

July 15, 2021

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall & Remote Video Conferencing

COMMISSION MEMBERS: Dave Anderson, John Baregi, Mary Motiff, Matt Simoneau, Britt Serrine, Adeline Swiston

ABSENT: Leo Ketchum-Fish

MUNICIPAL PERSONNEL: Scott Kluver City Administrator, Tammy DeMars City Treasurer/Deputy Clerk

Meeting called to order at 5:30pm by Motiff attendance as recorded.

Approval of Minutes – July 7, 2021 Minutes – Moved by Anderson, to approve the July 7, 2021 minutes, second by Swiston. Motiff, correction needed under the area of Nick Suminski addressing the Commission, should read “they feel” not “they fill” and under action Comprehensive Plan should read “no discussion” not “so discussion” Motion carries 6-0 with corrections.

Public Hearing – Moved by Anderson to open floor for public hearing, second by Swiston. Motion carried 6 to 0.

Paula Jung, 211 W. 4th Street, Ron Borchers, 212 W. 4th Street and Kris Matson, 227 W. 3rd Street all spoke about their concerns with the number of tourist rooming houses, the negative impacts it has on home values and our community. It has increased the cost to rent or to buy property in the city. They also request some regulations be placed on the number of people, length of stay, parking. William Scripps addressed these concerns, stating he would allow four adults and four children, no smoking and no pets allowed. The parking would be in the back through the alley. K. Matson ask if there is any recourse if these rules are not followed. Kluver explains that we have limited ability to place any restrictions other than those in the ordinance, such as parking, the state has tied our hands. The number of guests, length of stay, pets, smoking are all up to the owners to self-regulate as they desire, we legally cannot regulate these types of things. Kluver then explained the process we must follow now. Mr. Scripps stated that he would like to have good relations with his neighbors and will not let it get out of hand.

John Carlson, his clients would like to have full use of their property by allowing outside what is already allowed inside. Moberg, this would allow us to have outdoor entertainment for special events with about 300 people, for similar events as music in the park or the car show without alcohol. Carlson, liquor license is not part of Plan Commission authority, they would go through a license expansion to serve alcohol.

Moved by Anderson to close floor, second by Swiston. Motion carried 6 to 0.

Discussion & Action on Conditional Use Permit Application to Have Tourist Rooming Units Located at 228 W. 4th Street, R6 Mixed Residential District – William Scripps, Petitioner - Motion by Baregi to recommend approval of the Conditional Use application to operate Tourist Rooming Units at 215 W. Harbor View Drive, second by Swiston. Commission then reviewed section 7-55 Basis of decision: 1) the size of the parcel is adequate, 2) use is compatible with the surrounding properties 3) location is ok, 4) there is no issue on the effects of traffic and pedestrian, 5) use is suitable 6) no environmental effects 7) no negative effects on surrounding properties 8) no effects of the proposed use on the normal and orderly development and improvement of the surrounding property or zoning district, 9) no other concerns found. Vote on motion. Motion carried 6-0.

Discussion & Action on Conditional Use Permit Application to Operate an Indoor Entertainment Establishment and an Outdoor Entertainment Establishment at the property located at 110 West Harbor View Drive, MUW District – Washburn Development Property, LLC Petitioner - Motion by Anderson, 2nd by Swiston to recommend approval, second by Swiston. Short discussion on hours of operation, it was felt the noise ordinance would cover this.

1) the size of the parcel is adequate, 2) use is not being changed and is compatible with the surrounding properties 3) location is ok, 4) there no issue on the effects of traffic or pedestrian, 5) use is suitable 6) no environmental effects 7) no negative effects on surrounding properties operational hours would be regulated by ordinance 8) no effects of the proposed use on the normal and orderly development and improvement of the surrounding property or zoning district, 9) no other concerns found. Vote taken on motion. Motion carried 6-0.

Discussion & Action on Final Draw of Façade Loan for John Hopkins and Susan Lince at 406 W. Bayfield Street – John Hopkins and Susan Lince have requested a final draw of \$3,302.50 on their facade loan. Motion by Swiston to approve the final draw request in the amount of \$3,302.50, second by Anderson. Motion carried 6-0

Review and Discussion on Potential Changes to Zoning Code -Land Matrix Exhibit 8-1 – The Commission continued their review of the Land Use Matrix. Consensus was given to the following changes. 9.02 Body-piercing establishment- C-2, C-2 Permit, I-1 & MUW Not allowed. 9.03 Commercial kennel-C-1 Permit, C-2 & I-1 Not allowed. 9.04 Commercial Stable R-1 Permit. 9.08 Funeral home – C-1 Permit. 9.09 General repair – C-1 & C-3 Permit. 9.10 General services – I-1 Permit. 9.11 Heal care center – I-1 Not allowed. 9.12 – C-1 Permit, I-1 Not allowed. 9.13 Instructional services – I-1 and MUW Not allowed. 9.14 Landscape business – C-1 Permit. 9.16 Tattoo establishment – C-2, C-3 Permit, I-1 & MUW Not allowed. 9.17 Veterinary clinic, general – R-1, C-1, Permit. 9.18 Veterinary clinic, small animal – R-1 Permit, C-3 & I-1 Not allowed.

Discussion will continue at the next meeting.

Moved by Anderson to adjourn, second by Swiston. Motion carried 6-0. Meeting adjourned at 7:35pm.

Respectfully Submitted,
Tammy L. DeMars
Treasurer/Deputy Clerk