

January 10, 2022

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM

Washburn City Hall & Remote Call-In

City Council Members:

Present, in-person:

Karen Spears-Novachek, Laura Tulowitzky, Tom Neimes, Carl Broberg, Mary McGrath, Dave Anderson, Jennifer Maziasz
none

Present, remote:

Municipal Personnel:

Present in-person:

Mayor Mary D. Motiff, City Administrator Scott J. Kluver,
Assistant City Administrator Tony Janisch, City Attorney Max
Lindsey, Director of Public Works Gerry Schuette

Present, remote:

none

Absent:

none

Call to Order - Meeting called to order at 5:30PM by Mayor Motiff. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting of December 13, 2021 - A motion was made by Novachek to approve the December 13, 2021 minutes of the City Council, second by Neimes. Motion carried unanimously.

Approval of Expenditures - A motion was made by Novachek to approve the monthly expenditures as reviewed, second by Tulowitzky. Motion carried unanimously via a roll-call vote.

Public Comment – Michael Malcheski, 310 E 6th St, stated that he started a water drip at his place a few days ago. If he does get a letter, it can take 5 days to be received in the mail, so he started in advance of a freeze up. Jeremy Oswald, 401 W 5th St, congratulated everyone running for re-election and thanked the officials for the time they put into the City. He further stated that he is attending for the West End Park agenda item and continues to believe that the best place for campground RV expansion is within the current RV camping location, which he has brought up at a past council meeting. Mr. Oswald noted that this idea was rejected, presumably from the fear that the entire campground would need to be closed for this to occur. He further questioned a statement in the RFP: “the needs and desires of the City have shifted away from the location for expansion for traditional RV camping.” Mr. Oswald stated surprise that this issue had not been discussed at the Park Committee, which is a good place to discuss the needs and desires of the community for parks and campgrounds. He continued that any development of Washburn’s lakefront should include community input but did acknowledge that this would bring income to the City. The City should take more time to get buy-in from the community before paying for a plan that the people will not support. Mr. Oswald suggests sending this item to the Parks Committee and get support from the community

Mayoral Announcements, Proclamations, Appointments- The Mayor recognized Assistant Police Chief Jeremy Clapero for 20 years of service to the City of Washburn. She then thanked the eight donors that provided \$2,995 to assist with the removal of the sunken sailboat. The total removal costs were \$5,562 and the boat owner will be invoiced the balance. The Mayor next mentioned that another public meeting with the Wis. DOT will be held on January 26th at 6:00pm, at The Club. This meeting will be specific to the detour route. The Mayor finished with the nomination of Michael Malcheski to the Plan Commission. A motion was made by Novachek to appoint Michael Malcheski to the Plan Commission for the term expiring April 2024, second by Anderson. Motion passed unanimously.

Discussion & Action on Conditional Use Permit Application for Accessory Dwelling Unit at 705 Evergreen Ct., Property Zoned R-2, Orrion Oreskovich, Petitioner – The Mayor stated that this item had gone to the Plan Commission and has had a public hearing. She further stated that the Plan Commission is recommending approval with the condition that all applicable codes and ordinances are adhered to prior to an occupancy permit being issued. McGrath moved to approve the Conditional Use Permit for an accessory dwelling unit at 705 Evergreen Ct., second by Tulowitzky. Tulowitzky asked why the condition. The Mayor responded for equipment storage. Motion carried unanimously.

Discussion & Action on Selection of Engineering Firm for Creation of Thompson’s West End Park Campground Expansion Plans – The Mayor mentioned a letter received from Mary Ross regarding the

West End Campground Plan and noted the points Ms. Ross made; change the site spacing in the existing campground, expand camping in the overflow area for RV camping, keep the 6th St. field open, yurts and glamping unnecessary, boardwalk unnecessary, better signage for the historical marker, include signage of the logging industry, put bike ramps near the baseball field, and no need for an elaborate kayak launch. The Mayor also stated that this topic was referred to the Parks Committee in May 2019, and no action has been taken. Kluver elaborated on this and read the motion from the May 13, 2019 Council Meeting. Discussion continued. Neimes moved to select Ayres Associates for the creation of Thompson's West End Park campground expansion plan. Motion failed for lack of a second. Tulowitzky moved to request an interview with Cooper Engineering. Kluver stated that typically a team is selected for an interviewing process, and typically these are for formal RFP projects. He continued that this was not a formal RFP process, we solicited from firms directly. Discussion continued. Tulowitzky withdrew her motion. Maziasz moved to table selection of an engineer and send to Parks Committee for public comment, seconded by Tulowitzky. Motion failed, five (5) out of seven (7) voting against; Maziasz and Tulowitzky in favor. Broberg moved to select Cooper Engineering for the creation of Thompson's West End Park campground expansion plan, second by Neimes. Council discussed aspect of the 2015 West End Park Plan and reason to and not to deviate from it. Tulowitzky moved to open the floor for public comment, seconded by Maziasz. Motion carried unanimously. Jeremy Oswald commented that the West End Park Plan calls for RV camping expansion in the existing camping area, but this is not considered as an option in the RFP. Broberg moved to close the floor for public comment, seconded by Neimes. Motion carried unanimously. Discussion continued. Maziasz moved to open the floor for public comment, seconded by Tulowitzky. Motion carried unanimously. Mr. Oswald commented on Cooper Engineering's proposal and suggested raising fees rather than expand in order to raise money. Neimes moved to close the floor for public comment, seconded by Novachek. Motion carried unanimously. Motion to select Cooper Engineering for the creation of Thompson's West End Park campground expansion passes, six (6) out of seven (7) voting in favor; Maziasz against.

Discussion & Action on Payment/Reimbursement Options Related to City Services that May Be Provided for 2023 and Beyond Book Across the Bay Events – The Mayor noted the memo with a number of different options moving forward to seek reimbursement. Janisch added that he spoke with the City of Hayward regarding costs for the Birkebeiner, and Hayward charges their outright costs. Discussion ensued. Neimes moved to charge a flat fee based on best estimated costs, seconded by Broberg. Discussion continued. Maziasz suggested working with Book Across the Bay with what works best for them for reimbursement. Novachek suggested creating a menu of offerings with the associated costs to help with the reimbursement discussion. Motion carried unanimously.

Discussion & Action on Special Event Request for Bike Across the Bay on February 20, 2022 – North Coast Cycling Association, Petitioner – Representatives from North Coast Cycling Association spoke about the Bike Across the Bay race and where and how long roads closures were needed along the route, as well as precautions for Covid. Broberg moved to approve the request for Bike Across the Bay 2022, seconded by Neimes. Discussion ensued. Motion carried unanimously.

Discussion & Action on Revised State/Municipal Financial Agreement with WisDOT for Phase 1 of the Bayfield Street Project – Kluver stated this is a revision to an existing agreement with WisDOT which has been discussed over the past several months and includes items like a cost estimate change for parking lanes. Kluver further added that the revisions are acceptable except for items 8A, 8G, & 8H; these will need further tweaking. Discussion continued. Broberg moved to approve revisions to the State/Municipal Financial Agreement with WisDOT for Phase 1 of Bayfield St. Project subject to continued negotiations with the City staff, seconded by Novachek. Motion carried unanimously.

Discussion & Action on Resolution #22-001 Combining Wards to a Single Polling Place – Moved by McGrath to approve Resolution #22-001, seconded by Broberg. Motion carried unanimously.

Adjourn – Mayor Motiff adjourned the meeting at 7:28PM.

Tony Janisch
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Member Karen Spears-Novachek, Mary McGrath & Laura Tulowitzky reviewed monthly expenditure vouchers.