.00	45,000.00	20,000.00	-55.56
410-00-57321-810-000	BART	0.00	0.00	0.00	0.00	0.00
410-00-57520-810-000	SENIOR VAN	0.00	0.00	0.00	0.00	0.00
410-00-57630-810-000	ATHLETIC FIELD CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-57650-000-000	CAPITAL IMPROV. EQUIP. LEASE	0.00	0.00	0.00	0.00	0.00
410-00-57651-000-000	CAPITAL OUTLAY/FRONTEND LOADER	0.00	0.00	0.00	0.00	0.00
410-00-57651-820-000	CAPITAL OUTLAY WASHINGTON AVE.	0.00	0.00	0.00	0.00	0.00
PROJECTS		0.00	0.00	0.00	0.00	0.00

Fund: 410 - CAPITAL IMPROVEMENT

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
410-00-59119-000-000	UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00
410-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
410-00-59211-000-000	TRANSFER TO STORM WATER UTILIT	0.00	0.00	0.00	0.00	0.00
410-00-59220-000-000	TRANSFER TO WATER & SEWER FUND	0.00	0.00	0.00	0.00	0.00
410-00-59221-000-000	TRANSFER TO HARBOR COMMISSION	0.00	0.00	0.00	0.00	0.00
410-00-59230-000-000	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
410-00-59291-000-000	TRANSFER TO LIBRARY ACCOUNT	0.00	0.00	0.00	0.00	0.00
410-00-59410-000-000	TRANSFERE TO PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		0.00	0.00	0.00	0.00	0.00
Total Expenses		274,852.89	0.00	330,900.00	306,840.00	-7.27
Net Totals		18,216.21	0.00	0.00	0.00	-55.56

Fund: 300 - DEBT SERVICE FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
300-00-41110-000-000	GENERAL PROPERTY TAXES	311,886.00	0.00	315,668.00	315,277.00	-0.12
TAXES		311,886.00	0.00	315,668.00	315,277.00	-0.12
300-00-48100-000-000	INTEREST ON INVESTMENTS	71.80	0.00	0.00	0.00	0.00
300-00-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
300-00-48600-000-000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		71.80	0.00	0.00	0.00	0.00
300-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
300-00-49131-000-000	TRANSFER FROM FUND 31	0.00	0.00	0.00	0.00	0.00
300-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
300-00-49221-000-000	TRANSFER FROM MARINA OPERATION	0.00	0.00	0.00	0.00	0.00
300-00-49222-000-000	TRANSFER FROM UTILITY	0.00	0.00	0.00	0.00	0.00
300-00-49223-000-000	TRANSFER FROM STORM WATER	0.00	0.00	0.00	0.00	0.00
300-00-49410-000-000	TRANSFER FROM CAPITAL EQUIP.	0.00	0.00	0.00	0.00	0.00
300-00-49430-000-000	TRANSFER FROM TIF	0.00	0.00	0.00	0.00	0.00
300-00-49440-000-000	TRANSFER FROM 2003 GO BOND DEB	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	0.00	0.00	0.00
Total Revenues		311,957.80	0.00	315,668.00	315,277.00	-0.12

Fund: 300 - DEBT SERVICE FUND

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
300-00-57621-000-000	CAPITAL OUTLAY - IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
PROJECTS		0.00	0.00	0.00	0.00	0.00
300-00-58100-000-000	PRINCIPAL	281,657.62	0.00	289,377.00	296,656.00	2.52
300-00-58200-000-000	INTEREST AND FISCAL CHARGES	33,621.99	0.00	26,291.00	18,621.00	-29.17
LOAN/LEASE PAYMENT		315,279.61	0.00	315,668.00	315,277.00	-0.12
300-00-59119-000-000	MISC.	0.00	0.00	0.00	0.00	0.00
300-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
300-00-59410-000-000	TRANSFERE TO CAPITAL EQUIP.	0.00	0.00	0.00	0.00	0.00
300-00-59620-000-000	TRANSFER TO WATER & SEWER	0.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		0.00	0.00	0.00	0.00	0.00
300-00-99999-999-999	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
NOT DEFINED BY WIS. DOR		0.00	0.00	0.00	0.00	0.00
Total Expenses		315,279.61	0.00	315,668.00	315,277.00	-0.12
Net Totals		-3,321.81	0.00	0.00	0.00	-29.17

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SK} City Administrator
Re: 2023 Water and Sewer Utility Budgets
Date: November 4, 2022

Attached you will find the respective proposed 2023 budgets for the Water and Sewer Utilities.

Water Utility:

Overall, revenues for the water utility are down slightly. This is attributed to stagnant/declining residential growth and possible increased conservation. While single family residential volumes are down; industrial, commercial, and other categories are up but are not overcoming the single family loses. These figures are based on actual billings for the past four quarters. Overall, the Water Utility is still performing well and is meeting its expenses, but there is not a lot of leftover money for capital improvements with the debt the utility is carrying. As a result, I am recommending utilizing \$6,468 from the fund balance to cover additional capital expenses.

As for expenses, wages include a proposed two and half percent increase, plus the step plan, for 2023, along with the anticipated benefit changes. Most of the other adjustments are related to power and fuel increases. The other expenses for the utility are expected to be stable, and the debt load at the beginning of the year will be \$3.0 million.

Even though current revenue does not bring in enough revenue to cover all of the depreciation expenses, the Utility is able to adequately cash flow. Please know that the overall cash in the account is minimal as the Water Utility had been meeting the cash needs of the Sewer Utility for decades.

It is my intention to apply for an inflationary increase with the PSC in March of 2023 if the City is eligible to do so, unless I am directed otherwise. This would help keep the utility from losing ground from its relatively good position. In addition, it will reduce the administrative expenses and regulatory costs of applying for rate increases with the Public Service Commission in the future. Not keeping up with inflationary costs also tends to shock utility customers as larger rate increases are needed when rates are required to be increased. If the City is eligible for that increase, I will inform the Council of the timeframe for implementation. The last increase of water rates was three (3) percent in 2015.

Water Utility Revenues:

Forfeited Discounts (first line) - Late fees on hydrant rental

Water/Unmetered Sales – When water is purchased from City via hydrant/tanker

Private Fire Protection Systems – Fees charged to buildings with sprinkler systems.

Forfeited Discounts (second line) – Late fees on water usage

Other Revenues – Includes charges to DuPont for maintenance and operating costs

Residential Sales – Revenue from meters classified as residential – reflects projected for next year

Commercial Sales – Revenue from meters classified as commercial – reflects projected for next year

Industrial Sales – Revenue from meters classified as industrial – reflects projected for next year

MultiFamily Resident - Revenue from residential complexes with three or more units and served by a single water meter.

Public Authority Sales – Revenue from meters for government/public entities – reflects projected for next year

Public Safety/Public Fire Protection – Revenue generated from Public Fire Protection Fee – reflects projected for next year. In 2015, a state statute required us to consolidate certain properties if owned by the same person and the properties were connected. Therefore, instead of receiving multiple fees for multiple properties, we receive one fee for multiple properties.

Other Income - Turn-on fees and connection charges

Interest on Investments – Interest on savings

Water Utility Expenses:

Water Depreciation Expense – This line item is not used for actual depreciation in the budget. It is being used for capital items that are not being paid for with capital dollars because we don't have a line item for that expense and don't want create another line item. Capital requests are explained below.

Water Amortization - Is the principal payment that the water utility is making on water debt, except for the special assessment debts, or revenues, which have historically not been included in the budget.

Water Taxes - Is the FICA amount for the wages plus, the amount of tax the utility pays the General Fund. The tax amount was reduced from \$27,484 to \$0 in 2010 by resolution in order to reduce the expenses for the Water Utility. The amount that should rightfully be paid to the General Fund is well over \$100,000. The \$27,474 amount was last adjusted back in 1994. Only the FICA expense remains in this line item.

Water Transportation – Includes fuel for vehicles, vehicle repairs and maintenance, and mileage expenses.

Water Salaries - Includes the amount of time of the DPW staff allocated to utilities divided by two (50 percent water, 50 percent sewer). General and administrative salaries includes the amounts for the DPW director (25%), Administrator (10%), Assistant Administrator (10%), Treasurer (5%), and Administrative Assistant (65%) allocated to the utilities. All salaries include a requested two percent (2.50%) wage increase for 2023 plus the proposed step increase plan.

Water Outside Services - Includes testing fees, consultants, and training.

Water Employee Pension and Benefits - Includes the health, retirement, and other benefits allocated to the utilities for all employees.

Regulatory Commission - Pays for Public Service Commission fees, permits, and licensing requirements.

L-T Interest Expense - Is the amount of interest the Water Utility will pay on the debt (except for special assessment debt).

Sewer Utility:

For 2023, the Sewer Utility is projected to meet its operational expenses for the fifth year in a row. Overall, the utility continue to perform far better than it has in prior years. Nonetheless, the Sewer Utility is far from covering its own capital expenses and paying back the other funds money that is owed. Staff have gone about as far as they can with making efficiencies, debt has been refinanced as best as possible, so we are left with modest rate increases to not scare off potential new development, which is the best way to increase revenue. In order to pay for needed capital expenses, Sewer will need to borrow money from Water. As such, I am recommending that \$54,782 be borrowed from Water to accomplish that.

For 2023, I am recommending that we increase the service fee (meter charge) of the sewer utility by three percent (3%) again. This would translate to a roughly one and a half percent (1.5%) increase of the overall sewer charge for the average household. The rate would change from \$81.71 to \$84.16 for a standard residential meter. The service charge (meter charge) is intended to cover the cost of debt. Our service charge revenue does not meet our payments, so I am recommending the fix fee increase as opposed to a volume rate increase. I do not wish to make our rates excessive, as I am concerned that continued higher rates will simply drive down consumption and backfire on increasing revenue. If approved, this rate would go into effect December 16, 2022.

For expenses, wages include a proposed two percent (2.50%) wage increase for all staff plus the proposed step increase plan. Costs for electricity have increased, but other operating expenses are flat or slightly less. At the beginning of the year, the Sewer Utility will have a debt load of about \$3.6 million.

Capital Projects

While there is little money for capital projects this year, this is what is recommended for approval:

Water:

Bayfield Street Engineering Costs (\$20,000) – The Utilities all need to cover this cost this, rightfully so, to relieve the General Fund.

Required Water Testing (\$6,200) – 2023 is the year for the required robust testing of the water supply for nasty things.

Sewer:

Bayfield Street Engineering Costs (\$20,000) – Sewer needs to pay too, even though it does not have its own money to pay.

Aeration Basin Cleaning (\$50,000) – This is to take down, drain, clean, preplace components, and regenerate with the appropriate microorganisms, the heart of what makes the treatment plant work. It needs to be done periodically so the plant does not stop processing and have a failure.

Attached you will find the list of all of the capital requests for the utilities for this year and note the ones that will not be addressed due to inadequate dollars.

Please let me know if you have any questions regarding this budget. I recommend tentative approval of the budgets with the authorization to proceed with the PSC application for a rate increase in water if eligible. In addition, a motion should be made on the sewer rate increase.

Draft #2

Fund: 620 - WATER UTILITY

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
620-00-46414-000-470	WATER SERVICE FORFIETED DISC.	0.00	0.00	1,000.00	500.00	-50.00
620-00-46450-000-460	WATER/UNMETERED SALES	595.40	0.00	1,000.00	1,000.00	0.00
620-00-46450-000-461	WATER/METERED SALES	0.00	0.00	0.00	0.00	0.00
620-00-46450-000-462	WATER/PRIVATE FIRE PROTECTION	1,513.20	0.00	1,400.00	1,500.00	7.14
620-00-46450-000-470	WATER/FORFIETED DISCOUNTS	1,860.96	0.00	1,500.00	1,500.00	0.00
620-00-46450-000-474	WATER/OTHER REVENUES	444.16	0.00	0.00	0.00	0.00
620-00-46451-000-461	RESIDENTIAL/METERED SALES	226,548.05	0.00	231,026.00	225,283.00	-2.49
620-00-46452-000-461	COMMERCIAL/METERED SALES	38,834.27	0.00	37,561.00	40,191.00	7.00
620-00-46453-000-461	INDUSTRIAL/METERED SALES	2,310.59	0.00	2,487.00	2,780.00	11.78
620-00-46454-000-461	MULTIFAMILY RESIDENT/METERED	6,017.75	0.00	5,768.00	6,203.00	7.54
PUBLIC CHARGES FOR SERVICES		278,124.38	0.00	281,742.00	278,957.00	-0.99
620-00-47310-000-464	GEN. GOV./SALES TO PUBLIC AUTH	38,006.93	0.00	37,405.00	38,534.00	3.02
620-00-47320-000-463	PUBLIC SAFETY/PUBLIC FIRE PRO	149,647.17	0.00	148,885.00	148,619.00	-0.18
620-00-47320-000-471	PUBLIC SAFETY/HYDRANT RENTAL	0.00	0.00	0.00	0.00	0.00
620-00-47330-000-461	DUPONT WATER SALES	0.00	0.00	0.00	0.00	0.00
620-00-47330-000-474	DUPONT REIMBURSEMENTS	3,573.78	0.00	0.00	0.00	0.00
620-00-47400-000-467	LOCAL DEPART./INTERDEPARTMENT	0.00	0.00	0.00	0.00	0.00
620-00-47400-000-634	Water Other Income	8,633.90	0.00	750.00	750.00	0.00
INTERGOVT CHARGES FOR SERVICES		199,861.78	0.00	187,040.00	187,903.00	0.46
620-00-48000-000-000	TRANSFER FROM TIF	0.00	0.00	0.00	0.00	0.00
620-00-48100-000-419	INTEREST ON INVESTMENTS	139.87	0.00	500.00	300.00	-40.00
620-00-48100-000-420	INTEREST/CAPITILIZATION OF RD	0.00	0.00	0.00	0.00	0.00
620-00-48100-000-421	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
620-00-48100-002-419	INTEREST ON INVESTMENTS	1,049.19	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		1,189.06	0.00	500.00	300.00	-40.00
620-00-49211-000-000	TRANS FROM WATER FUND BAL	0.00	0.00	0.00	6,468.00	999.99
TRANSFER FROM OTHER FUNDS		0.00	0.00	0.00	6,468.00	999.99
Total Revenues		479,175.22	0.00	469,282.00	473,628.00	0.93

Fund: 620 - WATER UTILITY

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
620-00-53700-000-403	WATER DEPRECIATION EXPENSE	183,425.38	0.00	35,503.00	26,200.00	-26.20
620-00-53700-000-404	WATER/AMORTIZATION	0.00	0.00	110,348.00	111,542.00	1.08
620-00-53700-000-408	TAXES FICA/MEDICARE	6,516.24	0.00	7,168.00	7,845.00	9.44
620-00-53700-000-409	PSC REMAINDER ASSES.	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-425	WATER AMORTIZATION GRANTS	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-428	WATER BOND DISCT. AMORIZAT	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-429	WATER AMORTIZ OF PREMIUM	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-600	WATER SALARIES	57,348.77	0.00	67,423.00	74,573.00	10.60
620-00-53700-000-610	WATER STORM WATER	1,110.68	0.00	1,064.00	1,064.00	0.00
620-00-53700-000-620	WATER FUEL OR POWER PURCHASE	15,654.41	0.00	17,500.00	20,000.00	14.29
620-00-53700-000-630	WATER CHEMICALS	0.00	0.00	1,000.00	1,000.00	0.00
620-00-53700-000-640	WATER SUPPLIES & EXPENSES	11,141.79	0.00	6,000.00	8,000.00	33.33
620-00-53700-000-650	WATER REPAIRS PLANT	39,574.65	0.00	4,000.00	4,000.00	0.00
620-00-53700-000-660	WATER TRANSPORTATION EXP.	936.39	0.00	2,000.00	2,000.00	0.00
620-00-53700-000-680	WATER GEN & ADMIN SALARIES	23,019.54	0.00	26,140.00	27,828.00	6.46
620-00-53700-000-681	WATER OFFICE SUPPLY & EXPENSE	4,082.12	0.00	2,500.00	2,500.00	0.00
620-00-53700-000-682	WATER OUTSIDE SERVICES	8,636.05	0.00	9,500.00	9,500.00	0.00
620-00-53700-000-683	WATER ADMIN. PER DIEM	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-684	WATER INSURANCE	4,945.00	0.00	4,500.00	4,500.00	0.00
620-00-53700-000-686	WATER EMPLOY. PENSION & BENEFI	34,879.48	0.00	36,239.00	38,526.00	6.31
620-00-53700-000-687	WORKMAN'S COMP	0.00	0.00	3,500.00	3,500.00	0.00
620-00-53700-000-688	WATER REGUL COMMISSION EXP.	125.00	0.00	1,500.00	1,500.00	0.00
620-00-53700-000-689	WATER MISC. GENERAL EXP.	2,982.32	0.00	3,000.00	3,000.00	0.00
620-00-53700-000-690	WATER BAD DEBTS	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-691	WATER/OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
620-00-53700-001-684	WORK. COMP./WATER	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		394,377.82	0.00	338,885.00	347,078.00	2.42
620-00-58200-000-427	L-T INTEREST EXPENSE	137,661.25	0.00	130,397.00	126,550.00	-2.95
620-00-58200-000-428	BON DISCT. AMORTIZAT	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-429	INTEREST 2003 REVENUE BOND	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-431	OTHER INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
LOAN/LEASE PAYMENT		137,661.25	0.00	130,397.00	126,550.00	-2.95
620-00-59000-000-000	GASB 68 EXPENSE	-10,488.00	0.00	0.00	0.00	0.00
620-00-59000-000-001	GASB 75 EXPENSE	866.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		-9,622.00	0.00	0.00	0.00	0.00
Total Expenses		522,417.07	0.00	469,282.00	473,628.00	0.93
Net Totals		-43,241.85	0.00	0.00	0.00	-2.95

Fund: 720 - SEWER UTILITY

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
720-00-46410-000-622	SEWAGE - METERED RESIDENTIAL	444,966.75	0.00	435,685.00	438,159.00	0.57
720-00-46410-000-635	SEWAGE - RESIDENTIAL RECONNECT	0.00	0.00	0.00	0.00	0.00
720-00-46411-000-622	SEWAGE SERVICE - COMMERICAL	70,758.28	0.00	69,566.00	73,092.00	5.07
720-00-46412-000-622	SEWAGE SERVICE - INDUSTRIAL	2,472.44	0.00	2,436.00	2,639.00	8.33
720-00-46413-000-622	SEWAGE SERVICE - PUBLIC AUTHOR	57,586.95	0.00	59,703.00	61,253.00	2.60
720-00-46414-000-470	SEWAGE FORFIETED DISCOUNTS	9,361.15	0.00	8,000.00	8,000.00	0.00
720-00-46414-000-474	SEWAGE SERVICE OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
720-00-46414-000-622	MULTI FAMILY HOUSING	0.00	0.00	9,010.00	10,183.00	13.02
720-00-46414-000-636	SEWER AMORTIZATION REVENUE	7,990.82	0.00	0.00	0.00	0.00
720-00-46450-000-474	SEWER MISC. OTHER REVENUES	1,169.38	0.00	800.00	800.00	0.00
PUBLIC CHARGES FOR SERVICES		594,305.77	0.00	585,200.00	594,126.00	1.53
720-00-48000-000-000	TRANSFER FROM TIF	0.00	0.00	0.00	0.00	0.00
720-00-48000-000-635	MISC. OPERATING REVENUE	0.00	0.00	0.00	0.00	0.00
720-00-48100-000-419	INTEREST ON INVESTMENTS	170.26	0.00	500.00	500.00	0.00
720-00-48100-000-421	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
720-00-48100-002-419	INTEREST INCOME SEWER PROJECT	1,043.70	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		1,213.96	0.00	500.00	500.00	0.00
720-00-49102-000-000	TRANS FROM CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
720-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
720-00-49211-000-000	TRANS. FROM SEWER FUND BAL	0.00	0.00	0.00	54,782.00	999.99
TRANSFER FROM OTHER FUNDS		0.00	0.00	0.00	54,782.00	999.99
Total Revenues		595,519.73	0.00	585,700.00	649,408.00	10.88

Fund: 720 - SEWER UTILITY

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
720-00-53610-000-403	SEWER DEPRECIATION EXPENSE	262,409.10	0.00	35,141.00	90,000.00	156.11
720-00-53610-000-408	TAXES FICA/MEDICARE	5,771.29	0.00	7,168.00	7,845.00	9.44
720-00-53610-000-428	SEWAGE BOND DISCT. AMORTIZATIO	0.00	0.00	140,083.00	143,720.00	2.60
720-00-53610-000-429	SEWER CLEANER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
720-00-53610-000-610	SEWAGE SERVICE STORM SEWER	934.80	0.00	935.00	935.00	0.00
720-00-53610-000-820	SEWAGE SUPERVISION & LABOR	55,670.11	0.00	67,423.00	74,573.00	10.60
720-00-53610-000-821	SEWAGE POWER & FUEL-PUMPING	31,374.32	0.00	26,000.00	30,000.00	15.38
720-00-53610-000-823	SEWAGE SERVICE ALUM	12,226.85	0.00	12,000.00	12,000.00	0.00
720-00-53610-000-827	SEWAGE OPERATING SUPP. & EXPEN	9,965.20	0.00	15,000.00	15,000.00	0.00
720-00-53610-000-828	SEWAGE TRANSPORTATION EXPENSE	1,153.55	0.00	2,000.00	2,000.00	0.00
720-00-53610-000-831	SEWAGE MAINTEN-COLLECT SYSTEM	0.00	0.00	2,000.00	2,000.00	0.00
720-00-53610-000-832	SEWAGE MAIN-COLLECTION & PUMP	0.00	0.00	3,000.00	3,000.00	0.00
720-00-53610-000-833	SEWAGE MAIN. TREAT&DISP. EQUIP	6,423.17	0.00	3,000.00	3,000.00	0.00
720-00-53610-000-834	SEWAGE MAIN. GENERAL PLANT	10,012.30	0.00	4,000.00	4,000.00	0.00
720-00-53610-000-840	SEWAGE BILLING, COLLECT, ACCT	11,610.45	0.00	0.00	0.00	0.00
720-00-53610-000-843	SEWAGE UNCOLLECTABLE ACCTS	0.00	0.00	0.00	0.00	0.00
720-00-53610-000-850	SEWAGE GEN & ADMIN. SALARIES	11,638.39	0.00	26,140.00	27,828.00	6.46
720-00-53610-000-851	SEWAGE OFFICE SUPPLIES	5,638.03	0.00	3,000.00	3,000.00	0.00
720-00-53610-000-852	SEWAGE OUTSIDE SERVICES	11,835.67	0.00	35,000.00	30,000.00	-14.29
720-00-53610-000-853	SEWAGE INSURANCE	8,145.00	0.00	7,700.00	7,700.00	0.00
720-00-53610-000-854	SEWAGE EMPLOYEE PENS.&BENEFITS	34,698.99	0.00	36,239.00	38,526.00	6.31
720-00-53610-000-855	SEWAGE REGUL. COMMISS. EXPENSE	2,094.27	0.00	4,000.00	4,000.00	0.00
720-00-53610-000-856	SEWAGE MISC. GENERAL EXPENSE	2,030.09	0.00	2,500.00	2,500.00	0.00
720-00-53610-000-857	SEWAGE OTHER EXPENSE	8,584.18	0.00	0.00	0.00	0.00
720-00-53610-000-884	SEWAGE SERVICE WORKMAN'S COMP.	0.00	0.00	3,500.00	3,500.00	0.00
720-00-53610-001-853	SEWAGE INSURANCE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		492,215.76	0.00	435,829.00	505,127.00	15.90
720-00-58200-000-427	LT INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
720-00-58200-002-427	L-T INTEREST & FISCAL CHARGES	158,164.40	0.00	149,871.00	144,281.00	-3.73
720-00-58200-002-428	INTEREST AND FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
720-00-58200-002-429	INTEREST AND FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
LOAN/LEASE PAYMENT		158,164.40	0.00	149,871.00	144,281.00	-3.73
720-00-59000-000-000	GASB 68 EXPENSE	-11,393.00	0.00	0.00	0.00	0.00
720-00-59000-000-001	GASB 75 EXPENSE	911.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		-10,482.00	0.00	0.00	0.00	0.00
Total Expenses		639,898.16	0.00	585,700.00	649,408.00	10.88
Net Totals		-44,378.43	0.00	0.00	0.00	-3.73

2023 Utilities Budget and CIPs

Item: _____ Description: _____ Est. Cost:

Water:

Bayfield Street engineering costs: Cost for engineering water on Bayfield

Street project. \$20,000

Water testing for 2023: We are required to perform inorganics, lead and copper, PFAS, Synthetic and Volatile organics testing in 2023. Voluntary PFAS sampling done This year does not exempt us from this requirement. \$6,200

Sewer:

Bayfield Street engineering costs: Cost for engineering sewer on Bayfield

Street project. \$20,000

Fix discharge line into Lake Superior: Working on DNR approval to cut and remove portion of Discharge line into Lake Superior. Ice keeps moving/destroying concrete collars Holding down 15-inch HDPE line. Will need engineered drawings and approval For changing outfall location within the lake. \$20,000

CIP Item(s):

Drain and clean Aeration zone/move diffusers: Noticed a lot of solids build up in aeration basin When replacing diffusers. Needs to be drained & cleaned for better efficiency. Having to add excessive amount of air to basin to achieve proper mixing. \$50,000

Other Items in progress:

Replace roof(s) at treatment plant: Shingles are approaching 25 years of service and are in Need of replacement soon. \$45,000

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *sk*
Re: 2023 Harbor Commission Budget
Date: November 3, 2022

Enclosed you will find a copy of the recommended 2023 Harbor Commission budget, which includes a slip fee increase of about three percent. The slip fees were last increased in 2019 for the 2020 boating season. This increase will generate just over \$4,000 in revenue for the Harbor Commission by taking the square footage rate from \$2.65 to \$2.73. There were no comments made at the public hearing related to this action.

Also enclosed is the budget explanation. For capital projects, the Harbor Commission did not place money in the budget at this time for proposed improvements because of a variety of variables. The Commission has been saving up money to expand and make improvements to Pier 4; however, we do not have final project plans or costs at this moment. In addition, it is anticipated that we will be submitting a Recreational Boating Fund grant application for some of these improvements as well. Once there is a final project budget, or any other project that may come forward, the Harbor Commission will need to submit a budget amendment.

Please let me know if you have any questions about these items or any other questions on the Harbor Commission budget.

Draft #2

Fund: 210 - MARINA OPERATIONS-HARBOR COM.

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
210-00-43524-000-000	PEFCA TANK REMOVAL GRANT	0.00	0.00	0.00	0.00	0.00
210-00-43525-000-000	COAL DOCK GRANT	0.00	0.00	0.00	0.00	0.00
210-00-43526-000-000	DNR GRANT	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
210-00-46371-000-000	SLIP FEES	135,234.20	0.00	135,234.00	139,317.00	3.02
210-00-46372-000-000	ANNUAL FEE	5,000.00	0.00	5,000.00	5,000.00	0.00
210-00-46373-000-000	MARINA SALES TAX COLLECTED	7,713.06	0.00	7,713.00	7,937.00	2.90
210-00-46374-000-000	SLIP TRANSFER FEE	700.00	0.00	400.00	400.00	0.00
PUBLIC CHARGES FOR SERVICES		148,647.26	0.00	148,347.00	152,654.00	2.90
210-00-48100-000-000	INTEREST ON INVESTMENTS	102.49	0.00	100.00	300.00	200.00
210-00-48111-000-000	INTEREST ON LATE PAYMENTS	0.00	0.00	0.00	0.00	0.00
210-00-48200-000-000	RENT - COAL DOCK	6,160.00	0.00	0.00	0.00	0.00
210-00-48201-000-000	WINTER STORAGE FEES	0.00	0.00	0.00	0.00	0.00
210-00-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00
210-00-48900-000-000	UNCLASSIFIED	4,903.09	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		11,165.58	0.00	100.00	300.00	200.00
210-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
210-00-49102-000-000	TRANS FROM OTHER FUNDS-WE LAUN	0.00	0.00	0.00	0.00	0.00
210-00-49300-000-000	FUND CASH BALANCE APPLIED	0.00	0.00	200,000.00	0.00	-100.00
210-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
210-00-49401-000-000	SALE OF SLIPS	0.00	0.00	0.00	0.00	0.00
210-00-49402-000-000	MARINA PROFITS	143,572.90	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		143,572.90	0.00	200,000.00	0.00	-100.00
Total Revenues		303,385.74	0.00	348,447.00	152,954.00	-56.10

Fund: 210 - MARINA OPERATIONS-HARBOR COM.

Account Number		2021 Actual Year-End	2022 Projected Year-End	2022 Budget	2023 Proposed Budget	% Change In Budget
210-00-51450-312-000	MARINA	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT		0.00	0.00	0.00	0.00	0.00
210-00-53540-000-000	DOCKS & HARBORS COMMISSION	0.00	0.00	0.00	0.00	0.00
210-00-53540-110-000	BASE SALARY/WAGES	5,645.48	0.00	7,620.00	8,307.00	9.02
210-00-53540-111-000	PER DIEM	0.00	0.00	0.00	0.00	0.00
210-00-53540-151-000	FICA EXPENSE	423.79	0.00	584.00	637.00	9.08
210-00-53540-152-000	BENEFITS	1,001.78	0.00	1,222.00	1,428.00	16.86
210-00-53540-158-000	WORKMENS COMP	0.00	0.00	150.00	150.00	0.00
210-00-53540-160-000	INSURANCE	13,000.00	0.00	13,000.00	13,000.00	0.00
210-00-53540-210-000	OPER. PAYMENTS/DOCK FEE SPLIT	0.00	0.00	0.00	0.00	0.00
210-00-53540-249-000	PECFA CLEAN UP COST	0.00	0.00	0.00	0.00	0.00
210-00-53540-321-000	MEMBERSHIPS	585.00	0.00	600.00	700.00	16.67
210-00-53540-322-000	NEWS PAPER ADV.	0.00	0.00	300.00	300.00	0.00
210-00-53540-323-000	MANAGER LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00
210-00-53540-342-000	REPAIRS & MAINT.	40,250.70	0.00	27,000.00	30,000.00	11.11
210-00-53540-343-000	MARINA RFP-EXPENSE	2,673.80	0.00	0.00	0.00	0.00
210-00-53540-591-000	SALES TAX PAYMENTS	7,712.91	0.00	7,713.00	7,937.00	2.90
210-00-53540-800-000	COAL DOCK PROJECT	0.00	0.00	0.00	0.00	0.00
210-00-53540-805-000	WE BOAT LAUNCH PROJECT	90,033.80	0.00	0.00	0.00	0.00
210-00-53540-810-000	CAPITAL PROJECT	90,558.02	0.00	228,290.00	28,001.00	-87.73
210-00-53540-820-000	CAPITAL IMPROVEMENT	49,070.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		300,955.28	0.00	286,479.00	90,460.00	-68.42
210-00-58100-000-000	PRINCIPAL	52,082.43	0.00	51,909.00	52,790.00	1.70
210-00-58200-000-000	INTEREST AND FISCAL CHARGES	9,537.27	0.00	9,059.00	8,704.00	-3.92
LOAN/LEASE PAYMENT		61,619.70	0.00	60,968.00	61,494.00	0.86
210-00-59119-000-000	UNCLASSIFIED	0.50	0.00	1,000.00	1,000.00	0.00
210-00-59200-000-000	TRANSFER TO TID	0.00	0.00	0.00	0.00	0.00
210-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
210-00-59230-000-000	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
210-00-59241-000-000	TRANSFER TO WATERFRONT DEVEL	0.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		0.50	0.00	1,000.00	1,000.00	0.00
Total Expenses		362,575.48	0.00	348,447.00	152,954.00	-56.10
Net Totals		-59,189.74	0.00	0.00	0.00	

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Harbor Commission Members
From: Scott J. Kluver, ^{SSK} Administrator
Re: Proposed 2023 Budget – Draft #1
Date: September 12, 2022

Attached is the proposed 2023 Harbor Commission budget for your review. Please note the following points:

Revenues:

1. Slip Fee/Annual Fee – Amount reflects current rates, no changes anticipated at this time. Fees were increased by two percent in 2020. Further discussion can be had on this. Current rates are included in the packet. Any change to the rates requires a public hearing before adoption.
2. Sales Tax – This amount is the same on the expense side, so it is a wash.
3. Slip Transfers – This figure reflects an average of four (4) transfers per year at \$100 each (\$30 each to record at the Register of Deeds office).
4. Interest on Investment – Increased to reflect actual
5. Rent – I have not budgeted any proceeds from Dock usage as it is highly variable.
6. Fund Cash Balance Applied – There is at least \$400,000 available for capital projects after leaving \$100,000 in the fund balance (bank) at the lowest cash time of year which would be March 31st (before slip revenues come in). This also factors in an allowance for the tires and other outstanding projects. You can put this in the budget now for Pier 4 and any other improvements, or do a budget amendment when you have final costs.
7. I have not budgeted for marina profits. This figure is variable. We have used this to increase savings and then in turn for capital projects in the next year.

Expenses:

1. Base Salary and Benefits – Reflects seven percent (7%) each of the Administrator and Administrative Assistant. Wage and benefit amounts have not been finalized yet by the City Council.
2. Insurance – No anticipated changes.
3. Repairs & Maintenance – Dollars for Travelift and other repairs and maintenance at the Marina.
4. Capital Projects – With the draft budget, there would be \$23,878 available to place in this category, plus using up to whatever amount the Harbor Commission desired from its fund balance.
5. Principal and Interest Payments – Boat Ramp Loan \$17,072 in principal and \$1,309 in interest. Coal Dock loan \$35,718 in principle and \$7,395 in interest.
6. Unclassified – This is a miscellaneous account that has historically paid for the picnics and any travel expenses of the Harbor Commission.

Scott Kluver

From: Arianna Austin <aaustin@cityofwashburn.org>
Sent: Tuesday, September 27, 2022 12:47 PM
Cc: Scott Kluver; Carl Broberg; Nick Suminski; mattc@chippewavalleybank.com; Caroline Nelson; Candace Kolenda; Roger Reiswig; 'Michael Wright'
Subject: City of Washburn - Harbor Commission Public Hearing
Attachments: Slip Fees Proposed 3 Percent 2023.pdf; Notice of Public Hearing 2023 Slip Fees.pdf

Greetings Washburn Marina Slip Holders:

On behalf of the Washburn Harbor Commission, we hope that you enjoyed the 2022 boating season at the Washburn Marina. While the season is coming to a close, the Washburn Harbor Commission continues to plan and work year-round to continue to make improvements at the Washburn Marina and to help keep the facility in good repair. With that work, there are of course costs involved. While the Harbor Commission has been working to keep rates reasonable, they are proposing a three percent increase to the rates for the 2023 season. The last increase was approved in 2019 for the 2020 season. You are invited to comment on this proposal at our next Harbor Commission meeting on October 19 starting at 5:30pm. With the use of Zoom, we hope participation will be easier for those of you who live outside the local area.

Attached you will find the formal notice with information on how to participate in the hearing. Also attached is a spreadsheet that shows what the three percent increase rate would mean, taking the current square footage rate from \$2.65 to \$2.73. If you have any questions on this process, please do not hesitate to ask.

Scott J. Kluver, Administrator
City of Washburn
119 Washington Ave
PO Box 638
Washburn, WI 54891
Phone: 715-373-6160 Ext. 4
washburnadmin@cityofwashburn.org

Arianna Austin, Administrative Assistant
City of Washburn
119 Washington Ave
PO Box 638
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aaustin@cityofwashburn.org

The City of Washburn is an equal opportunity provider, employer, and lender.

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**Notice of Public Hearing
2023 Slip Maintenance Fees for the Washburn Marina**

Please take notice that on Wednesday, October 19th at 5:30 p.m. at the Washburn City Hall, the City of Washburn Harbor Commission will hold a public hearing on increasing the slip maintenance fees for 2023.

The proposal is to increase the slip fees by three percent (3%). This will be to increase funds to keep up with costs and continue to do improvements. The slip fees were last adjusted in 2019 for the 2020 season.

All of the marina slip holders and the public are invited to comment. The Washburn City Hall is located at 119 Washington Avenue, Washburn, Wisconsin 54891. Individuals may also participate via Zoom at <https://us02web.zoom.us/j/85730354804?pwd=emYxWkt4OHNEQ2tSWkh4bmNXSWNCdZ09> or by calling 1-888-788-0099 (Toll Free) and entering Webinar ID: 857 3035 4804 with passcode 091759. Slip holders unable to attend may submit written comment to the attention of the City Administrator, P.O. Box 638, Washburn, WI 54891 or e-mail at washburnadmin@cityofwashburn.org.

**Scott J. Kluver
City Administrator**

**Daily Press Box Ad 09/30/2022
E-mailed/Mailed to All Washburn Marina Slip Holders**

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Scott Kluver

From: anderkinelec <anderkinelec@yahoo.com>
Sent: Tuesday, October 25, 2022 9:18 AM
To: Scott Kluver
Subject: Committee exploration.

Hello Scott. Can you add an agenda item to the next council meeting for an exploratory discussion on creating a tourism committee. This committee would be responsible for utilizing the room tax dollars to attract visitors to the area. This would be a discussion only.

Sent from my Verizon, Samsung Galaxy smartphone

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Tony Janisch, Assistant City Administrator
Re: Temporary Street Closure/City Property Use
Date: November 1, 2022

Please see the attached request to temporarily close Omaha Street between 1st and 2nd Avenues West on December 8-10 and 15-17 from 5:00-10:00pm on each of those days. This would be to accommodate a free outdoor play on the deck of Stage North. In addition, there is the request to allow cars to park on the vacant city property across the street from State North to accommodate a larger viewing area. The intention is to allow vehicles to park along the street and on the property to have a view of the play and listen to it on their car radio.

The Police Chief and Public Work Director have reviewed the request and have no issue with it except that parking on the vacant property would be contingent upon the ground conditions being frozen or dry to avoid the creation of ruts on the property. The organizers have been informed that if plowing is necessary, there will be a charge for this service on City property. I recommend approval with these conditions.

Tony Janisch

From: Scott Kluver <washburnadmin@cityofwashburn.org>
Sent: Thursday, November 3, 2022 1:22 PM
To: 'Tony Janisch'
Subject: FW: StageNorth Dickens on the Deck

Scott J. Kluver
City of Washburn

From: Rebecca Weinel <13beckw@gmail.com>
Sent: Thursday, November 3, 2022 12:40 PM
To: washburnadmin@cityofwashburn.org
Subject: StageNorth Dickens on the Deck

Good Afternoon, my name is Rebecca Weinel and this year I will be producing for StageNorth and the Groundlings. Their Christmas production 'Dickens On The Deck' an abridged version of Charles Dickens 'A Christmas Carol' This performance is a free event that will be held outdoors on StageNorth's front deck. During the performance members of the community will be able to drive up and park to watch the play from the safety and warmth of their vehicles. We are asking the city of Washburn for permission to shut down Omaha St between first and second ave w. During the hours of 5pm - 10pm on the following dates. December 8-10 and the following weekend of December 15-17. This will allow members of the community plenty of time to park and enjoy the festivities. We are also requesting use of the empty lot across the street from StageNorth for excess parking. As we are eagerly expecting double our patrons as last year. If there are any questions please contact me at 9522889071. Thank you very much and Merry Christmas.



APPLICATION FOR A TEMPORARY EXTENSION OF LICENSED PREMISES

Requested area(s) must be contiguous with current licensed premises. Please answer all questions fully and completely.

Form with fields for Date(s) of Event, Start time of event, End time of event, Name and Description of Event, Applicant First Name, Applicant Middle Initial, Applicant Last Name, Business Name, Business Address, Business Phone Number, Business Email Address, Describe specific area(s) for which an extension is requested, and Will you be erecting a temporary tent, structure, or stage?

To the City Clerk of the City of Washburn, Wisconsin: I hereby make application for a Temporary Extension of Licensed Premises in the City of Washburn, County of Bayfield, State of Wisconsin, subject to the provisions and limitations of Wisconsin Statutes and Section 7-2-20 of the City of Washburn Code of Ordinances, and hereby agree to comply with all laws, resolutions, ordinances and regulations, affecting said activity, if a license is granted to me.

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, I certify that the aforementioned information is correct to the best of my knowledge and I agree to operate this business according to law and that the rights and responsibilities conferred by the license, if granted, will not be assigned to another.

Applicant's Signature [Signature] Date 10/22/22

Robert Adams [Signature] 10/3/22

Subscribed and sworn before me on this 3 day of November, 2023

[Signature] Notary Public, State of Wisconsin My Commission Expires: May 1, 2023

City Clerk or Common Council Decision

The Application is:

- Approved as requested.
Approved with the conditions as stated in attached document.
Denied for the reasons stated in the attached denial letter.

By: City Clerk
Date:

(no parking beyond this point)

STAGE NORTH
THEATRE

Parking Lot

Front Deck & Stage

(Outdoor Drinking Area
on SN property)

(Back parking lot
needed for walkway
to seating area)

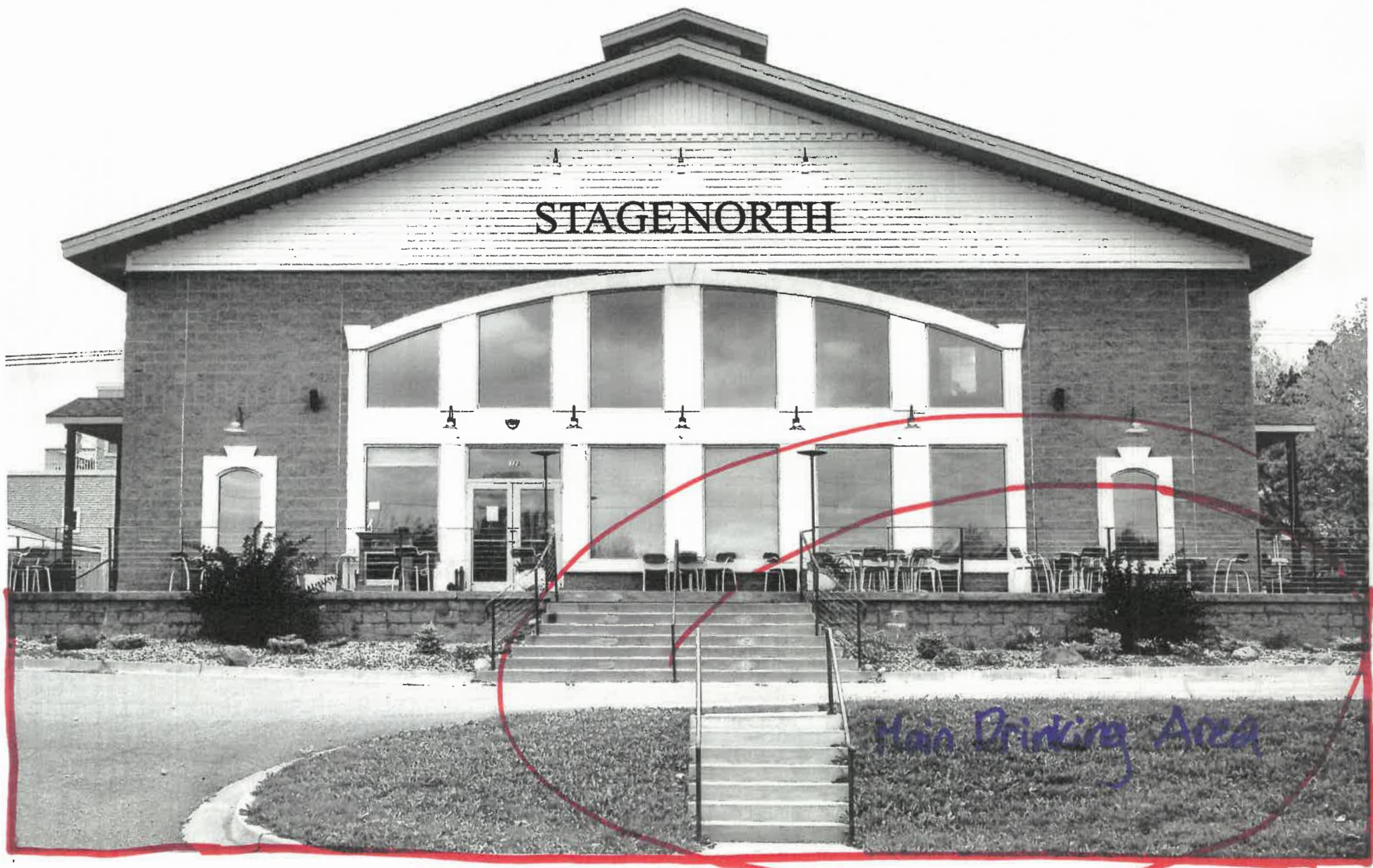
Firepit Location



Seating Area



W Omaha St. (no drinking on st)



STAGENORTH

Main Drinking Area

W Omaha St. (no drinking on st)