

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

NOTICE OF PARKS COMMITTEE MEETING

DATE: July 27, 2022

TIME: 5:30 p.m.

PLACE: Washburn City Hall

This meeting may have members participating via tele or web conferencing.

Public participants can listen to the proceedings on-line at this link:

<https://us02web.zoom.us/j/84872449739?pwd=a3JsZVRaRW00ZTZsUDlpaThR0ZLdz09> or by calling 888-788-0099 (Toll-free) and entering Mtg ID: 848 7244 9739 and Passcode: 072722. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance.

Agenda:

- Call to Order/Roll Call
- Approval of the June 21, 2022 Meeting Minutes
- Updates from Public Works Department
- Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant
- Discussion & Action of Pump Track Development – Washburn On Wheels, petitioner
- Discussion & Action of gathering Public Comment for proposed expansion of West End Park Campground
- Discussion & Action of Outdoor Recreation Plan (assets, priorities & projects)
- Adjournment

It is possible that members of, and possibly a quorum of, other governmental bodies including the Common Council of the City of Washburn are in attendance at the above meeting. No action will be taken by any governmental body other than the Parks Committee.

June 21, 2022
MINUTES

CITY OF WASHBURN PARKS COMMITTEE MEETING

5:30 PM Washburn City Hall and virtually

Members Present: Jamie Cook, Angel Croll, Erika Lang, Jeremy Oswald

Municipal Personnel Present: Assistant City Administrator Tony Janisch, Public Works Director Gerry Schuette

Absent: Jennifer Maziasz (Council rep)

Call to Order/Roll Call

Meeting was called to order at 5:33 pm. Quorum met.

Approval of the May 17, 2022 Parks Committee Meeting Minutes

Motion made to approve minutes by Cook, second by Croll. Minutes approved unanimously.

Selection of Recording Secretary

Nomination for Oswald to the position; he declined. After more discussion, Lang made motion to select Croll for Recording Secretary, second by Cook. Motion passed and Croll accepted the role.

Updates from Public Works Department

Public Works Director Gerry Schuette and Janisch gave the following updates:

- Irrigation system was installed at athletic field
- Minor repairs made to water systems at Memorial Park and Thompsons West End Park
- Six trees were removed from the parks as they were damaged during a windstorm
- Some electrical updates were made at Wikdal Park and elsewhere. Public works staff will put in a new electrical pedestal at Wikdal Park which will be good for bands/music.
- spring was tough for public works staffing, but we are almost fully staffed now.
- the City received a Bayfield County Infrastructure grant for \$5k for tennis courts. A DNR grant was also submitted but feedback from DNR is that the City may not receive the grant as the application didn't rank as high as other applications. Janisch is working on getting more letters of support from organizations/governing agencies in the community so we can generate more points in our application. The DNR meets on June 29th to make decisions on project funding.
- regarding the trail donation near Memorial Park, the City now has a quit claim deed to sign and record.
- RV camping expansion at Thompson's West End Park - Cooper Engineering is producing a plan that will be reviewed by City Council on July 11th.

Oswald made a motion to move the discussion of the potential pump track to be the next item on the agenda, second by Croll. Motion passed.

Discussion of Pump Track Development

Scott Roush, a private citizen presented the following information about the development of a potential pump track within the City of Washburn.

- he has been interested in mountain biking for many years and has seen this type of infrastructure integrated in communities near city centers.
- there is a group of people in town who are interested in this and they'd like to see more biking opportunities in Washburn starting by developing a pump track/skills building track/bike park. The City of Ashland is also working on this, and it is very popular in other areas including Cable and Hayward, WI.

- the supporters would like to see this in some location near the city center, either along the walking trail in a more open area or near the athletic fields.
- in the future, the supporters would also like to see the City develop a 20-mile mountain bike trail route that circumnavigates Washburn.
- funding for the pump track/skills course would likely come from grants including the International Mountain Bike Association.
- as far as how it is constructed, the group would look at a more durable, hard surface rather than dirt. Topography can be made in the way it is constructed. A few acres would be needed.
- Discussion among committee members and City staff included:
- Janisch pointed out that there is space near the athletic field. It would also provide an opportunity to keep kids' sports together and would give families another space to recreate.
- Lang pointed out that the community, via the management plan, has prioritized the walking trail area as a place for quiet solitude and connection to nature. While supportive of a pump track, having it near there may cause some conflict and challenges with natural resource management.
- Croll also pointed out the likelihood for conflict among users near the walking trail area. She also asked how the area will be maintained and who will conduct that maintenance.
- Committee members were also curious if there is an official group of supporters. Scott answered that there is a loose group of about 20 people who are very interested but that could evolve into a more formal group such as a committee.
- As for next steps, Scott will bring a more formal proposal to the Parks Committee with additional information regarding funding, a building plan, a maintenance plan, partners, etc. using the athletic field area as a potential location. If the Parks Committee supports this, the proposal would then be moved to City Council.

Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant

- treatment of invasive plants is finished for now
- some piles of cut honeysuckle and buckthorn exist along the walking trail. Lang suggested that we could invite volunteers to help us and announce a date or two on the City's Facebook page. Public Works Director Schuette suggested to pick dates after the third week of July when public works staff are less busy.
- the garden valerian along the trail will soon need to be mowed. Gerry reported that mowing has already started around the City and this area is on the list.
- Janisch and Lang still need to find time to finalize the sign content for the interpretive sign that will be placed at the main entrance of the walking trail. Lang responded that early next week is good for her and she will set up a meeting.
- Janisch shared that he has yet to hear from Wisconsin Coastal Management Program whether or not the city has been awarded a grant to keep doing projects along the walking trail. Lang will help contact them if needed.

Update on Bayfield Street Reconstruction Project

- Janisch reported that City Council approved a detour route for the western half of Bayfield Street. Holman Lakeview Drive and Bigelow Drive do not meet at the correct angle. The City needs to route Holman Lakeview Drive so it meets Bigelow. Holman Lakeview Drive will also be paved as agreed to by DOT. The ATV/snowmobile/rec trail will also have to be rerouted a bit.

Discussion of 2023 Budget Preparation & Projects

Parks Committee members and City staff discussed potential projects for 2023:

- More dirt at the ball fields. Cook mentioned that she is helping to form a more formal athletic group which will then be able to help with fundraising for some of these items in the future.
- Thompson's West End Park playground remains a priority. Cook will help Janisch solicit people via social media to recruit people to help improve the playground, starting with fundraising.

- Walking trail management plan – we need to keep implementing this. If we don't get the coastal grant, we will need to think what we want to fund and keep moving forward on including signage, invasive plant removal, improved steps to beach, etc.
- Legion park – we need to do some planning first and get public input before we put anything into the budget for this
- Trail development of newly acquired trail down by Memorial Park – we need to put up a trailhead/some signage.
- Jackie's field – ideas for future improvements have been a pavilion, drinking water, and bathroom/vault toilet. Gerry pointed out that there is grant funding for some of these things. Parks Committee members agreed that some planning needs to be done before anything is added to the budget.
- Funding for a yurt at Memorial Park – Parks Committee agreed that a management plan for the park needs to be developed first.
- Next steps will be for City staff to further develop the budget over the next couple of weeks as it is due next month to City Council. If Parks committee members have additional ideas and costs, send them to Janisch.

Discussion & Action of Outdoor Recreation Plan (assets, priorities & projects)

- we have been working on priorities with a focus on what projects we would like to focus on in the next 5 years vs. the next 10 years
- Parks Committee members discussed the following regarding parks and activities to complete:
 - Triangle Park – yes to working on over next 5 years. Sidewalk, vegetation first. And then infrastructure, perhaps art sculptures.
 - City Hall Plaza – city staff is already working on landscaping. The lights will be replaced during the highway improvement work so they will match. Other improvements are already underway.
 - East Side Tennis Courts – lots still needs to be done here. The City would like to think about the re-use of these courts into a different use but it depends on if grant funding comes through to improve the courts at Hillside Park.
 - Wikdal Park – need to work on a plan/layout first. Some ideas have been a gazebo, band stage, drinking fountain, etc.

Due to time, Parks Committee members agreed to pick this topic up again and continue discussing priorities at the next meeting starting with Legion Park.

Adjournment

Due to conflicts with other meetings, the date and time of the next Parks Committee meeting will be July 27, 2022 at 5:30 pm. Meeting was adjourned at 7:34 pm.

Erika Lang
Secretary, Parks Committee

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WASHBURN N WHEELS

Proposal for Design of Washburn's Waterfront Bike Park



Washburn on Wheels (WOW)

Washburn on Wheels is an ad hoc community group of bike enthusiasts from the City of Washburn and surrounding areas. The group's focus is to support the development of bike trails and amenities in the City of Washburn.

Current WOW Steering Committee members:

- Scott Roush (City of Washburn Resident)
- Amanda Mann (City of Washburn Resident, Coordinator, Little Bellas)
- Dustin Long (City of Washburn Resident)
- Mike & Lisa Weispfenning (City of Washburn Residents)
- Darrin Mann (City of Washburn Resident, Co-Owner of Washburn Hardware and Sport)
- Charmaine & Axel Swan (Town of Washburn Residents)
- Thomas Cogger (Town of Washburn Resident, Summit to Sea Trails LLC)
- Kellie Pederson (UW-Extension Community Development Outreach Specialist)

Note: A preliminary assessment of potential community support uncovered a variety of community members interested in donating resources to the project (time, money and

WASHBURN WHEELS

materials) and additional residents willing to serve on the Steering Committee. Based on this, WOW anticipates new additions to the Steering Committee as the Bike Park Proposal gathers momentum. *Summary results from the survey can be found in Appendix B.*

Request to the City of Washburn Parks Committee

WOW requests the following:

- That the City of Washburn agree to act as Fiscal Agent for grants written and funds raised on behalf of the Washburn Bike Park Project
- That the City of Washburn authorize WOW to write and submit grants on behalf of the City of Washburn, for the design phase of the Washburn Bike Park. These grants are:
 - \$10,000 [IMBA Trails Accelerator Grant](#) to be submitted by July 31, 2022. **This grant offsets the cost of professional site assessment, community engagement and concept design development with IMBA Staff. It is an in-kind services grant that requires a full cash match.*
 - \$10,000 [Essentia Health Community Grants](#) to be submitted by July 31, 2022. **This grant focuses on community wellness and would be used as matching funds for the IMBA grant.*
- That the City of Washburn & Parks Committee identify or appoint 1-2 project liaisons to participate in Bike Park design meetings as needed (ideally to include staff and an elected official)
- That the Parks Committee pledge robust support to working through the design phase of the project in order to hone the proposal to best meet the needs of the residents of the City of Washburn
- That the Parks Committee recommend to the City Council that the Waterfront Location be utilized for the Bike Park design.

Project Description

- **Washburn on Wheels proposes the development of a centrally located mountain Bike Park in the City of Washburn.** Ideally, the Park would include:
 - Durable-surface pump track (designed to accommodate use with scooters, skateboards, onewheels etc)
 - Skills development area with progressive features for beginner and intermediate riders



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- Bike playground for youngest riders
- Pavilion and picnic area
- Restroom facilities
- Parking accommodations



Community Benefits

- Increase community health and vitality by providing increased access to high quality mountain bike park and infrastructure
- Increase access and enjoyment of Washburn's Waterfront area
- Increase access to all-ages, family-friendly recreation opportunities within the City of Washburn
- Support and amplify the visibility of Washburn as a destination for visitors interested in engaging in healthy outdoor recreational activities
- Provide an ideal area to host regional bike-related events and classes in the Washburn community

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Project Location

Open Area South of Holman Lake View Dr. at the terminus of Washington Ave. (near Washington Ave. Beach Location)

Washburn on Wheels (WOW) has identified the Washington Avenue Waterfront Location as the most ideal location for the proposed Washburn Bike Park. Based on its extraordinary view, open-field topography and central location, it is the group's opinion that this would result in the most desirable Bike Park for both community members and visitors alike, provide greater opportunities for grant funding and lead to increased economic activity in the City of Washburn. Additionally, WOW contends that a Bike Park in this location dovetail well with the parameters set forth in the 2020 Land Management Plan for the Washburn Lakeshore Parkway, as it could expedite opportunities for invasive species remediation in the Bike Park Area and provide additional new and exciting opportunities for native plantings, and increase visibility of restoration efforts.

** A more complete site evaluation matrix can be found at the end of this proposal. The WOW group welcomes a robust discussion on the opportunities each of these sites would provide.*

*** The Design grant could be modified to include an assessment of both potential sites. However, this would incur additional costs and additional funding would need to be procured.*

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The above design has many elements that we would like to see incorporated into the Washburn Bike Park, including a bike playground, pump track and areas for progressive skills development for riders of all ages and abilities.



The above design is one potential layout that could be considered at the Waterfront Location.

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Project Budget

TBA. Preliminarily estimated as \$150,000-\$450,000.

- Budget parameters will be more clearly defined during the design phase as site needs, park layout, construction methods and materials are identified. During the design phase, we anticipate determination of the following:
 - Phased plan for multi-year, park development
 - Recommendations for assumption of liability
 - Recommendations for maintenance and upkeep
 - Recommendations for best use of ongoing community volunteers and support



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Project Timeline

Summer 2022: Secure funds for Design Phase and involve stakeholders

- Submit \$10,000 [IMBA Trails Accelerator Grant](#) by July 31, 2022
 - This grant offsets the cost of professional design and site planning services and community engagement process with IMBA Staff
- Submit \$10,000 [Essentia Health Community Grants](#) by July 31, 2022
 - This grant focused on community wellness would be used as matching funds for IMBA grant
- Develop and formalize WOW network to support the project

Fall 2022 thru Spring 2023: Feasibility, Concept Planning, Design Development

- Work with IMBA Trail Solutions and community stakeholders to develop Washburn Bike Park Plan
 - *A solid design and plan is a critical component needed to seek funding from state and federal sources and an important step to garner additional support in local fundraising efforts*

Spring 2023 thru Spring 2024: Secure permits and funding for Phase 1 buildout

- Begin bidding and contracting process
- Secure necessary permits and environmental site review
- Grant-writing and fundraising for Phase 1 & 2

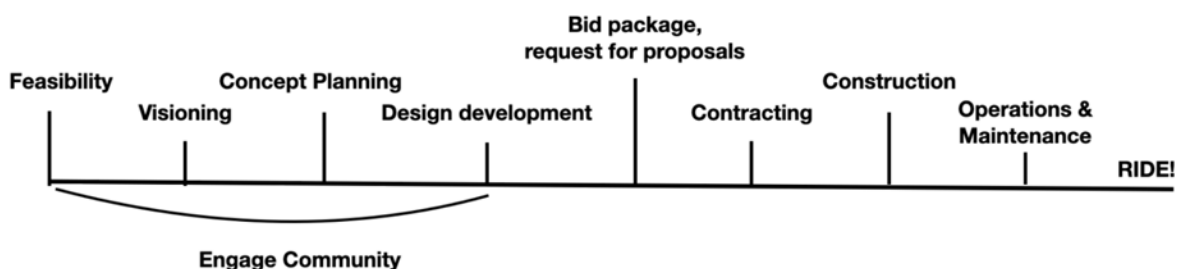
Summer 2024: Phase 1 Construction

- Bike Park (pump track and skills park, amenities)

Summer 2025: Phase 2 Construction

- Bike Park (jump line and skill park, amenities)

Typical Project Timeline



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Background Information on Mountain Biking in the Midwest

In the last decade, participation in Mountain Biking has exploded in the Lake Superior Basin and across the upper midwest. With new trends in trail building and increased availability of high quality equipment and instruction, the sport of Mountain Biking - once only the realm of thrill seekers and adrenaline junkies - has blossomed into an all-ages, all-genders pastime that continues to grow in popularity at an exponential rate. Washburn is poised to capitalize on this momentum by providing a unique attraction to be enjoyed by community members of all ages and visitors alike. Communities with active trail systems see strong correlations to improved community wellness across a broad range of socio-economic groups. Crosby Ironton, home to the Cuyuna Bike trail system, provides an excellent analogous case study on the potential economic development and community health impacts of investment in quality, mountain bike infrastructure. ([link to article on Cuyuna](#)). Additionally, a 2021 economic impact study commissioned by Chequamegon Area Mountain Bike Association noted a multi-million dollar impact realized from regional trail infrastructure. ([link to CAMBA study](#))

Future Potential Phases of Bike Infrastructure Development

Beyond the Bike Park, the WOW Coalition sees enormous potential further construction of bike infrastructure with the City of Washburn including:

- **Phase 2:** “Gravity Ravine” and skills development area at Location 2
- **Phase 3:** Soft-surface trails connecting Location 1 & 2
 - In order to mitigate potential user conflict on the Lakefront Walking Trail, WOW would recommend a purpose built mountain bike trail through the Lakefront Parkway.
 - This link provides some preliminary design ideas for Phase 3 connector trails <https://caltopo.com/m/6HJA9>
- **Phase 4:** Soft-surface trails circumnavigating the City via green corridors and unused City-owned right-of-ways

WOW would welcome a conversation with the Parks Committee about the broader vision of bike connectivity in and around the City of Washburn.

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Well designed bike parks provide opportunities for users of all ages and abilities.



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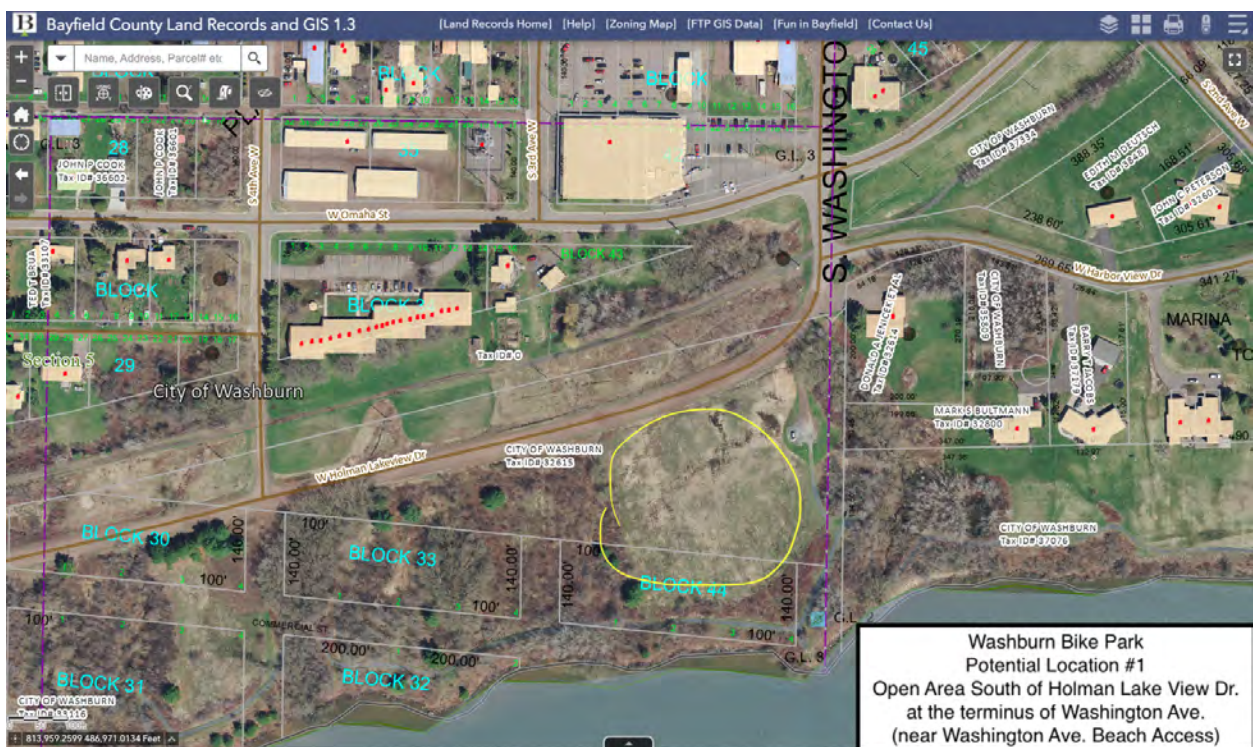
Appendix A:

Washburn Bike Park Site Evaluation

Based on the analysis below, Washburn on Wheels (WOW) has identified the Washington Avenue Waterfront Location as the most ideal location for the proposed Washburn Bike Park. Based on its extraordinary view, open-field topography and central location, it is the group's opinion that this would result in the most desirable Bike Park for both community members and visitors alike, provide greater opportunities for grant funding and lead increased economic activity in the City of Washburn.

Potential Location #1: Washington Avenue Waterfront Location

Open Area South of Holman Lake View Dr. at the terminus of Washington Ave. (near Washington Ave. Beach Location)



PRO:

- Co-location near the lake could make it a local regional (national?) destination
- Convenient downtown location, just 2 blocks from restaurants, bars and shopping: perfect for pre and post bike park activities (a great site to leverage additional Economic Development in the City)
- Visible location

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- Would be a synergistic location with anticipated West End Park camping expansion
- Additional bathroom facilities could support the need at Washington Ave. Beach
- Would provide a land-based recreational activity in view of the lake
- Would be a desirable for residents and visitors alike
- Opportunities for increased funding through Coastal Management Grants
- Would leverage and enhance existing investment in nearby trail (proposed bridges)
- Open field location would be conducive to durable surface pump track and require less maintenance overall
- Some existing parking
- Excellent access for emergency services
- Could increase use of waterfront trail
- Could be a unique opportunity to engage people in lakefront restoration activities with additional green infrastructure and interpretive signage

CON:

- Could increase use on waterfront trail (could lead to user conflict if not well managed)
- Could have unintended consequences for natural restoration projects along corridor (comment made by Park Committee member)

Potential Location #2: Wooded Area Adjacent to Ball Field Complex

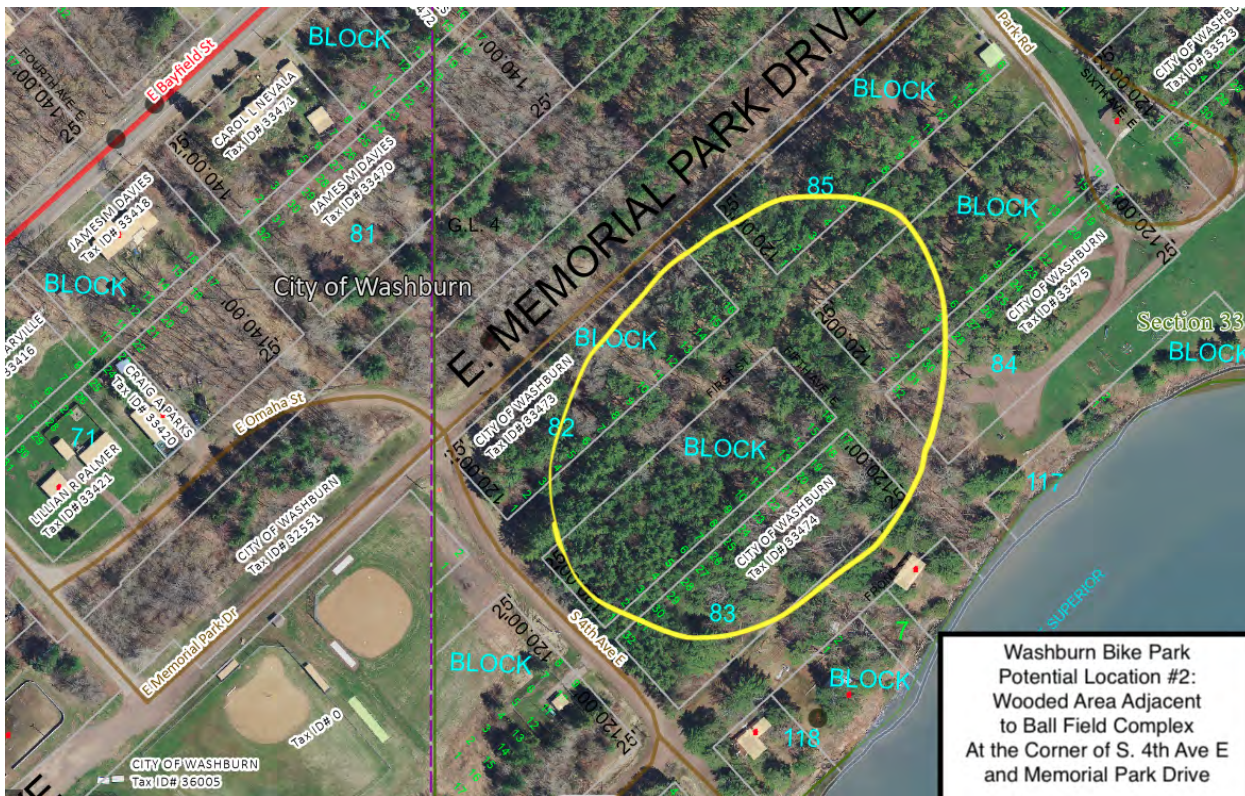
At the Corner of S 4th Ave E and Memorial Park Drive

PRO:

- Could provide nearby alternate activities to family members while siblings are engaged in Ball field activities
- Additional bathroom facilities could support the need at the Ball Park
- Location near Memorial Park could increase use
- Some existing parking
- Reasonable access for Emergency Services
- Could be an ideal future site for trailhead or bike park expansion if trail connection to Houghton Falls is made
- Slope and ravine would create opportunities for gravity-based trails
- Shady location

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- Tree cover provides protection from the elements for natural surface trails.



CON:

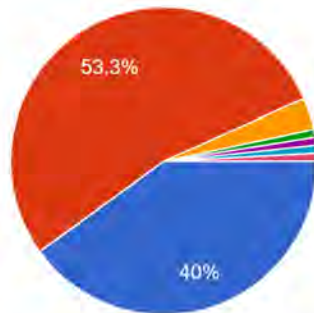
- Would not be as desirable a location for visitors (ball field and industrial site view)
- Slope would not be conducive pump track
- Would require significant tree clearing for pump track
- Area is in heavy use on game nights/with parking challenges
- Tree-heavy location would require additional maintenance (leaf blowing, ongoing tree maintenance)
- Past proposals in this area have been contentious and led to inaction
- Might be more suited to campground expansion

Appendix B:

Summary Results from June 2022 Community Survey 120 responses collected between 6/27/22 and 7/11/22

Where do you live?

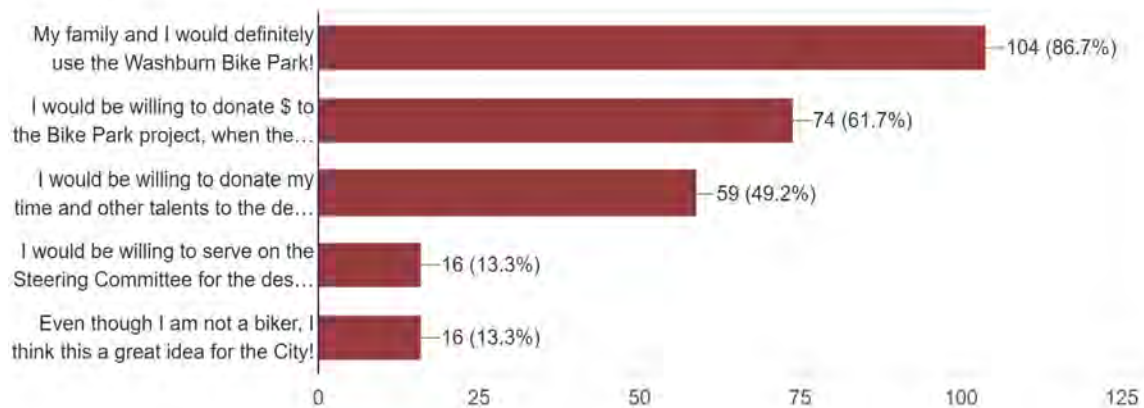
120 responses



- Within the City Washburn
- Just outside Washburn or in a nearby community
- I am a frequent visitor/seasonal resident of Washburn
- We own patsys and would definitely be regulars with our kids!
- Former resident and occasional visitor
- Red Cliff
- Ashland, with family and friends and...

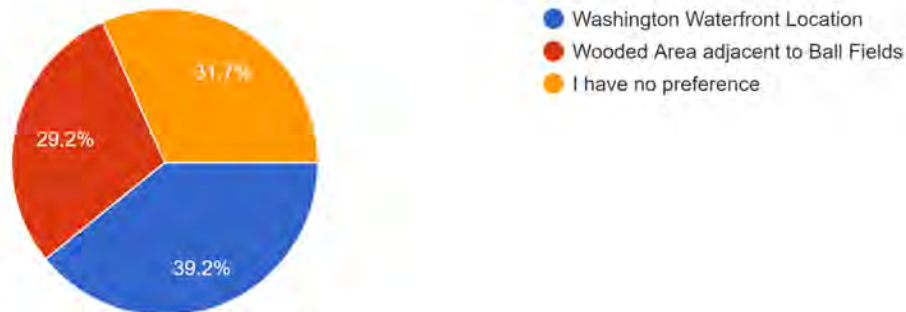
How might you be willing to support a Bike park in Washburn? (check all that apply)

120 responses



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Two locations have been proposed for the park: Potential Location #1: Washington Waterfront Location (The Open Area South of Holman Lake Vi... WHICH LOCATION WOULD YOU PREFER?
120 responses



"I've visited several areas around the country and around the Lake Superior basin that have invested in trail infrastructure. These communities are vibrant, family friendly and a lot of fun to visit. Copper harbor Michigan, Crosby / Ironton, MN, Bentonville AR, St. George UT, etc. **Our area is gaining attention for the amazing trails at Mt. Ashwabay, but a park like the one proposed would truly put Washburn on the map within the Mountain biking demographic.**"

"The Chequamegon Bay area is already a well established destination for high quality recreation. That is one of the main reasons I moved to Washburn recently. I am 29 years old. **I am strongly in favor of this idea because a bike park would support existing trails, bike shops and bike programs. Having opportunities for high quality recreation, within city limits, without the need to drive a car is a progressive idea.** Most adults in Washburn did not grow up with mountain biking in their life, but I believe this activity should be valued the same as any traditional sport or hobby."

"I believe the area off of Holman drive would be the ideal location as it is the closest point from main street to the lake. Building something that could take community members and visitors from Main Street to the lake and back is what Washburn is effectively missing and could be a catalyst for new business creation in Washburn. **Additionally creating spaces along the lake that are a community asset ensures they stay in the public trust and do not become privatized and inaccessible for the general public.**"

"Even though it's winter for a good chunk of the year, our summers are absolutely gorgeous! I can't think of a better place for my kids to spend time than at a safe space by the water doing something healthy and active. **I also strongly feel that the more central location will be a true destiny for people coming through Washburn.** Just like we drive to Cable or Duluth for biking opportunities, so will other families. Having it within walking distance to restaurants and the school is ideal."

"We travel to other communities to use their bike parks several times a Summer and spend money in those communities eating out and shopping while we are there. **It would be nice to have this in our community and spend that money locally.**"

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Appendix C: Inspirational photo gallery of bike parks



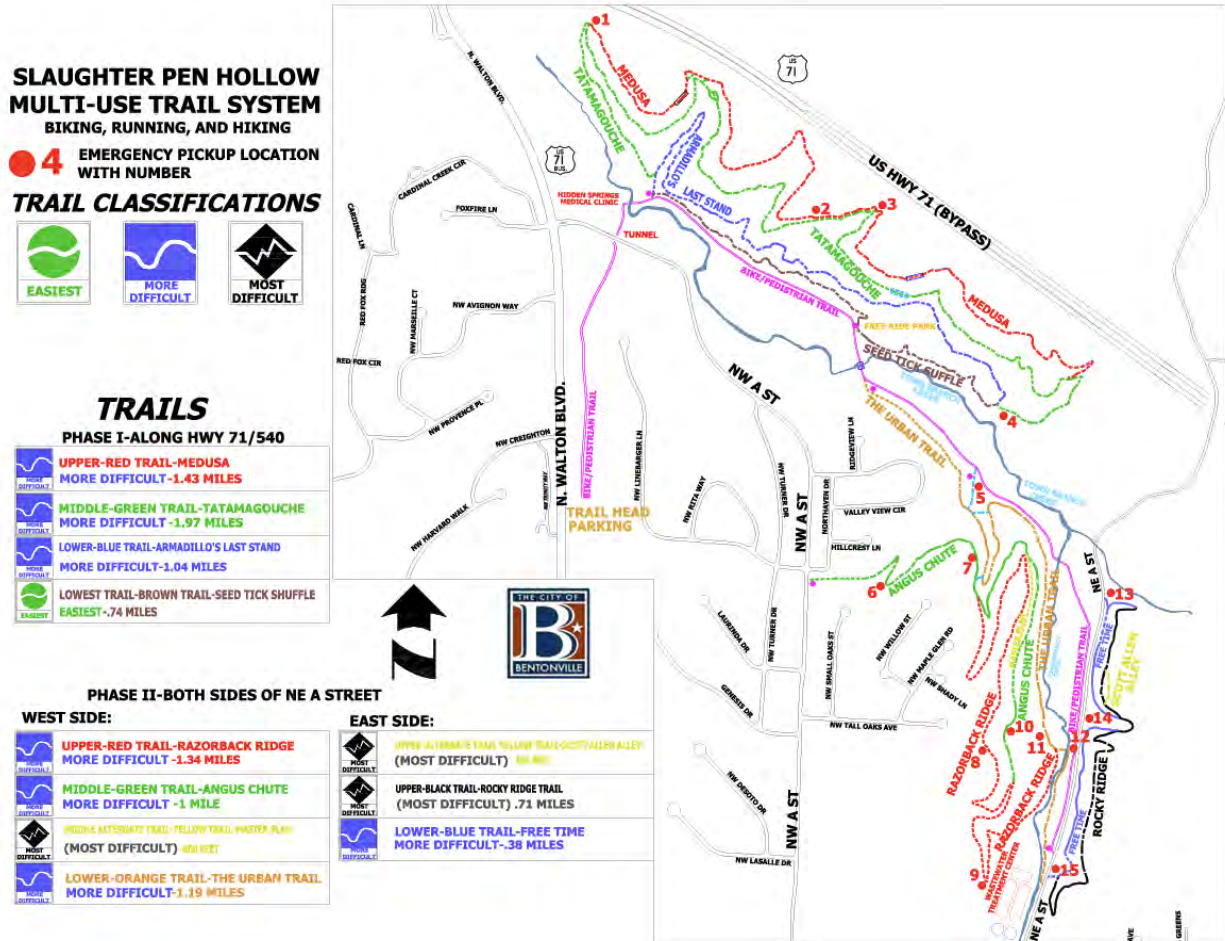
Photos includes a durable surface pump track and jump line with a variety of progressive features to give intermediate riders new opportunities as their skill develop.



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Bike Playgrounds are a common feature in Bike Parks that can provide a great experience for the youngest riders.



This trail map is of a very popular trail system located in DOWNTOWN Bentonville, Arkansas. It is a model of how to incorporate pedestrian and mountain bike trails in the same corridor, while still providing fantastic, safe user experiences for both groups.

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July 11, 2022

CITY OF WASHBURN COMMON COUNCIL MEETING

DRAFT

Discussion & Action on Request for Second Driveway Access at 515 W. 6th St - Karen Grieve, Petitioner – Anderson moved to approve the second driveway access at 515 W. 6th St., second by Neimes. Discussion occurred. Director of Public Works Schuette explained specifics with this request. Motion carried unanimously.

Review, Discussion & Action on West End Park Campground Expansion Plan Provided by Cooper Engineering – The Mayor began discussion stating that the campgrounds are one of the few revenue sources of the City and that there is a demand for camping. The Mayor further stated that the previous plan for West End Park appeared to have a lot of dissatisfaction and Council directed to look for new options in campground expansion. Nicole Hodkiewicz, Cooper Engineering, presented the process for planning and design for campsite layout at the two locations. Maziasz moved to solicit public comment of the proposed expanded camping at West End Park, seconded by Novachek. Kluver asked if this would be separate meeting or part of Council meeting. Maziasz responded that the Park Committee could organize a public meeting. Discussion ensued. McGrath disagrees, stating that the West End Plan did propose development in these two areas, just maybe not RV. She added how many times do we go back to the public and then do nothing. Discussion continued, including the potential need for more bathrooms depending on the type of camping developed. Maziasz expressed the need to balance between tourism needs and needs of the citizens. Maziasz moved to open the floor, seconded by Tulowitzky. Motion carried unanimously. Jeremy Oswald expressed opposition to RV camping in these two locations because it's giving up more park space and lakefront to visitors. Novachek moved to close the floor, seconded by Maziasz. Motion carried unanimously. Discussion continued regarding original West End Expansion Plan. Motion to solicit public comment for proposed camping expansion passed 4-3 via roll-call vote; Broberg, Maziasz, Novachek, Tulowitzky voting in favor; Anderson, McGrath, Neimes voting against.

Discussion & Action on Proposed Improvements to Bayfield Street in Phase 2 of STH 13 Reconstruction Project – Kluver stated the City has begun the planning for Phase 2 of Bayfield St. reconstruction with WisDOT. He continued that five decisions will need to be made in the next few months. These include the detour route, decorative lighting, terraces, sidewalks, and bump outs. Kluver added that the right-of-way is wider, 80 ft, in the second phase. Novachek moved to approve the detour route for Phase 2 of Washington Ave. and Maki Rd., seconded by Broberg. Motion carried unanimously. Novachek moved to approve decorative lighting in Phase 2 to 1st Ave. E., seconded by Anderson. Motion carried unanimously. Discussion occurred regarding concrete terraces and location/extent of sidewalks. Neimes moved to approve concrete terraces in Phase 2 on both sides up to 2nd Ave. E., seconded by McGrath. Motion passes 6-1, Maziasz voting against. Discussion continued regarding pedestrian enhancements and continuity of sidewalks, including potential bump outs at 3rd Ave. E. and Central Ave. and flashing crosswalks. The Mayor ended discussion.

Discussion & Action on Job Description for Full-Time Emergency Medical Technician Basic – Novachek moved to approve the job description of the EMT Basic Position and authorize to hire, seconded by McGrath. Motion carried unanimously.

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To: Honorable Mayor and City Council Members
From: Tony Janisch, Assistant City Administrator *Janisch*
Re: Thompson's West End Park Campground Expansion
Date: June 30, 2022

At the January 2022 meeting, Council select Cooper Engineering for the Thompson's West End Park Campground Expansion project. Over the past several months, City staff have meet with Cooper Engineering and discussed the points identified in the RFP for expansion of camping at Thompson's West End Campground.

Attached are proposed layouts for camping sites at the overflow camping area above the boat launch and the open field east of 6th Ave. Also included are the proposed costs for the various amenities we may like to add.

I am currently in conversations with Bayfield County Health Dept, who licenses the campgrounds, if we would need an additional bathroom should we increase the number of camping sites. I expect to have an answer by the Council Meeting.

A representative from Cooper Engineering will be available on-line during the meeting to answer any questions.

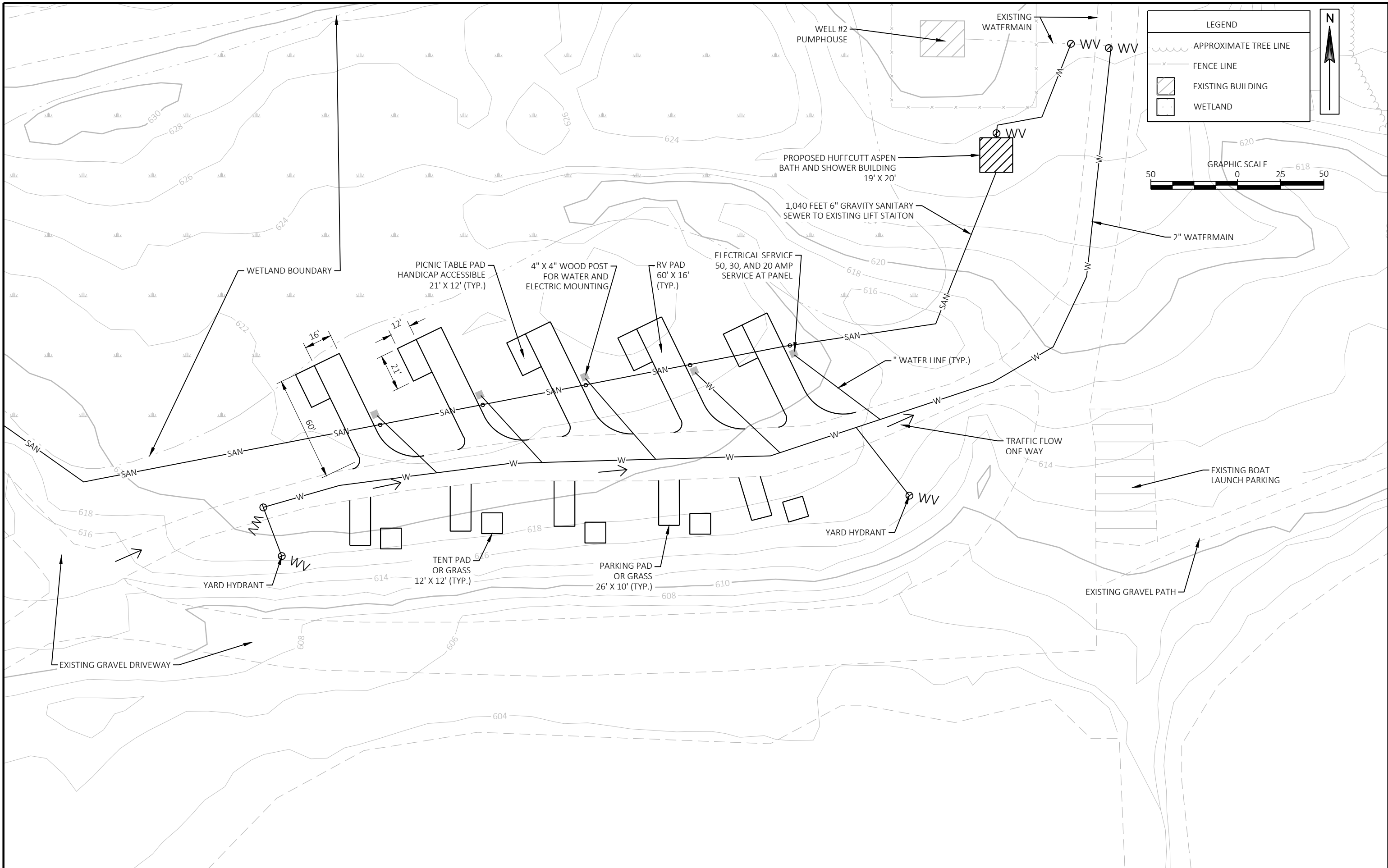
To give an idea of estimated yearly income from this expansion, we will assume site usage at 75%.

<u>Overflow Area</u>		<u>Open Filed</u>	
136 nights @ \$65/night	= \$8,640/site	136 nights @ \$65/night	= \$8,640/site
\$8,840 @ 5 sites	= \$44,200	\$8,840 @ 7 sites	= \$61,880
136 nights @ \$75/night	= \$10,200/site	136 nights @ \$75/night	= \$10,200/site
\$10,200 @ 5 sites	= \$51,000	\$8,840 @ 7 sites	= \$71,400

After discussion, if Council decides to move forward with an expansion plan; I would recommend soliciting public comment for the desired expansion, as well as researching available grant funding to offset the costs for development.

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PLOT DATE: Jun 23, 2022 - 02:30pm



NO.	BY	DATE	REVISIONS

CEC PROJECT NO. 22290008	PROJECT MANAGER NICOLE HODKIEWICZ
DRAWN BY NKH	CHECKED BY NKH
ISSUE DATE 6/23/2022	APPROVED BY NKH

COOPER ENGINEERING
 2600 COLLEGE DRIVE, P.O. BOX 230
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CITY OF WASHBURN
 CITY OF WASHBURN, BAYFIELD COUNTY

WEST END PARK CAMPGROUND
 LAYOUT OVERFLOW CAMPING AREA

SHEET 1

**June 2022 Thompson's West End Campground Expansion
Overflow Area**

6/24/22

Item No.	Description	Unit	Est Quantity	Unit Price	Price
1	Mobilization (All Work)	LS	1	\$ 4,500.00	\$ 4,500.00
2	Excavation Common (Site Prep)	LS	1	\$ 5,000.00	\$ 5,000.00
3	Salvaged Topsoil	SY	704	\$ 3.50	\$ 2,464.00
4	Subbase 12" Sand	SY	533	\$ 5.00	\$ 2,665.00
5	Base Aggregate Dense 1 1/4-Inch Camper Pads (16' X 60') 8" Thick	TON	240	\$ 19.00	\$ 4,560.00
6	Base Aggregate Dense 1 1/4-Inch Table Pads (21' X 12') and car pads 4" Thick	TON	102	\$ 19.00	\$ 1,938.00
7	Geotextile Fabric - Type SAS	SY	533	\$ 1.50	\$ 799.50
8	Water Line 1" To Each Site	LF	320	\$ 28.00	\$ 8,960.00
9	Watermain 2"	LF	651	\$ 38.00	\$ 24,738.00
10	6" Gravity Sanitary Sewer	LF	1035	\$ 31.00	\$ 32,085.00
11	Stormwater Treatment	LS	1	\$ 12,000.00	\$ 12,000.00
12	Cedar Trees	EACH	18	\$ 100.00	\$ 1,800.00
13	Landscaping Shrubs	EACH	12	\$ 40.00	\$ 480.00
14	Fire Ring	EACH	10	\$ 350.00	\$ 3,500.00
15	Grill	EACH	10	\$ 375.00	\$ 3,750.00
16	Picnic Table	EACH	10	\$ 400.00	\$ 4,000.00
17	Garbage Can	EACH	4	\$ 50.00	\$ 200.00
18	Wi-Fi Router	LS	1	\$ 5,400.00	\$ 5,400.00
19	Shower/flush toilet Aspen (20'x19')prefabricated building Huffcutt Includes Delivery and Setting on Prepared Slab	LS	1	\$ 150,000.00	\$ 150,000.00
20	Footings/Site Prparation Shower/Bath Building	LS	1	\$ 5,400.00	\$ 5,400.00
21	Electric Shower/bath building	LS	1	\$ 5,384.00	\$ 5,384.00
22	Electric for Sites (50, 30, and 20 AMP)	LS	1	\$ 35,476.00	\$ 35,476.00
23	Lighting (Dark Sky Initiative) Driveway and Registraiton Station	LS	1	\$ 10,115.00	\$ 10,115.00
24	Erosion Mat Class II - Type B	SY	600	\$ 4.00	\$ 2,400.00
25	Silt Fence	LF	600	\$ 4.50	\$ 2,700.00
26	Tracking Pads	EACH	1	\$ 2,000.00	\$ 2,000.00
27	Seeding Mixture No. 40	LB	130	\$ 4.00	\$ 520.00
28	Mulch	SY	3000	\$ 0.25	\$ 750.00
29	Traffic Control	LS	1	\$ 3,400.00	\$ 3,400.00
30	Permits, Plan Review Fees, Campground Plan Fees	LS	1	\$ 3,000.00	\$ 3,000.00
31	Site Signs and Sign Posts	EACH	10	\$ 80.00	\$ 800.00
32	Update Existing Sign at Entrance	EACH	1	\$ 600.00	\$ 600.00
33	Engineering (Estimate)	LS	1	\$ 42,000.00	\$ 42,000.00
	Subtotal				\$ 383,384.50
	Recommended Contingency			15%	\$ 57,507.68
	Subtotal				\$ 440,892.18

**June 2022 Thompson's West End Campground Expansion
First Open Field East of 6th Avenue West**

6/23/22

Item No.	Description	Unit	Est Quantity	Unit Price	Price
1	Mobilization (All Work)	LS	1	\$ 4,500.00	\$ 4,500.00
2	Excavation Common (Site Grading)	CY	3400	\$ 7.00	\$ 23,800.00
3	Salvaged Topsoil	SY	959	\$ 3.50	\$ 3,356.50
4	Subbase 12" Sand	SY	931	\$ 5.00	\$ 4,655.00
5	Base Aggregate Dense 1 1/4-Inch Driveways 8" Thick	TON	366	\$ 19.00	\$ 6,954.00
6	Base Aggregate Dense 1 1/4-Inch Camper Pads (16' X 60') 8" Thick	TON	332	\$ 19.00	\$ 6,308.00
7	Base Aggregate Dense 1 1/4-Inch Table Pads (21' X 12') 4" Thick	TON	44	\$ 19.00	\$ 836.00
8	Geotextile Fabric - Type SAS	SY	931	\$ 1.50	\$ 1,396.50
9	Water Line 1" To Each Site	LF	257	\$ 28.00	\$ 7,196.00
10	Watermain 2"	LF	713	\$ 38.00	\$ 27,094.00
11	Sanitary Sewer 4" From Each Site	LF	669	\$ 31.00	\$ 20,739.00
12	Sanitary Force Main 2"	LF	887	\$ 40.00	\$ 35,480.00
13	Culvert Pipe 18" CMCP At Both Road Connections	LF	100	\$ 25.00	\$ 2,500.00
14	18" CMCP Apron End wall	EACH	4	\$ 400.00	\$ 1,600.00
15	600 Gallon Effluent Pump Tank	EACH	1	\$ 1,210.00	\$ 1,210.00
16	1,650 Gallon Huffcutt Septic Tank	EACH	1	\$ 2,070.00	\$ 2,070.00
17	Effluent pump in pump tank	EACH	1	\$ 2,000.00	\$ 2,000.00
18	Stormwater Treatment	LS	1	\$ 12,000.00	\$ 12,000.00
19	Cedar Trees	EACH	25	\$ 100.00	\$ 2,500.00
20	Landscaping Shrubs	EACH	20	\$ 40.00	\$ 800.00
21	Fire Ring	EACH	7	\$ 350.00	\$ 2,450.00
22	Grill	EACH	7	\$ 375.00	\$ 2,625.00
23	Picnic Table	EACH	7	\$ 400.00	\$ 2,800.00
24	Garbage Can	EACH	4	\$ 50.00	\$ 200.00
25	Wi-Fi Router	LS	1	\$ 10,500.00	\$ 10,500.00
26	Shower/flush toilet Aspen (20'x19')prefabricated building Huffcutt Includes Delivery and Setting on Prepared Slab	LS	1	\$ 150,000.00	\$ 150,000.00
27	Footings/Site Prpeparation Shower/Bath Building	LS	1	\$ 5,400.00	\$ 5,400.00
28	Electric Shower/bath building	LS	1	\$ 5,384.00	\$ 5,384.00
29	Electric for Sites (50, 30, and 20 AMP)	LS	1	\$ 49,661.00	\$ 49,661.00
30	Lighting (Dark Sky Initiative) Driveway and Registratoin Station	LS	1	\$ 10,115.00	\$ 10,115.00
31	Riprap on HR Fabric	CY	3	\$ 80.00	\$ 240.00
32	Erosion Mat Class II - Type B	SY	900	\$ 4.00	\$ 3,600.00
33	Silt Fence	LF	800	\$ 4.50	\$ 3,600.00
34	Ditch Checks	LF	100	\$ 9.00	\$ 900.00
35	Tracking Pads	EACH	1	\$ 2,000.00	\$ 2,000.00
36	Seeding Mixture No. 40	LB	155	\$ 4.00	\$ 620.00
37	Mulch	SY	4300	\$ 0.25	\$ 1,075.00
38	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00
39	Permits, Plan Review Fees, Campground Plan Fees	LS	1	\$ 3,000.00	\$ 3,000.00
40	Site Signs and Sign Posts	EACH	7	\$ 80.00	\$ 560.00
41	Main Sign at Entrance	EACH	1	\$ 1,600.00	\$ 1,600.00
42	Registration and Message Center	EACH	1	\$ 2,400.00	\$ 2,400.00
43	Engineering (Estimate)	LS	1	\$ 50,000.00	\$ 50,000.00
	Total				\$ 481,225.00
	Recommended Contingency			15%	\$ 72,183.75
	Subtotal				\$ 553,408.75

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LEGEND	
	APPROXIMATE TREE LINE
	FENCE LINE
	EXISTING BUILDING
	WETLAND



PLOT DATE: Jun 23, 2022 - 03:40pm

NO.	BY	DATE	REVISIONS

CEC PROJECT NO. 22290008	PROJECT MANAGER NICOLE HODKIEWICZ
DRAWN BY NKH	CHECKED BY NKH
ISSUE DATE 6/23/2022	APPROVED BY NKH

COOPER ENGINEERING
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CITY OF WASHBURN
 CITY OF WASHBURN, BAYFIELD COUNTY

WEST END PARK CAMPGROUND
 AREA OVERVIEW
 SHEET 1

3

1. OUTDOOR RECREATION



1.1 INTRODUCTION

The City of Washburn recognizes that parks, recreation, and open space are essential to the quality of life for community residents. These resources provide an environment and setting where residents can engage in passive or active recreational pursuits. Parks and open space provide gathering spaces for families, social groups, and individuals, regardless of ability to pay. Recreational resources and programming; including community events hosted in public parks, are accessible by persons of all ages and abilities. These spaces also provide opportunities to engage in healthy activities in a relaxed, natural setting which contributes overall community wellness. Parks and open space also play an important role in protecting both ground and surface water, provide flood control functions and serve as critical habitat for plants and animals. Parks, outdoor recreation, and open space are also important economic resources to the City of Washburn. In addition to generating revenue from user fees, indirect spending within the community and economic activity generated is greatly important to local businesses.

1.2 PURPOSE OF THE OUTDOOR RECREATION ELEMENT

This City of Washburn Outdoor Recreation Element of the comprehensive plan reviews and updates information on the physical infrastructure and lands that make up the City's parks, recreation, and open space system, and it provides guidance for future enhancement and expansion of the system. This element addresses Washburn's long-range park, recreation and open space needs but focuses primarily on needs over the next 5-year period (2021-2026). Submission of this element to the Wisconsin Department of Natural Resources (WDNR) maintains eligibility for a variety of Federal and State Aids to purchase land and to add facilities to existing outdoor recreation lands. Preparation of this element was conducted in accordance with guidance found in Wisconsin Statutes 23.30, Outdoor Recreation Program, and the Wisconsin Statewide Comprehensive Outdoor Recreation Plan (SCORP).

1.3 PARKS, RECREATION, AND OPEN SPACE PROFILE

Mini Parks		
 <p>Triangle Park 0.12 Acres</p> <p>This irregular pocket park is located at the intersection of N. Washington Ave/N. Central Ave. and W. 5th Street. This small park space provides minimal amenities and has no facilities.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Flower gardens • Benches 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Replace/upgrade benches • Landscaping as necessary • Provide space for public art • Improve current sidewalk, ADA compliant
 <p>City Hall Plaza 0.25 Acres</p> <p>Small plaza fronting City Hall along Bayfield St/Washington Ave. Key features include a fountain, walkway, flag poles, flower gardens and benches.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Fountain • Lighting • Walkways • Flag poles • Flower gardens • Benches & picnic tables 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Replace/upgrade plaza lights • Replace/upgrade plaza walkways • Replace/upgrade benches & picnic tables • Install interpretive signage, including map with city parks • Landscaping as necessary

Neighborhood Parks



East Side Tennis Courts

0.60 Acres

Public recreation area located between E. Bayfield St. and E. 3rd St. Features fenced in tennis courts (asphalt), 1/2 court basketball, tennis backboard and benches.

Existing Facilities

- Tennis courts
- Benches
- Fencing
- 1/2 court basketball court
- Tennis backboard

Recommended Improvements

- Re-envision public or community space
- Improve storm water handling



Wikdal Park

0.88 Acres

Community gateway park located at the intersection of W. Bayfield St. and N. 3rd Ave W. Site features benches, lighting, informational kiosk, picnic tables and flower gardens. This park hosts a number of community events during the year.

Existing Facilities

- Benches
- Lighting
- Picnic tables
- Flower gardens
- Informational Kiosk

Recommended Improvements

- Prepare park development plan
- Renovate flower gardens and landscaping as needed
- Construct gazebo or band stage
- Upgrade/Install utilities for outdoor lighting and restrooms
- Construct ADA compliant walkways
- Install drinking fountain
- Place benches and picnic tables

 <p>Legion Park <i>1.12 Acres</i></p> <p>Park and public open space located along E. Bayfield St. and N. 1st Ave E. This site houses the city's veterans memorial and features flag poles, flower gardens, pathways, and benches.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Veteran's Memorial • Flag poles • Flower gardens • Pathways • Benches & picnic tables • Bus stop shelter 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Prepare park development plan • Extend utilities to park, with potable water • Replace pathways with ADA compliant walkways • Renovate and expand flower gardens and landscaping as needed • Upgrade/replace benches and picnic tables • Reimagine Veteran's Memorial • Provide space for public art
 <p>Jackie's Field <i>1.28 Acres</i></p> <p>Neighborhood park located at the intersection of E. 3rd St. and N 3rd Ave. E. Site features playground equipment, benches, picnic tables and a sandlot ball field with backstop. The open area also serves as a soccer field.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Playground set, swings and slide • Benches • Exercise equipment • Free Little Library • Sandlot ball field • Picnic tables • Gravel parking lot 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Construct covered picnic shelter • ADA compliant pathways throughout park • New backstop and fencing at ball field • Construction of soccer field • Extend utilities to park • Construction of restrooms; potable water • Add more picnic tables • Landscaping as necessary • Improve storm water handling • Explore feasibility of splash pad



Hillside Park
3.11 Acres

Neighborhood park located at N. 3rd Ave. W. and W. Hillside Dr. Site amenities include tennis courts (asphalt), ½ basketball court, sandlot ball diamond, tennis backstop, benches, and picnic tables.

Existing Facilities

- Playground
- 1/2 court basketball court
- Benches & picnic tables
- Tennis courts
- Sand lot ball diamond
- Tennis backstop

Recommended Improvements

- Resurface tennis courts
- Expand tennis courts
- Construct pickle ball courts
- Renovate, upgrade, and expand playground
- Extend utilities and potable water
- Construct covered picnic shelter
- Landscaping as necessary
- Construct ADA complaint pathways and access
- Renovate tennis court lighting
- Replace/upgrade benches and picnic tables
- Construct parking lot
- Install signage as necessary

Community Parks



Athletic Field & Skate Rinks
13.31 Acres

Located between E. Memorial Park Dr. and E. Pumphouse Rd. The property includes regulation softball, baseball, and Little League fields, two ice skating rinks, warming house, restrooms, and a concession stand. A groomed snowmobile trail also bisects the property.

Existing Facilities


- Regulation softball field with dugouts
- Regulation baseball field with dugouts and scoreboard
- Regulation little league field with dugouts
- Two ice rinks
- Restrooms, concession stand, warming building
- Parking and access road

Recommended Improvements

- Prepare park development management & usage plan for Athletic Fields Park
- Tree planting & landscaping
- Install electronic scoreboards at all fields
- Install lighting at fields
- Connect lakefront parkway walking trail through park
- Reconstruct east skating rink (hockey)
- Improve waterlines for ice rink flooding

		<ul style="list-style-type: none"> • Extend waterlines to ballfields for irrigation & potable water • Install bleachers at all fields • Construct covered picnic pavilion(s) • Develop/construct pump track • Develop/construct curling rink • Install basketball hoops on blacktop at ice rink area • Update warming shed to be all year-round bathroom/concession usage • Improve storm water handling
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Waterfront Recreation

 <p>West End Park Boat Landing <i>0.38 Acres</i></p> <p>Public boat launch on Chequamegon Bay located just east of the campgrounds, at Lake Dr. and S 6th Ave W. Renovated in 2020 and features boat ramps, docks, and parking areas. Adjacent features include trailhead, fitness equipment, overflow camping, and beach.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Boat Docks • Boat Launch • Picnic Point • Beach • Overflow Camping Area • Paved & Grass Parking Area • Lakeshore Parkway Trailhead • Fitness Equipment • North Coast Community Sailing Instruction Storage Sheds 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Improve infrastructure (restrooms, parking, landscaping) • Expand parking to accommodate larger boat trailer parking • Stormwater management improvements. • Construct community center or pavilion (determine need and/or desire) • Expand Maritime Trail signage • Add picnic tables and benches
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Coal Dock Beach & Trail/Parkway Extension
0.52 Acres

Public beach located next to the Coal Dock. Includes access to a gravel trail and parkway extension. This site provides parking amenities as well as benches that overlook Lake Superior.

Existing Facilities

- Beach
- Parking
- Gravel trail
- Overlooks with benches

Recommended Improvements

- Upgrade parking at beach area
- Install stairway access from picnic area
- Install signage, interpretive and directional
- Replace/upgrade benches
- Install picnic tables
- Improve stormwater management and erosion
- Identify and install kayak launch area
- Develop yurt camping along overlook



Commercial Dock
2.04 Acres

Public access site at one of the last working bulk cargo docks on Chequamegon Bay. Site features a mooring bollard for commercial boats, fishing area and a small beach. This site is also a popular winter access to Chequamegon Bay.

Existing Facilities

- Mooring bollard for commercial boats
- Transloading and storage space available
- Fishing area
- Parking area for winter activities

Recommended Improvements

- Install better signage of area rules



Washburn Marina
18.74 Acres

Full-service marina located 3 blocks from the City's commercial district, just west of the Commercial Dock. The Marina offers a variety of services including dockage, bulk cargo storage areas, boat ramps, a 150-ton boat lift, indoor and outdoor vessel storage, and vessel repair.

Existing Facilities

- 138 boat slips, plus 5 transient slips
- Piers & docks with electric and water hook-up
- Outdoor boat storage
- Boat lift
- Covered picnic shelter
- Store
- Petroleum sales
- Boat launch
- Fish cleaning station
- Paved and unpaved parking areas
- Restrooms & shower facilities
- Office building and repair building
- Lounge

Recommended Improvements

- Landscaping/aesthetic improvements as practical for operations, improve appearance of main entrance area.
- Build enhancements to/better delineate lakefront trail
- Relocate lakefront trail
- Construct additional 5-8 transient slips on Pier 4
- Repair and expand parking areas.
- Asphalt Central Avenue down to beginning of Coal Dock; delineate parking in that area; add riprap along shoreline
- Provide ADA dock/lift facilities to pier(s)
- Expand boat storage facilities



Thompson's West End Park
22.02 Acres


Park and campground located at the foot of 8th Ave W. Site features include 50 campsites with utility hookups, showers, restrooms, dump station, two artesian wells, festival area, picnic area and shelter, swimming beach, playground, fishing pier, boat launch and docks.


Existing Facilities

- Campground
- Campsite cable hook-ups/electrical sites and WIFI.
- Shower & restroom facilities in ADA compliance.
- Information kiosk and payment pipe
- Sewage dump station.
- Two flowing wells.
- Festival area – across from pavilion.
- Covered picnic shelter.
- Picnic area.
- Swimming beach.
- Playground area.
- Boat launch & docks.

Recommended Improvements


- Revisit expansion of West End Park Master Plan for future improvements
- Improve park infrastructure (i.e., water & sewer, roads & parking, trails, signage, kiosk, hardscape, public facilities)
- Replace playground equipment.
- Add full-service picnic shelter/cabin
- Extend Lakefront Trail through park
- Construct year-round ADA compliant restrooms
- Develop better access to lake by pavilion (i.e., rollout dock, fishing pier)

	<ul style="list-style-type: none"> • Storm water conveyance pond. • Volleyball sand area/pit 	<ul style="list-style-type: none"> • Construct roof structure over artesian wells and upgrade piping • Construct waterfront gazebo • Establish ADA compliant pathways and access trails, including a walkway from the playground/pavilion area to the bathrooms • Erosion control along lakefront • Improve existing campfire area by pavilion • Develop additional campsites/camping areas • Improve beach volleyball court • Invasive plant control as needed
 <p>Lakefront Historic Walking Trail & Parkway 29.14 Acres</p> <p>This Wisconsin Maritime Trail features a gravel walkway extending from 6th Ave. W. to 1st Ave. E. Features present include interpretive signage, picnic tables and benches, parking, bridges over ravines, native landscaping, and trailhead at 4th Ave. W.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Gravel trail from 6th Avenue West to 1st Avenue East • Maritimes Trail & Historical signage • Picnic tables and benches • Parking & trail heads at 6th Avenue West, Washington Ave. & Marina. • Bridges over ravines • Fitness Area and Equipment • Natural habitat • 6th Avenue West to Washington Avenue is ADA accessible • Beaches, at 6th Ave and Washington Ave. trailheads 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Review & update of management plan every three years. • Improve trail heads and parking lots. • Improve trail & bridges according to ADA standards. • Improve trail erosion, sedimentation, and native species plantings, factoring climate change. • Install additional benches and picnic tables. • Relocate trail within Washburn Marina. • Expand trail from 1st Avenue East to Memorial Park. • Renovate trail between Washington Avenue and Marina with switchbacks and bridges across

		<p>ravines according to ADA standards.</p> <ul style="list-style-type: none"> • Expand picnic or pet exercising areas. • Install pet waste stations at trail heads • Expand & improve Maritime Trails, historical and informational signage within parkway • Construct picnic pavilion & restroom at Washington Ave. Trailhead.
 <p>Memorial Park 25.85 Acres</p> <p>Park and campground located on E. Memorial Park Dr., overlooking Chequamegon Bay. Site features 50 campsites, dump station, playground, picnic areas, shower, and restrooms. Electric, cable TV and WI-FI Internet access is available at some sites.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Campground • Covered picnic shelter • Dump station • Electric and cable TV service to some sites and WIFI. – Electric, Cable & Wi-Fi in all sites. • Playground • Historic kitchen building (no water, plumbing) • Picnic areas • Pathways and bridges across ravines • Restrooms and shower building • Information kiosk and payment pipe • Parking area • Archway Entrance (South 6th Avenue East) • Trail to lake access • Firewood shed 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Prepare campground development plan • Improve park infrastructure (i.e., water & sewer, roads & parking, trails, signage, kiosk, land/hardscape, public facilities) • Replace playground equipment • Replace full-service picnic shelter/cabin • Update/remodel restrooms to meet ADA compliance • Pathways and access trails that comply with ADA • Erosion control along lakefront • Create/improve existing campfire area by pavilion • Develop additional campsites/camping areas (yurt, primitive, glamping) • Install beach volleyball /multi-purpose rec area • Invasive plant control as needed • Expand/connect park trail and old railroad to create inner city trail loop

		<ul style="list-style-type: none"> • Rebuild caretaker's house for historic purposes • Seek opportunities to acquire adjacent lands to expand Memorial Park
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Recreation Trail

 <p>Recreation Trail <i>5.34 Miles</i></p> <p>The City of Washburn purchased the majority of the former Chicago and Northwestern Railroad right-of-way within the city when the railroad abandoned service to the area in 1983. The right-of-way under municipal ownership has been converted into an off-road snowmobile and ATV trail.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Multi-Use Recreation Trail (ATV, snowmobile, bike, walk) 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Install signage as required • Landscaping as necessary • Purchase or easement railroad right-of-way in private hands between Superior Ave. and Gary Road • Construct silent sports trail between 4th Avenue East and Superior Ave • Improve existing railroad grade to multipurpose trail to include walking, biking, skiing
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Public Open Space

 <p>Public Open Space <i>83.42 Acres</i></p> <p>Includes all of the undeveloped publicly owned land (non-park) that is primarily for outdoor recreation, passive outdoor enjoyment, and natural resource conservation.</p>	<p><u>Existing Facilities</u></p>	<p><u>Recommended Improvements</u></p>
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<p>Public Lands - Thompson West End Park to South City Limits 37.40 Acres</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Multi-Use Recreation Trail (ATV, snowmobile, bike, walk) 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Extend Lakefront Trail from Thompson’s West End Park westward along lakefront to the south City limits (Summit Avenue) • Construct pedestrian bridge across Thompson Creek • Install signage along trails • Construct boardwalks over marshy areas of pedestrian trail
<p>School & Private Recreation Facilities</p>		
<p>Washburn Elementary School 16.65 Acres</p> <p>Athletic fields, basketball courts and playground equipment located on the Washburn Elementary School property along W. 8th St.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Athletic Fields • Basketball Courts • Playground 	<p><u>Recommended Improvements</u></p> <ul style="list-style-type: none"> • Construct ADA compliant walkways. • Construct parking lot. • Install outside drinking water fountain. • Add landscaping and tree planting. • Construct ADA compliant restrooms. • Install fencing. • Implement stormwater best management practices. • Construct additional field sports facilities. • Install additional signage.
<p>Lake Superior View Golf Course 56.49 Acres</p> <p>Private 18-hole, par-66 golf course located on County Highway C in Washburn. Fee required.</p>	<p><u>Existing Facilities</u></p> <ul style="list-style-type: none"> • Clubhouse with deck. • Golf course & disc golf • Cross-county skiing • Winter fat-tire biking 	<p><u>Recommended Improvements</u></p>

1.4 ANALYSIS OF DEMAND AND NEED

QUANTITATIVE ANALYSIS

An analysis of existing parks, recreational lands and open space is provided to determine whether the needs of city residents are being met. The City of Washburn currently provides about 215.2 acres of parkland, excluding open space. Considering the City's population of 2,051 residents (U.S. Census 2020), there are 0.10 acres of parkland per person, or 100 acres per 1,000 population. Inclusion of open space (83.4 acres) increases per capita parkland to 0.15 acres of parkland per person, or 150 acres per 1,000 population. According to the National Parks and Recreation Area (NPRA), typically there are 9.9 acres of parkland per 1,000 residents in the United States, and the general benchmark for parkland acreage is 10.5 acres per 1,000 population.

Park Acreage Overall Supply/Demand

	2020	2025	2030	2035	2040
Population	2,051	2,010	1,945	1,916	1,863
Supply	299	299	299	299	299
Supply (Per Capita)	0.146	0.149	0.154	0.156	0.160
Demand (10.5 Ac/1,000 Pop)	22	21	20	20	20
Surplus/Deficiency	+277	+278	+279	+279	+279

Park Acreage Projected Supply/Deficit by Park Type (Former NPRA Standards)

	2020	2025	2030	2035	2040
Population	2,051	2,010	1,945	1,916	1,863
Mini-Parks					
<i>Low Standard (0.25 Ac/1,000 Pop)</i>	-0.1	-0.1	-0.1	-0.08	-0.07
<i>High Standard (0.5 Ac/1,000 Pop)</i>	-0.6	-0.6	-0.6	-0.6	-0.5
Neighborhood Parks					
<i>Low Standard (1.0 Ac/1,000 Pop)</i>	+4.9	+5.0	+5.1	+5.1	+5.1
<i>High Standard (2.0 Ac/1,000 Pop)</i>	+2.9	+3.0	+3.1	+3.2	+3.3
Community Parks					
<i>Low Standard (5.0 Ac/1,000 Pop)</i>	+3.0	+3.3	+3.6	+3.7	+4.0
<i>High Standard (8.0 Ac/1,000 Pop)</i>	-3.1	-2.8	-2.3	-2.0	-1.6
Special Use Areas (No Standard Applicable)					
Open Space (No Standard Applicable)					

Determining if a community's park and open space needs are being met can be difficult. The process is often not methodical and depends heavily on input from community residents, park and open space users, officials, and staff. Formerly, the National Recreation and Park Association published standards for park acreage per 1,000 population (Table X). This measurement shows the relationship between the City of Washburn population and available parkland. Current methodology calls on each community to determine its own standard, or Level of Service (LOS), tailored to an appropriate range, quantity, and quality of recreational site, facilities, and amenities within its budgetary constraints.

Park Acreage Per 1,000 Population

	Total Acreage	Acreage Per 1,000
Mini-Parks	0.4	0.2
Neighborhood Parks	7.0	3.4
Community Parks	13.3	6.5

GEOGRAPHIC ANALYSIS

The geographic location of parks, recreation, and open space facilities in relation to the community's population is an indicator of how well existing resources are distributed throughout the community. NRPA guidelines suggest that city residents should reside within 1/4 to 1/2 mile of some type of park or open space.

City Residents within 1/4 to 1/2 mile of Park or Open Space

C. Washburn Population 2,051 (2020 Census)	Residents	Percent
Estimated Population within 1/4 mile of a Park	1,523	74.3%
Estimated Population within 1/2 mile of a Park	2,051	100.0%
Estimated Population within 1/4 mile of Open Space	1,000	48.8%
Estimated Population within 1/2 mile of Open Space	1,951	95.1%
Estimated Population within Mini Park Service Area (1/4 mile)	763	37.2%
Estimated Population within Neighborhood Park Service Area (1/2 mile)	1,980	96.6%
Estimated Population within Community Park Service Area (1/2 mile)	2,051	100.0%

City Residents within 1/4 to 1/2 mile of Park or Open Space by Park

Park	Class	Estimated Population within 1/4 mile Radius	Estimated Population within 1/2 mile Radius
Small Triangle Park	Mini Park	527	337
City Hall Plaza	Mini Park	351	1,063
Hillside Park	Neighborhood Park	102	1,336
Jackie's Field	Neighborhood Park	349	832
East Side Tennis Courts	Neighborhood Park	265	802
Legion Park	Neighborhood Park	333	322
Wikdal Park	Neighborhood Park	403	94
Athletic Fields & Skating Rinks	Community Parks	62	555
West End Park Boat Landing	Waterfront Recreation	45	379
Washburn Marina	Waterfront Recreation	11	345
Commercial Dock & Beach	Waterfront Recreation	2	756
Thompsons West End Park	Waterfront Recreation	44	1,084
Memorial Park	Waterfront Recreation	62	1,083

Overall, park and recreation system resources are generally well distributed throughout the City of Washburn. Most City residents (74.3%) live within 1/4 mile of a park, while 100% reside within 1/2 mile of a park. Of the 2,051 City residents, nearly half (48.8%) live within 1/4 mile of public open space, while most (95.1%) reside within 1/2 mile of the City's open space resources, much of which is located along the City's waterfront.

1.5 REGIONAL AND STATE RECREATIONAL TRENDS

STATEWIDE COMPREHENSIVE RECREATION PLAN

The Wisconsin Statewide Recreation Plan (SCORP) evaluates outdoor recreation supply, demand, trends, and issues in Wisconsin. The 2019-2023 SCORP included a Recreation Opportunities Analysis conducted by the Wisconsin Department of Natural Resources to identify recreation needs for each of the 8 recreational regions in Wisconsin. The City of Washburn is within the 9-county Great Northwest Region of the state. High needs identified in the Recreational Opportunities Analysis for the Great Northwest Region include:



- ATV/UTV riding
- Bicycling - bicycle touring/road riding and mountain biking/off-road biking
- Bird or wildlife watching
- Camping - developed and primitive
- Canoeing or kayaking
- Fishing
- Four-wheel vehicle driving
- Hiking, walking, trail running, backpacking
- Hunting -big game
- Motor boating (including waterski/tubing, personal watercraft)
- Off-highway motorcycle riding
- Swimming in lakes and rivers

BAYFIELD COUNTY COMPREHENSIVE OUTDOOR RECREATION PLAN

The Bayfield County Outdoor Recreation Plan 2020-2024 is a cooperative effort between Bayfield County and its many municipalities, which includes 25 towns, 2 cities (including the City of Washburn), as well as the Red Cliff Chippewa Indians of Wisconsin, and several non-profits in the county. The plan identifies existing outdoor recreation-based infrastructure in Bayfield County while also listing foreseeable recreation facility needs.

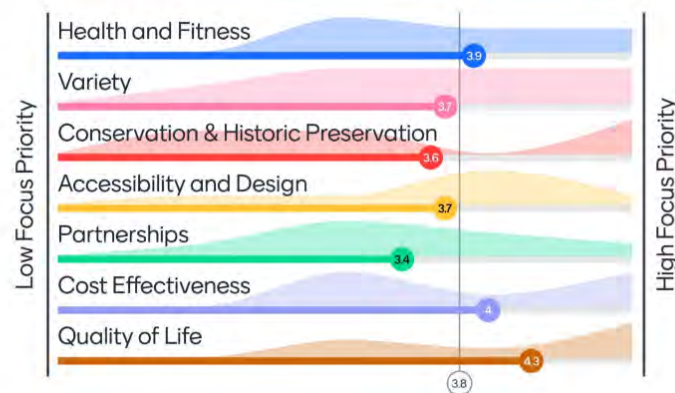
1.6 VISIONING

The vision framework for the Outdoor Recreation Element, prepared by the Washburn Parks Committee, was guided by the following basic principles.

- Plan should provide a guide for the sustainable development of outdoor recreation areas and facilities (sustainability related to economic and environment) things that are important include: maintenance, sustainability, balance place to live with place to come to visit, cost effectiveness, partnerships, conservation-minded, provide amenities that enhance the quality of life, people are drawn here because of nature and what we have.
- We need to continually engage and seek partners and we should be cautious about relying on partners too much. We should also create a partner list and communicate with partners as we develop a plan.
- We need to engage local residents; we need to determine what that engagement should look like (speak with people; page on City website; survey, etc.). We need to get lots of people's feedback, particularly from a diversity of generations and age groups.
- We also want to know what our visitors think/desire too as we develop the plan; we should make sure objectives and activities/projects are realistic and attainable. We also need to think about short-term and long-term maintenance. The plan should be a living document that can be updated.
- We could probably learn from other communities in our area related to how they created an outdoor recreation plan and engaged residents. Maybe we could get a presentation or meeting with them.
- Continue to visit and inventory City parks

These principles helped establish the core outdoor recreation planning focus topics, which were prioritized by the Parks Committee in March 2020.

Outdoor Recreation Planning Focus Topics



1.7 WASHBURN OUTDOOR RECREATION PLAN GOALS AND OBJECTIVES

Overarching Goal: *Provide a partnership-driven, cost-effective, conservation-based multi-purpose outdoor evolving recreation system that enhances the quality of life and sustainability for its infrastructure, residents, and visitors alike.*

Focus Priority: Health and Fitness

Objective 1.1. Ensure healthy living activities and opportunities are easily accessible to residents and visitors through outdoor and indoor facility spaces.

Focus Priority: Variety

Objective 2.1. Offer various options and equitable opportunities for the public to participate in outdoor recreation experiences.

Focus Priority: Conservation & Historic Preservation

Objective 3.1 Invest in protecting outdoor and natural environments through historic preservation programming and conservation strategies.

Objective 3.2 Leverage the conservation and historic preservation investments through offering outdoor and recreation opportunities for residents and visitors alike.

Focus Priority: Accessibility and Design

Objective 4.1 Focus on creating and maintaining accessible outdoor recreation options and opportunities to facilitate a welcoming environment for locals and visitors balances healthy blend of natural and built environments for all to enjoy.

Focus Priority: Partnerships

Objective 5.1 Leverage and establishing new partnerships that provide representation in public, private, and non-profit sector collaboration that focuses on outdoor recreation.

Objective 5.2 Enable residents to provide feedback to enhance outdoor and recreational opportunities.

Focus Priority: Cost Effectiveness

Objective 6.1 Ensure that outdoor and recreation investments balance cost-effectiveness while leveraging opportunities that can benefit the community.

Focus Priority: Quality of Life

Objective 7.1 Promote lifestyle physical changes through investing in new and enjoyable outdoor recreational opportunities that encourage and challenge positive quality of life changes for residents and visitors.

Outdoor Recreation Development Policies

The City of Washburn's Outdoor Recreation Plan's needs were identified through a careful review of previous outdoor recreation assets and plans, on-site visits, and supported by the City of Washburn's Parks Committee and the city's administrative leadership, along with Northwest Regional Planning Commission staff's guidance of the process.

The following policies reflect and support the City of Washburn's Parks Committee's identified short-term project priorities and the necessary action steps towards implementing these policies accordingly.

1. Provide residents with opportunities to engage in recreational experiences throughout the city.
2. Evaluate potential recreation service gaps, emerging trends, and interests in outdoor recreation.
3. Collaborate with governmental, non-profit, and private entities to develop, maintain, and improve recreational facilities and resources for the benefit of the public.
4. Formalize user agreements with public, private, and non-profit partners for use and/or maintenance of city parks and recreational facilities.
5. Coordinate long range planning of parks and recreational resource with land use and the City's future land use map.
6. Manage parks and recreational facilities in a sustainable manner that promotes natural conditions, accessibility, safety standards, user needs, and emerging trends.
7. Maintain the Park Designated Fund as a means to support future park and recreational facility development and capital improvements.
8. Strive to balance city investments in parks and recreation development improvements between revenue generating facilities and other city parks and recreational assets.
9. Promote public awareness of the City's parks and recreational facilities through public meetings, wayfinding signage, maps, and other digital and print media.
10. Update the City's Comprehensive Outdoor Recreation Plan on a five-year cycle to maintain eligibility for state and federal grant programs.

Future Conceptual Improvements & Projects

The following is a list of conceptual outdoor recreational projects.

Inter-Community Trail

- Prepare recreational trail plan over abandoned railroad corridor between Washburn and Ashland for mixed use activities.
- Prepare recreational trail plan over abandoned railroad or existing highway corridors between Washburn and Bayfield for silent sports.
- Legal work to purchase lands and acquire easements as necessary.
- Surface trail with gravel or asphalt as warranted.
- Provide trail heads and parking as needed.
- Prepare maps and trail brochures.
- Undertake clearing and grade trail as necessary.
- Install bridges as necessary.
- Install signage as necessary.

Dupont Linear Park

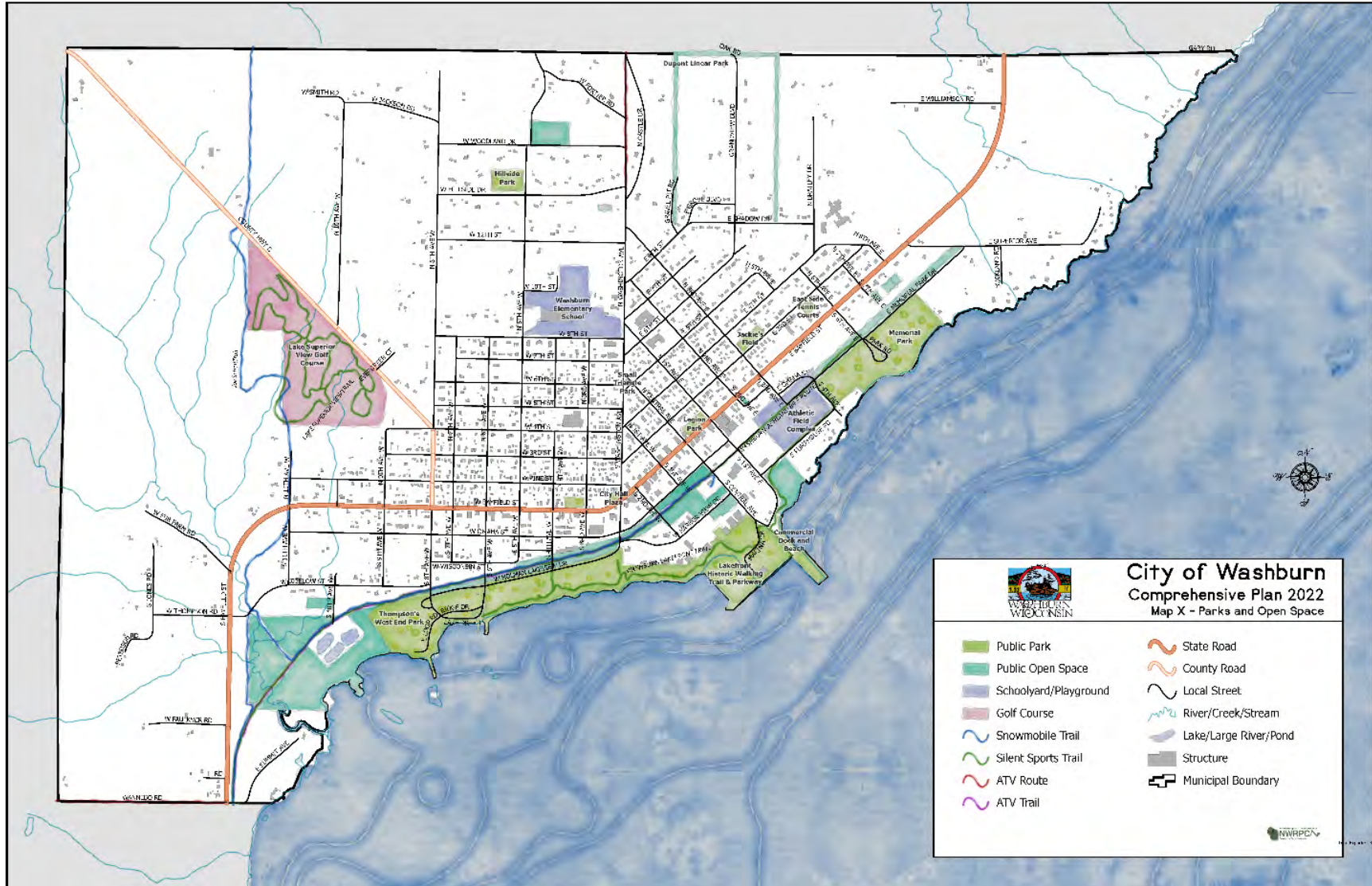
- Prepare park development plan.
- Provide clearing and grading of silent sports trail.
- Install benches.
- Surface trail with gravel.
- Prepare and publish maps and brochures of park.
- Purchase additional lands and easements as necessary to provide access to park, extend park, and establish trailheads.
- Provide signage as necessary.
- Install gates at access points to limit motorized vehicles.

Washburn Green Circle Trail

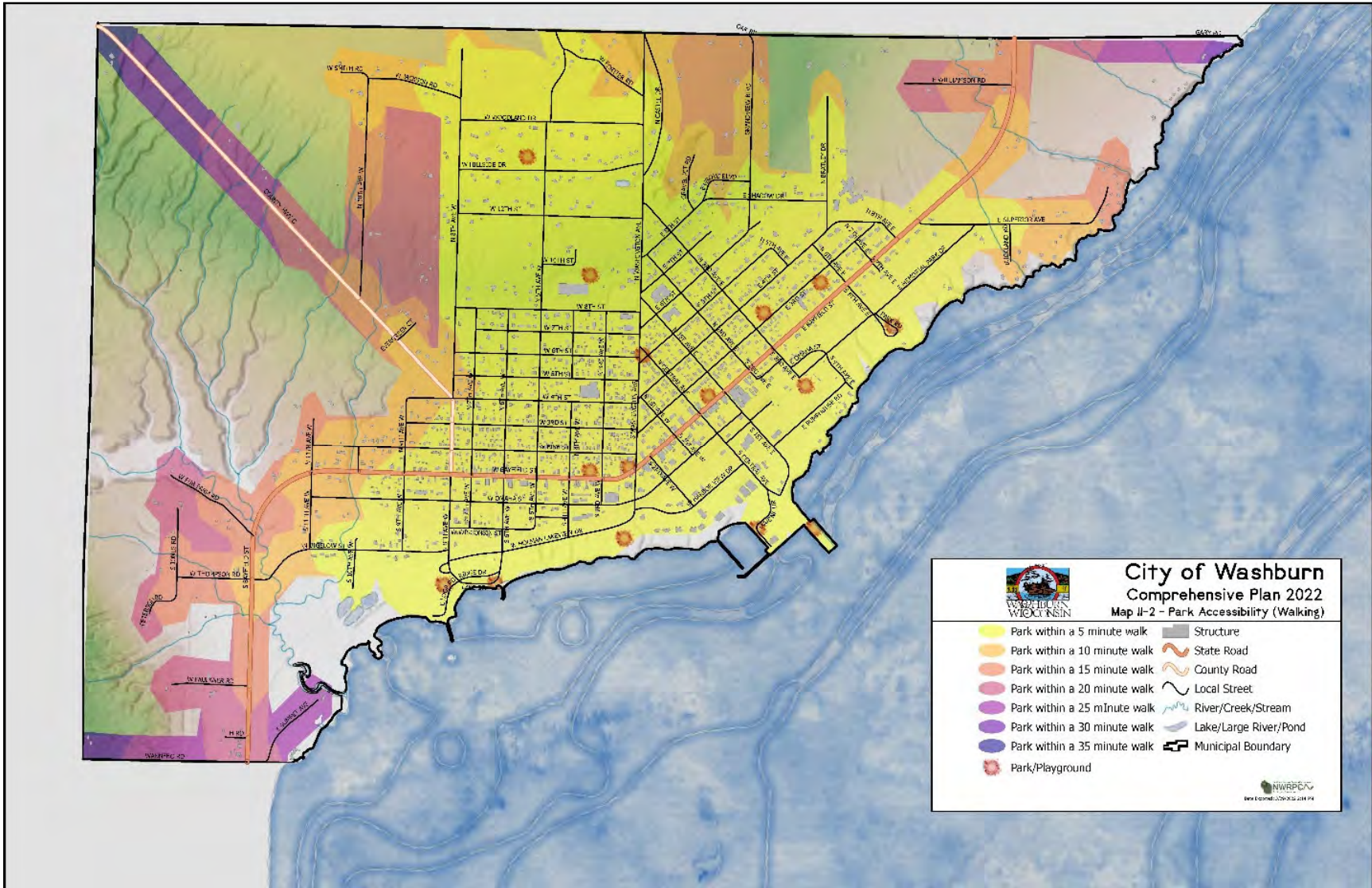
- Prepare trail development plan.
- Provide clearing and grading of silent sports trail.
- Install benches.
- Purchase trail maintenance equipment including ATV, trailers, and accessories.
- Surface trail with gravel.
- Install gates as necessary to limit motorized vehicles.
- Purchase additional lands and easements as necessary to provide access to park, extend park, and establish trailheads.
- Provide signage as necessary.
- Prepare and publish maps and brochures of park.
- Purchase of snowmobile and cross-country skiing trail grooming equipment.
- Bridge ravines and streams as necessary.

1.8 OUTDOOR RECREATION MAPS

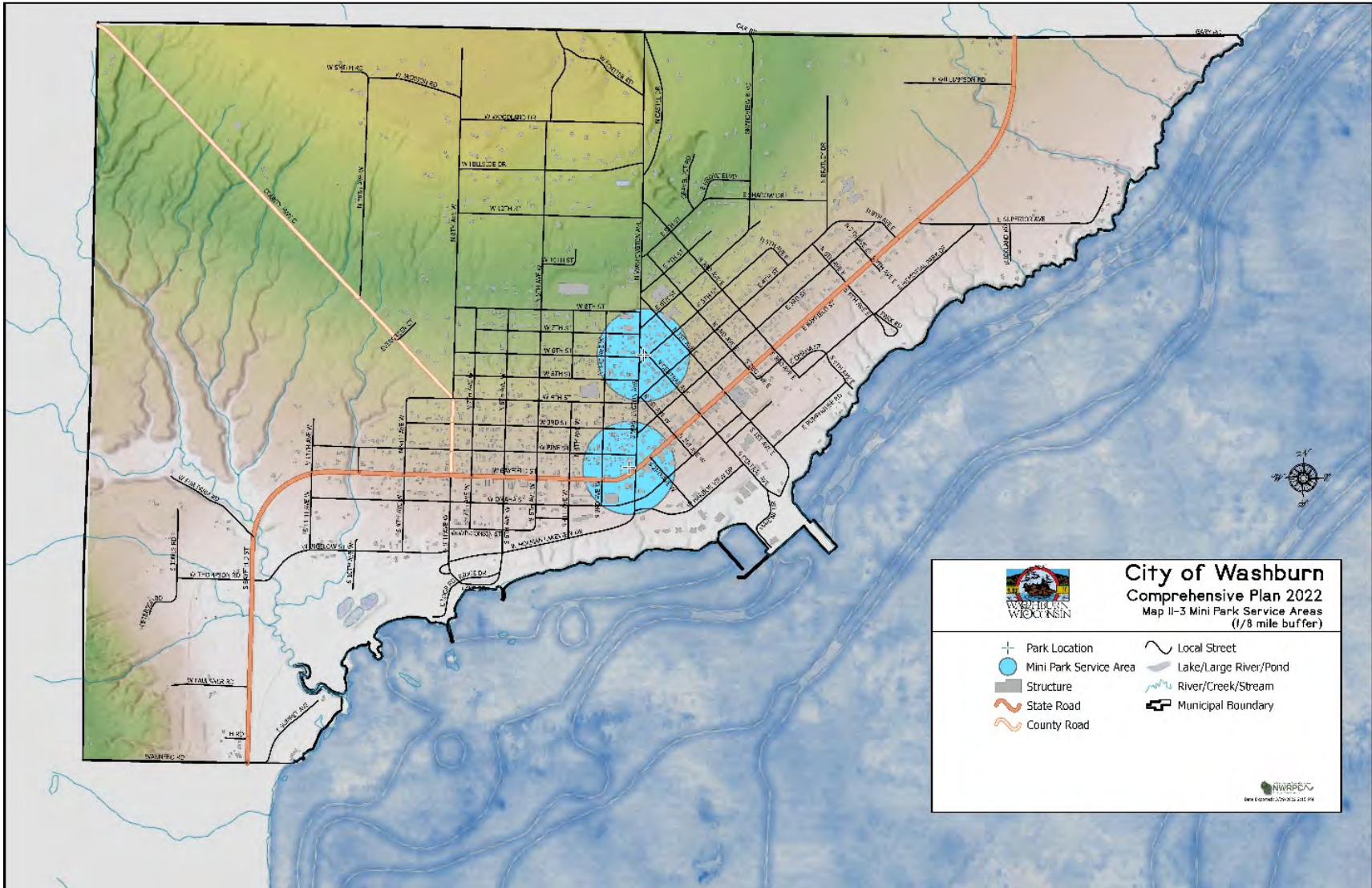
Parks And Open Space Map



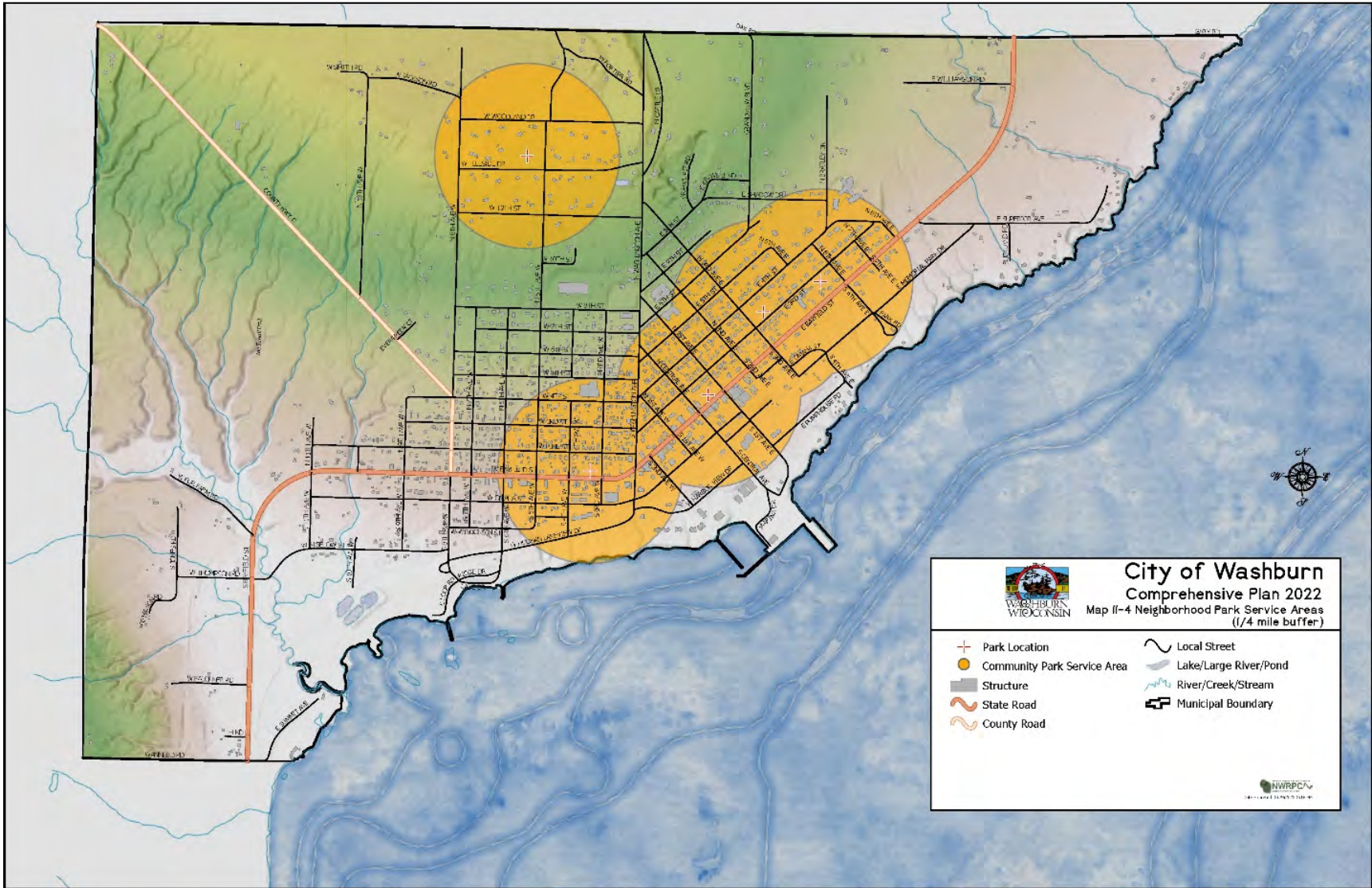
Park Accessibility Map (Walking)



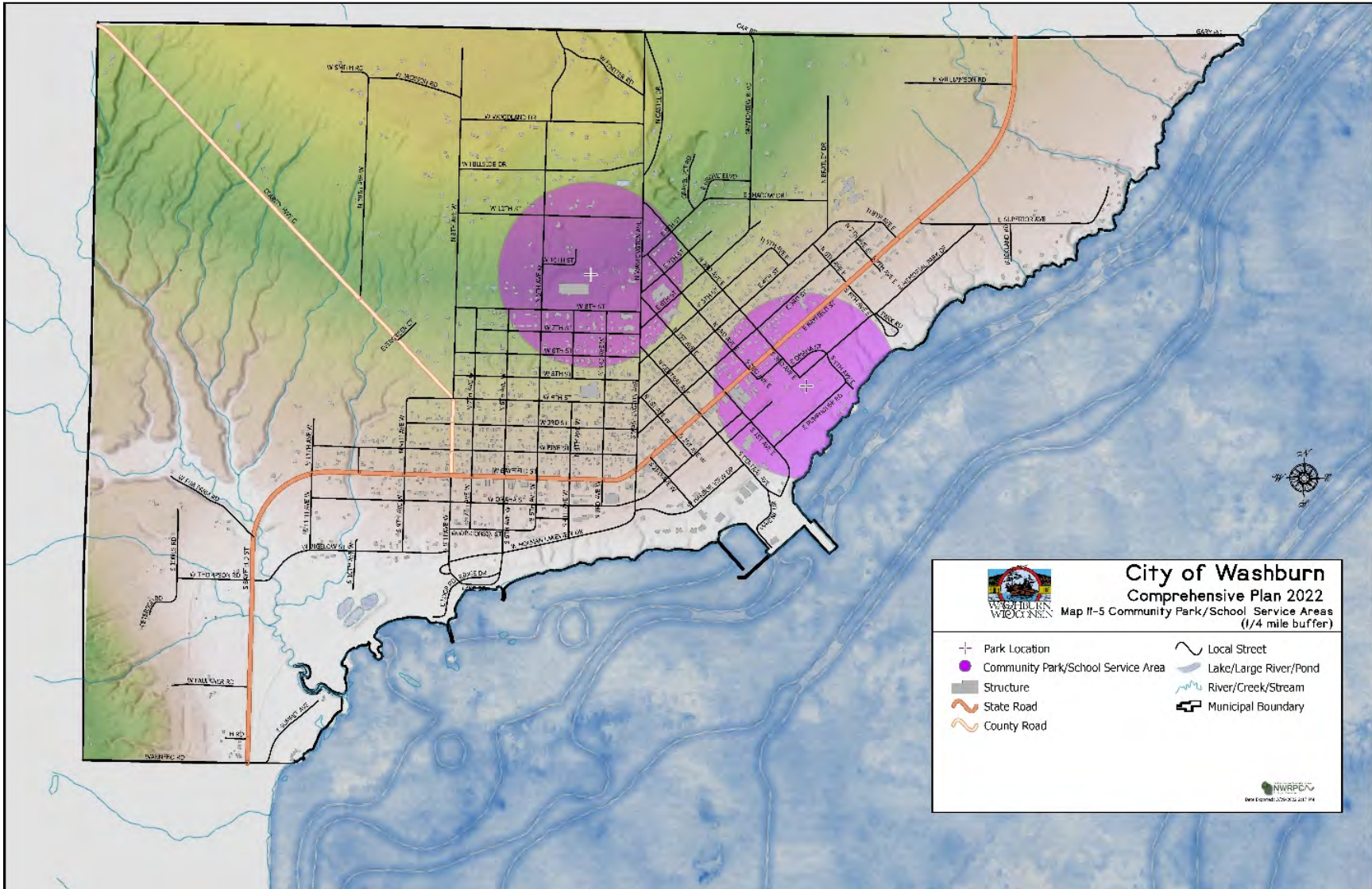
Mini Park Service Area Map (1/8 Mile Buffer)



Neighborhood Park Service Area Map (1/4 Mile Buffer)



Community Park Schools Service Areas (1/4 Mile Buffer)



Waterfront Recreation Service Area Map (1/4 Mile Buffer)

