

October 27, 2021

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall & Remote Video Conferencing

COMMISSION MEMBERS: Dave Anderson, Felix Kalinowski, Leo Ketchum-Fish, Mary Motiff, Britt Serrine, Nicolas Suminski

ABSENT: Matt Simoneau

MUNICIPAL PERSONNEL: Scott Kluver City Administrator, Tammy DeMars City Treasurer/Deputy Clerk

Meeting called to order at 5:30pm by Motiff attendance as recorded.

Approval of Minutes – August 23, 2021, and September 23, 2021, Minutes – Motion by Anderson to approve the minutes of August 23, 2021, and September 23, 2021, second by Kalinowski. Motion carried 6-0.

Public Hearing – Motion by Anderson to open floor for public hearing, second by Ketchum-Fish. Motion carried 6-0.

Zoning Code Amendment - For the purpose of amending the City's Zoning Code to provide consistency between the zoning code and Title 7, Chapter 11 of the City's Ordinances regarding the regulation of short-term Rentals – No Comments

Conditional Use Permit Application - Request for Manufacturing Use in a Commercial Area – Operate a coffee roasting business in accordance with the regulations of 8 - 476 out of the property located at 101 West Bayfield Street. Jared Trimbo, Petitioner, property is zoned C-3, Downtown Commercial – Petitioner Jared Trimbo, gave a brief outline of his request states this is not a noisy operation, the smell would be caramel, toasty smell. Suminski questions what he will do with the chaffing's? Trimbo states they will have a chaff collector.

Moved by Anderson to close the floor for the public hearing, second by Ketchum-Fish. Motion carried 6-0.

Discussion and Recommendation on Zoning Code Amendment - Amending the City's Zoning Code to provide consistency between the zoning code and Title 7, Chapter 11 of the City's Ordinances regarding the regulation of short-term rentals - Anderson moves to recommend approval of the Zoning Code Amendment, amending the City Zoning Code to provide consistency between the zoning code and Title 7, Chapter 11 of the City's Ordinances regarding the regulation of short-term rentals, second by Ketchum-Fish. Motion carries 6-0.

Discussion and Recommendation on Conditional Use Permit Application - Request for Manufacturing Use in a Commercial Area – Operate a coffee roasting business in accordance with the regulations of 8 - 476 out of the property located at 101 West Bayfield Street. Jared Trimbo, Petitioner, property is zoned C-3, Downtown Commercial – Moved by Serrine to recommend approval of the conditional use permit to allow Jared Trimbo to operate a coffee roasting business at 101 W. Bayfield Street, second by Ketchum-Fish. Section 7-55 (a)(1-9) reviewed by the Commission; 1- The size of the property is adequate for this use, 2- use is compatible, 3- Location is suitable, 4- no effects on traffic safety or pedestrian, 5- proposed use is suitable for this property , 6- no effect on the natural environment, 7- use is compatible with the surrounding properties, 8-No effects on the normal and orderly development and improvements in the surrounding property, 9- no other factors to consider. Vote on original motion. Motion carried 6-0

Continued Discussion and Action on Comprehensive Plan Re-Write Project – Review of Land Use Maps – Jason had asked that the Commission review the four maps and then we can meet with him again to go over any changes. The Commission completed step one, reviewing the Future Land Use Categories and began the review of the Future Land use map. Consensus was given to expand the low density residential from County Hwy C going North on 10th Ave to City Limit and East to 8th Avenue. Ketchum-Fish leaves at 7: 21pm. Serrine leaves at 7:30pm, it is noted there is no longer a quorum. Discussion on expanding some of the industrial area, but no consensus was given. We will pick up at the next meeting with discussion on the Marina area of the map.

Meeting adjourned at 8:04pm by Motiff.

Respectfully Submitted,
Tammy L. DeMars
Treasurer/Deputy Clerk